I. DECLARATION OF QUORUM

A quorum being present, Ald. Holmes called the meeting to order at 6:08 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF JUNE 23, 2014.

Ald. Grover moved to approve the minutes of the June 23, 2014 A&PW meeting as submitted, seconded by Ald. Burrus.

The minutes of the June 23, 2014 meeting were approved unanimously 4-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through June 29, 2014 $2,890,950.50

(A2) City of Evanston Bills – July 15, 2014 $2,981,001.38
City Credit Card Bills through May 31, 2014 $162,353.13

For Action
Ald. Burrus moved to approve the City of Evanston Payrolls (A1) through June 29, 2014, seconded by Ald. Grover. The Committee voted unanimously 4-0 to approve the payroll.

Ald. Burrus moved to approve the City of Evanston Bills through July 15, 2014 and credit card activity through May 31, 2014, seconded by Ald. Grover. The Committee voted unanimously 4-0 to approve the bills and credit card activity.

(A3.1) Approval of Professional Consulting Services Contract with SmithGroup JJR for the Church Street Boat Ramp Renovation Project (RFP 14-37)
Staff recommends that City Council authorize the City Manager to execute a professional services contract for the Church Street Boat Ramp Renovation Project with SmithGroup JJR (35 E. Wacker, Suite 220, Chicago, IL) at a total cost of $68,000. Funding is provided by the FY2014 Capital Improvement Program (Account 416127) with a budget of $350,000, and an Illinois Department of Natural Resources Grant in the amount of $200,000.

For Action
Ald. Rainey moved to authorize the City Manager to execute a professional services contract for the Church Street Boat Ramp Renovation Project with SmithGroup JJR at a total cost of $68,000, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend approval of the contract.

(A3.2) Approval of Agency Membership in the Northeastern Illinois Regional Crime Laboratory
Staff recommends City Council authorize the City Manager to purchase a membership to the Northeastern Illinois Regional Crime Laboratory in the amount of $11,171.58 for the remainder of the year 2014 beginning September 1, 2014, and the amount of $101,059 for Fiscal Year 2015. Funding for 2014 is provided by the General Fund (Account 2205.62360), which has a budget of $16,288. Funding will be provided by a proposed budget of $102,000 for the year 2015.

For Action
Ald. Grover moved to recommend that City Council authorize the City Manager to purchase a membership to the Northeastern Illinois Regional Crime Laboratory in the amount of $11,171.58 for the remainder of the year 2014 beginning September 1, 2014, and the amount of $101,059 for Fiscal Year 2015, seconded by Ald. Burrus.

Deputy Chief Jeffrey Jamraz presented the evidence analysis and costs of the City’s membership in the Northeastern Illinois Regional Crime Lab (NIRCL). The NIRCL is a full-service laboratory providing analysis in drug chemistry, fingerprints, forensic biology/DNA, toxicology, firearms and toolmarks. The lab employs 14 full-time analysts who specialize in one or more of the above disciplines, which is key for turnaround time. Last year, the City submitted 557 items to the NIRCL for analysis. The average turnaround time is approximately 28 hours. The critical piece of the investigation process involves the results of evidence analysis to pursue arrest and prosecution.

At Ald. Rainey’s inquiry, Deputy Chief Jamraz explained that of the 557 items submitted to NIRCL last year there are still some pending. He added that drug evidence involves a quicker turnaround. Fingerprints are normally the longest delays as he received results submitted in 2010 in March 2014. There is now an officer that can identify fingerprints in EPD.

Deputy Chief Jamraz explained that cases are continued for long periods of time because of lack of evidence/lab reports. Statute of limitations issues are also encountered due to the lag in turnaround. He sought out a new lab to increase response time for suspect identification and court decisions.
At Ald. Grover’s inquiry, Deputy Chief Jamraz explained that some of these costs we already incur. The crime lab work is the new cost. There are only so many vendors that can dispose of drug evidence, the nearest to us being Indianapolis, IN. There is a vendor that disposed of over 600 guns for us at no cost. They provided a comprehensive report with serial numbers and descriptions before the weapons were stripped for parts.

Deputy Chief Jamraz noted that the availability of lab reports could speed up the rate of prosecution in some cases. He added that the NIRCL was just awarded a certificate from the ATF regarding firearms identification.

The Committee voted unanimously 4-0 to recommend approval of the purchase.

(A4) Approval of Change Order No. 1 for Finished Water Metering Improvements (Bid 13-69)
Staff recommends City Council authorize approval of Change Order No. 1 for the Finished Water Metering Improvements (Bid 13-69) with Glenbrook Excavating & Concrete (1350 N. Old Rand Road, Wauconda, IL) to extend the contract by 35 days to October 16, 2014. There will be no change to the contract amount. The project in the amount of $488,494.00 is funded from the Water Fund CIP (Account 733105).

For Action
Ald. Holmes moved to recommend City Council authorize approval of Change Order No. 1 for the Finished Water Metering Improvements (Bid 13-69) with Glenbrook Excavating & Concrete to extend the contract by 35 days to October 16, 2014, seconded by Ald. Grover.

The Committee voted unanimously 4-0 with to recommend approval of the change order.

(A5) Approval of FY2013 Audited Annual Financial Report
Staff recommends the City Council accept and place on file the FY2013 Audited Annual Financial Report.

For Action: Accept and Place on File

Assistant City Manager/CFO Marty Lyons introduced Jason Coyle of Baker Tilly Virchow Krause, LLP. Mr. Coyle commended the City’s Accounting staff for the implementation of 2 new accounting standards introduced this year. He discussed the Communication to Those Charged with Governance and Management.

A material audit adjustment to the financial statement was identified. A payment was received in the amount of $863,053 from the Metropolitan Water Reclamation District (MWRD) was received in March 2014, but should have been recorded in 2013. The MWRD did not make the final acceptance for the payment until 2014. Audit staff felt that since the grant was a reimbursement for work done last summer, it should be reported as revenue in FY2013.
Mr. Coyle discussed future reporting standards coming down the road. Governmental Accounting Standards Board 67 and 68 are both related to accounting and financial reporting for pension plans. Currently, unfunded liabilities are not recorded on financials. A number similar to the unfunded liabilities will be recorded on the financial statements, thus decreasing fund balances/net position. However, this information is already disclosed within the financial statement.

At Ald. Grover’s inquiry, Mr. Coyle explained that the unfunded liability will be disclosed for the first time next year and presented as a liability the following year. The actuaries will calculate the liability according to the standards. The City and the pensions will have to provide a lot more information to the actuaries based on these standards.

Assistant City Manager Lyons thanked the auditors for their support during the City’s system conversion. He also acknowledged the Accounting staff’s hard work in ensuring this item made it to the first meeting in July. He added that he will meet with Moody’s and Fitch to review the City’s CAFR and Actuarial Reports on July 23, 2014.

The Committee voted unanimously 4-0 with to recommend acceptance of the report.

(A6) Resolution 37-R-14; Approving Release of Certain Closed Session Minutes
Staff recommends adoption of Resolution 37-R-14 releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B.

For Action
Ald. Rainey moved to recommend City Council adoption of Resolution 37-R-14 releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to adopt the resolution.

(A7) Ordinance 80-O-14, Decreasing the Number of Class D Liquor Licenses for Mumbai Indian Grill, Inc. d/b/a Mumbai Grill, 1728 Sherman Avenue
Staff recommends City Council adoption of Ordinance 80-O-14, decreasing the number of Class D liquor licenses from 50 to 49 for Mumbai Indian Grill, Inc. d/b/a Mumbai Grill, as the Company has been sold.

For Action
Ald. Grover moved to recommend City Council adoption of Ordinance 80-O-14, decreasing the number of Class D liquor licenses from 50 to 49 for Mumbai Indian Grill, Inc. d/b/a Mumbai Grill, as the Company has been sold, seconded by Ald. Burrus.

The Committee voted 4-0 to recommend adoption of the ordinance.

(A8) Ordinance 87-O-14, Decreasing the Number of Class D Liquor Licenses
for Redmaki d/b/a Royin Sushi Bar, 1930 Central Street
Staff recommends City Council adoption of Ordinance 87-O-14 decreasing the number of Class D liquor licenses for Redmaki d/b/a Royin Sushi Bar, as the Company is no longer selling liquor at its establishment.

For Introduction
Ald. Holmes moved to recommend City Council adoption of Ordinance 87-O-14 decreasing the number of Class D liquor licenses for Redmaki d/b/a Royin Sushi Bar, as the Company is no longer selling liquor at its establishment, seconded by Ald. Burrus.

The Committee voted unanimously 4-0 to recommend adoption of the ordinance.

(A9) Ordinance 66-O-14, Enacting a Regulation on Disposable Plastic Shopping Bags and other related issues
Staff recommends City Council adoption of Ordinance 66-O-14 enacting a ban on disposable plastic shopping bags for chain and franchise stores and the attached information regarding efforts to reduce the environmental impacts of plastic shopping bags in Evanston.

For Introduction
Ald. Burrus moved to recommend City Council adoption of Ordinance 66-O-14 enacting a ban on disposable plastic shopping bags for chain and franchise stores and the attached information regarding efforts to reduce the environmental impacts of plastic shopping bags in Evanston, seconded by Ald. Grover.

PUBLIC COMMENT
Dick Peach, 1414 Greenleaf, helped write the original plastic bag ordinance. He recalls a request made at the last Council meeting for data and now there is an ordinance. He felt there is room to educate and incentivize. The problem is people. On his end of town the largest issue are single-use bags such as food wrappers, cups and paper bags. He was concerned about the cost to the City to enforce this ordinance, which will impact 52 businesses. He asked the committee to reconsider and look at alternatives.

Jim Nelson, 646 Forest Ave, has worked in environmental public policy for many years. He stated that he surveyed the litter on the lakefront while walking his dog and did not see a large number of plastic bags. He urged the committee to kick-off a longer dialogue of education and thoughtful reconsideration on this topic. He felt that this is a feel-good initiative that will not do much. The public meeting at the Ecology Center placed a lot of emphasis on greenhouse effect and carbon footprints. He explained that the unintended consequence to banning plastic bags for some and not for others will move people toward reusable bags, which are mostly made in China. He did not feel that the litter problem was great in Evanston. However, he does see a lot of restaurant bags on the ground.

Jeanne Lindwall, 625 Library Place, attended the June 5th community meeting. The information discussed was presented as the beginning of an outreach and dialogue effort. She was very surprised to see an ordinance with no outreach to the business community. She felt the introduction of the ordinance was very premature. There is
no a good, solid database of baseline information. The proposed Evanston ordinance is based very closely on the adopted Chicago ordinance, which she feels was very poorly drafted. Chicago proposed compostable bags, however, there are no facilities near Evanston that can handle this recycling.

Ms. Lindwall was concerned that her tax dollars would be wasted if enforcement of this ordinance is left to the Health and Community Development departments. Her preference is for the Health department to focus on restaurant inspections, lead paint and gang violence as a public health issue. Community Development should focus on property and housing standards and development applications for building revenues as an appropriate use of resources.

Ms. Lindwall noted that a definitive list of who will be affected by the ordinance was not included in the packet. What is the cost of implementation and enforcement? How will this be monitored and tracked? She felt that more discussion is needed. She requested this item be held in committee until a better model is presented.

Betty Ester, 2031 Church, was very concerned that the ban on plastic bags in Evanston will lead to a loss of jobs. She asked for information at the meeting at the Foster Senior Club. What are the past costs? What happened to the recycling on Oakton? She was told that the information would be forthcoming. She has not received any information prior to this ordinance. Seniors at the Levy Center received a survey with no background or statistics.

Ms. Ester asked how will this ordinance be enforced? Who will be responsible for enforcement? Who will be the recipient of this enforcement?

Mary O’Neill, 2044 Sheridan Road, is opposed to the ban. She felt that serious consideration should be given to more important issues.

Ald. Rainey explained that the purpose of public comment is dialogue. This is the best way to get input from Evanston residents. She added that she does not like this ordinance and would not vote for it tonight. However, she would like to see it introduced.

Ald. Burrus thanked Catherine Hurley, Sustainable Programs Coordinator, for education to the community on this topic. She looks forward to full Council dialogue. She is in support of the ban.

Ald. Holmes thanked Catherine Hurley for the balanced view presented on this topic. Ald. Rainey requested the information in the packet to be posted to the City website.

The Committee voted unanimously 4-0 to introduce ordinance 66-O-14.

(A10) Ordinance 91-O-14 Authorizing 2014 General Obligation Bond Issue
Staff recommends City Council adoption of the attached draft ordinance number 91-O-14 for the FY 2014 bond issuance in the not-to-exceed amount totaling $13,000,000. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for July 31, 2014.
For Introduction
Ald. Rainey moved to recommend City Council adoption of the attached draft ordinance number 91-O-14 for the FY 2014 bond issuance in the not-to-exceed amount totaling $13,000,000. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for July 31, 2014, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend adoption of the ordinance.

IV. ITEMS FOR DISCUSSION

**APW1 Discussion of Class D Liquor License**

For Discussion
Grant Farrar, Corporation Counsel, presented a revised proposed Class D Liquor license. There are currently 51 license holders that can serve alcoholic liquor. The current City Code states that liquor can be served to patrons “offered a complete meal.” The Illinois Liquor Control Commission language reads “shall sell with meals.” Does this mean that the meal was delivered to the table or just offered?

Based on feedback received to clearly set the standard, it is proposed that D1 will permit alcoholic liquor and D2 beer/wine only. D1 will require sale only to “patrons who are actually served a complete meal.” D2 can also restate the same language.

At Ald. Grover’s inquiry, Corporation Counsel Farrar confirmed that an establishment that serves beer, wine and alcohol would fall under the D1 category as proposed. Ald. Rainey does not think that a “complete meal” can be properly defined with the proliferation of small plates. She suggested language to the effect of “during service of meal.”

Corporation Counsel Farrar confirmed direction from the committee to remove the phrase “complete meal.” At Ald. Rainey’s request, he agreed to propose a code amendment and provide to the committee for edits and revisit this item as a subsequent Council meeting.

Ald. Grover requested touching base with restaurant owners to find out what language will clarify the service of liquor with food. Corporation Counsel Farrar will have the Liquor Licensing Manager reach out to current Class D licensees for feedback.

**APW2 Discussion of Design Options for Sheridan Road/Chicago Avenue Project**

For Discussion
Public Works Director Suzette Robinson introduced Mike Kerr, VP of Christopher B. Burke Engineering and Project Manager, to discuss the design options for Sheridan Road/Chicago Avenue project. He presented a crash analysis and bicycle data for the area. A vehicle, bicycle and pedestrian count was conducted on May 20th over a 12 hour period.
The Chicago Avenue Grove to Church corridor proposed change would remove parking on the west side of the street to install a 2-way protected cycle track. The 2-way cycle track would be continued on Chicago from Church to Sheridan.

Ald. Burrus noted that according to this plan, premium parking would be removed in the downtown area. She was strongly opposed to the part of the plan that includes bike traffic traveling north on Chicago crossing Sheridan Road because of the danger of the three-way intersection. She pointed out that as a cyclist it is a very frightening configuration.

Mr. Kerr explained that the parking impact will be minimized in the block between Church and Davis by moving the cycle track into the parkway. It will lessen the tree impact as well. He added that there is a traffic signal option that would allow pedestrians and bicyclists to cross safely.

Ald. Grover noted that the presentation includes plans for trees, buses and traffic signals. She explained that the purpose of this project is to create a more comfortable bikeways for the average cyclist.

City Manager Bobkiewicz hoped to give a more detailed overview to gain some additional community awareness of the plans and the upcoming meetings. This information can be posted on the City’s website for community consideration and comment. He encourages residents to voice their opinions.

The Public Meeting will be held on Saturday, July 19th at Rotary International at 9am. Transportation will be provided to Rotary International from the Library at 8am.

PUBLIC COMMENT
Betty Ester inquired about the monthly General Assistance report. The Human Services report stated that there are 75 General Assistance clients. She asked how much was spent on General Assistance in April, May and June.

City Manager Bobkiewicz explained that a programmatic update was provided at the Human Services Committee meeting last week. The City will provide quarterly financial statements. The General Assistance program is now a division within the Health Department. The fund summary will be available in August.

Assistant City Manager Lyons added that the May 31st quarterly report was posted in the Friday packet on the City’s website. May was the first month that the City took over the General Assistance fund.

At Ald. Rainey’s inquiry, City Manager Bobkiewicz explained that any Evanston resident can sign up for weekly e-mail updates regarding monthly reports.

Ms. Ester would like the name and check amount for each General Assistance client. City Manager Bobkiewicz will create a General Assistance sheet to be presented in August.

VI. COMMUNICATIONS
VII. ADJOURNMENT
   Ald. Grover moved to adjourn, seconded by Ald. Burrus.

   The Committee voted unanimously 4-0 to adjourn. The meeting was
   adjourned at 7:38p.m.

Respectfully submitted,
Janella Hardin