Administration and Public Works Committee Meeting
Minutes of February 9, 2015
Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center

MEMBERS PRESENT: D. Holmes, J. Grover, P. Braithwaite, A. Rainey


MEMBERS ABSENT: C. Burrus

STAFF ABSENT: D. Stoneback, B. Dorneker, M. Muenzer, M. Sumar, L. Biggs, Chief Klaiber, C. Hurley, R. Voss, A. Porta, A. Thorpe

PRESIDING OFFICIAL: Ald. Holmes

I. DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR
A quorum being present, Ald. Holmes called the meeting to order at 6:14 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF January 26, 2015
Ald. Rainey moved to approve the minutes of the January 26, 2015 A&PW meeting as submitted, seconded by Ald. Braithwaite.

The minutes of the January 26, 2015 meeting were approved unanimously 4-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through January 25, 2015 $2,640,312.33
For Action
Ald. Holmes moved to approve the City of Evanston Payroll (A1) through January 25, 2015, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 to approve the payroll.

(A2) FY2014 City of Evanston Bills – February 10, 2015 $1,509,705.68
FY2015 City of Evanston Bills – February 10, 2015 $2,185,481.03
Credit Card Activity for Period Ending December 31, 2014 $155,492.73
For Action
Ald. Rainey moved to approve the City of Evanston Bills for fiscal year 2014 through February 10, 2015 and the City of Evanston Bills for fiscal year 2015 through February 10, 2015 and the Credit Card Activity through December 31, 2014, seconded by Ald. Grover
(A3.1) Approval of Annual Harley Davidson Lease Agreements with City Limits Harley Davidson Inc. for the Evanston Police Department

Staff recommends that City Council authorize the City Manager to execute a one year lease agreement with City Limits Harley Davidson Inc. (2015 N. Rand Road in Palatine, IL) in the amount of $28,875 for the period of June 1, 2015 to May 31, 2016 for seven (7) leased Harley Davidson motorcycles for the Evanston Police Department. Funding is provided by the Vehicle Replacement Fund, Vehicle Lease Charges Account (7780.62402) with a FY2015 budget of $35,000.00 for this lease expense.

For Action
Ald. Braithwaite moved to recommend City Council authorize the City Manager to execute a one year lease agreement with City Limits Harley Davidson Inc. (2015 N. Rand Road in Palatine, IL) in the amount of $28,875 for the period of June 1, 2015 to May 31, 2016 for seven (7) leased Harley Davidson motorcycles for the Evanston Police Department, seconded by Ald. Rainey.

The Committee voted unanimously 4-0 to recommend execution of the lease agreement.

(A3.2) Approval of Contract Extension with Denler Inc. for 2015 Crack Sealing Program

Staff recommends City Council authorize the City Manager to approve a contract extension for the 2015 Crack Sealing Contract with Denler Inc. (19148 S 104th Ave. Mokena, IL) in the amount of $50,000. Last year the City participated as a member of the Municipal Partnership Initiative to collectively bid this work. This is the last of two possible contract extensions. Funding is provided by the Street Maintenance Account (2670.62509), which has $70,000 budgeted for FY 2015.

For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to approve a contract extension for the 2015 Crack Sealing Contract with Denler Inc. (19148 S 104th Ave. Mokena, IL) in the amount of $50,000, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 to recommend approval of the contract extension.

(A3.3) Approval of 2015 Cured-In-Place Pipe Lining Contract A (Bid 15-01)

Per Committee direction, this item was held to be reviewed by the Minority Women and Evanston Business (M/W/EBE) Committee and City staff. Based on this review the City Council can either: 1) award the bid to Insituform Technologies USA, LLC, (17988 Edison Ave, Chesterfield, MO) as the third lowest bidder in the amount of $310,979.10, but as the bidder in compliance with the Local Employment Program and the highest MWEBE goal response at 18.3%, or 2) award to Kenny Construction (2215 Sander Road Northbrook, IL) in
the amount of $267,040.00 and accept the waiver for LEP and M/W/EBE goals. Funding is provided by the Sewer Fund, Account 515.71.7420.62461 which has an allocation of $535,000 for this type of work. This agenda item was held in Committee on January 12, 2015.

For Action
Ald. Grover moved to recommend awarding the bid to Kenny Construction (2215 Sander Road Northbrook, IL) in the amount of $267,040.00, but not accept the request to waive the LEP and M/W/EBE requirements, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 to recommend awarding the bid to Kenny Construction, and not waive the LEP and M/W/EBE goals.

(A3.4) Approval of Estimated Annual User Charge for 2015 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge
Staff recommends City Council authorize payment of the Annual User Charge for 2015 with the Metropolitan Water Reclamation District of Greater Chicago for disposal of sludge generated as part of the water treatment process up to the amount of $395,000. Funding is provided by the Water Fund, Account 7110.62420. This account has a budget of $395,000 specifically allocated for sludge disposal.

For Action
Ald. Holmes moved to recommend City Council authorize payment of the Annual User Charge for 2015 with the Metropolitan Water Reclamation District of Greater Chicago for the disposal of sludge generated as part of the water treatment process up to the amount of $395,000, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 to recommend payment of the Annual User Charge.

(A3.5) Approval of Expenditure of Public, Education & Government (PEG) Funds to Evanston/Skokie School District 65 and Evanston Township High School District 202 for FY2014 Equipment Purchases
Staff recommends City Council authorization for expenditure of $105,751.56 in Public, Education & Government (PEG) Funds for equipment purchases for the Education Channels for fiscal year 2014. Fund distribution is for $60,005.30 to District 202 and $45,746.26 to District 65. Funding is provided by the PEG Fund Revenue Account 100.15.1510.52181, which has 2014 revenue of $131,576.18.

For Action
Ald. Braithwaite moved to recommend City Council authorize expenditure of $105,751.56 in Public, Education & Government (PEG) Funds for equipment purchases for the Education Channels for fiscal year 2014, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend City Council authorize the expenditure.
(A3.6) Approval of Professional Consulting Services for Recording Landmark Status on Deeds and Inventory (RFP 14-52)

Staff recommends that the City Council authorize the City Manager to negotiate and execute a contract for recording Landmark status on deeds and inventory of 477 landmark buildings with The Lakota Group (212 West Kinzie Street, Chicago, IL) at a cost of $36,153. Funding is provided by a 70/30 Grant Agreement between the State of Illinois Historic Preservation Agency (IHPA) and the City of Evanston. The City’s share (30%) is $15,960.00, which includes $11,970 in-kind (i.e. City staff time and the contribution of qualified volunteers) and $3,990 from the Community Development budget (Account 100.21.2105.62185). The total cost of the project is $53,200.

For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to negotiate and execute a contract for recording Landmark status on deeds and inventory of 422 landmark buildings with the Lakota Group (212 West Kinzie Street, Chicago, IL) at a cost of 436,153, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend negotiation and execution of the contract.

An overview memo of the Ladd Arboretum Bike Path Project precedes the following two agenda items for Action (A4.1 and A4.2).

(A4.1) Resolution 4-R-15, Ladd Arboretum Bike Path Project Funding Agreement with Illinois Department of Transportation (IDOT)

Staff requests City Council adoption of Resolution 4-R-15, authorizing the City Manager to execute a construction funding agreement with Illinois Department of Transportation (IDOT) for the Ladd Arboretum Bike Path Project. Project funding of $465,433 is provided by FY2015 Capital Improvement Plan (CIP) (Account 416455) and by $580,000 in Federal funding through the Illinois Transportation Enhancement Program (ITEP).

For Action
Ald. Grover moved to recommend City Council adopt resolution 4-R-15, authorizing the City Manager to execute a construction funding agreement with Illinois Department of Transportation (IDOT) for the Ladd Arboretum Bike Path Project, seconded by Ald. Braithwaite.

Citizen Comments
11 residents spoke against the resolution.

Pam Johnson spoke against adoption of the resolution. She stated that crushed granite was the material of choice in the master plan and discussed the negative aspects of the alternatives and the way the decision was made.
Charles Smith spoke against adoption of the resolution. He highlighted several development projects and the surrounding public hearings and discussed ways asphalt and concrete would adversely affect the ambiance of the area.

Wendy Pollock spoke against adoption of the resolution. She spoke of her affiliations with the Arboretum and shared her concerns with the project. She urged the Committee to reconsider.

Virginia Bealty spoke against adoption of the resolution. She presented a diagram of the trees that would be lost and offered other suggestions for improvements.

Tim Klitzkre spoke against adoption of the resolution. He spoke in favor of crushed granite.

Jim La Rochelle spoke against adoption of the resolution. He spoke in support of crushed granite and highlighted the perceived negative effects of the proposed plan.

Noreen Edwards Metz spoke against adoption of both resolutions. She stated several perceived negative environmental aspects of the project and all of the negative chemicals associated with the proposed path materials.

Jerri Garl spoke against adoption of the resolution.

Doug McDonald spoke against adoption of the resolution. He talked about the other paths available for use.

Emma Garl Smith spoke against adoption of the resolution.

Susan Cooney spoke against adoption of the resolution. She stated that the plan was not accurate. She also questioned the lack of public hearings.

Ald. Rainey opened the discussion by asking about the benefits of crushed gravel. She suggested that the sidewalk go on McCormick and urged the use of Twiggs parks.

Ald. Grover agreed that Twiggs park was great but pointed out that kids take the most direct route which is along McCormick.

Ald. Holmes stated that there was a community of wheelchair bound people at Over the Rainbow who would benefit greatly from a paved road.

Ald. Grover stated that the proposed path is designed to be multiuse and detailed her conversations with Arbor and City staff. She stated that the use has changed since the Master Plan and that the goal is for the path to be serviceable year round. She also noted that 8 feet is the minimum width to meet ADA requirements and that the path needs renovations.
Ald. Rainey asked how the City should respond to people who care for it. She also asked about outreach to Over the Rainbow. She speculated if crushed granite could support wheelchairs and noted that many sidewalks are not accessible.

Ald. Holmes relayed a message from Jan Weeks, a resident who couldn’t attend the meeting. The resident asked that the Committee support the resolution. Ald. Holmes stated that there are residents who support this resolution.

There was further discussion about the accessibility of sidewalks in winter.

Director Suzette Robinson stated that the sidewalk would be accessible and ADA compliant and would connect Bridge Street to Green Bay Road.

Ald. Grover asked about the cost of replacing the road with crushed granite.

Director Robinson stated that the cost would be similar to the permeable concrete.

There was discussion around the cost of different options.

Ald. Braithwaite asked if the crushed granite was able to be plowed.

Director Robinson stated that she believes it is not able to be plowed.

There was discussion about plowing crushed gravel and permeable concrete and questions around the environmental impact of both.

Senior Engineer Sat Nagar stated that porous concrete is a sustainable material and that water percolates through it. He stated that it wouldn’t take the weight of a plow.

Ald. Rainey asked about the negative environmental impacts of both.

Mr. Nagar stated that the excavation process for crushed granite and permeable concrete are the same, but that crushed granite isn’t porous.

Ald. Grover asked about maintenance costs of crushed granite and porous concrete.

Mr. Nagar talked about other locations where porous concrete was used and the maintenance involved.

City Manager Wally Bobkiewicz asked if the Committee’s vision for the path is to preserve the natural aesthetic or make it more functional. The Committee had several options including holding the issue in committee, however, holding it could jeopardize the grant available to make the path more multimodal.
There was further discussion about the different options for the path, accessibility, and the longevity of different materials. The Committee also discussed project costs and concerns over the different options.

Ald. Holmes suggested more time.

Mr. Bobkiewicz requested additional direction if the issue remains in Committee. He also suggested forwarding the issue to City Council. He confirmed the two choices; asphalt and permeable concrete.

Ald. Rainey stated that she was surprised by the cost of the crushed granite and the maintenance involved and requested more information confirming the cost and maintenance. She stated her support for the porous concrete.

Mr. Bobkiewicz asked if the sidewalk was still something the Committee wanted to deliberate.

Ald. Braithwaite asked about the benefits of the sidewalk and if one option, assault or permeable concrete, would eliminate the sidewalk.

Mr. Bobkiewicz restated the issues staff would research and talked about the timeframe of the project.

Ald. Rainey expressed concern that grants would be lost and questioned whether staff could work with the Ladd Arboretum Committee.

Ald. Rainey suggested moving the issue to City Council.

**For Action**

Ald. Grover moved to remove A4.2 Approval of Agreement with Terra Engineering, Ltd. for Construction Engineering Services for the Ladd Arboretum Bike Path from the consent agenda and send to City Council for discussion, seconded by Ald. Braithwaite.

The Committee voted unanimously to remove this item from the consent agenda and send to City Council for discussion.
(A5) **Resolution 17-R-15, CMAQ Application for Green Bay Road Improvement, Asbury Avenue to McCormick Blvd**

Staff recommends City Council adoption of Resolution 17-R-15, which authorizes the City Manager to submit a Congestion Mitigation and Air Quality Program (CMAQ) application for the Green Bay Road Improvements from Asbury Avenue to McCormick Blvd. The CMAQ funding request will be up to 80% of the project’s construction cost, or $1,920,000. The remaining 20% of the construction cost ($480,000) will be the local share which must be budgeted in the FY 2016 Capital Improvement Program.

**For Action**

Ald. Holmes moved to recommend City Council adopt resolution 17-R-15, which authorizes the City Manager to submit a Congestion Mitigation and Air Quality Program (CMAQ) application for the Green Bay Road Improvements from Asbury Avenue to McCormick Blvd., seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend adoption of the resolution.

(A6) **Resolution 14-R-15, Dodge Avenue Bike Lane Project Funding Agreement with Illinois Department of Transportation (IDOT)**

Staff recommends adoption of Resolution 14-R-15, authorizing the City Manager to execute a construction funding agreement with Illinois Department of Transportation (IDOT) for the Dodge Avenue Bike Lane Project. The City received $480,000 of Congestion Mitigation Air Quality (CMAQ) Funds through the Chicago Metropolitan Planning Agency (CMAP) to construct the bike lane on Dodge Avenue from Howard Street to Church Street. The City is responsible for 20% of project costs, $120,180, which is provided by FY 2015 Capital Improvement Project Account 415.26.4150.65515.

**For Action**

Ald. Braithwaite moved to recommend City Council adopt Resolution 14-R-15, authorizing the City Manager to execute a construction funding agreement with Illinois Department of Transportation (IDOT) for the Dodge Avenue Bike Lane Project, seconded by Ald. Grover.

Ald. Rainey highlighted one family’s request at a Ward meeting, to have the bike lane painted green to improve safety. She amended the motion to include painting of the bike lane.

The Committee voted unanimously 4-0 to recommend adoption of the amended resolution.

(A7) **Resolution 18-R-15, Motor Fuel Tax Funds for Roadway Construction**

Staff recommends City Council adoption of Resolution 18-R-15 authorizing the use of Motor Fuel Tax Funds (MFT) in the amount of $1,700,000 for street resurfacing. Funding is provided by the Motor Fuel Tax Fund (Fund # 200).

**For Action**
Ald. Rainey moved to recommend City Council adopt Resolution 18-R-15 authorizing the use of Motor Fuel Tax Funds (MFT) in the amount of $1,700,000 for street resurfacing, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend adoption of the resolution.

(A8) Resolution 16-R-15, Regarding Transportation Network Providers (“TNP”)
City staff recommends adoption of Resolution 16-R-15, regarding adoption of State of Illinois standards for Transportation Network Providers.
For Action

The Committee voted unanimously 4-0 to recommend adoption of the resolution.

(A9) Resolution 12-R-15, Lease Terms for Studio Space at the Noyes Cultural Arts Center (NCAC)
Staff recommends adoption of Resolution 12-R-15 authorizing the City Manager to enter into two new agreements for nine month lease terms for studio space at the Noyes Cultural Arts Center (NCAC) with Actors Gymnasium and Maria DeLaPaz Gaitan.
For Action
Ald. Holmes moved to recommend City Council adopt Resolution 12-R-15 authorizing the City Manager to enter into two new agreements for nine month lease terms for studio space at the Noyes Cultural Arts Center (NCAC) with Actors Gymnasium and Maria DeLaPaz Gaitan, seconded by Ald. .

The Committee voted unanimously 4-0 to recommend adoption of the resolution.

(A10) Ordinance 23-O-15, Authorizing Agreement for Mutual Aid Box Alarm System (M.A.B.A.S.)
The Evanston Fire Department recommends City Council adoption of Ordinance 23-O-15 authorizing the Mutual Aid Box Alarm System (MABAS) First Addendum to the MABAS Master Agreement. MABAS is a mutual aid system designed to provide speed of response of emergency resources to the stricken community during an ongoing emergency. The Evanston Fire Department has been a member of the MABAS since 1989 (Ordinance 97-O-89).
For Introduction
Ald. Braithwaite moved to recommend City Council adopt Ordinance 23-O-15 authorizing the Mutual Aid Box Alarm System (MABAS) First Addendum to the MABAS Master Agreement, seconded by Ald. Rainey.
The Committee voted unanimously 4-0 to recommend adoption of the ordinance.

(A11) **Ordinance 138-O-14, Building and Zoning Permit/Inspection Fee Revisions**  
Staff recommends City Council adoption of Ordinance 138-O-14 which includes Building and Zoning permit/inspection fee revisions to reflect current practices and standards. Proposed changes are in accordance with similarly-situated municipalities. The proposed revisions will minimally impact the 2015 Community Development budget and are projected to generate approximately additional $97,850 in revenue for the general fund (about 1% of the department’s 2014 revenue).

*For Introduction*

Ald. Rainey moved to recommend City Council adopt Ordinance 138-O-14 which includes Building and Zoning permit/inspection fee revisions to reflect current practices and standards, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend adoption of the ordinance.

(A12) **Ordinance 17-O-15, Regulating Commercial Refuse Receptacles**  
Staff recommends City Council adoption of Ordinance 17-O-15, amending City Code Section 8-4-6, “General Receptacle Requirements,” by regulating commercial refuse receptacles. Ordinance 17-O-15 proposes a comprehensive regulation for commercial refuse receptacles modeled after the City of Chicago’s requirements, while tailored for the best interest of the health, safety, and welfare of City of Evanston residents.

*For Introduction*

Ald. Grover moved to recommend City Council adopt Ordinance 17-O-15, amending City Code Section 8-4-6, “General Receptacle Requirements,” by regulating commercial refuse receptacles, seconded by Ald. Rainey.

The Committee voted unanimously 4-0 to recommend adoption of the ordinance.

(A13) **Ordinance 15-O-15, Decreasing the Number of Class D Liquor Licenses for The Noyes Café, Inc., dba Noyes Street Cafe, 828 Noyes Street**  
Staff recommends City Council adoption of Ordinance 15-O-15, which amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to decrease the number of authorized Class D liquor licenses from fifty-one (51) to fifty (50), due to closing of the Noyes Café, Inc., dba Noyes Street Cafe (“Company”), 828 Noyes Street.

*For Introduction*

Ald. Holmes moved to suspend the rules and adopt Ordinance 15-O-15, which amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to decrease the number of authorized Class D liquor licenses from fifty-one (51) to (50), due to closing of the Noyes Café, Inc., dba Noyes Street Café (“Company”), seconded by Ald. Braithwaite.
The Committee voted unanimously 4-0 to suspend the rules and adopt Ordinance 15-O-15.

(A14) Ordinance 16-O-15, Amending Subsection 3-4-6-(C) of the City Code to Allow the Sale of Alcoholic Liquor on Sundays at 11:00 a.m.
Local Liquor Commissioner recommends City Council adoption of Ordinance 16-O-15, which amends Evanston City Code of 2012 Subsection 3-4-6(C) to permit the retail sale of alcohol on any given Sunday beginning at 11:00 a.m.
For Introduction
Ald. Rainey moved to recommend City Council adopt Ordinance 16-O-15, Amending Subsection 3-4-6-(C) of the City Code to permit the retail sale of alcohol on any given Sunday beginning at 11:00 am, seconded by Ald. Grover.

Chad Stalbaum spoke in support of adoption of the ordinance.

The Committee voted unanimously 4-0 to recommend adoption of the ordinance.

(A15) Ordinance 150-O-14, Amending and Revising Portions of City Code Title 3, Chapter 4 “Liquor Control Regulations”
Staff recommends City Council adoption of Ordinance 150-O-14, which makes minor changes to current Liquor Control Regulations to conform with any updates to the Illinois Liquor Control Act.
For Introduction
Ald. Grover moved to recommend City Council adopt Ordinance 150-O-14, which makes minor changes to current Liquor Control Regulations to conform with any updates to the Illinois Liquor Control Act, seconded by Ald. Rainey.

The Committee voted unanimously 4-0 to adopt the ordinance.

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Holmes moved to adjourn, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:33 pm.

Respectfully submitted,
Jessica Wingader