I. DECLARATION OF QUORUM

A quorum being present, Chair Grover called the meeting to order at 7:10 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF APRIL 22, 2013

Ald. Burrus moved approval of the minutes of the April 22, 2013 A&PW meeting, seconded by Ald. Braithwaite.

The minutes of the April 22, 2013 A&PW meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 4/21/13 $2,864,245.29

Ald. Burrus moved to approve the payroll, seconded by Ald. Rainey.

The Committee voted 5-0 unanimously to approve the payroll.

(A2) City of Evanston Bills FY2013 5/14/13 $4,433,738.05
Credit Card Activity for Period End March 31, 2013 $ 123,085.43

Ald. Holmes moved to approve the bills list and credit card activity, seconded by Ald. Braithwaite.

The Committee voted 5-0 unanimously to approve the bills list and credit card activity.

(A3.1) Approval of Contract with Municipal Sales for 2013 Root Treatment of Sewer Mains (Bid 13-23)

Staff recommends that City Council authorize the City Manager to execute a contract for the 2013 Root Treatment of Sewer Mains (Bid 13-23) with Municipal
Sales (P.O. Box 4743, Queensbury, NY) in the amount of $44,018.95. Funding is provided by the Sewer Fund, Account 7400.62461, which has an allocation of $215,000 for this type of work.

For Action


The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.2) Approval of Contract with Swanson Flo for Pump Control Valves (Bid 13-28)
Staff recommends that City Council authorize the City Manager to execute a contract for the purchase of Pump Control Valves (Bid 13-28) with Swanson Flo (151 Cheshire Lane, Plymouth, MN) in the amount of $43,046. Funding is provided by the Water Fund, Account 7130.65702, which has an allocation of $152,500 for capital outlay projects.

For Action

Ald. Burrus moved approval, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.3) Approval of Contract with Chicagoland Paving for 2013 MFT Street Resurfacing Project (Bid 13-31)
Staff recommends that City Council authorize the City Manager to execute a contract awarding the 2013 MFT Street Resurfacing Contract (Bid 13-31) to Chicagoland Paving (225 Telser Road, Lake Zurich, IL 60047) in the amount of $1,059,900. Funding is provided from the Motor Fuel Tax Funds with an approved 2013 budgeted amount of $1,400,000.

For Action


The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.4) Approval of Contract with Bolder Contractors Inc. for Davis Street Water Main & Sewer Replacement Project (Bid 13-36)
Staff recommends that City Council authorize the City Manager to execute a contract for the Davis Street Water Main & Sewer Replacement Project (Bid 13-36) with Bolder Contractors Inc. (440 Lake Cook Road, Deerfield, IL) in the amount of $2,648,200. Funding is provided by the Washington National TIF Fund in the amount of $1,025,000; the Water Fund $170,000 (733086.65515); and the Metropolitan Water Reclamation District Fund for Sewer Replacement $822,497.50. $630,702.50 is to be funded by the Water Fund through the City’s 2013 Bond sale.

For Action

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.5) Approval of Contract with Chicagoland Paving for Parking Lot Improvement Project at Central Street and Stewart Avenue (Bid 13-37)
Staff recommends that City Council authorize the City Manager to execute a contract for the Central Street & Stewart Avenue parking lot rehabilitation project (Bid 13-37) with Chicagoland Paving (225 Telser Road, Lake Zurich, IL) in the amount of $419,900. Funding is provided from the Parking Fund, with a budget allocation of $540,000.

For Action

Ald. Burrus moved approval, seconded by Ald. Holmes.

Ald. Rainey said a resident asked her to consider the need for covered bike racks that would cost the City $20,000.

Suzette Robinson, Director of Public Works, explained that the location of the proposed bike racks is Stewart and Central Streets in the little square on the corner outside of garden area and it would provide shelter for 12 bike racks for 24 bike parking spaces.

Ald. Burrus said, with such a great need for bike racks, City Council previously decided to put more racks throughout the City rather than spending extra money on covered racks.

Ms. Robinson said Church Street included a covered rack as well as Davis Street, but the one on Church Street was not installed because it would block the sign for Andy’s Frozen Yogurt and was relocated to the library.

Ald. Burrus said she is not sure she is in support of this and asked the difference in cost between a covered and non-covered bike rack, to which Ms. Robinson said she would get back to her with the difference. Ms. Robinson said she had gotten approval to do a pilot and wanted to pursue it. She said a shelter was recommended on a metered space at Clark and Sherman but it was a matter of bikes taking up metered spaces. The proposed shelter at Stewart and Central is proposed to be the first one at a parking area with permeable sidewalks, a car charging station and other green components.

Chair Grover commented that the City encourages people to use bikes for transportation but unfortunately, Central Street is not wide enough to accommodate a bike lane.

Ald. Rainey said she is changing her mind because it is Ald. Grover’s special bike shelter and it is really a test, suggesting that the Committee visit it from time to time. She said bike racks are important and shelters are nice.
Chair Grover said she wanted to do sustainability features in this parking lot to support the traffic in the business area.

Ald. Holmes noted that each location is different and sometimes additional information is needed to understand the needs of the community and to convey to the person or business requesting them the factors involved. She said to be sure to talk to the person who requested it. Ald. Burrus agreed that it is a good idea to talk to her because she has had many great ideas that have been thwarted.

Ms. Robinson said she will be removing a metered parking space.

Wally Bobkiewicz, City Manager, said he would like to come back to the question of corrals and cost sharing and that a policy from Council is needed because he is not sure whether staff is in power to remove parking spaces at the request of any business. He said the City is bike-friendly, but the budget is not keeping up with it. At the end of May or beginning of June, he will come back with bike issues to get some policy direction.

Chair Grover noted that the parking lot will have entrance and exit on Stewart and no longer on Central Street.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.6) Approval of Vehicle Purchase for Evanston Police Department from Golf Mill Ford
Staff recommends City Council approval for the purchase of one (1) replacement vehicle (Ford Expedition) for the Evanston Police Department in the total amount of $35,018 from Golf Mill Ford (9401 N. Milwaukee Avenue, Niles, IL). Funding is provided by the Fleet Vehicle Replacement Fund (Account 7780.65550).

For Action

Ald. Burrus moved approval, seconded by Ald. Holmes.

Chair Grover noted that the vehicle is being purchased at a special price.

The Committee voted unanimously 5-0 to recommend approval of the purchase.

(A3.7) Approval of Contract Award to G.A. Johnson & Son for the 2013 Noyes Cultural Arts Center Chimney & Roof Repair Project (Bid 13-02)
Staff recommends that City Council authorize the City Manager to execute a contract for the base bid plus alternates 1, 3 and 7 for the 2013 Noyes Cultural Arts Center Chimney & Roof Repair Project with G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $1,073,660. Funding is provided by: 1) $70,000 from the FY 2013 CIP Fund Account No. 415663; 2) $750,000 from a State of Illinois DCEO Grant; and 3) $434,000 from proposed FY2013 CIP Amendment. Total 2013 budget allocation is $1,254,000.

For Action

Chair Grover called the public who wished to speak to the podium.

Junad Rizke of 2789 Sheridan said the Piven Theater was going to get free rent. He suggested getting in-kind services rather than taking money out of the capital improvement fund, since the City is not collecting rent from Piven. He asked whether the job has gone through the bidding process. He said $60,000 is important and the City should not let it go away. Chair Grover said the roof needs to be replaced anyway. Mr. Rizke asked whether it is a case similar to the reconstructed theater on Howard and whether a local contractor would have gotten a 5% advantage.

Ald. Rainey said there had been a pre-bid meeting attended by approximately 25 contractors for the theater project. When they found out there was a 5% advantage for Evanston contractors, many left. The 5% advantage didn’t work out for Johnson and another firm got the bid. She said the advantage system has a chilling effect on bigger projects over $75,000 - $100,000 and suggested that instead of giving a 5% advantage, the City should require a minimum number of trainees on projects. She said Johnson won this one because they were the only one there.

Paul D’Agostino, Director of Parks, Recreation and Community Services, said there was no local preference given in the bid process for this project at 2013 Noyes because the City is using State of Illinois DCEO grant funds. Ald. Rainey said she is not criticizing this but it did remind her of the other issue.

Wally noted to Ald. Rainey that he had just been reminded by Joe McRae, Deputy City Manager, that this issue is before the MWEBE Committee and they are preparing a report for this discussion.

Marty Lyons, Assistant City Manager/Treasurer said the City has been working on simpler forms to encourage more contractors to come to bid.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.8) Approval of Contract Award to Quality Restorations, Inc. for the 2013 Sherman Plaza Garage Façade Repairs (Bid 13-17)

Staff recommends that City Council authorize the City Manager to execute a contract for the base bid plus Alternate 1 for the 2013 Sherman Plaza Garage Façade Repairs with Quality Restorations, Inc. (356 Tioga Trail, Wood Dale, IL) in the amount of $ 274,100.00. Funding is provided by: 1) $200,000 from the FY2013 Parking Fund Account No. 700506; and 2) $117,300 from FY 2013 Parking Fund Account No. 7036.65515. Total Budget allocation is $317,300.

For Action


The Committee voted unanimously 5-0 to recommend approval of the contract.
(A3.9) Approval of Contract with Citywide Elevator Inspection Services, Inc. for City of Evanston-Elevator Inspection Program (RFP 13-11)

Staff recommends that City Council authorize the City Manager to execute a contract for elevator inspection and plan review services with Citywide Elevator Inspection Services (7144 N. Harlem Ave. Suite 303, Chicago, IL). The contract term will be for a period of three years from the commencement date. After the initial term, there shall be two (2) options to renew for one (1) additional year. The FY 2013 cost of the proposed contract will be assessed on a per-unit basis and is estimated to be approximately $44,496 for a total of 824 inspections.

For Action

Mr. Lyons stated that staff requested that this item be pulled from the agenda so the information that had been used to prepare the contract could be updated with new information that had just been received by staff. He said staff needs at least 2 weeks to be sure the change is a productive one. In the meantime, the City will continue service with the current contractor.

Chair Grover stated that the item had been pulled.

(A4) Approval of Post Debt Issuance Procedures Manual

Staff recommends that City Council approve a Post Debt Issuance Manual for use in the administration of the City’s debt portfolio. The Manual is recommended by the City’s Bond Counsel, Chapman and Cutler. It is also favorably viewed by bond ratings agencies. The Manual covers the procedures and actions the City needs to take each year to maintain the tax exempt status of City debt.

For Action

Ald. Burrus moved approval, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of the manual.

(A5) Resolution 32-R-13; Regarding Howard Hartrey TIF District Surplus

Staff recommends that City Council approve Resolution 32-R-13 declaring a surplus of $1.0M from the Howard Hartrey Tax Increment Financing (TIF) District at the end of Fiscal Year 2012.

For Action

Ald. Rainey moved approval, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of Resolution 32-R-13.

(A6) Ordinance 42-O-13; Authorizing Sale of Surplus Property

Staff recommends that City Council authorize the City Manager to publicly offer for sale various vehicles and equipment owned by the city through public auction based on Ordinance 42-O-13 through Manheim Auction Service (550 S. Bolingbrook Drive, Bolingbrook, IL). The vehicles are presently out of service.
**For Introduction**


The Committee voted unanimously 5-0 to recommend introduction of Ordinance 42-O-13.

**V. ITEMS FOR DISCUSSION**

There were no items for discussion.

**VI. COMMUNICATIONS**

There were no communications.

**VII. ADJOURNMENT**

Ald. Burrus moved to adjourn, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to adjourn.

The meeting was adjourned at 7:42 p.m.

Respectfully submitted,
Bobbie Newman