MEETING MINUTES
HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE
TUESDAY, March 11, 2014 7:30 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Aldermanic Library


Members Absent: Ald. Braithwaite, Ald. Rainey, J. Vlahogiannis

Staff Present: S. Flax, A. Jacobs

Presiding Member: Ald. Holmes, Chair

Declaration of Quorum
There being a quorum, Chairman Holmes called the meeting to order at 7:40 PM.

Approval of Meeting Minutes of October 15, 2013
Ms. Sanke moved approval of the minutes of the October 15, 2013 meeting; Ald. Wilson seconded the motion; the minutes were approved unanimously.

Public Input on the draft 2013 Consolidated Annual Performance and Evaluation Report (CAPER)
Ald. Holmes opened the floor for input from the public on the draft 2013 CAPER and noted that no one was present to comment. Staff distributed input from Paul Selden, Executive Director of Connections for the Homeless, which had been received by email on March 7. Points made by Mr. Selden that were discussed by the committee included the need to assess the effectiveness of the inclusionary housing ordinance and to analyze City funding of non-profits with CDBG, Mental Health Board and any other City controlled funding for targeting and effectiveness. Ald. Burrus noted the lack of coordination with CDBG, Mental Health Board and Township funds. Ald. Holmes recalled the combined application for United Way, CDBG and Mental Health Board funding and the review process on a single “Super Saturday” to simplify the application process and coordinate funding from multiple sources. Ms. Hansen noted the importance of coordinating CDBG with Economic Development as well. Ald. Holmes noted that the combined application process facilitated collaborations among the agencies and Mr. Opdycke noted that the emphasis placed on collaborative work in the CDBG application process had improved this significantly in his time serving on the committee.

Staff noted that the comment from Mr. Selden would be incorporated in the CAPER for submission to City Council at its meeting on March 24.

Ald. Wilson moved that the committee recommend approval of the 2013 CAPER to City Council, Ald. Burrus seconded the motion and it was approved unanimously.
**Staff Reports**

Staff noted that 2014 is the final year of the City’s five-year Consolidated Plan and that work on the 2015-2019 Consolidated Plan would begin shortly. The new plan would be completed in the HUD IDIS database using the new eCon Planning Suite. Staff had recently attended a training on this system, which includes a mapping capability that shows federal funding with CDBG, HOME, public housing and other programs by drawing information from several HUD databases. The lack of updated low/moderate income data using the American Community Survey data was a hurdle to effective targeting in the new plan and would likely require a revision to the plan once those data are developed. Currently the low/mod data being used is from the 2000 census. Discussion of ways to engage the public in the planning process, particularly the residents of low/mod neighborhoods would be on the agenda of the next committee meeting.

Staff noted that HUD was expected to release 2014 entitlement grant amounts by community on or about March 18 and that information would be sent via email to the committee. Because HUD was not reviewing 2014 Action Plans based on estimated grant amounts, as had been done in prior years, staff would consult with the Chicago Field office once allocations were released to determine if a substantial amendment to the 2014 Action Plan, including a 30-day public comment period, would be needed. The Action Plan as submitted had contingency language that addressed how changes would be made to CDBG funding allocations based on the actual grant amount.

**Adjournment**

There being no further business, the meeting was adjourned at 8:15 PM.

Respectfully submitted,

Sarah K. Flax
Housing & Grants Administrator, Community Development Department