I. DECLARATION OF QUORUM

A quorum being present, Ald. Rainey called the meeting to order at 5:52 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 14, 2013.

Ald. Grover moved to approve the minutes of the October 14, 2013 A&PW meeting with one correction: Ald. Grover said that she found Staff to be very helpful. She mentioned an instance during a blizzard when the Fire Department helped dig out residents with disabilities; seconded by Ald. Braithwaite.

The minutes of the October 14, 2013 meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 10/06/13 $2,687,580.54

(A2) City of Evanston Bills FY2013 10/29/13 $5,087,942.15

For Action

Ald. Burrus moved to approve the City of Evanston Payroll (A1) through 10/6/13, seconded by Ald. Braithwaite. The Committee voted 5-0 unanimously to approve the payroll.

Ald. Burrus moved to approve the City of Evanston Bills (A2) through 10/29/13, seconded by Ald. Braithwaite. The Committee voted unanimously 5-0 to approve the bills list.

(A3) Approval of Professional Services Agreement with ESI Consultants, Ltd. for Phase I Preliminary Engineering Services for Emerson Street/Ridge Avenue/Green Bay Road Corridor Improvements (RFQ 13-12)

Staff recommends approval of a professional services agreement for the Phase I Preliminary Engineering Services with ESI Consultants, Ltd., (1979 N. Mill Street, Suite 100, Naperville, IL) in the amount of $398,667 for the Emerson Street/Ridge Avenue/Green Bay Road Corridor Improvements (RFQ 13-12).
Avenue/Green Bay Road Corridor Improvement Project. Funding is provided by the FY 2013 and FY 2014 CIP Fund (415942.65515) in the amount of $400,000.

**For Action**
Ald. Burrus moved to recommend approval of Professional Services Agreement with ESI Consultants, Ltd. for Phase I Preliminary Engineering Services for Emerson Street/Ridge Avenue/Green Bay Road Corridor Improvements (RFQ 13-12), seconded by Ald. Grover.

Ald. Grover commented that it is a great project. She hopes that we are mindful of the timing of the Sheridan Rd. project as they will affect two major north/south thoroughfares at the same time.

The Committee voted unanimously 5-0 to recommend approval of the agreement.

**(A4)** Approval of Change Order No. 1 for Large Diameter Sewer Rehabilitation Phase I

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 1, to the agreement with Insituform Technologies USA, LLC. (17988 Edison Avenue, Chesterfield, MO) for the Large Diameter Sewer Rehabilitation Phase I project (RFP 12-152). The change order will reduce the contract amount by $172,808, from $2,989,228 to $2,816,420.

**For Action**
Ald. Grover moved to recommend approval of Change Order No. 1 for Large Diameter Sewer Rehabilitation Phase I reducing the contract amount by $172,808, from $2,989,228 to $2,816,420, seconded by Alderman Braithwaite.

Ald. Grover explained that it is a net reduction due to an investigation into an idle water main during the time the contract was being implemented.

The Committee voted unanimously 5-0 to recommend approval of Change Order No. 1.

**(A5)** Approval of Pre-qualification of Contractors for Cured-In-Place Pipe Rehabilitation of Sewer Mains (RFQ 13-60)

Staff recommends approval of Hoerr Construction, Inc. (1601 W. Luthy Dr, Peoria, IL), Insituform Technologies, USA, Inc. (17988 Edison Ave., Chesterfield, MO), Kenny Construction Company (2215 Sanders Rd., Northbrook, IL), Michels Corporation (817 W. Main St., Brownsville, WI), Pipeline Solutions / American Pipe Liners, Inc. (P.O. Box 394, Highland Park, IL), SAK Construction, LLC. (864 Hoff Rd., O’Fallon MO), and Visu-Sewer, Inc. (W230 N4855 Betker Drive, Pewaukee, WI), as pre-qualified contractors to perform Cured-In-Place Pipe (CIPP) rehabilitation in the City’s sewer system for a three-year period (2014, 2015 and 2016).

**For Action**
Ald. Holmes moved to recommend approval of pre-qualification of contractors for Cured-In-Place Pipe Rehabilitation of Sewer Mains (RFQ 13-60), seconded by Ald. Burrus.
Ald. Rainey explained this is a series of pre-qualified contractors to perform Cured-In-Place-Pipe rehabilitation for a three-year period (2014, 2015 and 2016).

The Committee voted unanimously 5-0 to recommend approval of pre-qualification of contractors.

(A6) Approval of Illinois Recycling Grant Application
Staff recommends authorization for the City Manager to apply for an Illinois Recycling Grant through the Illinois Department of Commerce and Economic Opportunity (ILDECO) to fund the Multi-Family Residential Recycling Diversion program. The project will include the purchase of 20,000 recycling bags. The total cost of funding this project is estimated to be $55,000 of which $50,000 would be funded with Illinois Recycling Grant funds. The remaining $5,000 would be funded by the City of Evanston from the Solid Waste Fund.

For Action

Jim Maiworm, Assistant Director of Public Works – Operations and Maintenance, explained to the Committee that we are applying to increase the opportunity to provide recycling in multi-family, multi-unit homes. Public Works is in the process of working with building owners to trial out these opportunities.

Ald. Grover asked if the bags themselves are recycled or if they are equivalent to a recycling bin. Mr. Maiworm explained that the bags are washable, reusable and somewhat foldable. Ald. Rainey asked if they are like the Chicago blue bags. Director Robinson described them as being similar to a shopping bag. She will bring a sample bag before Council. They do not yet have the City of Evanston logo.

Director Robinson explained that they are in the process of completing the pilot program. The pilot consists of onsite meetings with various buildings to see if there are opportunities to put wheeled carts on each floor of multi-family, multi-unit dwellings for convenience.

The Committee voted unanimously 5-0 to recommend approval of the grant application.

(A7) Approval of School District 65 Rock Salt Agreement for 2013/2014
Staff recommends City Council authorize the City Manager to sign an agreement with Evanston School District 65 for the sale of rock salt in the amount of $66.67 per ton which includes a 10% administration and handling fee.

For Action

The Committee voted unanimously 5-0 to recommend approval of the agreement.

Staff recommends City Council authorize the City Manager to sign an agreement with Evanston Township High School District 202 for the sale of rock salt in the amount of $66.67 per ton which includes a 10% administration and handling fee.

**For Action**


The Committee voted unanimously 5-0 to recommend approval of the agreement.

**(A9) Resolution 60-R-13, Authorizing Motor Fuel Tax Funds for General Maintenance of Streets**

Staff recommends approval of Resolution 60-R-13 by which City Council would authorize the transfer $700,000 of Motor Fuel Tax Funds for general maintenance of streets by City forces. The fund transfer was approved as part of 2013 budget.

**For Action**


After discussion, the Committee voted unanimously 5-0 to approve Resolution 60-R-13.

**(A10) Ordinance 115-O-13, Increasing the Number of Class T Liquor Licenses Permitting Issuance to Peckish Pig, 623-627½ Howard Street**

The Local Liquor Commissioner recommends adoption of Ordinance 115-O-13.

**For Introduction**

Ald. Holmes moved to approve City Council adoption of Ordinance 115-O-13, seconded by Ald. Burrus.


**For Introduction and Action**

Debbie Evans, one of the owners of Peckish Pig, stated they began construction in June 2013 and hope to open by December 1, 2013. They will be the first Brew Pub in Evanston.

After discussion, the Committee voted unanimously 5-0 to adopt Ordinance 115-O-13.

**(A11) Ordinance 116-O-13 Withdrawing the Class D License Issued to the Previous Owner of Jilly’s Café, 2614 Green Bay Road**

**(A12) Ordinance 117-O-13 Issues a Class D License to DN Marian, Inc., 2614 Green Bay Road**


**For Introduction and Action**

The sale of the café will be complete at the end of November. Mr. Marian was a former employee of Jilly’s Café. There will be no interruption of business during this purchase.

After discussion, the Committee voted unanimously 5-0 to adopt Ordinance 116-O-13 and 117-O-13 and suspend the rules for passage.

(A13) Ordinance 118-O-13, Increasing the Number of Class N Liquor Licenses for Issuance to Walgreens, 635 Chicago Avenue
Staff requests consideration of Ordinance 118-O-13.
For Introduction
Ald. Grover moved to approve City Council adoption of Ordinance 118-O-13, seconded by Ald. Burrus.

Erin Neff, Senior Attorney, addressed the committee regarding the Class N liquor license for the Walgreens at 635 Chicago Avenue opening on November 21, 2013. She explained that the liquor selection will be less than 5%.

Ald. Rainey expressed concern with the Walgreens on Touhy west of Central that has random liquor displays throughout the store. Ms. Neff is not familiar with that particular store. She explained that the Walgreens strategy is to have the liquor relatively close to the front register where someone is always stationed. Ald. Rainey suggested they beef up their customer service because they will be the only Walgreens in Evanston selling liquor.

Ald. Holmes asked if there are any plans to upgrade the Walgreens at Green Bay Rd and Simpson. Ms. Neff and Catie Stimmel, Store Manager, will bring an answer back to the Committee. She explained that Walgreens is implementing a “well experience” format, which includes remodeling and modernization of the stores.

Ms. Neff informed the Committee that 80 percent of Walgreens customers are women. Ald. Burrus explained that Evanston is embarking on an Age Friendly Initiative and asked if Walgreens would be interested in participating. Ms. Stimmel agreed to participate. Ald. Burrus will pass Ms. Stimmel’s contact information on to the appropriate person.

After discussion, the Committee voted unanimously 5-0 to adopt Ordinance 118-O-13.

(A14) Ordinance 119-O-13, Amending City Code Subsection 3-4-6-(Y), Class Y Liquor Licenses, to Permit Limited Sale of Wine by the Glass
The Local Liquor Commissioner recommends adoption of Ordinance 119-O-13.
For Introduction
Ald. Grover moved to approve City Council adoption of Ordinance 119-O-13, seconded by Ald. Burrus.

Diana Hamann, The Wine Goddess, explained that currently the business is fully retail. They offer wine classes and wine centric events. She has had inquiries from people about hosting different events with the presence of wine.
The Ordinance amends the City Code to permit Class Y liquor license holders to sell no more than two 6-ounce glasses of wine per customer per day. The license holder shall also provide food service, such as cheese and/or pretzels, to customers who buy wine by the glass.

Ald. Burrus inquired about a similar request from a business a few years ago that did not move forward. Grant Farrar, City Attorney, explained that the issue Ald. Burrus is asking about pre-dates his tenure. However, the Liquor Commission agreed that it was an appropriate time to have this business model sanctioned via the Code.

Ald. Rainey explained that the opportunity now exists for other wine stores to submit an application for a Class Y permit.

At. Ald. Rainey’s inquiry, Mr. Farrar explained there is no license necessary because they already hold the Class Y license.

Ald. Braithwaite asked for pricing per glass of wine. Ms. Hamann replied the range is $4-$11 per glass.

At Ald. Holmes’ inquiry, Mr. Farrar informed the Committee that the annual renewal fee for the Class Y license is $5,000.


After discussion, the Committee voted unanimously 5-0 to adopt Ordinance 119-O-13 and suspend the rules for passage.

IV. ITEMS FOR DISCUSSION
There were no items for discussion.

V. COMMUNICATIONS
There were no communications.

VI. ADJOURNMENT
Ald. Holmes moved to adjourn, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 6:22 p.m.

Respectfully submitted,
Janella Hardin