Administration and Public Works Committee Meeting
Minutes of November 24, 2014
Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center

MEMBERS PRESENT: D. Holmes, J. Grover, C. Burrus, P. Braithwaite, A. Rainey


PRESIDING OFFICIAL: Ald. Holmes

I. DECLARATION OF QUORUM
A quorum being present, Ald. Holmes called the meeting to order at 6:05 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 10, 2014
Ald. Burrus moved to approve the minutes of the November 10, 2014 A&PW meeting as submitted, seconded by Ald. Braithwaite.

The Minutes of the November 10, 2014 meeting were approved unanimously 4-0.

III. ITEMS FOR CONSIDERATION
(A1) City of Evanston Payroll through November 2, 2014  $2,645,921.30

(A2) City of Evanston Bills – November 25, 2014  $2,878,029.39 For Action

Ald. Holmes moved to approve the City of Evanston Payroll (A1) through October 19, 2014, seconded by Ald. Braithwaite. The Committee voted unanimously 4-0 to approve the payroll.

Ald. Holmes moved to approve the City of Evanston Bills through November 11, 2014, seconded by Ald. Braithwaite. The Committee voted unanimously 4-0 to approve the bills.

(A3.1) Approval of Contract with A. Lamp Concrete Contractors Inc. for the Civic Center Sustainable Parking Lot Reconstruction (Bid 14-60)

Staff recommends the City Council authorize the City Manager to execute a contract awarding the Civic Center Sustainable Parking Lot reconstruction contract to A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $1,400,000. Funding is provided by: a Metropolitan Water Reclamation District (MWRD) Grant of $750,000 and by $650,000 from the Parking Fund.
For Action
Ald. Braithwaite moved to recommend City Council authorize the City Manager to execute a contract awarding the Civic Center Sustainable Parking Lot reconstruction contract to A. Lamp Concrete Contractors Inc. in the amount of $1,400,000, seconded by Ald. Burrus.

The Committee voted unanimously 4-0 to recommend approval of the contract.

(A3.2) Approval of Purchase of Insurance/Renewals – Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2015
Staff recommends City Council approval to purchase the outlined insurance policies at a total cost of $552,224, which will renew all insurance coverage for the City for Fiscal Year 2015. Funding is provided by the Insurance Fund FY2015 budget of 610,000, Accounts 7800.62615 and 7800.66044.

For Action
Ald. Burrus moved to recommend City Council approval to purchase the outlined insurance policies at a total cost of $552,224, which will renew all insurance coverage for the City for Fiscal Year 2015, seconded by Ald. Rainey.

The Committee voted unanimously 4-0 to recommend approval of the purchase.

(A3.3) Approval of Contracts for Water Treatment Chemicals for Purchase in FY 2015 (Bid 14-62)
Staff recommends that City Council authorize the City Manager to execute contracts with the following vendors to supply water treatment chemicals for FY2015: 1) USALCO (1120 Middle River Road, Baltimore, MD) in the amount of $192,330.40 to supply aluminum sulfate (alum); 2) JCI Jones (1765 Ringling Blvd., Sarasota, FL) in the amount of $35,292 to supply chlorine; 3) Key Chemical Inc. (9503 Dovewood Place, Waxhaw, NC) in the amount of $133,011 to supply HFS acid (fluoride); 4) Polydyne Inc. (One Chemical Plant Road, Riceboro, GA) in the amount of $23,120 to supply polymer; and 5) Carus Corporation (315 Fifth Street, Peru, IL) in the amount of $93,525 to supply blended phosphate. The total of these proposed purchases is $477,278.40. Funding is provided by Water Fund Business Unit 7110.

For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to execute contracts with vendors to supply water treatment chemicals for FY 2015 in the total amount of $477,278.40, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 to recommend approval of the contracts.

(A3.4) Approval of Financial Assistance through the Façade Improvement Program for Bangers and Lace
Staff recommends approval of financial assistance for a façade improvement project for Bangers and Lace, a new restaurant and tavern, located at 810 Grove Street, on a 50/50 cost-sharing basis in an amount not to exceed $10,500. Funding is provided by the Economic Development Fund’s Business District Improvement Fund (5300.65522).
For Action
Ald. Holmes moved to recommend approval of financial assistance for a façade improvement project for Bangers and Lace, a new restaurant and tavern, located at 810 Grove Street, on a 50/50 cost-sharing basis in an amount not to exceed $10,500, seconded by Ald. Burrus.

(A3.5) Approval of Service Agreement for the 2014 Certificate of Rehabilitation Program with the James B. Moran Center for Youth Advocacy
Staff recommends that City Council authorize the City manager to execute a renewal of an agreement between the City of Evanston and the James B. Moran Center for Youth Advocacy (1123 Emerson, Suite 203 Evanston, IL) to provide legal services for not less than 9 Evanston residents to secure certificates of rehabilitation in an amount not to exceed $30,000. Funding is provided by a $30,000 allocation approved in the City’s 2014 Community Development Block Grant budget.

For Action
Ald. Braithwaite moved to recommend approval of financial assistance for a façade improvement project for Bangers and Lace, a new restaurant and tavern, located at 810 Grove Street, on a 50/50 cost-sharing basis in an amount not to exceed $10,500, seconded by Ald. Burrus.

(A4) Resolution 83-R-14, Authorizing the Execution of an Agreement to Purchase Property for a Park and Accept a Dedication of Land for the New Ashland Avenue Extended Roadway within the Emerson Square Subdivision
Staff recommends City Council adoption of Resolution 83-R-14, authorizing the execution of an agreement to purchase property for a park and accept a dedication of land for the new Ashland Avenue extended roadway, all within the Emerson Square Subdivision.

For Action
Ald. Burrus moved to recommend City Council adoption of Resolution 83-R-14, authorizing the execution of an agreement to purchase property for a park and accept a dedication of land for the new Ashland Avenue extended roadway, all within the Emerson Square Subdivision, seconded by Ald. Rainey.

PUBLIC COMMENT
Betty Sue Ester, 2031 Church St, explained that this roadway is a cul-de-sac that does not benefit the public. It is a private development owned by a private individual.

At Ald. Rainey’s inquiry, Housing and Grants Administrator Sarah Flax explained that the park is a requirement of West Evanston Master Plan. The street will be put through in phase two of the Emerson Square project.

At Ald. Grover’s inquiry, Housing and Grants Administrator Flax added that it is a major objective of the development and the West Evanston Master Plan to connect the streets that have always been divided by the railroad right of way. The challenge is securing funding to acquire the three adjacent parcels. She noted that low-income housing tax credits can be used for property acquisition. The City is also considering applying for the Section 108 CDBG Loan Guarantee Program.
Ald. Holmes added that the actual cost of the property is $10, which does not include the maintenance.

The Committee voted unanimously 5-0 to adopt the resolution.

(A5) Resolution 89-R-14, Amending the FY 2014 Budget
Staff recommends City Council adoption of Resolution 89-R-14, authorization to amend the FY 2014 General Fund budgeted expenditures by $1,622,053 from $89,012,485 to $90,634,538.

For Action
Ald. Rainey moved to recommend City Council adoption of Resolution 89-R-14, authorization to amend the FY 2014 Budget increasing FY 2014 General Fund budgeted expenditures by $1,622,053 from $89,012,485 to $90,634,538, seconded by Ald. Grover.

PUBLIC COMMENT
Betty Sue Ester, 2031 Church St, asked why the revenue from the Township is not recognized. She also asked for clarification on levies.

Assistant City Manager Lyons explained that the IMRF Pension levy is broken out on page 47 of the budget. The cost of the General Fund portion of the IMRF Pension levy as well as the IMFR Pensions costs incurred to the Water, Sewer and Economic Development Funds. Fire and Police Pension, by regulation, are separate agency trust funds and levy separately.

The General Assistance Fund is listed on page 109 of the budget. It does not yet have a budget. The 4-month audit of the Township was just completed in October. The final numbers will be presented for acceptance at the December 8th meeting. There was a transfer of approximately $540,000 from other funds, as well as a similar transfer from the Town Fund at the time of the dissolution of the Township.

Assistant City Manager Lyons will provide a complete write-up to Ms. Ester with a CC to the Council.

The Committee voted unanimously 5-0 to adopt the resolution.

(A6) Resolution 91-R-14, Fiscal Year 2015 Budget of the City of Evanston
Staff recommends City Council adoption of Resolution 91-R-14, which approves the FY 2015 Budget of the City of Evanston, in the amount of $265,110,667.

For Action
Ald. Grover moved to recommend City Council adoption of Resolution 91-R-14, which approves the FY 2015 Budget of the City of Evanston, in the amount of $265,110,667, seconded by Ald. Braithwaite.

Ald. Rainey asked the rest of the Committee to look at the other items on the agenda including the Library, City and Special Service Area levies. She moved that the FY 2015 budget be divided to vote separately on the Library resolution. She supports the City budget, but will not accept an 11% increase by the Library.
City Manager Wally Bobkiewicz explained that the Evanston Library budget is not subject to City Council approval, but the tax levy is. If there is a dispute with the budget, he encourages the Council to vote against the levy. If the levy does not pass then the Library does not have funding.

At Ald. Rainey’s request, City Manager Bobkiewicz agreed to remove the Library budget from City budget document and present to the full Council later in the evening.

After discussion, the Committee voted unanimously to remove this item from the consent agenda and send to City Council for discussion.

(A7) Ordinance 148-O-14, Amending Class P Liquor License, Allowing for Sale of Alcohol in Containers with Volumes of 200 mL or Greater
Local Liquor Commissioner recommends City Council adoption of Ordinance 148-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6(P) to permit the retail sale of alcohol in containers with volumes equal to or greater than 200 mL for off-premise consumption. Suspension of the Rules is requested to permit introduction and action by City Council on November 24, 2014.
For Introduction and Action
Ald. Holmes moved to recommend City Council adoption of Ordinance 148-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6(P) to permit the retail sale of alcohol in containers with volumes equal to or greater than 200 mL for off-premise consumption, seconded by Ald. Burrus.

Todd Paul of Few Spirits explained to the Committee that 200mL is a little more than a cup. The standard U.S. container size is 750mL. The intent is to give consumer access to the product at an entry-level price. The bottles will be priced somewhere between $20 and $35.

Ald. Rainey loves all the radical things the City is doing with liquor including granting of licenses, but was concerned that someone can buy one small bottle for personal consumption. Ald. Holmes noted that pricing the 200mL bottle at $20 or above reassures her that people will not purchase them to drink casually.

City Manager Bobkiewicz asked Mr. Paul to bring an empty sample 200mL sized bottle to full Council later tonight and confirm the pricing.

After discussion, the Committee voted unanimously 5-0 to recommend suspension of the rules for immediate adoption of the ordinance.

IV. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT
Ald. Holmes moved to adjourn, seconded by Ald. Braithwaite. The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:19p.m.
Respectfully submitted,
Janella Hardin, PHR