Administration and Public Works Committee Meeting
Minutes of January 13, 2014
Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center

MEMBERS PRESENT: J. Grover, A. Rainey, C. Burrus, D. Holmes, P. Braithwaite


PRESIDING OFFICIAL: Ald. Rainey

I. DECLARATION OF QUORUM

A quorum being present, Ald. Rainey called the meeting to order at 6:04 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 9, 2013.

Ald. Grover moved to approve the minutes of the December 9, 2013 A&PW meeting as submitted, seconded by Ald. Braithwaite.

The minutes of the December 9, 2013 meeting were approved unanimously 5-0.

III. PUBLIC COMMENT

Jim Huenink, Executive Director of the Northwest Center Against Sexual Assault (NWCASA), asked the Council for support of item A8 – Approval of Proposed Lease Agreement with NWCASA for Space at the Morton Civic Center.

Last year, NWCASA served 18 residents, 30 communities and responded to 29 emergency calls at St. Francis Hospital.

IV. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 12/01/13 $2,623,163.03
    City of Evanston Payroll through 12/15/13 $2,690,925.76
    City of Evanston Payroll through 12/29/13 $2,675,887.53

(A2) City of Evanston Bills 1/14/14 $5,318,551.94
    Credit Card Activity – Period Ending November 30, 2013 $ 105,302.14

For Action
Ald. Burrus moved to approve the City of Evanston Payroll (A1) through 12/1/13, 12/15/13 and 12/29/13 seconded by Ald. Grover. The Committee voted 5-0 unanimously to approve the payrolls.

Ald. Burrus moved to approve the City of Evanston Bills through 1/14/14 and credit card activity for the period ending November 30, 2013 (A2), seconded by Ald. Grover.

At Ald. Braithwaite’s inquiry, Chief Eddington explained that through the course of several discussions between the City and Evanston Township High School (ETHS), Mayor Tisdahl agreed to improvements of the lights and additional cameras around the school. Director Robinson confirmed that the lights are installed.

Ald. Braithwaite observed the emergency stations in front of ETHS. Chief Eddington agreed to confirm if the stations are operational and respond by e-mail to Council tomorrow.

Ald. Rainey asked if the cameras will be monitored at the high school or the police department. Chief Eddington stated that the images can be seen at both locations.

After discussion, the Committee voted unanimously 5-0 to approve the payroll, bills list and credit card activity.

(A3.1) Approval of Sole-Source Contract with EJ Equipment for the Purchase of CCTV Pipeline Inspection Equipment
Staff recommends that City Council authorize the City Manager to execute a sole-source contract for the purchase of CCTV pipeline inspection equipment with EJ Equipment (P.O. Box 665, Manteno, IL) in the amount of $37,061. Funding is provided by the Sewer Fund, Account 7415.65625, which has budgeted $37,500 in FY 2014 for this purchase.

For Action
Ald. Grover moved to recommend that City Council authorize the City Manager to execute a sole-source contract with EJ Equipment, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend execution of the contract.

(A3.2) Approval of Sole-Source Contract with Hydro International for the Purchase of Vortex Restrictors
Staff recommends that City Council authorize the City Manager to execute a sole-source contract for the purchase of Vortex Restrictors with Hydro International (94 Hutchins Drive, Portland, ME) in the amount of $70,350. Funding is provided by the Sewer Fund Accounts 7400.65055 and 7400.65080.

For Action
Ald. Holmes moved to recommend that City Council authorize the City Manager to execute a sole-source contract with Hydro International, seconded by Alderman Grover.
The Committee voted unanimously 5-0 to recommend execution of the contract.

(A3.3) **Approval of Solid Waste Agency of Northern Cook County (SWANCC) Disposal Fees for FY 2014**

Staff recommends approval of the 2014 refuse disposal fees to SWANCC (Solid Waste Agency of Northern Cook County) in the not to exceed amounts of $83,300 for capital costs, $1,000,000 for operations and maintenance and $40,000 in recycling transfer fees. Funding is provided by the Solid Waste Fund Accounts, 7685.68310 (capital costs), 7685.62405 (operations and maintenance costs), and 7690.62415 (recycling costs).

**For Action**

Ald. Braithwaite moved to recommend approval of the 2014 refuse disposal fees to SWANCC, seconded by Ald. Grover.

Ald. Grover highlighted the 5,000 ton per year reduction of waste generated since 2008, which has resulted in a corresponding decrease in disposal fees for the City. Director Robinson pointed out that the fixed costs are decreasing as well. The proposed budget remains the same, but there is a contingency on both sides. Operations and maintenance costs have been reduced from $1.2 million to $1 million per year. In 2013, the cost was $681,000 and if the City generates less waste that amount will decrease.

At Ald. Rainey’s inquiry, Director Robinson explained that given the increase in the price of the large trash can there was an uptick in the number of people requesting smaller trash cans.

**After discussion, the Committee voted unanimously 5-0 to recommend approval of fees to SWANCC.**

(A4.1) **Approval of Change Order #1 for Engineering Services for the Evanston Water Utility 48-inch Diameter Intake Improvements (RFP 12-113)**

Staff recommends City Council authorize the City Manager to execute Change Order No. 1 to an agreement for Engineering Services for the Evanston Water Utility 48-inch Diameter Intake Improvements project with Carollo Engineers, Inc. (1200 Shermer Road, Suite 214, Northbrook, IL) in the not-to-exceed amount of $675, increasing the contract amount from $159,983 to $160,658. This change order will also extend the contract completion date by 12 months, from March 31, 2014 to March 31, 2015. Funding is provided by the Water Fund, Capital Improvement Account 733074.62140, which has a FY 2014 budget allocation of $1,900,000.

**For Action**

Ald. Burrus moved to recommend authorizing the City Manager to execute Change Order No. 1 with Carollo Engineers, Inc., seconded by Ald. Grover.

Lara Biggs, Superintendent of Construction and Field Services for Utilities, explained that a heating system was previously installed on the 54-inch heating intake. This project will install heating equipment on a second intake to keep ice from sticking
during extremely cold weather. She explained that other communities don’t use the same process because they have more onsite storage (up to 48 hours). Evanston has a limited amount (approximately 12 hours of storage) onsite.

**After discussion, the Committee voted unanimously 5-0 to recommend authorization of the Change Order.**

**(A4.2) Approval of Change Order #1 for the Davis Street Water Main & Sewer Replacement Project (Bid 13-36)**

Staff recommends that the City Council authorize the City Manager to execute Change Order Number 1, in the not-to-exceed amount of $69,592.43, with Bolder Contractors, Inc. for completing additional construction items for the project. This will increase the agreement amount from $2,648,200 to $2,717,792.43. $58,465.59 is provided from the Water Fund (733086.65515), and $11,126.84 from the Sewer Fund (7420.65515).

**For Action**

Ald. Grover moved to recommend authorizing the City Manager to execute Change Order No. 1 with Bolder Contractors, seconded by Ald. Burrus.

Ald. Braithwaite, Chair of the Minority, Women and Evanston Business Enterprise (MWEBE) Program explained that Bolder Contractors is not Local Employment Program (LEP) compliant. LEP regulations state that a minimum of one Evanston resident be considered for employment for any contract over $250,000.

Ald. Braithwaite stated his understanding is that Bolder Contractors initially agreed to participate in the LEP program. During the project, they decided not to participate and relayed that they would pay the penalty based on the number of days. The project took longer than expected and Bolder asked the City to relieve the fine.

Homayoon Pirooz, City Engineer, explained that Bolder contacted the City mid-summer to explain that they could not find a qualified Evanston resident to participate in the project. Bolder subsequently agreed to pay the fine because they are non-compliant.

Ald. Braithwaite requested documentation of the search for a local candidate. Mr. Pirooz agreed that in the future contractors will be required to show proof of advertising to Evanston residents for their projects.

Ald. Holmes stated that there were many trained Evanston residents with sewer experience. She asked if Bolder approached the City for assistance in locating skilled professionals.

At Ald. Rainey’s inquiry, Mr. Pirooz explained the project is completed. The Change Order is for 2.5% of the total contract price.

Ald. Braithwaite recommended holding this item for two weeks pending documentation from Bolder Contractors.
(A5) Approval of Memorandums of Understanding and Amendment No. 1 to the Agreement with MWH Americas, Inc. for Engineering Service for a Water Supply Transmission Main Study

Staff recommends City Council authorize the City Manager to: 1) negotiate and execute Memorandums of Understanding (MOU) for a revised transmission main study for the potential supply of water from the City of Evanston to: the Village of Niles, the Village of Morton Grove, the City of Park Ridge and the Village of Glenview, and 2) negotiate and execute Amendment No. 1 to the agreement with MWH Americas, Inc. (175 W. Jackson Blvd, Suite 1900, Chicago, IL) for a revised Water Supply Transmission Main Study in the not-to-exceed amount of $24,600 and extending the completion date to April 16, 2014. Funding is provided by the Water Fund, Account 7125.62180.

For Action
Ald. Holmes moved to recommend authorization for the City Manager to negotiate and execute MOUs and Amendment No. 1 for a revised Water Supply Transmission Main Study, seconded by Ald. Grover.

Dave Stoneback, Director of Utilities, explained that the alliance is seeking an alternate water supply other than the City of Chicago. Evanston provided a cost per 1,000 gallons based on a completed cost of service study. We also indicated we would provide an updated Transmission Main Study to either move forward with Evanston or compare to a purchasing order from another seller.

At Ald. Rainey’s inquiry, Director Stoneback explained that the cost of constructing the transmission main will need to be approved by their respective Councils. Evanston’s share of the study is $4,920 if the alliance reaches the full amount of the contract.

After discussion, the Committee voted unanimously 5-0 to recommend authorization for the City Manager to negotiate and execute MOUs and Amendment No. 1 for a revised Water Supply Transmission Main Study.

(A6) Approval of Agreement with AT&T for Downtown Evanston WiFi Network

Staff recommends that the City Council authorize the City Manager to enter into an agreement with AT&T to provide a Wireless Network in sections of the Downtown using City Infrastructure (light poles) that will provide both a private and public (free) wireless access at the street level in the areas defined in the project. All costs associated with the installation and maintenance of the WiFi network would be the responsibility of AT&T.

For Action
Ald. Braithwaite moved to recommend approval of the agreement with AT&T to provide a Wireless Network in sections of downtown Evanston, seconded by Ald. Grover.

Assistant City Manager Lyons explained AT&T determined where they have a lack of service during peak times and approached the City to install a Wi-Fi network using City infrastructure. The public network service will be extended to all users in the downtown area (sidewalk cafes, business and foot traffic).
Ald. Rainey and Grover are both in support of the public network in the downtown area. There would be a benefit to all, not just AT&T customers. Ald. Rainey added that this initiative should be pursued in other business districts as well.

(A7) Report on Vacant Property Fine – 1890 Maple Avenue
Staff recommends that the City Council receive and file this report.

For Action
Ald. Burrus moved to recommend that City Council receive and file the Vacant Property Fine report for 1890 Maple Avenue, seconded by Ald. Braithwaite.

Ald. Braithwaite referred to the letter to Bob King of Parc Investment Property, LLC from City Manager Bobkiewicz on page 140 of the packet. The letter states that the payment of $2,400 in fines related to the City’s vacant property ordinance would be refunded as a credit through permit fees. Mr. King is requesting a refund to the original entity that paid the violation. City Manager Bobkiewicz needs Council’s approval to process the request.

Mr. King thanked various City staff for their cooperation with 1890 Maple project. He explained that the project is on time and on budget. There should be some occupancy by the end of the year, with the project slated for completion by the end of the second quarter of 2015.

Ald. Grover stated that the form of reimbursement does not matter. She did find the summary of the vacant building process and affordable housing in the report to be interesting. She suggested listing vacant properties online so residents can monitor progress.

At Ald. Rainey’s inquiry, Mr. King confirmed that the notification letter to register as a vacant property was dated after the original plan development was approved. She explained that one of the requirements of a vacant property is not to advertise “For Rent/Sale.”

Ald. Braithwaite will make the amendment to the report.

After discussion and pending the amendment by Ald. Braithwaite, the Committee voted unanimously 5-0 to accept the report and recommend the City Manager refund the fine.

(A8) Approval of Proposed Lease Agreement with Northwest Center Against Sexual Abuse (NWCASA) for Space at the Morton Civic Center
Staff is requesting City Council approval for the City Manager to negotiate the lease of office space with Northwest Center Against Sexual Abuse (NWCASA) at the rate of $11.00 per square foot for a total monthly rent of $250.

For Action
Ald. Grover moved to recommend approval of the proposed lease agreement of office space for NWCASA and the Children's Advocacy Center (CAC) in the Civic Center, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to approve the proposed lease agreement.

(A9) Resolution 1-R-14: Collective Bargaining Agreement with the International Association of Firefighters Local 742
Staff recommends City Council approval of Resolution 1-R-14 to authorize the City Manager to execute a collective bargaining agreement with the International Association of Firefighters (IAFF) Local 742 effective January 1, 2014 through December 31, 2016.

For Action
Ald. Holmes moved to recommend approval of Resolution 1-R-14: Collective Bargaining Agreement with the International Association of Firefighters Local 742, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve Resolution 1-R-14.

(A10) Resolution 5-R-14 “Authorizing the City Manager to Negotiate a Contract for the Purchase of Real Property Located at 721-723 Howard Street in Evanston, Illinois”
Staff recommends approval of Resolution 5-R-14 authorizing the City Manager to negotiate a contract for the purchase of Real Property located at 721-723 Howard Street in Evanston, Illinois. Funding is provided by the Howard Ridge Tax Increment Financing (TIF) District.

For Action
Ald. Braithwaite recommended approval of Resolution 5-R-14 authorizing the City Manager to negotiate a contract for the purchase of Real property located at 721-723 Howard Street in Evanston, IL, seconded by Ald. Grover.

Ald. Rainey commended staff for negotiating the contract and keeping in touch with all parties involved. She explained that after her public comments about BMO Harris Bank, who was previously non-responsive to staff, the calls began to be returned. Negotiations started at $140,000 and are now down to almost half that amount.

The Committee voted unanimously 5-0 to recommend approval Resolution 5-R-14.

(A11) Ordinance 4-O-14, Permitting Issuance of a Class C Liquor License to Egg Em on Clarke’s Inc., d/b/a Clarke’s
Staff recommends City Council adoption of Ordinance 4-O-14, which increases the number of authorized Class C liquor licenses to twenty (20), and permit issuance of a Class C license to Egg Em on Clarke’s Inc., d/b/a Clarke’s (“Company”), 720 Clark Street.

For Introduction
Ald. Burrus moved to recommend adoption of Ordinance 4-O-14, seconded by Ald. Grover.

Thomas Tsatas has owned Egg Em's on Clarke's, Inc. for almost 20 years. The purpose of the liquor license is increase sales to offset expenses for the business. Egg Em’s does not only sell breakfast; he would like to offer beer, wine, etc. during lunch/dinner.

Ald. Braithwaite’s inquiry, Mr. Tsatas agreed to abide by the ordinance when determining hours of liquor sales.

Ald. Holmes asked City Attorney Farrar if the serving time for alcohol is consistent for all liquor license applicants, using Starbucks as an example. Mr. Farrar responded that Starbucks was a distinct carve out. Specific license classes have a delineated time as set by City Code. However, since liquor licenses are local by character, it is appropriate for the Mayor and Council to do carve-outs with respect to specific licenses.

Ald. Holmes is very concerned about restaurants that serve children and families selling liquor too early. Ald. Grover added that the Starbucks request was specific to an evening “happy hour” program.

Ald. Rainey confirmed that the Code states liquor is available for sale Monday through Friday at 11am and Sunday at 12pm.

After discussion, the Committee voted unanimously 5-0 to recommend adoption of Ordinance 4-O-14.

(A12) Ordinance 5-O-14, Decreasing the Number of Class G Liquor Licenses, Trader Joe’s East Inc. d/b/a Trader Joe’s #702
Staff recommends City Council adoption of Ordinance 5-O-14, which decreases the number of Class G liquor licenses from two (2) to one (1) due to Trader Joe’s East Inc. d/b/a Trader Joe’s (“Company”) relinquishing its Class G liquor license for a Class F liquor license.

For Introduction
Ald. Grover moved to adopt Ordinance 5-O-14, which decreases the number of Class G liquor licenses from two (2) to one (1) due to Trader Joe’s relinquishing its Class G liquor license for a Class F liquor license, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to adopt Ordinance 5-O-14.

(A13) Ordinance 6-O-14, Increasing the Number of Class F Liquor Licenses for Trader Joe’s East Inc. d/b/a Trader Joe’s #702
Staff recommends City Council adoption of Ordinance 6-O-14, which increases the number of Class F liquor licenses from eight (8) to nine (9), and permit issuance of a Class F license to Trader Joe’s East, Inc. d/b/a Trader Joe’s #702 (“Company”), 1211 Chicago Avenue.
For Introduction
Ald. Grover moved to adopt Ordinance 6-O-14, which increases the number of Class F liquor licenses from eight (8) to nine (9), and permit issuance of a Class F license to Trader Joe’s, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to adopt Ordinance 6-O-14.

(A14) Ordinance 7-O-14, Increasing the Number of Class C Liquor Licenses for L3 Evanston LLC, d/b/a Lyfe Kitchen
Staff recommends City Council adoption of Ordinance 7-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, to increase the number of authorized Class C liquor licenses from twenty (20) to twenty-one (21), and permit issuance of a Class C license to L3 Evanston LLC, d/b/a Lyfe Kitchen (“Company”), 1603 Orrington Avenue.

For Introduction
Ald. Holmes moved to recommend adoption of Ordinance 7-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), to increase the number of authorized Class C liquor licenses from twenty (20) to twenty-one (21), and permit issuance of a Class C license to L3 Evanston LLC, d/b/a Lyfe Kitchen, seconded by Ald. Braithwaite.

Carey Cooper, Partner, requested consideration of application for issuance of a Class B (Restaurant/Hotel in Core Area) liquor license. CC explained that Lyfe Kitchen is a healthy food restaurant that serves food entrees that are 600 calories or less and low in sodium. They have a location at Clark and Hubbard in Chicago and look forward to expanding to Evanston. They hope to be open by April 2014 at 1603 Orrington.

The Committee voted unanimously 5-0 to recommend adoption of Ordinance 7-O-14.

(A15) Ordinance 8-O-14, Increasing the Number of Class C Liquor Licenses for Horizon Group Management, LLC, d/b/a The Crystal Residence, 1611 Chicago Avenue
Staff recommends City Council adoption of Ordinance 8-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, to increase the number of authorized Class C liquor licenses from twenty-one (21) to twenty-two (22), and permit issuance of a Class C license to Horizon Group Management, LLC, d/b/a The Crystal Residence (“Company”), formerly called the North Shore Hotel, 1611 Chicago Avenue.

For Introduction
Ald. Braithwaite moved to recommend adoption of Ordinance 8-O-14 increasing the number of Class C liquor license from twenty-one (21) to twenty-two (22), and permit issuance of a Class C license to The Crystal Residence, seconded by Ald. Grover.

Jeff Michael, COO of Horizon Management Group, requested consideration of application for issuance of a Class B (Restaurant/Hotel in Core Area) liquor license. He explained that the Northshore Hotel is rebranding itself as The
Crystal Residence. Part of the renovation and addition includes expanding the dining experience to include alcoholic beverages primarily to residences and outside catered events. There will be a restaurant, a lounge, and ballroom. The opening is slated for completion in April.

After discussion, the Committee voted unanimously 5-0 to recommend adoption of Ordinance 8-O-14.

(A16) Ordinance 9-O-14, Increasing the Number of Class C Liquor Licenses for A Bite of China, Inc., d/b/a Lao Sze Chuan, 1633 Orrington Avenue
Staff recommends City Council adoption of Ordinance 9-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, to increase the number of authorized Class C liquor licenses from twenty-two (22) to twenty-three (23), and permit issuance of a Class C license to A Bite of China, Inc., d/b/a Lao Sze Chuan ("Company"), 1633 Orrington Avenue.

For Introduction
Ald. Burrus moved to recommend adoption of Ordinance 9-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), to increase the number of authorized Class C liquor licenses from twenty-two (22) to twenty-three (23), and permit issuance of a Class C license to A Bite of China, Inc., seconded by Ald. Grover.

Patrick Deacon spoke on behalf of Lao Sze Chuan and requested consideration of application for issuance of a Class C liquor license.

The Committee voted unanimously 5-0 to recommend adoption of Ordinance 9-O-14.

(A17) Ordinance 11-O-14, Increasing the Number of Class C Liquor Licenses for HKK LCC, d/b/a HKK, 804 Davis Street
Staff recommends City Council adoption of Ordinance 11-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, to increase the number of authorized Class C liquor licenses from twenty-three (23) to twenty-four (24), and permit issuance of a Class C license to HKK LCC, d/b/a HKK ("Company"), 804 Davis Street.

For Introduction
Ald. Grover moved to recommend adoption of Ordinance 11-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(C), to increase the number of authorized Class C liquor licenses from twenty-three (23) to twenty-four (24), and permit issuance of a Class C license to HKK LCC, seconded by Ald. Holmes.

John Kim spoke on behalf of HKK and requested consideration of application for issuance of a Class C liquor license. The new name of the restaurant will be Boltwood. The concept is a farm-to-table restaurant with a full service bar. Chef Brian Huston will be managing the kitchen and Mr. Kim will manage the front end.
The Committee voted unanimously 5-0 to recommend adoption of Ordinance 11-O-14.

(A18) **Ordinance 10-O-14, Enacting a New Subsection 3-4-6-(M) of the City Code, “Class M” Liquor Licenses**
Local Liquor Commissioner recommends approval of Ordinance 10-O-14, “Amending City Code Section 3-4-6 By Creating the New Class M Liquor License,” permitting licensees to sell beer as part of brew-it-yourself beer-making classes, parties, events, demonstrations and similar activities.

**For Introduction**
Ald. Holmes moved to recommend adoption of Ordinance 10-O-14, Enacting a New Subsection 3-4-6-(M) of the City Code, “Class M” Liquor Licenses, seconded by Ald. Burrus.

Richard Sandrok, The Grain & the Grape, Homebrew and Winemaking Supply Retailer, seeks consideration of a Class M liquor license. Mr. Sandrok seeks to sell equipment and supplies for home brew of beer and wine geared towards hobbyists. Additionally, he plans to offer classes on home brewing that will involve storage during fermentation and tasting of final alcohol.

At Ald. Braithwaite’s inquiry, Mr. Sandrok confirmed that he does not yet have a business location as a competitor recently moved into a district of interest.

The Committee voted unanimously 5-0 to recommend adoption of Ordinance 10-O-14.

V. **ITEMS FOR DISCUSSION**

**(APW1) Consideration of Options for City of Evanston Electricity Purchase**
Dave Stoneback, Utilities Director, explained that 23 City-owned buildings receive electricity through their franchise agreement with Com Ed. The City is currently in a contract with Constellation (Exelon) that expires May 14, 2014. The current rate is $0.04892/ kWh, which contract includes 25% green energy from renewable energy credits. Annual usage is 23,000,000 kWh with an annual cost of $1,125,000.

RFP 1401 – Results of Request for Qualifications and Indicative Pricing were received on January 7, 2014 from 6 entities. If the City chooses the average 3-year brown solution, costs would increase by $77,000. If the 3-year green solution is chosen, the cost increases by $122,000.

Staff and Utilities Commission Subcommittee recommend seeking prices for a 3-year, 100% green energy (within 5% of base price) contract with a requirement to perform 3 energy audits at different buildings during the term of the contract.

Catherine Hurley, Sustainable Programs Coordinator, explained that there were approximately $180,000 in energy efficiency savings since 2009. These were funded predominantly from grants and rebates. Ms. Hurley stated that in order to qualify for the rebates, there must be proof of energy audits. Several audits have been completed for free through various state agencies and programs.
An indicative pricing questionnaire was included in the indicative pricing RFP to describe their energy efficiency services. Staff recommended a defined scope of services to perform energy audits for 3 City facilities (one per year). Recently audited buildings include the Levy Center, Fleetwood-Jourdain, Chandler, Ecology Center and the Utilities Plant. There are still facilities left to be completed.

Ald. Rainey suggested publishing a press release to residents about what is included and not included in the City program. Ald. Holmes would like to print information in her newsletter so that residents are not confused by calls and visits from energy companies.

At Ald. Grover's inquiry, Ms. Hurley confirmed that the savings that City has seen from grant funding since 2009 included installation of equipment and energy-saving light bulbs. She explained funding came from a combination of the federal stimulus Energy Efficiency and Conservation Block Grant and the State of Illinois Department of Commerce and Economic Opportunity reimbursement funds.

VI. COMMUNICATIONS
There were no communications.

VII. ADJOURNMENT
Ald. Rainey moved to adjourn, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,
Janella Hardin