I. DECLARATION OF QUORUM

A quorum being present, Chair Wynne called the meeting to order at 5:50 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF MAY 28, 2013


The minutes of the May 28, 2013 A&PW meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 5/19/13 $2,658,927.09

Ald. Grover moved to approve the payroll, seconded by Ald. Burrus.

The Committee voted 5-0 unanimously to approve the payroll.

(A2) City of Evanston Bills FY2013 through 6/11/13 $2,735,378.71

Ald. Grover moved to approve the bills list, seconded by Ald. Burrus.

The Committee voted 5-0 unanimously to approve the bills list.

Credit Card Activity through 4/30/13 $126,522.47

Ald. Grover moved to approve the credit card activity, seconded by Ald. Braithwaite.

The Committee voted 5-0 unanimously to approve the credit card activity.
Chair Rainey called the public who wished to speak to the podium.

Jon Arndt, Managing Director of Next Theater, 927 Noyes Street, said regarding seating for the Next Theater that it is their 33rd season at Noyes Art Center since its inception in 1981 and the seats are very old and in disrepair. Repairing the seats is very expensive and since the seats are out of date, parts are hard to find. In collaboration with Next Artistic Director, Jennifer Avery, Rob Anderson, Tim Rose, Artistic Director of Fleetwood Jourdain Theater and the Facilities Management staff they have found the best seats to provide comfort, accessibility, flexibility and the seats are a great investment for an artistic institution. Mr. Arndt said considering that Next Theater produces critically acclaimed theater that has merited national attention and thousands of people come to their shows each year, investment in the seats is worthwhile.

Rob Andolman, 1218 Asbury, President of the Board of Directors of Next Theater said that Next Theater has earned 77 Jeff nominations and employed 125 artists last year. He said exciting things are happening at the Noyes Center and Next Theater attracted almost 8,000 patrons last year. They are a magnet destination artistically and economically for Evanston. They have been written up in the Sun Times, the Tribune, the Wall Street Journal and Time Out Chicago. Unfortunately, there is often mention of the uncomfortable seats. He thanked the Committee for their support.

Virginia Beatty of 1509 Forest Avenue, said regarding the greenhouse addition at the Ecology Center, that she has seen the plans and it is not a greenhouse at all. She said it has many expensive components in the plans that she believes will make it more difficult to teach there. She asked why the door to the storage area was being removed and why there is climate control when the room opens to the outside. She said there is no point in having a floor drain if it is not a greenhouse, since the water will flow to the other rooms because the folding doors are not flush to the floor. She asked why there are aluminum windows that do not go all the way to the ground; the windows should follow the pattern of the existing windows. She said there has been a big increase in the usage of the ecology center and it is often packed. She suggested that the storage area be facing the parking lot to the west and not to have windows in it. She thanked the Committee.

(A3.1) Approval of Contract with Alpha Paintworks, Inc. for Fire Hydrant Painting (Bid 12-127)

Staff recommends that the City Council authorize the City Manager to execute the one-year contract extension for the Fire Hydrant Painting contract to Alpha Paintworks, Inc. (6316 N. Cicero Avenue, Chicago, IL) in the amount of $27,625. Funding is provided by the Water Fund (Account No. 7115.62230).

For Action


The Committee voted unanimously 5-0 to recommend approval of the contract.
(A3.2) Approval of Contract with Schroeder & Schroeder, Inc. for the 2013 50/50 Sidewalk Replacement Project (Bid 13-41)

Staff recommends that the City Council authorize the City Manager to execute a contract for the 2013 50/50 Sidewalk Replacement Project with Schroeder & Schroeder Inc. (7306 Central Park Avenue, Skokie, IL 60076) in the amount of $157,206. The City share of project costs is provided by the Capital Improvement Program (Account No. 415864), in the amount of $100,000, with $57,206 provided by private funds.

For Action


At Ald. Braithwaite’s inquiry of how long the process will take, Raj Dahal, Senior Traffic Engineer, explained they will notify residents of the cost, send and invoice residents, and if they can pay, the work will start.

Chair Rainey asked whether there was room on the list for additional sidewalks, to which Mr. Dahal said there is no more room on the list but they will look into any request.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.3) Approval of Contract with R.N.O.W. Inc. for the Purchase of a Recycle Truck (Bid 13-38)

Staff recommends that the City Council approve the purchase of one (1) 20-yard recycle truck to R.N.O.W. Inc. (8636R W. National Avenue, West Allis, Wisconsin 53327) in the amount of $233,319. Funding is provided by the Equipment Replacement Fund (Account No. 7780.65550), with a total budget allocation of $2,036,733 in FY2013.

For Action

Ald. Grover moved approval, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.4) Approval of Single Source Contract Award Recommendation to the Larson Equipment and Furniture Company for the Noyes Theater Seating Replacement Project

Staff recommends that the City Council authorize the City Manager to execute a contract for the Noyes Theater Seating Replacement Project with the Larson Equipment and Furniture Company (403 South Vermont, Palatine, Illinois 60067) in the amount of $46,609. Funding is provided by the FY 2013 CIP (Account No. 415668), with a total budget allocation of $160,000.

For Action

Ald. Grover moved approval, seconded by Ald. Braithwaite.
Ald. Grover said this is a great investment. It is a well-used theater with a great turnaround, a strong footing and a great future. She said she would also like to address the lobby, which is not welcoming.

Ald. Rainey said the public needs to know they are removing the existing seats and will have a new configuration and a bigger performance area.

Ald. Holmes said she had been there the previous Saturday night with Ald. Braithwaite and she agrees that the seats are a good investment.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.5) Approval of Contract Award to Construction Consulting & Disbursement Services, Inc. for the 2013 Ecology Center Greenhouse Addition Project, (Bid 13-16)

Staff recommends that the City Council authorize the City Manager to execute a contract for the base bid for the 2013 Ecology Center Greenhouse Addition Project with Construction Consulting & Disbursement Services, Inc. (900 Skokie Boulevard, Suite 100, Northbrook, IL) in the amount of $175,000. Funding is provided by FY2013 Capital Improvement Program (CIP) (Account No. 415688) in the amount of $115,000 and the FY2013 CIP Amendment of $71,988 for a total allocation of $186,988. This agenda item was held at the May 28, 2013 Administration & Public Works Committee meeting.

For Action

Ald. Holmes moved approval, seconded by Ald. Braithwaite.

Ald. Burrus asked, if they are not building a greenhouse, and it doesn’t require special drainage, why it wouldn’t be less expensive, to which Doug Gaynor, Director of Parks, Recreation and Community Services, replied that the project has evolved over the last 2 years but the name has not changed. Bob Dorneker, Assistant Director, Parks, Recreation and Community Services, explained that it will be more like a sunroom and will be used as a hands-on classroom for sustainability programs where activities such as growing plants and exploration of germination for pre-schoolers, and a beginning garden class for adults.

Ald. Grover said it sounds more like a multi-purpose space and greenhouse is a misnomer. She thanked Ms. Beatty for her interest and said this space will expand the program.

Ald. Burrus said for expanded space and storage of 450 sq. ft., $200,000 seems high. She asked whether the cost could be brought down and perhaps the money used to expand the programs. Ald. Rainey agreed, noting that that was Ms. Beatty’s concern.

Stefanie Levine, Assistant Superintendent of Parks, Recreation and Community Services, explained that the space does not include the specialized features of a greenhouse; it is very standard building construction with the cement floor slightly
sloped to a drain in the floor, to be used for planting. The folding partition will separate the classroom from this space, but there is nothing unique about it. She said they used the 2nd to the lowest bidder. Ald. Rainey noted that it is not irrigated.

Ald. Burrus said as a steward of public money the $200,000 proposed for a 450 sq. ft. space is a problem. She asked for an example of another project that cost this much, to which Ms. Levine said the renovation of the Civic Center washrooms costs about the same amount. Ald. Burrus argued that washrooms require plumbing retrofitting which is more expensive. Ms. Levine explained that they are building to commercial grade and the MWEBE requirement adds a $40,000 premium to the project. Higher wage rates are paid than for residential construction and overhead costs for the contractor are higher. She said the projection, preparation, storage, and cleanup cost the same as with a larger project. She added that they are also doing HVAC improvements.

Suzette Robinson, Director of Public Works offered to go back and look at the design and scale back options.

The Committee discussed the legal parameters of changing a project once a bid is accepted. Ald. Rainey suggested letting staff tweak the current contract if possible to make it more palatable.

Ald. Burrus moved to hold the item in Committee so that the Directors of Public Works and Parks, Recreation and Community Service may revise the specs for the classroom addition, seconded by Ald. Grover.

The Committee voted unanimously, 5-0, to hold the item in Committee.

(A4) Resolution 36-R-13, Amendment of Grandmother Park Agreement

Staff recommends adoption of Resolution 36-R-13 authorizing the City Manager to amend the agreement with the Grandmother Park Initiative and CorLands to allow for the construction of the new Park at 1125 Dewey through the use of local vendors in a no-bid process. Grandmother Park Initiative (GPI) has raised the required revenue needed to complete. A total of $256,971 has been raised for this project including: $50,000 from the Economic Development Fund per the 2010 resolution; $12,000 from CDBG funds as approved by the Housing and Community Development Act Committee; and $194,971 from GPI fund raising efforts.

For Action


Ald. Burrus said the park is not needed. She asked why the economic development fund contributed money for a park since there is nothing economy-related near it. She said 24% of the cost is still coming from the City of Evanston, which was not part of the original agreement, and 25% of the funds to be raised are still outstanding pledges. She asked which grants are outstanding. She asked by what entity were the "expenses incurred" of $44,000 and for an explanation of the "parks foundation" and “initiative account.”
Chair Rainey explained that this resolution is not asking the City for more money, but is asking for a change in the use of the funds that were already granted. Mr. Lyons explained that the outstanding pledges of $62,000 are from the City, which does not pay until the park has raised all the other funds and the City pays directly to Openlands for the property. There is approximately $1,500 that was pledged subject to a match.

Jennifer Allen Goldstein of Grandmother Park explained that regarding the Evanston Parks Foundation and Grandmother Park Initiative Accounts, explained that the Evanston parks foundation held contributions until a 501C3 was formed. Mr. Gaynor explained that they started having people donate to the Evanston Parks Foundation, which was established about 10 years ago, and is totally separate from the City and acts as a depository and do some fundraising for activities. In cultural arts, monies are deposited there temporarily and Grandmother’s Park did so until their 501C3 for could be formed. They are now depositing the monies from the Parks Foundation to the Grandmother Park Initiative Account. Monies must be approved by the Parks Foundation Board.

Adam Findlayson of 1216 Darrow, explained that the $44,492 was based on $20,000 interest paid to land owner, Openlands, per their agreement and approximately $20,000 is for operating expenses such as a professional fund raiser, professional PR person, mailings and events.

Ald. Braithwaite congratulated Grandmother’s Park for raising $200,000 in a difficult economic time. He thanked the Dewey Neighbors and the West End Bus Association for contributing to the success of the project. He also thanked Doug Gaynor, Marty Lyons and Stefanie Levine for helping make it possible. He noted that the money spent for the acquisition of the land will come back to the City at the completion of the project, $13,000 of which came from CDBG funds. He said the project will be an asset to the City. He explained that Resolution 36-R-13 is asking permission for the City Manager to negotiate the bid process. Dollars have been raised and they are ready to start the project.

Ald. Grover said she is very glad to meet our end of the bargain we made in 2010 with the Grandmother’s Park Initiative. She is glad it is getting underway and it turned out as expected.

Ald. Burrus said she is dismayed as to how the fund raising went about. It was not as up front and above-board as she would have liked, particularly on the government piece of it. She asked how much taxes the City is losing on this to which Mr. Findlayson said when there was a house there it was in the $8,000-$9,000 range but since the house burned down it would be re-assessed as an empty lot, adding that there is a competing vacant lot on the block that has been vacant for a number of years, so he does not believe it would be snatched up and built upon quickly. He clarified that the $50,000 from the City’s Economic Development fund came from an account called the Neighborhood Improvement Fund that was formed when the plaza was redeveloped in the late 90’s from tax money the plaza accumulated at $20,000/yr. They have used it for planters, sponsoring a soccer team one year, and re-did cul de sacs with it so it is not economic development fund money per se but it came out of the economic development committee negotiations. This is how they
were directed to request funds. Ald. Burrus argued that fund was empty and they had to transfer money into it to cover this contribution.

Regarding the motion, Chair Rainey said she has no problem with other contractors from other communities, but she suggested a resolution that says only Evanston bidders can apply to bid to keep this project sacred.

Braithwaite said the notion was to utilize Nature’s Perspective as a partnership so it was difficult in looking at the current MOU for that to happen. They were looking for local contractors to get the project done. Rainey said they should eliminate many of the strange requirements but only include Evanston.

Ald. Holmes said the bidding process should be open. Ald. Braithwaite said his concern was if the goal is to close the project this month and they have to move the construction date, they will incur more interest and asked how much time it will take to change the bid process. Ald. Rainey said when you come to the Committee with a resolution you have to assume it could take more time. Maybe some modification of the bid process would allow other people to submit bids. Mr. Lyons said they would also want to look at the vendors that were volunteering time. He will get the modified bid out, per the direction of City Council. There is a 70-page bid document already that could be modified starting immediately in hopes of trying to have 2013 construction.

Ald. Grover said a modified bidding process will allow more flexibility and maybe Nature’s Perspective will land on the bottom.

Chair Rainey suggested that Grandmother’s Park bring 3 bids by the next meeting.

Ald. Braithwaite moved hold Resolution 36-R-13 until the next meeting where 3 bids will be presented by City staff, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to hold Resolution 36-R-13 to the next meeting, as stated.

(A5) Resolution 37-R-13, Relating to Prevailing Wages for Public Works Projects
Staff recommends adoption of Resolution 37-R-13, in order to comply with the provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01, et seq. (the “Act”). The Act requires that public entities establish prevailing wages in June of every year for certain laborers, workers, and mechanics. The Act also requires that contractors and subcontractors pay workers covered under the Act, who are employed on public works construction projects, a wage no less than the general prevailing rate of wages in the county where the work is performed.

For Action


The Committee voted unanimously 5-0 to recommend approval of Resolution 37-R-13.
(A6) Ordinance 52-O-13, Amending the City Code to Establish a Three-Way Stop at Lake Shore Blvd and Hamilton Street
The Alderman of the Third Ward recommends the adoption of the proposed Ordinance 52-O-13 by which the City Council would amend Section 10-11-5 (C), Schedule V (C) of the City Code to establish a Three-Way Stop at Lake Shore Boulevard and Hamilton Street. Funding is provided by the General Fund budget Account No. 2670.65115, Traffic Control Supplies, which has $40,000 budgeted for FY 2013.

For Introduction


Ald. Burrus said she is 100% for this Ordinance. She asked why Ald. Wynne's request was being granted with no petition because she said she has been asking for a sign at Washington and Dewey for about 18 months. Ms. Robinson replied that there is a process and an alderman can recommend any resolution they wish. She explained that the implementation for this sign is because of a seasonal re-direction of traffic which is confusing, causing near conflicts and this sign signals drivers to pay attention to the seasonal changes.

The Committee voted unanimously 5-0 to recommend introduction of Ordinance 52-O-13.

(A7) Ordinance 55-O-13, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Water Pollution Control Loan Program
Staff recommends adoption of Ordinance 55-O-13 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program for the construction of the Large Diameter Sewer Rehabilitation on Central Park Avenue and Main Street/Sheridan Road. This ordinance authorizes the City to borrow up to $1,894,000. The debt service will be paid from the Sewer Fund.

For Introduction


The Committee voted unanimously 5-0 to recommend introduction of Ordinance 55-O-13.

(A8) Ordinance 62-O-13, Reducing the Number of Class B Liquor Licenses After Management Change at The Orrington Hotel
Staff recommends adoption of Ordinance 62-O-13, which amends Evanston City Code Section 3-4-6-(B), to decrease the number of authorized Class B liquor licenses to seventeen (17), because of a management change at The Orrington Hotel (1710 Orrington Ave).

For Introduction

Chair Rainey noted that Ald. Fiske has requested that the rules be suspended for a vote the same night.

The Committee voted unanimously 5-0 to recommend introduction and suspension of the rules for Ordinance 62-O-13.

(A9) Ordinance 63-O-13, Increasing the Number of Class B Liquor Licenses, Dow Escondido, LLC, d/b/a Hilton Orrington
Staff recommends adoption of Ordinance 63-O-13, which amends Evanston City Code Section 3-4-6-(B), to increase the number of authorized Class B liquor licenses to eighteen (18), to permit issuance to Dow Escondido, LLC, d/b/a Hilton Orrington (1710 Orrington Ave).

For Introduction

Chair Rainey noted that the Hilton had requested that the rules be suspended for vote that night.

Ald. Grover moved to introduce and suspend the rules, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend introduction and suspension of the rules for Ordinance 63-O-13.

V. ITEMS FOR DISCUSSION
There were no items for discussion.

VI. COMMUNICATIONS
There were no communications.

VII. ADJOURNMENT
Ald. Grover moved to adjourn, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to adjourn.

The meeting was adjourned at 6:57 p.m.

Respectfully submitted,
Bobbie Newman