Administration and Public Works Committee Meeting  
Minutes of March 23, 2015  
Council Chambers – 6:00 p.m.  
Lorraine H. Morton Civic Center

MEMBERS PRESENT:  D. Holmes, C. Burrus, P. Braithwaite, A. Rainey, J. Grover


STAFF ABSENT:  M. Muenzer, M. Sumar, A. King, A. Thorpe, Y. Capriccioso

PRESIDING OFFICIAL:  Ald. Burrus

I. DECLARATION OF A QUORUM  
A quorum being present, Ald. Burrus called the meeting to order at 6:07 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF March 9, 2015  
Ald. Holmes moved to approve the minutes of the March 9, 2015 A&PW meeting as submitted, seconded by Ald. Rainey.

The Minutes of the March 9, 2015 meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through March 8, 2015  $2,608,653.60  
For Action  
Ald. Holmes moved to approve the City of Evanston Payroll (A1) through March 8, 2015, seconded by Ald. Grover. The Committee voted unanimously to approve the payroll through March 8, 2015.

(A2) FY 2015 City of Evanston Bills – March 24, 2015  $3,430,137.21  
For Action  
Ald. Burrus moved to approve the City of Evanston Bills for fiscal year 2015 through March 24, 2015, seconded by Ald. Grover. The Committee voted unanimously to approve the City of Evanston bills through March 24, 2015.

(A3.1) Approval of 2015 Agreement for New Tire Purchases with Wentworth Tire Service  
Staff recommends that City Council authorize the City Manager to execute a one-year agreement to purchase tires in the amount of $60,000 from Wentworth Tire Service (300 North York Road, Bensenville, IL) under the State Bid Contract # 4017722. Funding is provided by the budget for Tires and Tubes Account 600.26.7710.65065, which has an approved amount of $87,233 in each fiscal
year. Funding will be split between two fiscal years, 2015 ($50,000) and 2016 ($10,000).

**For Action**
Ald. Braithwaite moved to recommend City Council authorize the City Manager to execute a one-year agreement to purchase tires in the amount of $60,000 from Wentworth Tire Service (300 North York Road, Bensenville, IL) under the State Bid Contract # 4017722, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to authorize the purchase.

(A3.2) **Approval of Vehicle Purchase for Youth Engagement from the Auto-Barn in Evanston**

Staff recommends City Council approval for purchase of a pre-driven vehicle for the Youth Engagement Division of one (1) 2014 model year four (4) door Nissan Altima Sedan in the amount of $15,779 from the Auto Barn of Evanston (1012 Chicago Avenue, Evanston). Funding is provided by the Equipment Replacement Fund Account 601.26.7780.65550, which has a FY2015 budget of $1,950,000.

**For Action**
Ald. Rainey moved to recommend City Council approve the purchase of a pre-driven vehicle for the Youth Engagement Division of one (1) 2014 model year four (4) door Nissan Altima Sedan in the amount of $15,779 from the Auto Barn of Evanston (1012 Chicago Avenue, Evanston), seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve the purchase.

(A3.3) **Approval of Police and Fire Replacement Vehicles and Mower Purchases for 2015**

Staff recommends City Council approval for the purchase of twelve (12) vehicles for Police Department, two (2) vehicles for Fire Department, and two (2) mowers for Public Works in the total amount of $484,590.82 as follows: from Currie Motors, (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $384,987.24 and from Reinders (3816 Carnation Street in Franklin Park, IL) in the amount of $99,603.58. Funding for fifteen (15) vehicles/units will be provided by the Equipment Replacement Fund Account 601.26.7780.65550 in the amount of $463,328.13, and by Parks & Forestry Maintenance and Operations Account 100.26.2655.65550 in the amount of $21,262.69.

**For Action**
Ald. Grover moved recommend City Council approve the purchase of twelve (12) vehicles for Police Department, two (2) vehicles for Fire Department, and two (2) mowers for Public Works in the total amount of $484,590.82 as follows: from Currie Motors, (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $384,987.24 and from Reinders (3816 Carnation Street in Franklin Park, IL) in the amount of $99,603.58, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to approve the purchases.
(A3.4) **Approval of Contract Extension for Purchase of Concrete from Ozinga Ready Mix Concrete, Inc.**

Staff recommends City Council authorize the City Manager to execute the final, one-year contract extension with Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for the purchase of concrete at a total cost of $65,200. Funding is provided by the FY2015 Street and Alley Account 100.26.2670.65055 in the amount of $50,000; the Water Fund Account 510.71.7115.65051 in the amount of $7,600; and the Sewer Fund Account 515.71.7400.65051 in the amount of $7,600.

**For Action**

Ald. Holmes moved to recommend City Council authorize the City Manager to execute the final, one-year contract extension with Ozinga Ready Mix Concrete, Inc. (222 South Lumber Street, Chicago, IL) for the purchase of concrete at a total cost of $65,200, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve the purchase.

(A3.5) **Approval of Contract with A. Lamp Concrete Contractors Inc. for 2015 Water Main Replacement & Street Resurfacing Project CIP I (Bid 15-13)**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2015 Water Main Replacement & Street Resurfacing CIP I Project with A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $3,478,157.52. Funding is provided by the Water Fund (733086.65515) in the amount of $2,727,162.38, Sewer Fund (7420.65515) in the amount of $217,543.85, and CIP Street Resurfacing Fund (415855.65515) in the amount of $533,451.29.

**For Action**

Ald. Burrus moved to recommend City Council authorize the City Manager to execute a contract for the 2015 Water Main Replacement & Street Resurfacing CIP I Project with A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $3,478,157.52, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve the contract.

(A4) **Approval of Change Order No. 1 with Kenny Construction for the 2015 Cured-In-Place Pipe Lining Contract A (Bid 15-01)**

Staff recommends City Council authorize the City Manager to execute Change Order No. 1 for the 2015 CIPP Sewer Rehabilitation Contract A with Kenny Construction Company (2215 Sanders Road, Suite 400, Northbrook, IL) in the amount of $80,770. This will increase the contract amount from $267,040 to $347,810. This change order is for rehabilitation of the sewer beneath an alley that Northwestern University will be resurfacing this summer.

**For Action**

Ald. Braithwaite moved to recommend City Council authorize the City Manager to execute Change Order No. 1 for the 2015 CIPP Sewer
Rehabilitation Contract with Kenny Construction Company (2215 Sanders Road, Suite 400, Northbrook, IL) in the amount of $80,770, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve the change order.

(A5) **Approval of 2015 Special Events Calendar**  
Staff recommends City Council approval of the 2015 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. This year’s calendar includes 6 new events and 1 returning street event that would like to relocate to Raymond Park.  
**For Action**  
Ald. Rainey moved to recommend City Council approve the 2015 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve the special events calendar.

(A6) **Resolution 34-R-15: Collective Bargaining Agreement with the Fraternal Order of Police Labor Council – Sergeants**  
Staff recommends City Council adoption of Resolution 34-R-15 authorizing the City Manager to execute a collective bargaining agreement with the Fraternal Order of Police Labor Council (FOP) – Sergeant bargaining unit, effective January 1, 2015 through December 31, 2017. City Council approval will ratify the tentative agreements executed throughout the negotiation process.

**For Action**  
Ald. Grover moved to recommend City Council adopt Resolution 34-R-15 authorizing the City Manager to execute a collective bargaining agreement with the Fraternal Order of Police Labor Council (FOP) – Sergeant bargaining unit, effective January 1, 2015 through December 31, 2017, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to approve the agreement.

(A7) **Resolution 31-R-15, Regarding Southwest TIF District Surplus**  
Staff recommends the City Council adoption of Resolution 31-R-15 declaring and distributing a surplus of $905,308 from the Southwest (TIF) District at the end of Fiscal Year 2014.

**For Action**  
Ald. Holmes moved to recommend City Council adopt Resolution 31-R-15 declaring and distributing a surplus of $905,308 from the Southwest (TIF) District at the end of the Fiscal Year 2014, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to adopt the resolution.

(A8) **Resolution 33-R-15, Authorizing the City Manager to Execute the Lincoln Street Resurfacing Project Agreement with Northwestern University**
Staff recommends City Council adoption of Resolution 33-R-15, authorizing the City Manager to execute the Lincoln Street Resurfacing Project Agreement with Northwestern University. Evanston’s not-to-exceed amount for this work is $651,500. Funding is provided by the Water Fund, Account 513.71.7330.65515 - 733107, which has a FY 2015 Capital Improvement Plan allocation of $2,000,000 for finished water storage projects.

**For Action**
Ald. Holmes moved to recommend City Council adopt Resolution 33-R-15, authorizing the City Manager to execute the Lincoln Street Resurfacing Project Agreement with Northwestern University, seconded by Ald. Braithwaite.

The Committee voted 4-1, with Ald. Burrus abstaining, to approve the agreement.

(A9) **Ordinance 24-O-15, Taxing Medical Marijuana**
Staff recommends the City Council adoption of Ordinance 24-O-15, which would establish a tax on cannabis sales from a cultivation center to a dispensary. The Illinois Compassionate Use of Medical Cannabis Pilot Program, 410 ILCS 130/1 et seq. (the “Act”) allows for the sale and use of medical cannabis in the State of Illinois, subject to strict restrictions. The Act allows the City of Evanston to impose a tax on the cultivation center for the privilege of cultivating medical cannabis at a rate of 6% of the sales price per ounce.

**For Introduction**
Ald. Braithwaite moved to recommend City Council adopt Ordinance 24-O-15, which would establish a tax on cannabis sales from a cultivation center to a dispensary, seconded by Ald. Grover.

At Ald. Grover’s inquiry, Senior Economic Development Coordinator Paul Zalmezak explained that there is a 7% state tax but no local tax cap on sales per ounce of cannabis.

Ald. Braithwaite asked Corporation Counsel if 2% of the 6% of the local tax collected can be directed toward workforce development. Corporation Counsel Farrar stated that he will study this issue and come back to the committee with a recommendation.

City Manager Bobkiewicz recommended moving forward with the introduction of the tax and making adjustments and allocations later.

The Committee voted unanimously 5-0 to adopt the ordinance.

(A10) **Ordinance 29-O-15, Authorizing of the City Manager to Negotiate for the Sale of City-Owned Real Property Located at 1821 Ridge Avenue**
Staff recommends adoption of Ordinance 29-O-15, “Authorizing the City Manager to Negotiate the Sale of City-Owned Real Property Located at 1821 Ridge Avenue, Evanston, Illinois.” The sale of City-owned real property is a two-step process; an ordinance must be adopted to authorize the City Manager to negotiate the sale of property followed by an ordinance at a later date that
authorizes the City Manager to execute a sales contract that memorializes said negotiations. A two-thirds majority of City Council is required to adopt Ordinance 29-O-15. This ordinance was previously held in committee in order to revise Ordinance 29-O-15 to authorize the City Manager to negotiate with other potential purchasers of the property in addition to National Towel Service.

For Introduction

The Committee voted unanimously 5-0 to adopt the ordinance.

(A11) Ordinance 26-O-15 to Convene a Public Hearing Proposing the Establishment of a Special Service Area
Staff recommends adoption of Ordinance 26-O-15, “Proposing the Establishment of a Special Service Area in the City of Evanston, Illinois and Providing for a Public Hearing and Other Related Procedures”. This ordinance initiates the process for establishing a special service area (SSA) for the business district area around the Main Street, Chicago Avenue, and Dempster Street corridors. It also sets the date for a public hearing on the proposed SSA for April 13, 2015 during the regular City Council meeting. Suspension of the Rules is requested for introduction and adoption by City Council on March 23, 2015.

For Introduction and Action
Ald. Grover moved to recommend City Council adopt Ordinance 26-O-15, “Proposing the Establishment of a Special Service Area in the City of Evanston, Illinois and Providing for a Public Hearing and Other Related Procedures.” This ordinance initiates the process for establishing a special service area (SSA) for the business district area around the Main Street, Chicago Avenue, and Dempster Street corridors. It also sets the date for a public hearing on the proposed SSA for April 13, 2015, during the regular City Council meeting, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to adopt the ordinance.

(A12) Report Concerning Firearm Regulations in Multi-Family Residences in the City of Evanston
Staff recommends that the report be received and placed on file.
For Action: Accept and Place on File
Ald. Holmes moved to recommend that the report concerning firearm regulations in multi-family residences in the City of Evanston be placed on file.

PUBLIC COMMENT
Ralph Zarumba, Denyse Stoneback and Lauren Barski encouraged the committee to expand the minimum distance to 500 feet. Ms. Stoneback recommended integrating restrictions imposed in City of Chicago cases into the
Evanston ordinance. She asked that this item be referred back to staff and held in committee.

Patti Vick stated that there is a lot of concern expressed by parents on the District 65 Facebook page. She felt this was a public health issue that involved the safety of parents and children.

At Ald. Rainey’s inquiry, Corporation Counsel Farrar explained that it is illegal for residential property owners to prohibit guns on their property.

The Committee voted unanimously 5-0 to place the report on file.

(A13) Ordinance 6-O-15, Amending Firearm Regulations in the City of Evanston
Staff recommends City Council adoption of Ordinance 6-O-15 to amend firearm regulations consistent with state and federal law. This ordinance was introduced at the March 9, 2015 City Council meeting, and will be discussed further at the Administration & Public works Committee meeting on March 23, 2015.

For Action
Ald. Burrus moved to recommend City Council adopt Ordinance 6-O-15 to amend firearm regulations consistent with state and federal law, seconded by Ald. Braithwaite.

At Ald. Grover’s inquiry, Corporation Counsel Farrar explained that the City needs to act in conformity to state statutes due to numerous inquiries over the past 18 months. He also noted that building regulations and zoning code provisions of the special use standards would deal with construction requirements related to the structure of a firearm range, the exhaust system and noise restrictions.

Ald. Rainey requested more information regarding identifying base requirements for a firearms range to open in Evanston. She felt strongly that the building code must address this immediately. Corporation Counsel explained that the City is not conferring a right for anyone to apply for a range. There are more than 20 ranges in Chicago, so Evanston may not be an ideal place to establish one. Chicago has a lot more land to meet the 500 foot requirement.

Ald. Rainey moved to amend the distance to 350 feet, seconded by Ald. Braithwaite. This item is off the consent agenda.

The Committee voted unanimously 5-0 to amend the ordinance.

IV. DISCUSSION

(APW1) Baker Park Renovation Project – Presentation and Project Update
Staff recently concluded its community engagement process for the Baker Park Renovation Project and finalized a concept design for implementation. Staff will present a short summary of the process and review the final concept.

For Discussion
Senior Project Manager Stefanie Levine provided an overview of the project
purpose, which included deteriorated equipment and furnishings. She outlined the public engagement summary beginning in May of 2014 and ending with a public meeting on February 4, 2015 where a consensus was reached with residents. The project will go out to bid in the late spring of 2015 with improvements to begin in late summer/fall of 2015.

Ald. Wynne thanked Director McRae with a special thanks to Ms. Levine for her very calm leadership during this project. There were a lot of strong opinions by residents about the plans.

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Burrus moved to adjourn, seconded by Ald. Holmes

The meeting was adjourned at 7:04pm.

Respectfully submitted,
Janella Hardin, PHR