I. CALL TO ORDER / DECLARATION OF QUORUM
Alderman Holmes called the meeting to order at 7:32 pm.

II. APPROVAL OF MEETING MINUTES OF SEPTEMBER 3, 2014
Alderman Braithwaite moved approval, Alderman Tendam seconded. A voice vote was taken and the minutes were approved 4-0.

III. ITEMS FOR DISCUSSION
HH 1 November Human Services Funding Summit
Erika Storlie stated that the meeting would take place in November and that a draft agenda was available for review. She asked the Committee to identify a Chair.

Alderman Holmes suggested Alderman Burrus.

Alderman Braithwaite seconded.

Alderman Grover asked about the other participating organizations.

Several organizations were identified. It was decided that staff would invite all of the organizations that have received funding and other stakeholders. Those entities would be encouraged to invite others and share information about the upcoming meeting.

HH 2 Animal Control Board Report
Commander Pickett introduced the representatives in attendance and commended all involved for their dedication and hard work.

Meredith Rives introduced herself and explained her role and the roles of the other Board of Animal Control members. She outlined the group’s progress so far and discussed activities at the shelter; she additionally highlighted the facility’s goals and successes. Ms. Rives stated the organization’s mission and encouraged all to find more information online. Additionally Ms. Rives talked about fundraising efforts including the 50 shelter donation boxes that have been distributed throughout Evanston, Wilmette and Skokie. She requested on behalf of the
organization, the ability to apply for 501C3 status to aid with fundraising efforts. She closed by further highlighting the organization’s successes and goals.

Alisa Kaplan discussed the progress of the Shelter and the contributions of the volunteers. Ms. Kaplan presented slides and more information about the organization’s success.

Alderman Holmes called for questions.

Alderman Tendam asked about the non-profit status of the City.

Alderman Grover responded by stating that the City is a non-profit and it keeps a fund for the Evanston Animal Shelter. All donations are tax deductible. The 501C3 status for the shelter would give the organization the ability to collect donations and do its own fundraising.

Alderman Fiske pointed out that the ability to fundraise is an untapped resource.

Alderman Grover also stated that any donations for the shelter are collected in a special fund kept by the City.

Alderman Tendam suggested soliciting funds on the City water bill.

Alderman Grover stated that the Board had lots of fundraising ideas, but that the main focus is to manage the shelter.

Alderman Tendam asked about inoculations.

Ms. Kaplan replied that animals were vaccinated within 72 hours of arrival.

Alderman Tendam asked if the animals were isolated.

Ms. Kaplan replied that isolation was rarely required.

Alderman Braithwaite asked about behavioral screening and any new practices.

Ms. Kaplan discussed current practices including the use of a professional behaviorist and the upcoming SAFER training in Milwaukee that members will participate in. Once complete, members will be able to perform evaluations on site.

Alderman Fiske talked about the facility and goals for the adjacent building including a training area for the dogs and a cat room. She praised Commander Pickett, the Board, and the volunteers.

Alderman Tendam called attention to the website (http://evanstonanimalsHELTER.net/) and asked about the RFP versus the RFQ. He requested that Board form one expeditiously.

Ms. Rives discussed the Board’s goal of creating a business plan and all of the work involved including topics in need of further research and exploration. She stated that more research needed to be done in order to create an informed plan and that the Board was meeting regularly to formulate an RFP by early 2015. She further outlined some of the questions the Board was looking to research further.

Alderman Tendam supported the work, but expressed surprise at the timeline.

There was further discussion about the timeline for the creation of a business plan and some of the challenges. She reiterated the Board’s desire to review and analyze the information available.

Alderman Holmes and Alderman Grover expressed support.

Alderman Holmes called for a motion.

Alderman Fiske moved to accept the report and authorized the establishment of a 501C3 for the Evanston Animal Shelter Foundation. Alderman Braithwaite seconded. A voice vote was taken and the motion passed 5-0.
V. ITEMS FOR CONSIDERATION

HH 3 Tobacco Ordinance

Evonda Thomas-Smith introduced the topic and asked that the Committee amend ordinance 111-0-14 City Code Subsection 3-14-6 to increase the Age of Sale, Purchase, and Possession of Tobacco or Liquid Nicotine Products from Eighteen (18) Years of Age to Twenty-One (21) Years of Age. She spoke about the importance of this topic and introduced her speakers. She also explained the written testimony included in the packet.

Citizen Comment

Dr. Don Zeigler read a prepared statement in support of HH3.

Dr. Tim Sanborn spoke in support of HH3.

Alderman Grover stated her support. She additionally cited CVS’s decision to remove tobacco products from all stores and identified other cities with similar ordinances.

Alderman Holmes called for a motion.

Alderman Tendam moved that the Committee recommend to Council to amend ordinance 111-0-14 City Code Subsection 3-14-6 to Increase the Age of Sale, Purchase, and Possession of Tobacco or Liquid Nicotine Products from Eighteen (18) Years of Age to Twenty-One (21) Years of Age. Alderman Grover seconded.

Alderman Fiske asked about enforcement.

Commander Pickett replied that tickets would be issued to individuals and stores would be cited for selling to minors or people without proper identification.

A voice vote was taken and the motion passed 5-0.

HH 4 Police Complaints

Citizen Comments

Peggy Tarr spoke under the topic of HH4 Police Complaints.

Alderman Holmes called for questions. None were forthcoming so Alderman Holmes asked for a motion to accept the complaints for this month.

Alderman Braithwaite moved to accept the report. Alderman Grover seconded. A voice vote was taken and the report was accepted 5-0.

VI. COMMUNICATION

HH 5 General Assistance Report

Citizen Comments

Betty Ester commented on HH5 and requested more information.

Evonda Thomas-Smith provided extensive information on services and terminations.

Alderman Holmes asked about new clients.

Ms. Thomas-Smith clarified that new clients were unduplicated and had never received services. She also provided more information about emergency assistance services and the way information is captured.

HH 6 Quarterly Tenant Based Rental Assistance Program Update

Citizen Comments

Betty Ester posed several questions about HH6, and requested more information.
Evonda Thomas-Smith provided more information about the program numbers and terminations. She attempted to address Ms. Ester’s concerns.

Alderman Holmes attempted to clarify the report and finally requested that staff provide more information on the funds provided for participants.

VII. ADJOURNMENT
Alderman Holmes called for a motion to adjourn.

Alderman Tendam moved to adjourn. Alderman Braithwaite seconded. The meeting was adjourned at 8:39 pm.

Alderman Holmes concluded with an announcement about the Human Services Funding Summit meeting scheduled for Monday, November 3, 2014, and stated that all agencies are welcome.

Respectfully Submitted,

Jessica Wingader
Administrative Secretary