CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
COUNCIL CHAMBERS
Monday, December 8, 2014

Roll Call: Alderman Wilson  Alderman Burrus
Alderman Holmes  Alderman Fiske
Alderman Tendam  Alderman Braithwaite
Alderman Grover  Alderman Wynne
Alderman Rainey

Presiding: Mayor Elizabeth B. Tisdahl
The Regular Meeting of the City Council was called to order by the Mayor at 8:25 P.M.

Mayor Public Announcements
The Mayor wished a Happy Holiday to everyone.

City Manager Public Announcements
United Way Neighborhood Network Announcement was made by Marsha Mc Mann. She announced that Evanston has been added to the Neighborhood Community Network.
40th Anniversary of Nutcracker on Ice, December 12-14, 2014 was announced by Mr. Robert Lloyd, Manager Robert Crown Center. He also introduced three of the skaters who then passed out complimentary tickets to the members on the Dias.
Resources for a Peaceable City: Evanston 2015 was presented by Joey Rodgers, and she also presented the Council members a copy of “Resources for a Peaceable City” booklet. This booklet contained information to direct people to services within and outside of the City. They also will have copies for the residents that will have a small fee attached to it.
First Night Evanston, December 31, 2014 was presented by City Manager Bobkiewicz, and he instructed all to visit the website to obtain further information.
Holiday Trash Collections Schedules were made by Mr. James Maiworm, Asst. Dir. Operations/Facilities. All collections will be two days later than the usual pickup dates. All are placed on the website for further information.

Communications: City Clerk
The Clerk had no communications.

Public Comment
John Walsh spoke concerning the item P4 Zoning Ordinance
Richard Weiland spoke of his concerns for the Harley-Clarke Mansion. He wanted to make sure the land around and under the Mansion remains in public hands.
Madelyn DuCree she asked the Council members to stand up for justice for all people.
She mentioned the various groups in Evanston are standing up for justice. **Carlis B. Sutton** spoke of concerns for West Evanston Plan and he gave 7 points of concerns I favor of the residents; bike lanes, water increase, traffic flow on Emerson, affordable housing, purchase of 1823 Church to name a few. He wished Lorraine Morton a Happy birthday.

**Items not approved on Consent Agenda:**

(A5) **Approval of Downtown Evanston FY2015 Request for Budget Contribution Share**
Staff recommends City Council approval of funding for Downtown Evanston as follows: $323,000 from the Special Service Area # 4 (SSA #4) for downtown operations and maintenance; $98,000 from the Economic Development Fund for supplemental marketing and economic development activities; and, $98,670 equally split equally between the Washington National TIF and Economic Development fund for additional maintenance contract reimbursements.
**For Action**

(A7) **Approval of 2015 First Night Evanston Funding Request**
Staff recommends that the City Council consider the request for funding in the amount of $5,000 by Emily Guthrie of First Night Evanston. Funding is provided by the Economic Development Fund, Account 225.21.5300.65525.
**For Action**

(A13) **Ordinance 142-O-14, Decreasing the Number of Class C-1 Liquor Licenses for Here’s Wings II – Evanston, LLC dba Buffalo Wild Wings, 1741 Maple Avenue**
Staff recommends adoption of Ordinance 142-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C-1), as amended, to decrease the number of authorized Class C-1 liquor licenses from seven (7) to six (6). Here’s Wings II – Evanston, LLC dba Buffalo Wild Wings (“Company”), 1741 Maple Avenue, is closed.
**For Introduction**

(A14) **Ordinance 153-O-14 Authorizing the City Manager to Negotiate and Execute a Commercial Lease with Christopher Casas for lease of City-Owned Real Property Located at 633 Howard**
Staff recommends adoption of Ordinance 153-O-14, authorizing the City Manager to negotiate and execute a lease with Christopher Casas for lease of City-owned Real Property located at 633 Howard. Christopher Casas’ coffee operation will operate a coffee roasting operation as well as a dine-in and take away coffee bar at the location. The City Council will need to approve the Ordinance by a two-thirds majority vote per City Code Section 1-17-4-1. Tenant Improvements for this property will be funded from the Howard/Ridge TIF District (Account #5860.56010, which is the account for monthly rental accruals from City-owned properties. **Suspension of the Rules is requested for introduction and adoption by City Council on December 8, 2015.**
**For Introduction & Action**
(A15) Ordinance 123-O-14 Authorizing the City Manager to Negotiate and Execute a Lease Agreement for Property Located at 745 Howard Street for the Evanston Police Department’s Outpost
Staff recommends approval of Ordinance 123-O-14, authorizing the City Manager to negotiate and execute a lease agreement for property located at 745 Howard Street for the Evanston Police Department’s Outpost. The leasing of property at 745 Howard Street will relocate the Police Outpost to a new area of Howard Street and permit leasing of the current Outpost property located at 633 Howard Street. The City Council will need to approve the Ordinance by a two-thirds majority vote per City Code Section 1-17-4-1. Funding is provided for improvements and monthly rent from the Howard/Ridge TIF District (Account #5860.56010). Suspension of the Rules is requested for introduction and adoption by City Council on December 8, 2015.
For Introduction & Action

(P4) Ordinance 144-O-14, Zoning Ordinance Text Amendment: Modifications to Central Street Overlay District (oCSC)
The Plan Commission and staff recommend City Council adoption of Ordinance 114-O-14 to modify certain portions of Section 6-15-14 Central Street Overlay District (oCSC). This ordinance was introduced at the November 24, 2014 City Council meeting.
For Action

(O1) Approval of Harley Clarke Mansion Update and Memorandum of Understanding for Moving Assistance for the Evanston Arts Center
Staff and the Human Services Committee recommends that the City Council: 1) receive this report; 2) direct the City Manager to send an amended lease termination letter to the Evanston Arts Center extending the lease on 2603 Sheridan Road to May 31, 2015; 3) authorize the City Manager to enter into an agreement with the Evanston Arts Center providing for moving assistance; 4) direct the City Manager to request written update from Illinois Department of Natural Resources on its intentions to complete negotiations for sale of mansion and lease of property and to return to January Human Services Committee with update.
For Action

(O2) Approval of Human Services Funding Summit Recommendations
The Human Services Committee and staff recommend implementation of the following as they relate to Mental Health Board and Community Development Block Grant (CDBG) Funding beginning in the 2016 fiscal year: 1) Combine the two applications into one to create a universal application for both funding types. 2) Hold universal hearings to review applications for funding. 3) Consider appointing an Alderman to the Mental Health Board. 4) Hold a joint meeting between the Mental Health Board, the Housing and Community Development Act Committee and the Human Services Committee in January, 2015 to discuss priorities for funding.
For Action

(O3) Approval of Boards, Committees and Commissions Update and Recommendations

Pursuant to the Rules Committee discussion concerning the City’s Boards, Committees, and Commissions, the Rules Committee and staff recommend that the City Council: 1) receive the report; 2) designate City Council liaisons to all boards and commissions that currently do not have the Mayor or member of City Council as members; 3) approve the “Board and Commission Training and Communications Plan” and direct the City Manager to implement; 4) direct the City Manager and Corporation Counsel to conduct a review of existing rules for Boards and Commissions; and 5) direct the City Manager to return to the Rules Committee in June, 2015 with an update on the implementation of the Plan and review of rules.

For Action

CONSENT AGENDA

(M1) Approval of Minutes of the Regular City Council Meeting of November 17, 2014

For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1) City of Evanston Payroll through November 16, 2014 $2,726,063.08

(A2) City of Evanston Bills – December 9, 2014 $19,906,477.33
Credit Card Activity Period Ending October 31, 2014 $142,832.15

For Action

(A3.1) Approval of Contract with A. Lamp Concrete Contractors Inc. for the Civic Center Sustainable Parking Lot Reconstruction (Bid 14-60)

Staff recommends the City Council authorize the City Manager to execute a contract awarding the Civic Center Sustainable Parking Lot reconstruction contract to A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $1,400,000. Funding is provided by: a Metropolitan Water Reclamation District (MWRD) Grant of $750,000 and by $650,000 from the Parking Fund. This item was held in committee on November 24, 2014.

For Action

(A3.2) Approval of Contract with Construction Consulting & Disbursement Services, Inc. for Minor Improvements at Chandler-Newberger Center (Bid 14-58)

Staff recommends City Council authorize the City Manager to execute a contract for minor improvements to the Chandler-Newberger Center (Chandler) with Construction Consulting & Disbursement Services, Inc. (CCDS) (5836 Lincoln
Avenue, Suite #200, Morton Grove, IL) in the amount of $88,842.86. Funding is provided by the Capital Improvement Fund, Account. 415568.65510. (Bid 14-58)

For Action

(A3.3) Approval of Contract with KLF Enterprises for 2015 Debris & Leaf Hauling (Bid 14-63)
Staff recommends that City Council authorize the City Manager to execute a contract for debris & leaf hauling with KLF Enterprises (2300 W. 167th Street, Markham, IL) in the amount of $126,000. Funding is provided by the Water Fund, Sewer Fund and General Fund, with a FY 2015 budget allocation in the amount of $126,000.

For Action

(A3.4) Approval of Service Agreement with Connelly’s Academy for Martial Arts Instruction at the Levy Center
Staff recommends that the City Manager be authorized to execute a sole source agreement with Connelly’s Academy (9750 Karlov Avenue, Skokie, IL) through December 2016 for a martial arts program at the Levy Senior Center. All expenses for the program are covered by participation fees.

For Action

(A3.5) Approval of Sheridan Road/Chicago Avenue Phase I & Phase II Engineering Services Contract with Christopher B. Burke Engineering, Ltd. (RFQ 14-16)
Staff recommends City Council authorize the City Manager to execute an agreement for Phase I & Phase II engineering services for the Sheridan Road Improvement Project and Sheridan Road/ Chicago Avenue Bike Path in the amount of $850,676, with Christopher B. Burke Engineering, Ltd. (9575 W. Higgins Road, Suite 600, Rosemont, IL). Funding is provided by: ITEP Grant of $331,924; $418,752 from the 2015 Capital Improvement Fund (Account 416445); and by $100,000 from the Washington National TIF.

For Action

(A4.1) Approval of Change Order No. 1 for Sheridan Road Water Main Improvement Project (RFQ 14-16)
Staff recommends City Council authorize the City Manager to execute Change Order No. 1 for engineering services for water main improvements along Sheridan Road in the amount of $358,036, with Christopher B. Burke Engineering, Ltd. (9575 W. Higgins Road, Suite 600, Rosemont, IL). Funding is provided by the 2015 Capital Improvement Plan Water Fund Project Account.

For Action

(A4.2) Approval of Change Order No. 1 for 2014 Manhole Lining (Bid 14-57)
Staff recommends City Council authorize the City Manager to execute Change Order No. 1 for the 2014 Manhole Lining contract with National Power Rodding Corporation (2500 W. Arthington Street, Chicago, IL). This change order will extend the contract duration by 182 days to May 31, 2015. There will be no change to the original contract amount of $133,600.00.
For Action

(A6) **Approval of Grant Agreement with Youth Organizations Umbrella (Y.O.U.) to Provide Subcontract Services for Outreach Program**
Staff recommends that City Council authorize the City Manager to execute a grant agreement between the City of Evanston and Youth Organizations Umbrella (Y.O.U.) (1027 Sherman Avenue, Evanston, IL) to provide subcontract services for year two of the Street Outreach Program grant. This agreement, received from Y.O.U. on November 18, 2014 shall begin September 30, 2014 and remain in effect until September 29, 2015 and shall be renewed annually upon notification of grant award. The City will receive $38,539 during the grant period from Y.O.U. for outreach services being provided under this agreement.

For Action

(A8) **Approval of 2014 Post Bond Issuance Report**
Staff recommends the City Council review and place the 2014 Post Bond Issuance Report on file.

For Action

(A9) **Resolution 111-R-14 Authorizing a Lease Agreement with Latino Resources for Office Space at the Civic Center**
Staff recommends City Council adoption of Resolution 111-R-14 authorizing the City Manager to negotiate the lease of office space with Latino Resources at the rate of $250 per month for 12 months for 260 square feet of space on the ground floor of the Civic Center (Suite G203).

For Action

Staff recommends review and adoption by the City Council of the following twelve (12) abatement resolutions (Items A10.1 to A10.12). The Resolutions will abate (decrease) the amount of the 2014 property tax levy needed to retire the outstanding general obligation debt. Generally, abated debt amounts are funded through sources other than property taxes such as TIF incremental revenue, water/sewer receipts, and parking garage revenues. The City’s total abatement for 2014 is $8,970,382.

(A10.1) **Resolution 96-R-14, General Obligation Debt Property Tax Abatement**
Staff recommends adoption of Resolution 96-R-14 abatement for General Obligation Bonds, Series 2006.

For Action

(A10.2) **Resolution 97-R-14, General Obligation Debt Property Tax Abatement**
Staff recommends adoption of Resolution 97-R-14 abatement for General Obligation Bonds, Series 2006B.

For Action

(A10.3) **Resolution 98-R-14, General Obligation Debt Property Tax Abatement**
Staff recommends adoption of Resolution 98-R-14 abatement for General Obligation Bonds, Series 2007.

For Action
(A10.4) Resolution 99-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 99-R-14 abatement for General Obligation Bonds, Series 2008B.
For Action

(A10.5) Resolution 100-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 100-R-14 abatement for General Obligation Bonds, Series 2008C.
For Action

(A10.6) Resolution 101-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 101-R-14 abatement for General Obligation Bonds, Series 2008D.
For Action

(A10.7) Resolution 102-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 102-R-14 abatement for General Obligation Bonds, Series 2010B.
For Action

(A10.8) Resolution 103-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 103-R-14 abatement for General Obligation Bonds, Series 2011A.
For Action

(A10.9) Resolution 104-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 104-R-14 abatement for General Obligation Bonds, Series 2012A.
For Action

(A10.10) Resolution 105-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 105-R-14 abatement for General Obligation Bonds, Series 2013A.
For Action

(A10.11) Resolution 106-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 106-R-14 abatement for General Obligation Bonds, Series 2013B.
For Action

(A10.12) Resolution 107-R-14, General Obligation Debt Property Tax Abatement  
Staff recommends adoption of Resolution 107-R-14 abatement for General Obligation Bonds, Series 2014A.
For Action

(A11) Resolution 94-R-14, Dempster Street Traffic Signal Modernization and
Coordination Project Phase III Construction and Construction Engineering Agreements
Staff recommends adoption of Resolution 94-R-14 authorizing the City Manager to sign the Local Agency Agreement for Federal Participation with the Illinois Department of Transportation (IDOT) to fund the City’s share of the construction costs, and the Construction Engineering Services Agreement for Federal Participation with Hampton, Lenzini and Renwick, Inc., (HLR) (380 Shepard Drive, Elgin IL) in the amount of $118,300.00 for the Dempster Street traffic signal modernization and coordination project. Funding is provided by the FY2015 Capital Improvement Fund, Account 415941. A grant of $792,000 was received for this project from the Federal Congestion Mitigation and Air Quality Improvement (CMAQ) program.

For Action

(A12) Resolution 95-R-14, Sheridan Road/Forest Avenue Signal Modernization Project (Main Street to Dempster Street) (RFQ 10-91)

For Action
Staff recommends adoption of Resolution 95-R-14, authorizing the City Manager to negotiate and execute a construction funding agreement with Illinois Department of Transportation (IDOT) for Sheridan Road/Forest Avenue signal modernization project (Main Street to Dempster Street) and to execute a contract (RFQ 10-91) with Stanley Consultants Ltd., (8501 West Higgins Road, Suite 730, Chicago, IL), in the not to exceed amount of $95,933 to provide the Phase III construction engineering services. The City received $475,860 through the North Shore Council of Mayors for this project. Additional funding is provided by the FY2015 Capital Improvement Fund, Account 416443.

For Action

(A16) Resolution 113 -R-14 Authorizing the City Manager to Negotiate a Contract for the Purchase of Real Property Located at 1823 Church Street

Staff recommends approval of Resolution 113-R-14 authorizing the City Manager to negotiate and execute a contract for the purchase of Real Property located at 1823 Church Street for an amount not to exceed $315,000. Funding is provided by the Economic Development Fund, Other Charges Account #225.5300.62605.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Resolution 93-R-14 Designating the Portion of Garrett Place, East of Sheridan Road to the Cul De Sac, with the Honorary Street Name Sign, “Shakespeare Garden Founder’s Way”
The Citizens’ Advisory Committee on Public Place Names recommends approval of Resolution 93-R-14.

For Action

(P2) Resolution 90-R-14 Authorizing a Memorandum of Understanding with the Regional Transportation Authority (RTA) for a Transit-Oriented
Development (TOD) Parking Regulations Update
City staff recommends adoption of Resolution 90-R-14 authorizing the City Manager to negotiate and execute a memorandum of understanding with the RTA (175 W. Jackson Blvd., Suite 1650, Chicago IL) to allow the RTA to provide staff and/or consultant services to examine the parking regulations in Metra and CTA transit-served areas. There will be no cost incurred by the City for these services.

For Action

(P3) Ordinance 146-O-14, Granting a Special Use for Commercial Indoor Recreation, Barre Code, at 604 Davis Street
The Zoning Board of Appeals and City staff recommend City Council adoption of Ordinance 146-O-14 granting a special use permit for Commercial Indoor Recreation, Barre Code, at 604 Davis Street. The requested special use permit will allow a new business within the city that will utilize a currently vacant space in an existing downtown retail district. The applicant has complied with all zoning requirements, and meets all of the standards for a special use in the D2 Downtown Retail Core District. This ordinance was introduced at the November 24, 2014 City Council meeting.

For Action

RULES COMMITTEE

(O4) Ordinance 151-O-14, Amending the City Code and Merging the Evanston Arts Council and the Public Art Committees
The Rules Committee and staff recommend City Council adoption of Ordinance 151-O-14, which amends the City Code to merge the Evanston Arts Council and the Public Art Committee into one committee.

For Introduction

(O5) Resolution 108-R-14, Opposing Senate Bill 16

For Action

APPOINTMENTS

(APP1)For appointment to:

Preservation Commission Elliott Dudnik
Alderman Rainey motioned for approval of the Consent Agenda, seconded by Alderman Holmes. Roll Call vote was 9-0 and the Consent Agenda was approved.

Items for discussion:
(A5) Approval of Downtown Evanston FY2015 Request for Budget Contribution Share
Staff recommends City Council approval of funding for Downtown Evanston as follows: $323,000 from the Special Service Area # 4 (SSA #4) for downtown operations and maintenance; $98,000 from the Economic Development Fund for supplemental marketing and economic development activities; and, $98,670 equally split equally between the Washington National TIF and Economic Development fund for additional maintenance contract reimbursements.

For Action
Ald. Holmes motioned for approval and seconded by Ald. Grover. The vote was 9-0 and the motion passed.

(A7) Approval of 2015 First Night Evanston Funding Request
Staff recommends that the City Council consider the request for funding in the amount of $5,000 by Emily Guthrie of First Night Evanston. Funding is provided by the Economic Development Fund, Account 225.21.5300.65525.

For Action

(A13) Ordinance 142-O-14, Decreasing the Number of Class C-1 Liquor Licenses for Here’s Wings II – Evanston, LLC dba Buffalo Wild Wings, 1741 Maple Avenue
Staff recommends adoption of Ordinance 142-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C-1), as amended, to decrease the number of authorized Class C-1 liquor licenses from seven (7) to six (6). Here’s Wings II – Evanston, LLC dba Buffalo Wild Wings (“Company”), 1741 Maple Avenue, is closed.

For Introduction
Ald. Holmes motioned for approval and seconded by Ald. Tendam. Rules were Suspended a vote was taken and was 9-0 and the motion passed.

(A14) Ordinance 153-O-14 Authorizing the City Manager to Negotiate and Execute a Commercial Lease with Christopher Casas for lease of City-Owned Real Property Located at 633 Howard
Staff recommends adoption of Ordinance 153-O-14, authorizing the City Manager to negotiate and execute a lease with Christopher Casas for lease of City-owned Real Property located at 633 Howard. Christopher Casas’ coffee operation will operate a coffee roasting operation as well as a dine-in and take away coffee bar at the location. The City Council will need to approve the Ordinance by a two-thirds majority vote per City Code Section 1-17-4-1. Tenant Improvements for this property will be funded from the Howard/Ridge TIF District (Account #5860.56010, which is the account for monthly rental accruals from City-owned properties. Suspension of the Rules is requested for introduction and adoption by City Council on December 8, 2015.

For Introduction & Action
Ald. Holmes motioned for approval and seconded by Ald. Rainey. The vote was 8-1 (Ald. Wilson voted nay), and it passed.
(A15) **Ordinance 123-O-14 Authorizing the City Manager to Negotiate and Execute a Lease Agreement for Property Located at 745 Howard Street for the Evanston Police Department’s Outpost**

Staff recommends approval of Ordinance 123-O-14, authorizing the City Manager to negotiate and execute a lease agreement for property located at 745 Howard Street for the Evanston Police Department’s Outpost”. The leasing of property at 745 Howard Street will relocate the Police Outpost to a new area of Howard Street and permit leasing of the current Outpost property located at 633 Howard Street. The City Council will need to approve the Ordinance by a two-thirds majority vote per City Code Section 1-17-4-1. Funding is provided for improvements and monthly rent from the Howard/Ridge TIF District (Account #5860.56010). **Suspension of the Rules is requested for introduction and adoption by City Council on December 8, 2015.**

**For Introduction & Action**

Ald. Holmes motioned for approval and seconded by Ald. Grover. The vote was 7-2 (Ald. Wilson and Fiske voted nay), and the motion passed.

(P4) **Ordinance 144-O-14, Zoning Ordinance Text Amendment: Modifications to Central Street Overlay District (oCSC)**

The Plan Commission and staff recommend City Council adoption of Ordinance 114-O-14 to modify certain portions of Section 6-15-14 Central Street Overlay District (oCSC). This ordinance was introduced at the November 24, 2014 City Council meeting.

**For Action**

Ald. Fiske motioned for approval and seconded by Ald. Rainey. The vote was 8-1 (Ald. Fiske voted nay), and the motion passed.

(O1) **Approval of Harley Clarke Mansion Update and Memorandum of Understanding for Moving Assistance for the Evanston Arts Center**

Staff and the Human Services Committee recommends that the City Council: 1) receive this report; 2) direct the City Manager to send an amended lease termination letter to the Evanston Arts Center extending the lease on 2603 Sheridan Road to May 31, 2015; 3) authorize the City Manager to enter into an agreement with the Evanston Arts Center providing for moving assistance; 4) direct the City Manager to request written update from Illinois Department of Natural Resources on its intentions to complete negotiations for sale of mansion and lease of property and to return to January Human Services Committee with update.

**For Action**

Ald. Burrus motioned for approval and the vote was 9-0 and the motion passed.

(O2) **Approval of Human Services Funding Summit Recommendations**

The Human Services Committee and staff recommend implementation of the following as they relate to Mental Health Board and Community Development Block Grant (CDBG) Funding beginning in the 2016 fiscal year: 1) Combine the two applications into one to create a universal application for both funding types. 2) Hold universal hearings to review applications for funding. 3) Consider
appointing an Alderman to the Mental Health Board. 4) Hold a joint meeting between the Mental Health Board, the Housing and Community Development Act Committee and the Human Services Committee in January, 2015 to discuss priorities for funding.

**For Action**
Ald. Burrus motioned for approval and seconded by Ald. Holmes. The motion passed with a voice vote.

(O3) **Approval of Boards, Committees and Commissions Update and Recommendations**
Pursuant to the Rules Committee discussion concerning the City’s Boards, Committees, and Commissions, the Rules Committee and staff recommend that the City Council: 1) receive the report; 2) designate City Council liaisons to all boards and commissions that currently do not have the Mayor or member of City Council as members; 3) approve the “Board and Commission Training and Communications Plan” and direct the City Manager to implement; 4) direct the City Manager and Corporation Counsel to conduct a review of existing rules for Boards and Commissions; and 5) direct the City Manager to return to the Rules Committee in June, 2015 with an update on the implementation of the Plan and review of rules.

**For Action**
Ald. Burrus motioned for approval and seconded for. With a voice vote the motion passed.

**Call of the Wards:**
Ward 4, Ald. Wilson had no report.
Ward 5, Ald. Holmes thanked the Council’s support for purchase of 1823 Church, and she invited all to the 5th ward Holiday celebration 7 PM Thursday, December 18th.
Ward 6, Ald. Tendam wanted to welcome his mom to his ward and wished everyone a safe and Happy Holiday.
Ward 7, Ald. Grover she thanked the Evanston Symphony Orchestra for a wonderful presentation and the ETHS Acapella singers and other performers.
Ward 8, Ald. Rainey she congratulated Anjana Hansen for her Judgeship.
Ward 1, Ald. Fiske she wished everyone a Happy New Year, Hanukah, and Christmas.
Ward 2, Ald. Braithwaite wished Lorraine Morton a Happy birthday, and invited his 2nd ward residents to his ward meeting to further discuss issues of concern.
Ward 3, Ald. Wynne she looks forward to next year serving with her Council colleagues.

Ald. Wilson motioned to convene into Executive Session to discuss Minutes, Personnel, Litigation, and a Voice Vote was taken after it was seconded by Ald. Grover. The meeting ended at 9:30 pm.

**Submitted by,**

Hon. Rodney Greene, MMC
City Clerk of Evanston