PURPOSE: To identify and assess the needs of the M/W/EBE community on a regular basis, develop a program to address the established needs of the M/W/EBE community.

REPORTS TO: Administration and Public Works Committee

QUALIFICATIONS: Housing and Community Development Committee representative, an Economic Development Committee Representative, an Evanston Chamber of Commerce Representative, Four (4) members from the local business community, and two (2) citizens at large.

CURRENT MEMBERSHIP:
Alderman Peter Braithwaite, Chair
Alderman Mark Tendam
Stephen Boyd 5/13/2015
Schona Buranda 5/28/2015*
Mahnia Nematollahi Mahani 7/14/2016
William Smith, Jr. 10/14/2015
Donna Su 3/10/2016*
Paul Mark Wallace 5/19/2016
Kathyleen Brooks **
*2nd Term; ** Not applicable - Appointed Rep., Chamber of Commerce

TERM: All appointees shall serve terms of two (2) years or until their successors are appointed and confirmed; provided, however, that initially, four (4) members shall be appointed for terms of one (1) year and five (5) members shall be appointed for terms of two (2) years. Members shall not serve more than two (2) full terms.

ADMINISTRATIVE SERVICES STAFF:
Wally Bobkiewicz, City Manager; Tammi Turner, Purchasing Manager; Sharon A. Johnson, Business Workforce Compliance Coordinator; Janella Hardin, Administrative Secretary

PLACE: Lorraine H. Morton Civic Center - Aldermanic Library, 2750

2014 SCHEDULED MEETING DATES (3rd Wednesday of each month at 6:30 P.M.):

| January 15, 2014 | July 16, 2014 |
| February 19, 214 | August 20, 2014 |
| March 19, 2014 | September 17, 2014 |
| April 16, 2014 | October 15, 2014 |
| May 21, 2014 | November 19, 2014 |
| June 18, 2014 Meeting Cancelled | December 17, 2014 |
ACCOMPLISHMENTS AND NOTABLE CHANGES:

- Completion, recommendation and City Council approval of Ordinance 60-O-14 Amending the Minority, Women and Evanston Based Employer (MWEBE), and Local Employment Programs (LEP) - revising the penalty section from a $100/per day to a 1.0% of total project value penalty. Additional notable changes to the Ordinance 60-O-14 Amending the City’s MWEBE/LEP Program City Council Meeting October 13, 2014 Item A11 may be found on the City website at: http://www.cityofevanston.org/assets/CCAP%2010.13.14%20pg.pdf.
- Held meetings with contractors and staff to discuss potential changes to Local Employment Program; In addition to LEP Ordinance modifications other notable changes implemented:
  - List of training sessions/ offer quarterly training sessions to LEP participants to provide certification for job placement and improve skills.
  - Update of LEP database; database contains the names of local residents who have expressed interest in employment on City public works projects.
  - Provide contractors with step by step “How to Comply” insert in all City Bid/RFP/Q documents and include “Important” watermark on MWEBE/ LEP exhibits.
- MWEBE Participation on City projects reached 28% (program goal is 25%)
- MWEBE participation on City projects includes:
  - 23 Minority Owned Business; 19 Women Owned Business; 22 Evanston Based; Business; 3 Disadvantage Owned Business
- Established Workforce Reserve Account; Collected over $34,000 LEP fines
- 2014 Local Employment Program:
  - City and NU Workforce Development collaboration: Provides Evanston residents with a clear path to qualify for and attain employment on campus construction, renovation and maintenance projects as part of Northwestern University’s and the City of Evanston’s Workforce Development Program.
- Approved Budget included and expanded Business Workforce Development Compliance position.
- Held annual Procurement 101 Workshop, January 10, 2014