I. DECLARATION OF QUORUM

A quorum being present, Ald. Rainey called the meeting to order at 7:02 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 25, 2013.

Ald. Holmes moved to approve the minutes of the November 25, 2013 A&PW meeting as submitted, seconded by Ald. Braithwaite.

The minutes of the November 25, 2013 meeting were approved unanimously 5-0.

III. PUBLIC COMMENT

A) Junad Rizki, 2784 Sheridan, asked the Council to clarify if the approval of Ordinance 103-O-13, Amending the Evanston City Code Relating to the City Waterworks System “Charges, Rates, Fees and Penalties” is only for a 10% increase for 2014. He referred to the memo dated December 2, 2013 that stated 10% water increases will be needed in 2015 and 2016. He was concerned that the memo combined the ordinance with the five-year capital project memo.

Utilities Director, Dave Stoneback, responded that the approval is only for the 10% increase effective January 1, 2014.

B) Annie Heydemann, former 4th Ward Alderman, informed Council about First Night Evanston. First Night Evanston is an alcohol-free celebration of the arts that began in 1992. On December 31, 2013, Evanston’s Raymond Park will be the host of a musical and live performance New Year’s Eve celebration. There will be 5 food trucks, children’s programs, ice sculptures and a midnight parade.

Buttons for First Night Evanston are available for purchase for $15 at the Evanston Public Library. Wrist bands are required for reserved seating. The cost is $15 now and will increase to $20 closer to the date of the event.
IV. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/17/13 $2,698,450.84

(A2) City of Evanston Bills FY2013 12/10/13 $22,020,813.92
Credit Card Activity – Period Ending October 31, 2013 $149,937.52

For Action
Ald. Burrus moved to approve the City of Evanston Payroll (A1) through 11/17/13, seconded by Ald. Braithwaite. The Committee voted 5-0 unanimously to approve the payroll.

Ald. Burrus moved to approve the City of Evanston Bills through 12/10/13 and credit card activity for the period ending October 31, 2013 (A2), seconded by Ald. Grover.

Ald. Rainey pointed out that the bills list includes a debt service payment in the amount of $17,702,699.37.

At Ald. Rainey’s inquiry, Assistant City Manager Lyons confirmed that the payment to Graystone Consulting was made from the Fire Pension Fund. An adjustment will be made to reflect the payment in the proper account.

After discussion, the Committee voted unanimously 5-0 to approve the payroll, bills list and credit card activity.

(A3.1) Approval of 2014 Contract with G&L Contractors, Inc. for Debris Hauling and Disposal (Bid 13-63)
Staff recommends that City Council authorize the City Manager to execute a contract for debris hauling and disposal with G&L Contractors, Inc. (7401 N. St. Louis Avenue, Skokie, IL) in the amount of $155,540.00. Funding is provided by the Water Fund, Sewer Fund and Public Works General Fund Accounts, with a total budget of $159,000.

For Action
Ald. Grover moved to recommend that City Council authorize the City Manager to execute contracts for debris hauling and disposal with G&L Contractors, Inc., seconded by Ald. Burrrus.

The Committee voted unanimously 5-0 to recommend execution of the contracts.

(A3.2) Approval of Contract Extension with Central Parking Systems
The Transportation/Parking Committee and staff recommend that the City Council approve the first and second optional year contract renewal with Central Parking Systems (CPS) (200 E. Randolph Street, Suite #5475, Chicago, IL) for the management and operation of the three Downtown Parking Facilities from January 1, 2014 to December 31, 2015 for the not-to-exceed cost of $1,592,297 for 2014 and $1,640,032 for 2015. Funding is provided by the Parking Fund with a 2014 budget of $1,654,888.
For Action
Ald. Holmes moved to recommend that City Council approve the first and second optional year contract renewal with Central Parking Systems (CPS), seconded by Alderman Grover.

The Committee voted unanimously 5-0 to recommend approval of the contract renewals.

(A4) Approval of Change Order #1 for Water Treatment Plant Master Flow Meter and Chemical Feed Improvements (RFP 12-151)
Staff recommends City Council authorize the City Manager to execute Change Order No. 1 for the water treatment plant master flow meter and chemical feed improvements project with Baxter & Woodman, Inc. (39 S. LaSalle Street, Suite 816, Chicago, IL) in the not-to-exceed amount of $7,260, increasing the contract amount from $95,900 to $103,160.00. This change order will also extend the contract completion date by 14 months, from October 31, 2013 to December 31, 2014. Funding is provided by the Water Fund, Capital Improvement Account 733074.62140, which has a FY 2014 budget allocation of $950,000.

For Action
Ald. Braithwaite moved to recommend the City Council authorize the City Manager to execute Change Order No. 1 for the water treatment plant master flow meter and chemical feed improvements project with Baxter & Woodman, Inc., seconded by Ald. Grover.

Lara Biggs, Superintendent of Construction and Field Services for Utilities, explained that the original bid was for installation of a new flow meter station for Evanston and Skokie. The lowest bid was much higher than the project budget, and it was decided not to award the project at that time. The project went out to bid again to eliminate and downsize some equipment. This project will take place underground along Lincoln Street.

At Ald. Rainey’s inquiry, Ms. Biggs explained that to isolate the flow meter a few types of valves were installed. After a closer look, it was determined that some of the valves were redundant and thus eliminated. A smaller, less expensive static mixer was also installed into a pre-fabricated steel-constructed station underground. There will still be enough functionality to work well.

After discussion, the Committee voted unanimously 5-0 to recommend approval of the purchase.

(A5) 2013 Post Bond Issuance Report
Staff recommends the City Council review and place the 2013 Post Issuance Report on file.

For Action
Assistant City Manager Lyons explained that the report is a follow up from last year. Municipalities have come under greater scrutiny when they issue debt. The City has always performed its debt issuance using the services of a financial advisor as well as bond counsel. The post issuance policy states that a report will be provided to the governing board after debt has been issued to confirm that all policies were adhered to.

The Committee voted unanimously 5-0 to recommend filing of the 2013 Post Issuance Report.

(A6) Resolution 55-R-13, Approving Release of Certain Closed Session Minutes
Recommend adoption of Resolution 55-R-13, releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B.

For Action
Ald. Burrus moved to recommend adoption of Resolution 55-R-13 approving release of certain closed session Minutes, seconded by Ald. Holmes.

Ald. Rainey asked why this ordinance was not reported by the Rules Committee. City Attorney Grant Farrar explained that with respect to past practice the ordinance is brought before full Council for review in closed session and the resolution presented to the Administrative and Public Works committee.

The Committee voted unanimously 5-0 to recommend adoption of Resolution 55-R-13.

Staff recommends review and adoption by the City Council of the following eleven (11) abatement resolutions (A7.1 to A7.11). The Resolutions will abate (decrease) the amount of the 2013 property tax levy needed to retire the outstanding general obligation debt. Generally, abated debt amounts are funded through sources other than property taxes such as TIF incremental revenue, water/sewer receipts, and parking garage revenues. The City’s total abatement for 2013 is $8,920,101.

(A7.1) Resolution 72-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 72-R-13 abatement for General Obligation Bonds, Series 2006.

For Action

(A7.2) Resolution 73-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 73-R-13 abatement for General Obligation Bonds, Series 2006B.

For Action

(A7.3) Resolution 74-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 74-R-13 abatement for General Obligation Bonds, Series 2007.

For Action
(A7.4) Resolution 75-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 75-R-13 abatement for General Obligation Bonds, Series 2008B.
For Action

(A7.5) Resolution 76-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 76-R-13 abatement for General Obligation Bonds, Series 2008C.
For Action

(A7.6) Resolution 77-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 77-R-13 abatement for General Obligation Bonds, Series 2008D.
For Action

(A7.7) Resolution 78-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 78-R-13 abatement for General Obligation Bonds, Series 2010B.
For Action

(A7.8) Resolution 79-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 79-R-13 abatement for General Obligation Bonds, Series 2011A.
For Action

(A7.9) Resolution 80-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 80-R-13 abatement for General Obligation Bonds, Series 2012A.
For Action

(A7.10) Resolution 81-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 81-R-13 abatement for General Obligation Bonds, Series 2013A.
For Action

(A7.11) Resolution 82-R-13, General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 82-R-13 abatement for General Obligation Bonds, Series 2013B.
For Action


V. ITEMS FOR DISCUSSION
APW1 Gigabit Grant
Assistant City Manager Lyons provided an update on the process of the gigabit grant. We received the $999,000 grant in October 2013. The revised schedule includes the process to design the main infrastructure at the corner of Chicago and Main. Any major expenditures, RFPs or bids will be presented to the committee. A large portion of expenditures will be the setup of an internet service provider (ISP) to host the project.

Pending any feedback from the Council, Assistant City Manager Lyons will meet with Northwestern University to discuss the execution of the grant. The grant funds were deposited into and will be spent from the Economic Development Fund.

At Ald. Rainey’s inquiry, Assistant City Manager Lyons explained that an ISP will be chosen through a request for proposal (RFP). City Manager Bobkiewicz added that the possible ISP could be a large or small provider. The main requirement is that they can manage the services provided through the grant. He is unsure of how competitive the bid will be. However, there is a possibility that potential firms may offer additional services. He further explained that billing and rate setting will also be a part of the RFP process.

Ald. Rainey inquired how much this project will cost the City and how Northwestern will pay their share. City Manager Bobkiewicz stated that the administrative services thus far have been largely provided pro bono through City staff resources. The City did utilize the services of one outside contractor, who will be paid through grant funds. Moving forward, any expenditures will be shared with Northwestern. He indicated that this project is driven by the City because the Governor of Illinois reached out to the Evanston Mayor to suggest this as a solution for the Evanston community.

Parking and Revenue Manager, Rickey Voss, presented the findings from the October survey of 50 single head credit card meters and 2 upgraded pay stations. Of the 483 responses, 333 (69%) people preferred the single head credit card meters over the pay stations.

The consensus is to move forward beginning December 16, 2013 (with the exception of the 600 block of Clark per the request of Ald. Fiske) of the installation of the single head credit card meters on the street and use pay stations in surface lots. Parking spots will be marked in the surface lots so people will not need to return to their cars to pay the meter.

Ald. Rainey confirmed that the committee agrees to move forward with the installation as quickly as possible.

VI. COMMUNICATIONS
There were no communications.

VII. ADJOURNMENT
Ald. Holmes moved to adjourn, seconded by Ald. Braithwaite.
The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:33 p.m.

Respectfully submitted,
Janella Hardin