I. DECLARATION OF QUORUM

A quorum being present, Chair Rainey called the meeting to order at 5:53 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF July 8, 2013.

Ald. Grover moved approval of the minutes of the July 8, 2013 A&PW meeting, seconded by Ald. Burrus.

The minutes of the July 8, 2013 A&PW meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 6/30/13 $2,801,415.86
   For Action

   Ald. Burrus moved to approve the payroll, seconded by Ald. Braithwaite.

   The Committee voted unanimously 5-0 to approve the payroll through 6/30/13.

(A2) City of Evanston Bills FY2013 7/23/13 $2,857,592.18
   For Action

   Ald. Burrus moved to approve the bills list, seconded by Ald. Braithwaite.

   The Committee voted 5-0 unanimously to approve the bills list.

(A3.1) Approval of One-year Contract Extension with Badger Meter, Inc. for the Water Meter Purchase Contract (Bid 12-138)

Staff recommends that City Council authorize the City Manager to execute a one-year contract extension for the Water Meter Purchase contract to Badger Meter, Inc.
For Action

Ald. Burrus moved to recommend approval of the one year extension of the contract with Badger Meter, Inc., seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of the extension of the contract.

(A3.2) Approval of Contract with F.E. Moran, Inc. for the 2013 HVAC Improvement Project (Bid 13-48)
Staff recommends that City Council authorize the City Manager to execute a contract for the base bid plus alternate bid 2 for the 2013 HVAC Improvement Project with F.E. Moran Inc. (2265 Carlson Drive, Northbrook, IL) in the amount of $489,300. Funding is provided by the FY2013 Capital Improvement Plan (CIP) Accounts 416144, 415602, and 415688.

For Action

Ald. Holmes noted that the contract had been amended that afternoon.

Marty Lyons, Assistant City Manager, explained that the funds will be transferred to the Capital Improvement fund from the Ecology Center fund to pay for work on the Police and Fire systems for $175,000 and the work at the Levy Center for $250,000. The Ecology Center’s work will be deferred.


The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.3) Approval of Contract with T.Y. Lin International for the Evanston Bicycle Plan Update Project (Bid 13-18)
Staff recommends that City Council authorize the City Manager to execute a contract with T.Y. Lin International (200 S. Wacker Drive, Suite 1400, Chicago IL) in the amount of $120,321.58 for the Evanston Bicycle Plan Update project. Funding is provided by the Chicago Metropolitan Agency for Planning (CMAP) grant in the amount of $100,000 and the CIP Fund (415937) in the amount of $20,321.58.

For Action


Ald. Grover asked Director of Public Works, Suzette Robinson, what value the $100,000 project adds to which Ms. Robinson replied that the previous plan created a network but did not look at users. The proposed plan will use data of traffic patterns of university and high school students and employees of major companies, who commute by bicycle. The approach is more targeted and will make major connections for university students. CMAP granted the City $100,000; the City’s share is $20,000. At Ald. Grover’s inquiry, Ms. Robinson added that it will tie into the
rest of the North Shore’s bike routes and it will include storage facilities, as the previous plan did not. T.Y. Lin did the study of the multi modal transportation system so they know Evanston and already have a great deal of the data.

The Committee voted unanimously 5-0 to recommend approval of the contract.

(A3.4) Approval of Contract with Schroeder & Schroeder, Inc. for the 2013 Alley Paving Project (Bid 13-53)
Staff recommends the City Council authorize the City Manager to execute a contract for the 2013 Alley Paving Project to Schroeder & Schroeder, Inc. (7306 Central Park, Skokie, IL) in the amount of $497,590.06. Funding is provided by the Special Assessment Fund (6365.65515) in the amount of $252,590.06 and CDBG Funds in the amount of $245,000. The homeowner’s portion of the special cost is collected over a period of ten years.

For Action

Ald. Holmes moved to recommend approval of the contract with Schroeder & Schroeder, Inc., seconded by Ald. Burrus.

The Committee voted unanimously 5-0 to recommend approval of the contract.

At Chair Rainey’s inquiry, Sat Nagar, Senior Engineer, said the alley north of Howard Street, east to Hartrey up to Grey, will be done with CDBG funds and construction will begin in August of 2013.

(A3.5) Approval of Grandmother Park Project
Staff recommends adoption of Resolution 36-R-13 authorizing the City Manager to amend the agreement with the Grandmother Park Initiative and CorLands to allow for the construction of the new park at 1125 Dewey. Grandmother Park Initiative (GPI) has raised the required revenue needed to complete this park according to estimates reviewed by City and Grandmother Park representatives. GPI representatives recommend the use of Nature’s Perspective for this project.

For Action

Ald. Braithwaite moved to recommend approval of Resolution 36-R-13, seconded by Ald. Holmes.

Ald. Burrus said she is opposed to the project and asked why the City is not going with the lowest bid.

Mr. Lyons said City staff got quotes from other bidders as requested by the Committee to learn whether other local vendors could complete the project. Since Grandmother’s Park Initiative is providing the funds for the construction, staff chose their recommended vendor.

Chair Rainey clarified that she had requested other bids be submitted to see if they are in line with Nature’s Perspective’s, and they are, so she does not object.
Ald. Burrus noted that $50,000 is coming from the City’s Economic Development fund and $17,000 from CDBG (Community Development Block Grant) and the City will be responsible for maintenance of the park, so the City should have a say in who does the construction.

Ald. Grover noted that Nature’s Perspective has a superior familiarity with the plans so they are the best choice and she is glad to see that their estimate is within the range of the other(s).

Ald. Braithwaite clarified that $200,000 of the funds are for construction but the CDBG grant went for acquisition of the land. He said he will meet with the Penny Park community later this summer to help them prepare a similar project. He thanked the Grandmother Park Initiative and Mr. Lyons for their hard work.

Ald. Burrus argued that $32,000 of the money could have gone back into the Economic Development fund and the CDBG money could have been used for other purposes. She is concerned that the Committee is not being fiscally responsible with taxpayer’s money. Ald. Rainey maintained that she is supporting the Resolution.

The Committee voted 4-1 with Ald. Burrus opposed, to recommend approval of Resolution 36-R-13.

(A4) Approval of an Amendment to the Agency Agreement for the Management of the Natural Gas Purchase and an Amendment to the Agreement for the Purchase of Natural Gas for 16 City Owned Buildings

Staff recommends that the City Council authorize the City Manager to negotiate and execute Amendment 1 to the Agency Agreement with Northwestern University for the management of the natural gas purchase. The amendment extends the term of the agreement through August 31, 2015. Staff also recommends that the City Council authorize the City Manager to negotiate and execute Amendment 5 to the agreement with Twin Eagle Resource Management, LLC (5120 Woodway, Suite 10010, Houston, TX) for the purchase of natural gas for 16 City owned buildings when the strike price is below $5.00 per MMBTU. The amended term of the agreement would be effective September 1, 2015 through August 31, 2016.

For Action

Ald. Grover moved to recommend approval of the Amendments to the Agency Agreements for the Purchase of Natural Gas, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to recommend approval of the amendments.

(A5) Resolution 46-R-13, 1223 Simpson Street Boiler Room Apartment Lease Renewal

Staff recommends approval of Resolution 46-R-13, authorizing the City Manager to execute a lease between the City of Evanston and Norma and Nolan Robinson for the Apartment located at 1223 Simpson Street for the period August 1, 2013 to July 31, 2014.

For Action
Ald. Burrus moved to recommend approval of Resolution 46-R-13, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of the Resolution.

The Committee commented that the renewal is at the same rate.

(A6) Ordinance 57-O-13, Amending Title 10, to Regulate Parking in Electric Vehicle Charging Stations
Staff recommends City Council City consideration of Ordinance 57-O-13, which amends Title 10 regarding restricted use of Electric Vehicle Charging Stations and parking Violation Penalties to regulate parking in electric vehicle charging stations.

For Introduction

Ald. Holmes moved to introduce Ordinance 57-O-13, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to introduce Ordinance 57-O-13.

Chair Rainey confirmed with Grant Farrar, Corporation Counsel, that the law can be enforced on private property, such as the parking lot of Walgreens.

(A7) Ordinance 79-O-13, Amending Title 10, Passenger Loading Zone at 1702 Sherman Avenue and Taxicab Stand on 1600 Block of Oak Avenue
The Transportation/Parking Committee and staff recommend City Council City consideration of Ordinance 79-O-13 which amends Title 10 to replace the existing cab stand at 1702 Sherman with a three (3) minute Passenger Loading Zone. The Music Institute of Chicago is relocating its headquarters to 1702 Sherman Avenue. A new taxicab stand is recommended for the 1600 block of Oak Avenue.

For Introduction


At Chair Rainey’s inquiry, Rickey Voss, Parking Revenue Manager, assured the Committee that the City informed the cab companies that the new cab stand location is in a more beneficial area because of restaurants in the area.

The Committee voted unanimously 5-0 to introduce Ordinance 79-O-13.

(A8) Ordinance 81-O-13, Amending Title 10, to Create a Resident Only Parking District
Staff recommends City Council adoption of Ordinance 81-O-13 to create a Evanston Resident Only Parking District adding subsection (B) District E-2: Six o’clock (6:00) P.M. to six o’clock (6:00) A.M., seven (7) days a week in the area north of Howard Street to the Chicago Transit Authority (CTA) tracks and east of Ridge Avenue to include Custer Avenue.

For Introduction
Chair Rainey moved to introduce Ordinance 81-O-13, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to introduce Ordinance 81-O-13.

Chair Rainey noted that several people who do not live in Evanston currently park there.

**A9) Ordinance 82-O-13, Amending Title 10, to Impose Two-Hour Parking on Hurd Avenue**

Staff recommends City Council adoption of Ordinance 82-O-13 which adds both sides of Hurd Avenue from the south alley of Central Street to the north alley of Central Street as limited two-hour parking between the hours of nine o'clock (9:00) A.M. and six o'clock (6:00) P.M. on any day except Sunday and national holidays.  

For Introduction


The Committee voted unanimously 5-0 to introduce Ordinance 82-O-13.

**A10) Ordinance 83-O-13, Amending Sections 3-25-1 and 3-25-6 Regarding Real Estate Transfer Tax**

City Clerk recommends approval of Ordinance 83-O-13 to amend Sections 3-25-1 and 3-25-6 of the Real Estate Transfer Tax, which adds a definition of the terms “Mortgagee and Secured Creditor”. The definition is necessary to clarify parties which can be classified as mortgagee and secured creditor for purposes of a real estate transfer tax exemption.  

For Introduction


At Chair Rainey’s inquiry, Mr. Farrar explained that some large entities could avoid paying taxes on properties in foreclosure and this amendment will help to prevent that. Rodney Greene, City Clerk added that it has not happened yet and this is a preventative measure.

The Committee voted unanimously 5-0 to introduce Ordinance 82-O-13.

**V. ITEMS FOR DISCUSSION**

**(APW1) Utilities Department Update**

Dave Stoneback, Director of Utilities, presented the update:

- Water sales have decreased to a historic low, he believes, greatly due to conservation devices
- Evanston’s sewer rate is $3.94 per cubic foot or $5.27 per/1,000 gallons
- Tax exempt customers pay $4.53 per cubic foot second tier rate
- Average cost of sewer service in Evanston: $454/yr
- $17million in GO bonds approved for 2010-2013
• Expenditures: The City is still paying for the $200 million sewer renovation
• A map of the City’s sewers showed large diameter sewers that are:
  o 100 yrs old (7.2 miles)
  o Have been completed with new linings
  o Have obtained a loan to line in 2014
  o Are likely to get funding for new lining
  o Will get funding from the EPA in the next 3 years
  o Are working on getting funding
• Target reserve balance: $2,500,000; will sell bonds only if necessary

Ald. Holmes requested a map for residents that shows what sewers are finished. Mr. Stoneback will provide such a map showing the smaller diameter, completed linings.

• Evanston residents’ water rate: $1.80/100 cubic feet or $2.41 per 1,000 gallons
• Have had 3 increases over the last 3 years but none since 1998 of 10%, 5% and 3%, effective July 1, 2013.
• Average cost of water per year, per family: $192.00
• Annual cost per year for maintenance: $8.5-9.5 million
• Projected expenses:
  o Reservoir roof at NWU (Northwestern University) needs to be rehabbed but will be weighed against doing roof on the 80 year old reservoir at NWU
  o Will consider building a new reservoir
  o Reservoir must be close to the water treatment center
  o Plant reliability improvement: $3 million
  o Intake improvement: $2 million
  o Standpipe painting and repair: $2.7 million
  o Other projects
  o The 30” Evanston water main, the major feed line for Evanston, constructed in 1936 has had 3 leaks that were repaired relatively easily but if a leak occurs at night, it could cause a problem if it is not tended to immediately
  o 50% of the City’s system is over 80 years old, so it is appropriate to receive funding; the Utilities Department also hopes to get TIF funding from eligible areas
  o Expenses expected to be higher than normal for the next 3 years, but expected to return to the average $6 – 7 million after the renovations are finished

• To cover expenses, Mr. Stoneback proposed 3 increases in water rates over the next 3 years, to equal a 10% water rate increase to $1.80 per cubic foot or $2.41 per 1,000 gallons, which is lower than other area communities
  o Evanston has the lowest water rate, but the highest sewer rate, so with the increase, residents’ rate would increase from $645 to $709/yr after the 3rd year (at 3% per year).
  o Chicago is raising their water rates 15% each of the next 2 years
  o Evanston has less flooding than other suburbs
  o After the rate increase, Evanston will still be competitive with other communities
• If the City obtains more wholesale customers, the reservoir will need to be enlarged for greater storage
• If Skokie continues as a wholesale customer, their rate will include costs for water mains greater than 12” diameter. Impact of not raising water rates:
  o City will have to sell bonds
- Pay more debt service
- Moody’s rating will be affected
- Increases needed to maintain infrastructure

Prospective wholesale customers:
- Morton Grove
- Lincolnwood
- Niles
- Des Plaines
- Park Ridge
- Northwest Suburban Municipal Joint Action Water Authority (NSMJAWA)

- If prospective wholesale customers joined Evanston, the purification plant would need to be increased; Northwest Water Commission and Joint Action Water Authority are the City’s large partners. Northwest Water Commission would contribute to the cost of a 214 million gallon water plant expansion, the cost of which is approximately $230 million.

Ald. Braithwaite noted that such a project would include an employment/training program for Evanston residents. Such programs in the past have been successful, providing certifications for participants which afford them the opportunity for well-paying jobs.

At Chair Rainey’s inquiry, Mr. Stoneback explained that by raising rates the City proves to the IEPA that Evanston’s rates produce enough funds to repay them. Mr. Lyons added that Moody’s wants to make sure the City’s rates cover the bonds.

**Civic Center Lease with “Northwest Center Against Sexual Assault”**
Ms. Robinson explained that the Northwest Center Against Sexual Assault provides services to victims of sexual assault throughout the northern suburbs and they are seeking to lease space in the Civic Center on the lower level at the end of the Health Department’s area, where there is seating outside of the office, free of charge.

Jim Huenink, Executive Director of the Northwest Center Against Sexual Assault, said his organization provides counseling for children, adolescents and adult victims. He said Jonathan Webb, formerly of the City of Evanston, told him about the space. He said he works with Northwest Casa, which counselling students and gives presentations at Evanston Township High School (ETHS). When a presentation is given to 700 students, 200 ask to speak to a counselor, of which 50-60 are victims. Their main office is currently in Arlington Heights and they share space at the WYCA North Shore, where one of their counselors is employed.

Mark Parr, Executive Director of the Children’s Advocacy Center at 2010 Dewey explained that their services are free to everyone.

Ald. Holmes asked whether they have inquired at ETHS for free space, to which Mr. Huenink replied that they would like to have 6 day, 24 hour access to the building and he didn’t think the high school was as accessible, and he didn’t think adults would be comfortable going to the high school for counseling. He said every dollar saved on rent will be used to counsel a victim. Ald. Holmes argued that the high school is accessible on Saturdays and adults go there all the time. Ald. Burrus
agreed with Ald. Holmes adding that there are many non-profits in the area who have asked to use space in the Civic Center and have not been allowed to use space free of charge.

Ald. Grover said she was dismayed to learn that Evanston victims, especially children would need to travel to Arlington Heights for help and asked whether the organization would pursue a lease that involves a reasonable rent, to which Mr. Huenink replied that he would consider it. He mentioned that they also use space in the Family Focus Center on Dewey but want to move from there. He said both agencies would share the space and they would have 2 part time people in the Civic Center space.

Ald. Braithwaite asked the organizations to provide the Committee with an annual report or operating budget.

Ald. Grover moved to ask staff to continue discussion of space rental pursuant to renumeration.

The Committee voted 4-1 with Ald. Holmes opposed to further discussion with staff and return to Committee.

(APW2) Banner Policy
(APW4) Update from Law Department Regarding Liquor Code Revisions
Mr. Bobkiewicz asked to return to the Committee on the Banner Policy and Code Revision update, to which the Committee agreed.

VI. COMMUNICATIONS
There were no communications.

VII. ADJOURNMENT

Ald. Grover moved to adjourn, seconded by Ald. Tendam.

The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:14 p.m.

Respectfully submitted,
Bobbie Newman