I. DECLARATION OF QUORUM
A quorum being present, Chair Rainey called the meeting to order at 7:35 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF SEPTEMBER 22, 2014
Ald. Grover moved approval of the minutes of the September 22, 2014 meeting, seconded by Ald. Tendam.

The Committee voted unanimously 7-0 to approve the September 22, 2014 minutes.

III. ITEMS FOR CONSIDERATION

(P1) Ordinance 50-O-14 Amending Title 4, Chapter 14 of the City Code from “Site Plan and Appearance Review” (SPAARC) to Design and Project Review (DAPR)
City staff recommends the adoption of Ordinance 50-O-14 to institute a revised staff design and project review process. Staff has identified several revisions that are noted in the attached ordinance that will change this review process and lead to improved recommendations.
For Introduction
Ald. Grover moved to recommend introduction of Ordinance 50-O-14, seconded by Ald. Tendam.

Community Development Director Mark Muenzer explained that this change will provide more of an emphasis on a projects design and aesthetics in addition to the site plan. The change will also allow for a smaller quorum and identify staff members with subject matter expertise in each category. Director Muenzer will remain the Chair and Planning and Zoning Administrator Lorrie Pearson will be the Vice-Chair.

The types of approvals will primarily remain the same with the same exclusions for single and two-family homes. A form is being instituted for applicants to determine if projects meet the requirements to comply with City Code in order to move forward prior to any committee approval.

Ald. Grover thought the changes makes the process more under-friendly and predictable. She asked if the civilian member has always been a non-voting member.
Director Muenzer explained that this is a change where the committee is splitting between voting and non-voting members. The civilian member has not been active so they were retained as an advisory member.

At Ald. Grover’s inquiry, Director Muenzer explained that the removal of SPAARC review of sidewalk cafés will be the responsibility of Public Works and Health and Human Services.

Ald. Wynne is in support of the changes. At Ald. Wynne’s inquiry, Director Muenzer clarified that the final approval of a project takes place during the permit process. He also added that the acronym will be pronounced “dapper” of D-A-P-R.

Ald. Fiske would like to see the non-voting member reinstated. She would also like the Chair of the Preservation Commission engaged in the discussion for issues with landmark properties and historic districts. She also suggested revisiting the Design Evanston model.

Ald. Rainey likes the efficiency of the new process. It is common sense to have those with direct connections to the project in the room.

The Committee voted unanimously 7-0 to recommend Ordinance 50-O-14 for action.

(P2) Ordinance 119-O-14, Granting a Special Use for a Restaurant-Type 2 at 1613 Sherman Avenue
The Zoning Board of Appeals and City staff recommend adoption of Ordinance 119-O-14 granting a special use permit for a Type 2 Restaurant, Doc Popcorn, in the D2 Downtown Retail Core District. The applicant has complied with all other zoning requirements, and meets all of the standards for a special use for this district.

For Introduction
Ald. Tendam moved to recommend introduction of Ordinance 119-O-14, seconded by Ald. Grover.

The Committee voted unanimously 7-0 to introduce Ordinance 119-O-14.

(P3) Ordinance 110-O-14 Zoning Ordinance Text Amendment for Child and Adult Daycare Centers in C1 and C2 Districts
Staff recommends adoption of Ordinance 110-O-14 to allow “Daycare Center – Child” and “Daycare Center – Adult” as Special Uses in C1 and C2 Commercial Districts.

For Introduction
Ald. Holmes moved to recommend introduction and action of Ordinance 110-O-14, seconded by Ald. Tendam.

The Committee voted unanimously 7-0 for introduction of Ordinance 110-O-14.

(P4) Ordinance 120-O-14, Granting a Special Use for a Child Daycare Center at 1909-1911 Howard Street
The Zoning Board of Appeals and City staff recommend adoption of Ordinance 120-O-14 granting a special use permit for a Child Daycare Center in the C1 Commercial District. The applicant proposes to operate A Step By Step Learning Academy at 1909-1911 Howard Street, and has complied with all other zoning requirements, and meets all of the standards for a special use for this district.

**For Introduction**

Ald. Rainey explained that the applicant is unable to attend tonight’s meeting. There is no executed lease and not ready to move forward. This item will be held in committee.

Ald. Wilson moved to recommend holding this item in committee, seconded by Ald. Tendam.

The Committee voted unanimously to hold Ordinance 120-O-14 in committee.

**IV. ITEMS FOR DISCUSSION**

There were no items for discussion.

**V. COMMUNICATIONS**

There were no communications.

**VI. ADJOURNMENT**

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,
Janella Hardin, PHR