Administration and Public Works Committee Meeting
Minutes of June 23, 2014
Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center

MEMBERS PRESENT: D. Holmes, A. Rainey, P. Braithwaite, C. Burrus, J. Grover


PRESIDING OFFICIAL: Ald. Holmes

I. DECLARATION OF QUORUM

A quorum being present, Ald. Holmes called the meeting to order at 6:11 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF JUNE 9, 2014.

Ald. Burrus moved to approve the minutes of the June 9, 2014 A&PW meeting as submitted, seconded by Ald. Braithwaite.

The minutes of the June 9, 2014 meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through June 1, 2014 $2,728,490.14
     City of Evanston Payroll through June 15, 2014 $2,690,974.88

     For Action
     Ald. Burrus moved to approve the City of Evanston Payrolls (A1) through June 1, 2014 and June 15, 2014 seconded by Ald. Braithwaite. The Committee voted unanimously 5-0 to approve the payrolls.

     Ald. Burrus moved to approve the City of Evanston Bills through June 24, 2014, seconded by Ald. Rainey. The Committee voted unanimously 5-0 to approve the bills.

     (A3.1) Approval of Maintenance Plan Agreement for Sherman Plaza in the amount of $115,000 beginning August 23, 2014 through August 22, 2015
     The Parking/Transportation Committee and staff recommend that City Council authorize the City Manager to execute an agreement to continue maintenance services for Sherman Plaza at a cost of $115,000. This agreement was originally

For Action
Ald. Rainey moved to authorize the City Manager to execute an agreement to continue maintenance services for Sherman Plaza at a cost of $115,000, originally approved in 2006, for the period of August 23, 2014 through August 22, 2015, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.2) Approval of Fence Purchase for Sherman Parking Garage from Custom Built Commercial Fence Corporation
Staff recommends City Council authorize the City Manager to purchase and install fencing on the upper deck of the Sherman Parking Garage in the amount of $24,719 from Custom Built Commercial Fence Corporation (721 N. Seminary Ave., Park Ridge, IL). Funding is provided by the Parking Fund Account 700506.65515.

For Action
Ald. Grover moved to recommend that City Council authorize the City Manager to purchase and install fencing on the upper deck of the Sherman Parking Garage in the amount of $24,719 from Custom Built Commercial Fence Corporation, seconded by Ald. Braithwaite.

City Manager Wally Bobkiewicz discussed the safety issues at Sherman Plaza. He presented pictures from a May visit to the top of the parking structure. One of the concerns from the residents and Ald. Fiske are children skateboarding and sitting on the ledge of the structure.

At Ald. Grover’s inquiry, Parking and Revenue Manager Voss explained that the fence would be installed and anchored 30 inches above the pavement. City Manager Bobkiewicz confirmed that there will be signage installed as well. The exact wording is unknown at this time.

Ald. Burrus is not in support of this measure. She is not convinced that fencing the double ledge will deter an accidental fall. She added that she has not heard of any accidental falls from the existing or previous garage. She explained that we are becoming overly afraid and risk intolerant by attempting to provide a solution for a non-existent problem.

City Manager Bobkiewicz explained that he recommended this solution to the committee due to his concern for the safety and welfare of the residents of Evanston. He is using his best professional judgment in this case.

Ald. Burrus asked if the parking structures at Maple and Church will also be fenced as a preventive measure. She then suggested that all tall buildings be fenced as well.

Ald. Holmes noted that she has received e-mails from the residents of Sherman Plaza concerned about children playing on top of the parking deck. Ald. Burrus responded that she thinks it is a resident concern and not a safety concern.
Ald. Rainey is against this recommendation. She asked what will the City do about the safety of the lake because people drown themselves, play foolishly and swim off the rocks. She also made reference to the sculpture of the person teetering on the edge of the Maple garage. She felt that a fence will not prevent someone from jumping from the garage. It will simply make it less convenient to jump from this structure. If they cannot access the roof of Sherman Plaza, they will go to another tall building. It is a waste of money.

Ald. Rainey added that if this fence is installed we are obligated to install the same fencing at all City-owned facilities. Then an ordinance must be passed making certain that every private garage or building with access to the roof must install a 6 foot fence as well. Why should the City protect the residents and not make everyone else do the same?

Ald. Fiske explained that this issue is not as much about attempted suicides as it is about children playing, skateboarding, dangling their feet over the edge and throwing things into the street from the top of the structure. There is concern for pedestrians below. Residents have observed these things and are concerned. The City is obligated to address these issues. The purpose of the fence is prevention.

Ald. Rainey does not believe that a chain link fence will not prevent people from throwing things down onto the street. This is a “neighborhood issue” for people that live in high-rise buildings. She suggested the residents call the police if they are concerned. The City pays Standard Parking monthly to maintain and patrol the structure.

At Ald. Rainey’s inquiry, Parking and Revenue Manager Voss confirmed that there are cameras installed in the garage. Staff also makes routine rounds on the parking deck.

Ald. Burrus believes this is a resident driven issue due to litter being thrown into the street. City Manager Bobkiewicz explained that as the City Manager this is his recommendation and his alone. This was not brought forth because of a neighborhood association. He toured the structure, saw the conditions and felt it was unsafe. Safety is an ongoing issue and does not end. He felt strongly enough about this that he asked staff to gather information for him to present this issue.

Ald. Rainey suggested using the $36,000 times the number of high-rise building in the City to build a skate park. However, this would not prevent things from being thrown into the street. City Manager Bobkiewicz reiterated that trash is not the purpose of this recommendation. His tour of the structure showed him how easy it was to do harm. If the Council disagrees then he discharges his responsibility as the City Manager by bringing it to the attention of Council.

The Committee voted 1-4 against the purchase.

(A3.3) Approval of Contract Award to L. Marshall, Inc., for the Lorraine H. Morton Civic Center Boiler Building Roof Replacement Project (Bid 14-38)
Staff recommends City Council authorize the City Manager to execute a contract for
the Lorraine H. Morton Civic Center (LHMCC) Boiler Building Roof Replacement Project with L. Marshall, Inc., (2100 Lehigh Avenue, Glenview, IL) in the amount of $36,987.16. Funding is provided by the 2014 Civic Center Boiler Building Renovations Account 415177.65510, which has 2014 budget of $120,000.

**For Action**
Ald. Burrus moved to recommend that City Council authorize the City Manager to execute a contract for the Lorraine H. Morton Civic Center (LHMCC) Boiler Building Roof Replacement Project with L. Marshall, Inc., (2100 Lehigh Avenue, Glenview, IL) in the amount of $36,987.16, seconded by Alderman Grover.

The Committee voted unanimously 5-0 to recommend approval of the contract.

**(A3.4) Approval Sherman Avenue Streetscape & Street Resurfacing Contract with A. Lamp Concrete Contractors Inc. (Bid 14-41)**
Staff recommends that City Council authorize the City Manager to execute a contract for the Sherman Avenue Streetscape & Street Resurfacing Project Grove Street to Lake Street with A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $578,875.20. Funding is provided by the CIP Street Resurfacing Fund Account 415857.65515.

**For Action**
Ald. Braithwaite moved to recommend that City Council authorize the City Manager to execute a contract for the Sherman Avenue Streetscape & Street Resurfacing Project Grove Street to Lake Street with A. Lamp Concrete Contractors Inc. in the amount of $578,875.20, seconded by Ald. Burrus.

The Committee voted unanimously 5-0 to recommend approval of the contract.

**(A3.5) Approval of Single Source Purchase of Ambulance Power-Load System and Power-Pro XT Cot from Stryker Corp.**
Staff recommends that City Council authorize the City Manager to execute a single source purchase of an Ambulance Power-Load System, in the amount of $36,531.50 from Stryker Corp. (3800 East Centre Avenue, Portage, MI). Funding is provided by the Fire Management and Support Account 2315.65625. The Evanston Foreign Fire Tax Board will purchase the second lift system.

**For Action**
Ald. Burrus moved to recommend that City Council authorize the City Manager to execute a single source purchase of an Ambulance Power-Load System in the amount of $36,531.50 from Stryker Corp., seconded by Ald. Grover.

At Ald. Rainey’s inquiry, Chief Klaiber noted that the Evanston Foreign Fire Tax Board will purchase the second lift system.

The Committee voted unanimously 5-0 to recommend approval of the purchase.

**(A3.6) Approval of Vehicle Purchases for FY2014**
Staff recommends City Council authorize the City Manager to make nine (9) vehicle replacement purchases for a total amount of $534,046.30 as follows: recycling vehicle from R.N.O.W. Incorporated (8636R W. National Avenue, West Allis, WI) in
the amount of $241,148.00; Ford vehicles from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $273,539.00; and Nissan Rogue from Autobarn Nissan (1012 Chicago Avenue, Evanston, IL) in the amount of $19,359.30. Funding is provided by the Equipment Replacement Fund Account 7780.65550, with a budget of $2,694,000.

For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to make nine (9) vehicle replacement purchases for a total amount of $534,046.30 as follows: recycling vehicle from R.N.O.W. Incorporated in the amount of $241,148.00; Ford vehicles from Currie Motors in the amount of $273,539.00; and Nissan Rogue from Autobarn Nissan in the amount of $19,359.30, seconded by Ald. Grover.

Ald. Rainey pointed out that Nissan will provide additional commercial vehicles because of their ability to expand into the Howard Hartrey building.

The Committee voted unanimously 5-0 to recommend approval of the purchases.

(A3.7) Approval of Contract with Water Resources, Inc. for 2014 Water Meter Purchase (Bid 14-33)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2014 Water Meter Purchase with Water Resources, Inc. (390 Sadler Avenue, Elgin, IL) in the amount of $73,175.00. Funding is provided by the Water Fund accounts for 2014 and 2015.

For Action
Ald. Grover moved to recommend that City Council authorize the City Manager to execute a contract for the 2014 Water Meter Purchase with Water Resources, Inc. in the amount of $73,175.00, seconded by Ald. Burrus.

At Ald. Holmes’ inquiry, Superintendent of Construction for the Utilities Department, explained that the meters being purchased are from the same company and the same line of water meters as previously purchased, however they have a different register head. Residents had problems reading the previous meter heads because of the digital display. The solution is to go back to the analog display meters, which are slightly less expensive.

Residents call because they are concerned about their water use. Staff instructs them to look at their register head and tell them how to find a leak. The meters installed under the Automatic Meter Information (AMI) project require a light source because they are solar powered. A fairly bright light is needed to pop up the reading. It can be done with a flashlight, but it is more complicated in a basement when an analog meter can be used instead.

At Ald. Holmes’ inquiry, Director Stoneback explained that the meters installed under the AMI project replaced the reading device outside. This is for the meter inside the home. There were 14,400 AMI units replaced, however only 400 meters were replaced. He is asking to replace another 350-400 through a change order.
The Committee voted unanimously 5-0 to recommend approval of the contract.

(A4) Approval of Change Order No. 1 for Automatic Meter Information System Project (RFP 13-04)
Staff recommends City Council authorize the City Manager to execute Change Order No. 1 for the Automatic Meter Information System with Water Resources Inc. (390 Sadler Avenue, Elgin, IL) with a contract amount decrease of $924.50. This change order will extend the contract by 131 days to November 21, 2014.
For Action
Ald. Holmes moved to recommend City Council authorize the City Manager to execute Change Order No. 1 for the Automatic Meter Information System with Water Resources Inc. with a contract amount decrease of $924.50 extending the contract by 131 days to November 21, 2014, seconded by Ald. Burrus.

The Committee voted unanimously 5-0 with to recommend approval of the change order.

(A5) Resolution 43-R-14, Adoption of City of Evanston Freedom of Information Act Policy
Staff recommends City Council adoption of Resolution 43-R-14 authorizing the City of Evanston Freedom of Information Act Policy.
For Action
Ald. Braithwaite moved to recommend City Council adoption of Resolution 43-R-14 authorizing the City of Evanston Freedom of Information Act Policy, seconded by Ald. Grover.

At Ald. Burrus’ inquiry, Corporation Counsel Grant Farrar explained that the resolution is organic and will cycle internally regardless of name or title changes. The virtue of the resolution is to codify the policies. The officers and the identifications are components that flows along with it.

The Committee voted unanimously 5-0 with to recommend adoption of the resolution.

(A6) Resolution 46-R-14, Intergovernmental Agreement between the City and Evanston Township High School District 202
Staff recommends City Council adoption of Resolution 46-R-14 authorizing the City Manager to negotiate and execute an intergovernmental agreement (the “2014 Intergovernmental Agreement”) with Evanston Township High School District 202 (“ETHS”) for the staffing of two police officers at the high school as school resource officers (“SROs”) and for ETHS to employ a Community and External Affairs Coordinator to work on vocational training activities. Funding for the SROs is provided by the Police Department Personnel Account 2235.61010.
For Action
Ald. Burrus moved to recommend City Council adoption of Resolution 46-R-14 authorizing the City Manager to negotiate and execute an intergovernmental agreement (the “2014 Intergovernmental Agreement”) with Evanston Township High School District 202 (“ETHS”) for the staffing of two police officers at the high school as school resource officers (“SROs”) and for ETHS
to employ a Community and External Affairs Coordinator to work on vocational training activities, seconded by Ald. Grover.

Ald. Grover acknowledged that the past year operating under the intergovernmental agreement has worked out well. She asked Deputy Chief Aretha Hartley about plans and objectives for the coming year.

Deputy Chief Hartley explained that the officers will continue to be a visible presence and build a rapport with the students during school and extracurricular activities. The officers also attend weekly threat assessment meetings and other staff meetings to be a resource for safety personnel and school resource officers in the other district. The goal is to reduce recidivism and increase mediation as opposed to arrests. One of the significant pieces has been the intelligence and information sharing gained during this initiative, which in one instance led to a traffic stop that recovered a weapon.

At Ald. Holmes’ inquiry, Deputy Chief Hartley stated that there are no plans to change officers at this site. Ald. Grover added that Ahmadou Drame has been a wonderful resource as a counterpart under this agreement as well.

The Committee voted unanimously 5-0 to adopt the resolution.

(A7) Resolution 47-R-14 Authorizing that Payments Relating to the FY2014 Capital Improvement Plan (C.I.P.) Projects be Reimbursed by the Subsequent 2014 General Obligation (G.O.) Bond Issuance
Staff recommends City Council adoption of Resolution 47-R-14 authorizing that payments relating to FY 2014 Capital Improvement Plan (C.I.P.) project expenditures up to $11,197,000 be reimbursed by the subsequent 2014 General Obligation (G.O.) bond issuance.

For Action
Ald. Rainey moved to recommend City Council adoption of Resolution 47-R-14 authorizing that payments relating to FY 2014 Capital Improvement Plan (C.I.P.) project expenditures up to $11,197,000 be reimbursed by the subsequent 2014 General Obligation (G.O.) bond issuance, seconded by Ald. Grover.

The Committee voted 5-0 to recommend adoption of the resolution.

(A8) Ordinance 74-O-14, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Water Pollution Control Loan Program
Staff recommends City Council adoption of Ordinance 74-O-14 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program for the construction of the Large Diameter Sewer Rehabilitation on Cleveland Street. This ordinance authorizes the City to borrow up to $253,000.

For Introduction
Ald. Grover moved to recommend City Council adoption of Ordinance 74-O-14 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program for the construction of
the Large Diameter Sewer Rehabilitation on Cleveland Street authorizing the City to borrow up to $253,000, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to recommend adoption of the ordinance.

(A9) Ordinance 69-O-14, Increasing Fines for Using Mobile Telephones while Operating a Motor Vehicle
Staff recommends City Council adoption of Ordinance 69-O-14 amending Evanston City Code Subsection 10-3-13(D), which increases the fines for using a mobile telephone while operating a motor vehicle from the current fifty dollar ($50.00) fine to a seventy-five dollar ($75.00) fine.

For Introduction
Ald. Holmes moved to recommend City Council adoption of Ordinance 69-O-14 amending Evanston City Code Subsection 10-3-13(D), which increases the fines for using a mobile telephone while operating a motor vehicle from the current fifty dollar ($50.00) fine to a seventy-five dollar ($75.00) fine, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to recommend adoption of the ordinance.

(A10) Ordinance 86-O-14, Increasing Fines for Riding Bicycles on Sidewalks in Certain Business Districts
Staff recommends City Council adoption of Ordinance 86-O-14 amending Evanston City Code Subsection 10-9-10(E), which increases the fines for riding a bicycle on a sidewalk in the central business district designated as D1, D2 and D3, or in any other district where signs prohibiting sidewalk riding are posted from the current fifteen dollar ($15.00) fine to a twenty-five dollar ($25.00) fine.

For Introduction
Ald. Braithwaite moved to recommend City Council adoption of Ordinance 86-O-14 amending Evanston City Code Subsection 10-9-10(E), which increases the fines for riding a bicycle on a sidewalk in the central business district designated as D1, D2 and D3, or in any other district where signs prohibiting sidewalk riding are posted from the current fifteen dollar ($15.00) fine to a twenty-five dollar ($25.00) fine, seconded by Ald. Rainey.

Ald. Rainey requested the number of bicycle incidents on sidewalks and the number of fines issued. Ald. Holmes suggested a mandatory license for bicyclists to identify them in case of an accident. Ald. Braithwaite asked how this ordinance will be enforced. Deputy Chief Hartley will collect the data and send it to Council.

City Manager Bobkiewicz stated that we do direct enforcement and will continue to send results to Council regularly.

The Committee voted unanimously 5-0 to recommend adoption of the ordinance.
**Ordinance 76-O-14, Increasing the Number of Class D Liquor Licenses for DMK Burger Bar & Fish Bar, 815 Noyes Street**

Local Liquor Commissioner and staff recommend adoption of Ordinance 76-O-14 amending Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to increase the number of authorized Class D liquor licenses from fifty (50) to fifty-one (51) and permit issuance of a Class D license to DMK Burger Bar & Fish Bar (“Company”), 815 Noyes Street. This ordinance was held at the Administration and Public Works Committee on June 9, 2014.

**For Introduction**

**PUBLIC COMMENT**

Jane Evans, 813 Gaffield Place, agrees with Ald. Rainey’s suggestion of creating a tiered liquor license system. There was a comment at the last meeting comparing Noyes to Sheffield. She pointed out that these are very different demographics and the locations are very different.

Her family has thought long and hard about a liquor license for DMK. They consider DMK a fast food establishment that they frequent often. They have no problem with beer and wine. However, they feel that the tiered system of having beer and wine with food is critical. The Noyes Street community is a primarily residential area. A restaurant serving beer with a burger is very different from a bar that happens to have food available.

Her family would like to continue to have DMK as a restaurant in their neighborhood and not a bar. Food must accompany beer and wine sales and they are opposed to hard liquor of any kind at this restaurant. There is also a concern about liquor sales without food because the location is so close to the train. They also are requesting a limit to the number of taps. They do not want a World of Beer on Noyes Street.

She is very concerned about two long-standing restaurants on Noyes, D&D and Rollin’ in Dough, that have applied for liquor licenses. She asked the committee to consider that Noyes Street is part of a neighborhood and not downtown.

Ald. Burrus moved to recommend adoption of Ordinance 76-O-14 amending Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to increase the number of authorized Class D liquor licenses from fifty (50) to fifty-one (51) and permit issuance of a Class D license to DMK Burger Bar & Fish Bar (“Company”), 815 Noyes Street, seconded by Ald. Grover.

At Ald. Grover’s inquiry, Corporation Counsel Farrar explained that a meeting convened after the last A&PW meeting with the prospective licensee, Mayor Tisdahl, Ald. Holmes and Ald. Fiske to discuss this issue. With respect to those discussions and the legislative records that have been made to this point, the Law Department drafted Section 2 of the ordinance that restricts the prospective licensee to beer and wine only. It does not necessarily foreclose the possibility of liquor being served. The licensee could petition the Liquor Control Commissioner to extend to liquor. Nothing in this ordinance would create a vested right for the prospective applicant to serve liquor at any point.

Ald. Rainey acknowledged the responsiveness of the owner and thanked him for his
help with this issue.

At Ald. Braithwaite’s inquiry, Corporation Counsel Farrar confirmed that the reference made by Ald. Rainey will be brought back to the July 14th meeting.

Michael Cornek, owner of DMK Burger and Fish, asked for clarification that he will return to the July 14th meeting to find out if the license is approved. Ald. Holmes confirmed that he will have to attend the next meeting.

The Committee voted unanimously 5-0 to adopt the ordinance.

IV. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT
Ald. Braithwaite moved to adjourn, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:06 p.m.

Respectfully submitted,
Janella Hardin