Administration and Public Works Committee Meeting
Minutes of April 27, 2015
Council Chambers – 6:15 p.m.
Lorraine H. Morton Civic Center

MEMBERS PRESENT: A. Rainey, D. Holmes, P. Braithwaite

MEMBERS ABSENT: J. Grover


STAFF ABSENT: R. Eddington, M. Muenzer, M. Sumar, A. King, A. Thorpe, Y. Capriccioso, S. Levine, L. Perez, P. Zalmezak, J. McRae

PRESIDING OFFICIAL: Ald. Rainey

I. DECLARATION OF A QUORUM
A quorum being present, Ald. Rainey called the meeting to order at 6:22 p.m.

II. NATIONAL DRINKING WATER WEEK: PROCLAMATION AND AWARDS
Third Grade Art Contest Winners:
- People’s Choice Award
  Charlie Cassady, St. Athanasius Elementary School
- Mayor’s Choice Award
  Xiadanly Tamayo, Dawes Elementary School
- Water Spirit Award
  Logan Hagene, Dr. Martin Luther King Jr. Literary and Fine Arts School

Middle School Photography Contest Winner:
- Sebastian Valenzuela

III. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 13, 2015
Ald. Rainey moved to approve the minutes of the April 13, 2015 A&PW meeting as submitted, seconded by Ald. Holmes.

The Minutes of the April 13, 2015 meeting were approved unanimously 3-0.

IV. ITEMS FOR CONSIDERATION
(A1) City of Evanston Payroll through April 5, 2015 $3,024,482.75
For Action
Ald. Braithwaite moved to approve the City of Evanston Payroll (A1) through April 5, 2015, seconded by Ald. Holmes.
The Committee voted unanimously 3-0 to approve the payroll.

(A2) FY2015 City of Evanston Bills – April 28, 2015 $1,658,252.72
For Action
Ald. Braithwaite moved to approve the City of Evanston Bills for fiscal year 2015 through April 28, 2015, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to approve the bills.

(A3.1) Approval of the Renewal of Sole Source Software License and Service Agreement with SunGard Public Sector for Computer Aided Dispatch System (CADS)
Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with SunGard Public Sector (1000 Business Center Drive, Lake Mary, FL) for the Police Department’s CADS software in the amount of $75,119.30. The agreement is effective from May 1, 2015 through April 30, 2016. Funding is provided by the Emergency Telephone System Service Agreements & Contracts (Account 202.22.5150.62509) with a Budget of $88,500.
For Action
Ald. Holmes moved to recommend City Council authorize the City Manager to renew sole source software license and service agreement with SunGard Public Sector for the Police Department’s CADS software in the amount of $75,119.30 effective from May 1, 2015 through April 30, 2016, seconded by Ald. Braithwaite.

The Committee voted unanimously 3-0 to recommend execution of the agreement.

(A3.2) Approval of Contract Extension with Healy Asphalt for Hot Mix Asphalt (Bid 12-34)
Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of 500 tons of modified hot mix asphalt at a cost of $52.00 per ton and 300 tons of modified hot mix binder at the cost of $44.00 per ton with Arrow Road Construction dba Healy Asphalt (3401 South Busse Road, Mt. Prospect, IL) for an estimated cost of $39,200. Funding is provided by the FY2015 General Fund Street and Alley budget (Account 100.26.2670.65055) in the amount of $31,800; the Water Fund (Account 510.71.7115.65051) in the amount of $5,000; and the Sewer Fund (Account 515.71.7400.65051) in the amount of $2,400. Healy Asphalt Company has agreed to hold the 2014 prices thru the 2015 construction season.
For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to execute a one-year contract extension for the purchase of 500 tons of modified hot mix asphalt at a cost of $52.00 per ton and 300 tons of modified hot mix binder at the cost of $44.00 per ton with Arrow Road Construction dba Healy Asphalt for an estimated cost of $39,200, seconded by Ald. Holmes.
The Committee voted unanimously 3-0 to approve the purchase.

(A3.3) Approval of Purchase Award for 2015 Pavement Marking Services
Staff recommends City Council authorize the City Manager to purchase pavement markings services through the Suburban Purchasing Cooperative (Northwest Municipal Conference) in the amount of $50,000. The Suburban Purchasing Cooperative awarded its contract to the lowest responsive and responsible bidder, Superior Road Striping (1967 Cornell Court Melrose Park, IL). Funding is provided by the Pedestrian Safety Improvement CIP Project 416434 (Account 415.26.4150.65515).

For Action
Ald. Braithwaite moved to recommend City Council authorize the City Manager to purchase pavement markings services through the Suburban Purchasing Cooperative (Northwest Municipal Conference) in the amount of $50,000, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to recommend approval of the payment.

(A3.4) Approval of Contract Award to Filotto Construction, Inc., for 2015 Animal Shelter Roof Replacement (Bid 15-11)
Staff recommends City Council authorize the purchase of two (2) replacement Ford pick-up trucks in the amount of $61,962 from Currie Motors, (9423 W. Lincoln Highway, Frankfort, IL) through the Northwest Municipal Conference Suburban Purchasing Cooperative. Funding is provided by the Equipment Replacement Fund (Account 601.26.7780.65550), which has a budget of $1,455,422. This expenditure represents 4.2% of this budgeted amount.

For Action
Ald. Holmes moved to recommend City Council authorize the purchase of two (2) replacement Ford pick-up trucks in the amount of $61,962 from Currie Motors through the Northwest Municipal Conference Suburban Purchasing Cooperative, seconded by Ald. Braithwaite.

The Committee voted unanimously 3-0 to recommend approval of the purchase.

(A3.5) Approval of Contract with Schroeder & Schroeder Inc. for 2015 50/50 Sidewalk Replacement Program (Bid 15-25)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2015 50/50 Sidewalk Replacement Project with Schroeder & Schroeder Inc. (7306 Central Park Avenue, Skokie, IL) in the amount of $356,610. Funding is provided by Capital Improvement Plan (Projects 415864 and 415870) in the amount of $225,000 and by private funds from property owners estimated at $131,610.

For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to execute a contract for the 2015 50/50 Sidewalk Replacement Project with
Schroeder & Schroeder Inc. in the amount of $356,610, seconded by Ald. Holmes.

Ald. Rainey encouraged constituents to contact their alderperson about 50/50 sidewalk repairs.

The Committee voted unanimously 3-0 to recommend execution of the contract.

(A3.6) Approval of 2015 Duncan Solutions, Inc. and Passport Parking Expenses
Staff recommends the City Council authorize expenditure to Duncan Solutions, Inc. (633 W. Wisconsin Ave., Milwaukee, WI) and Passport Parking to cover the fees associated with parking meter and pay by cell operations in the amount of $190,400. Funding is provided by the Parking Fund (Account 505.19.7015.65070) with a FY2015 Budget of $230,000.

For Action
Ald. Braithwaite moved to recommend City Council authorize an expenditure to Duncan Solutions, Inc. and Passport Parking to cover the fees associated with parking meter and pay by cell operations in the amount of $190,400, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to approve the expenditure.

(A4.1) Approval of Sidewalk Café for Freshlii, 1596 Sherman Avenue
Staff recommends approval of a first-time application for a sidewalk café permit for Freshlii, a Type #2 restaurant located at 1596 Sherman Avenue.

For Action
Ald. Holmes moved to recommend approval of a first-time application for a sidewalk café permit for Freshlii, a Type #2 restaurant located at 1596 Sherman Avenue, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to recommend approval of the application.

(A4.2) Approval of Sidewalk Café for Patisserie Coralie, 600 Davis Street
Staff recommends approval of a first-time application for a sidewalk café permit for Patisserie Coralie, a Type #2 restaurant located at 600 Davis Street.

For Action
Ald. Rainey moved to recommend approval of a first-time application for a sidewalk café permit for Patisserie Coralie, a Type #2 restaurant located at 600 Davis Street, seconded by Ald. Holmes.

The Committee voted unanimously 3-0 to recommend approval of the application.

(A4.3) Approval of Sidewalk Café for Boltwood, 804 Davis Street
Staff recommends City Council approval of a first-time application for a sidewalk café permit for Boltwood, a Type #1 restaurant located at 804 Davis Street.

For Action
Ald. Braithwaite moved to recommend approval of a first-time application for a sidewalk café permit for Boltwood, a Type #1 restaurant located at 804 Davis Street, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to recommend approval of the application.

(A4.4) Approval of Sidewalk Café for Tapas Barcelona, 1615 Chicago Avenue

Staff recommends approval of a first-time application for a sidewalk café permit for Tapas Barcelona, a Type #1 restaurant located at 1615 Chicago Avenue.

For Action

Ald. Holmes moved to recommend approval of a first-time application for a sidewalk café permit for Tapas Barcelona, a Type #1 restaurant located at 1615 Chicago Avenue, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to recommend approval of the application.

(A5) Authorization to Access Line Of Credit of $4.9 Million

Staff recommends that City Council authorize the City Manager to sign an agreement with First Bank and Trust to have access to a Line of Credit up to an amount of $4.9 million for use in the Dempster/Dodge and Main/Chicago TIF Districts.

For Action

Ald. Rainey moved to recommend City Council authorize the City Manager to sign an agreement with First Bank and Trust to have access to a Line of Credit up to an amount of $4.9 million for use in the Dempster/Dodge and Main/Chicago TIF Districts, seconded by Ald. Braithwaite.

Ald. Braithwaite thanked First Bank and Trust for their role in this project. Ald. Rainey added that there is no other way to complete large-scale projects like this without TIF funding.

The Committee voted unanimously 3-0 to authorize the City Manager to sign the agreement.

(A6) Approval of Installation of Dempster Street Parklet

The Parking & Transportation Committee and staff recommend that City Council approve a parklet sponsored and managed by Hewn, an artisanal bakery, for two parking spaces located at 810 Dempster Street. The proposed seasonal use of the parklet is for a period of time starting in mid-April to the first week of November, for four years (through 2018). Staff proposes transferring $800 annually from the Economic Development Fund to the Parking Fund to offset the revenue forgone due to the installation of the parklet.

For Action

Ald. Braithwaite moved to that City Council approve a parklet sponsored and managed by Hewn, an artisanal bakery, for two parking spaces located at 810 Dempster Street with proposed seasonal use of the parklet for a
period of time starting in mid-April to the first week of November, for four years (through 2018), seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to recommend approval of the parklet.

(A7) Ordinance 58-O-15: Adding City Code Section 10-4-20, “Recreational Vehicle Parking” and Amending City Code Section 10-6-2, “Authority to Remove Vehicles”
Staff recommends that the City Council adopt Ordinance 58-O-15 amending Title 10, Chapter 4, “Stopping, Standing or Parking” to add Section 20: “Recreational Vehicle Parking,” and amending City Code Section 10-6-2, “Authority to Remove Vehicles” to address illegally parked recreational vehicles.

For Introduction
Ald. Holmes moved to recommend City Council adopt Ordinance 58-O-15 amending Title 10, Chapter 4, “Stopping, Standing or Parking” to add Section 20: “Recreational Vehicle Parking,” and amending City Code Section 10-6-2, “Authority to Remove Vehicles” to address illegally parked recreational vehicles, seconded by Ald. Braithwaite.

Ald. Braithwaite explained there has been an ongoing problem with a particular vehicle in the industrial area on the west side that blocks access to people’s homes and businesses.

Rickey Voss, Parking and Revenue Division Manager, explains there was one RV that parked in different areas in the 2nd Ward. There were also other instances Citywide. An ordinance was created to allow for permitting on an individual basis for better control. It will mostly be complaint driven.

At Ald. Rainey’s inquiry, Parking and Revenue Division Manager Voss will develop information to inform residential and out of town vehicle owners of the ordinance.

The Committee voted unanimously 3-0 to recommend adoption of the Ordinance.

(A8) Ordinance 50-O-15, Sale of Surplus Property Fleet Vehicles
Staff recommends that City Council adopt Ordinance 50-O-15, which authorizes City Manager to sell four vehicles owned by the City through public auction at the Northwest Municipal Vehicle Auctions.

For Introduction
Ald. Rainey moved to recommend City Council adopt Ordinance 50-O-15, which authorizes City Manager to sell four vehicles owned by the City through public auction at the Northwest Municipal Vehicle Auctions, seconded by Ald. Braithwaite.

The Committee voted unanimously 3-0 to recommend adoption of the ordinance.
(A9) **Ordinance 52-O-15, Dryden Place Addition to City Street System**

Staff recommends City Council adoption of Ordinance 52-O-15, adding Dryden Place to the City of Evanston street system as a private street. With the approval of Dryden Place as the street name for this location, the City of Evanston will be able to provide municipal services to these single family homes including fire and police, and the US Postal Service will be able to deliver mail.

**For Introduction**

Ald. Braithwaite moved to recommend City Council adopt Ordinance 52-O-15, adding Dryden Place to the City of Evanston street system as a private street. With the approval of Dryden Place as the street name for this location, the City of Evanston will be able to provide municipal services to these single family homes including fire and police, and the US Postal Service will be able to deliver mail, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to recommend adoption of the ordinance.

V. **ITEMS FOR DISCUSSION**

**(APW1) Fair Trade Uniform Purchasing**

**For Discussion**

Jonathan William-Kinsel, ICMA Fellow explained that there are approximately 45 cities in 7 states that require fair labor standards after a 2013 incident in Bangladesh where a clothing factory collapsed.

At Ald. Rainey’s inquiry, Mr. Kinsel explained that depending on the size of the purchase, vendors could be asked to sign affidavits certifying that there are such standards in place. Assistant City Manager Marty Lyons stated that the next steps would be to perform a cost-benefit analysis.

At Ald. Rainey’s request, Mr. Williams Kinsel will provide the State of Illinois policy to the Committee for review.

Ald. Holmes moved to recommend acceptance of the report and further research.

VI. **COMMUNICATIONS**

VII. **ADJOURNMENT**

Ald. Rainey moved to adjourn.

The meeting was adjourned at 6:52 pm.

Respectfully submitted,

Janella Hardin, PHR