I. DECLARATION OF QUORUM

A quorum being present, Chair Rainey called the meeting to order at 5:54 p.m.

Chair Wynne called the public who wished to speak to the podium.

Ruben Anguano of Whole Foods at 1640 Chicago Avenue said he needs the requested upgrade in liquor license because he needs to carry spirits besides wine and beer, especially for the holiday season. Ald. Grover asked that he buy from Evanston’s distillery and numerous breweries. He agreed to do so.

Junad Rizki of 2784 Sheridan, regarding Item A3.1, said since the fire that occurred about a year ago at the substation water facility he is concerned for the safety of Evanston employees who may not have had adequate enhanced electrical training. He said he has had trouble obtaining a report and RFP 1325 was not posted publicly. Chair Rainey asked Dave Stoneback, Utilities Director, to provide Mr. Rizki with the report he requested. Mr. Stoneback agreed to do so.

II. APPROVAL OF REGULAR MEETING MINUTES OF JULY 22, 2013.

Ald. Holmes moved approval of the minutes of the July 22, 2013 A&PW meeting, seconded by Ald. Braithwaite.

The minutes of the July 22, 2013 meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 7/14/13 $2,983,335.61
       Payroll through 7/28/13 $2,967,828.82

For Action

Ald. Holmes moved to approve the payroll, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to approve the payrolls through 7/28/13.
Ald. Holmes moved to approve the bills list, seconded by Ald. Grover.

The Committee voted 5-0 unanimously to approve the bills list and credit card activity.

(A3.1) Approval of an Agreement with Greeley and Hansen for the Evanston Water Utility Electrical Study (RFP 13-25)
Staff recommends City Council authorize the City Manager to execute an agreement for the Evanston Water Utility Electrical Study with Greeley and Hansen (100 S. Wacker Drive, Suite 1400, Chicago, IL) in the not-to-exceed amount of $73,220. Funding is provided by the Water Fund Account 7100.62180, which has a FY 2013 budget allocation of $75,000.

For Action

Ald. Burrus moved to recommend approval of the agreement with Greeley and Hansen, seconded by Ald. Grover.

Mr. Stoneback explained that the City takes safety very seriously and is working to comply with OSHA’s new requirement that all devices be labeled. The insurance company paid the City’s claim rather than do a costly forensic investigation of the fire.

The Committee voted unanimously 5-0 to recommend approval of the agreement.

(A3.2) Approval of Final Vehicle and Equipment Purchase for FY2013
Staff recommends City Council approval for the final vehicle and equipment purchase for FY2013 of nine (9) replacement vehicles/units in the total amount of $434,165.98 as follows: Currie Motors (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $292,180; Patten Caterpillar (635 W. Lake Street, Elmhurst, IL) in the amount of $93,585.98; and H. Barber & Sons Incorporated (15 Raytkwich Drive, Naugatuck, CT) in the amount of $48,400. Funding for these purchases is provided by the Equipment Replacement Fund Account 7780.65550, which has a FY2013 budget of $2,036,733.

For Action

Ald. Grover moved to recommend approval of the vehicle purchase, seconded by Ald. Burrus.

The Committee voted unanimously 5-0 to recommend approval of the purchase.
(A3.3) Approval of Amendment with Schafer Consulting for Project Management Support Services for New World Financial System Implementation

Staff recommends that City Council authorize the City Manager to execute an amendment for additional information technology support services with Schafer Consulting (34179 Golden Lantern #105, Dana Point, CA) in the amount of $83,950. Funding for this item will be provided by General Fund salary vacancy savings totaling approximately $140,000.

For Action

Ald. Holmes moved to recommend approval of the amendment, seconded by Ald. Braithwaite.

Marty Lyons, Chief Financial Officer, explained that 2 critical Information Technology Division staff left since the program was purchased but the budget for the Finance and Administrative Services Dept. will actually be less, even with this expense, the purpose of which is to stay on task with implementing the new ERP system.

The Committee voted unanimously 5-0 to recommend approval of the amendment.

(A3.4) Approval of Amendment for City Council Chambers and Room 2404 Camera and Technology Project

Staff recommends that the City Council authorize the City Manager to execute an amendment for the contract with AVI Systems (621 Busse Rd., Bensenville, IL) for the Civic Center camera and technology project for a not-to-exceed amount of $97,000. Funding is provided by the PEG dedicated funds from FY 2012 & 13 (Account 1510.52181- PEG Fees) for $72,000; and from the 2013 Capital Improvement Plan for $25,000.

For Action

Ald. Braithwaite moved to recommend approval of the amendment, seconded by Ald. Grover.

At Ald. Braithwaite’s inquiry, Matt Swentkofskie explained that the amendment will provide for the equipment to convert Comcast’s broadcast to HD. He has not yet received a written response from Comcast as to whether the cable has been upgraded.

The Committee voted unanimously 5-0 to recommend approval of the amendment.

(A4.1) Approval of the McDaniel Street Lighting Project Change Order No. 1 (Bid 13-49)

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the contract for the 2013 Capital Improvements Plan Street Resurfacing Project Phase III with A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $12,847.20. This Change Order will expand
the scope of the contract to include the construction of street lights on McDaniel Street. Funding for this work will be from Pedestrian Safety Improvements CIP Account (415937) which has a budget of $275,000.

**For Action**

Ald. Burrus moved to recommend approval of the Change Order, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to recommend approval of the Change Order.

**(A4.2) Approval of Church Street/Evanston Township High School Lighting Project Change Order No. 2 (Bid 13-49)**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 2 to the contract for the 2013 Capital Improvements Plan Street Resurfacing Project Phase III with A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $79,802.40. This Change Order will expand the scope of the contract to include the construction of street lights on Church Street. Funding will be provided by the Church Street Streetlights CIP Account (416147) which has a budget of $85,000.

**For Action**

Ald. Grover moved to recommend approval of the Change Order, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to recommend approval of the Change Order.

**(A5) Resolution 43-R-13; Utility Easement with GENDELL/WNB LLC for Trader Joe’s Development**

Staff recommends that the City Council adopt Resolution 43-R-13 granting a utility easement to GENDELL/WNB LLC for Trader Joe’s Development. The easement will be for a 70-year period. No City funding is required for this easement.

**For Action**

Ald. Holmes moved to recommend approval of Resolution 43-R-13, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to recommend approval of Resolution 43-R-13.

**(A6) Resolution 47-R-13 Authorization for Boat Access Area Development (BAAD) Grant Application**

Staff recommends City Council approval of Resolution 47-R-13 which authorizes the City Manager to sign the Certification Statement for the Boat Access Area Development (BAAD) grant application through the Illinois Department of Natural Resources for the Church Street Boat Ramp Renovations Project.

**For Action**
Ald. Braithwaite moved to recommend approval of Resolution 47-R-13, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to recommend approval of Resolution 47-R-13.

At Ald. Grover’s inquiry, Stefanie Levine, Assistant Superintendent of Parks, Recreation & Community Services, explained that this grant program is specific only to boat access ramps’ repair and maintenance. Doug Gaynor, Director of Parks, Recreation & Community Services added that the Coast Guard’s and several other organizations' boats are docked there.

(A7) Resolution 48-R-13 Authorizing the City Manager Submit an Illinois Transportation Enhancement Program (ITEP) Grant Application for Sheridan Road and Chicago Avenue Bike Path

Staff recommends approval of Resolution 48-R-13 authorizing the City Manager to certify and submit an Illinois Transportation Enhancement Program (ITEP) application for the Sheridan Road bike path (from Ridge Avenue to Chicago Avenue) and the Chicago Avenue bike path (from Sheridan Road to Church Street). The total cost of funding this project is estimated to be $1,865,503 of which $1,492,403 would be funded by ITEP Grant funds. The remaining $373,100 would be funded by the City of Evanston FY2014 Capital Improvement Plan.

For Action

Ald. Holmes moved to recommend approval of Resolution 48-R-13, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to recommend approval of Resolution 48-R-13.

Suzette Robinson, Director of Public Works, showed preliminary plans through a PowerPoint presentation and explained that the ITEP Grant, 80% federally and 20% locally funded and administered by IDOT, is for an off street bike path from Chicago Avenue along Sheridan Rd. to Lincoln St. to connect to an existing shared road to the Wilmette path, and along Chicago Avenue to connect to the bikes lanes on Church and Davis. The preliminary draft plans propose to reduce a 12’ wide sidewalk to create an 8’ bike path of permeable material along Sheridan and landscaping to be placed along the curb to channel pedestrians to only cross at lights. A minimum amount of trees will be removed. On Chicago Avenue between Davis and Sheridan a 2 way bike path with a raised median to separate bike and car lanes and a traffic signal for bikes is planned. Some meter parking on the east side along Chicago would be added. The City will work with the community to finalize a design.

Ald. Grover noted that there is no easy way to ride from Wilmette to Evanston’s Sheridan Rd. path and clarified with Ms. Robinson that the protective lane is to be built on the City’s right of way.

Ms. Robinson noted that Sheridan Road will be resurfaced in 2015 and she is endeavoring to incorporate the best connection back to Sheridan from Wilmette’s bike lane, to be built in coordination with this project.
(A8) Resolution 50-R-13 Authorizing the City Manager to Submit an Application for Grant Funds from the Transportation Alternatives Program to Extend the Regional Bike Share System to Evanston

Staff recommends that City Council approve Resolution 50-R-13 authorizing the City Manager to submit an application for grant funds from the Transportation Alternatives program to extend the Regional Bike Share System to Evanston as a Bike Share Pilot Program. A 20% cost match in the amount of $94,500 is required for the grant and can be provided by the Parking Fund or through short term bonds. Staff will also be exploring financial support from Northwestern University (NWU), Northshore University Health System and Rotary International to support the capital and operating expenses of the Bike Share Pilot Program.

For Action

Ald. Braithwaite moved to recommend approval of Resolution 50-R-13, seconded by Ald. Grover.

Catherine Hurley, Sustainable Programs Coordinator, presented slides explaining the Bike Share Program:
- Ideal for short trips
- A bike can be picked up at one station and returned at another, solving the “last mile” problem
- Will provide affordable easy access to bikes
- Currently 20 programs in the U.S., some in smaller cities
- Membership: annual or “pay as you ride”
- Chicago uses the Divvy program:
  - Blue bikes
  - 117 stations
  - Plans to have 300 stations with 3,000 bikes by the end of the year
  - If Evanston uses Divvy, it will be connected to the Chicago stations
  - Survey showed that 61 residents prefer the annual $75 unlimited membership, while over 100 prefer to pay $7 for an unlimited number of 30 minutes rides in a day
  - Rider is liable for theft only if the bike is not docked at a station and is for example, left outside a house without being locked.

The grant would require a 20% cost match and the proposal is due August 20th, 2013. Staff is proposing a pilot program of 7 stations with 10 bikes at each:

- Davis St. CTA Station/Downtown Metra Station
- Civic Center
- North Shore Hospital
- Central St. Metra Station
- Lakefront
- Northwestern University
- At Rotary International

The program will work out well with Chicago if some of the Evanston stations 1/2 mile from the Chicago stations.

Chair Rainey commented that there is no pilot bike station planned at the Howard Street Station. Staff explained that from the feedback they received they concluded
that these pilot stations would be the most successful adding that the investment is great. Ms. Hurley added that the grant would be funded every year, allowing the City to expand the system.

Wally Bobkiewicz, City Manager, agreed to put a pilot station at the Howard Street station and said for 9 pilot stations it would be $20,000 more and there could be one at the Dempster Street station too. Ald. Holmes noted that there is no pilot in the far west part of Evanston either. At Ald. Holmes' inquiry, Ms. Hurley explained that the system is connected to Chicago by being in the same network and for instance, someone who lives in Chicago could take the train to Evanston and take a bike to the beach. In time, the plan would be to add 12-15 stations. Ald. Holmes said there would need to be a connection closer to Touhy Avenue. Ald. Braithwaite agreed with Ald. Holmes. Mr. Bobkiewicz said staff would work with the City of Chicago to incorporate Evanston into their system. Mr. Bobkiewicz explained that Ms. Hurley’s original proposal was for 14 stations, but that is too much of an investment for a pilot, so he pared it down to the stations with the most riders. The cost would be a new $60,000-$80,000 annually against whatever credits are earned for usage so there must be enough usage to offset that cost.

Chair Rainey asked that one of the existing pilots be moved to Howard Street rather than adding 2. Ald. Braithwaite agreed, since they seem to be concentrated in one area.

Ms. Hurley explained that the capital expense for 7 stations is $62,000; the equipment installation cost to Evanston is $5,500. Each extra-sturdy, all-weather, unisex, bike is $1,200 and has embedded wires hidden inside the frame. She said she took a bike tour on one and it felt very solid. She said Northwestern University (NWU) is considering sharing the program with the community and one pilot location is near the NWU campus. For the pilot, operating (filling tires, maintenance, vans for re-balancing bikes at stations) costs would be $48,900 to Evanston and operating revenue is estimated at $75,000/year for annual memberships and $44,100 for casual ridership.

At Ald. Grover’s inquiry, Ms. Robinson said there will be a workshop and there was a kickoff meeting in the past week. She asked whether the station locations had been chosen considering the proposed bike lane locations. Ms. Robinson explained that they would be designed to coordinate with the transit stations.

At Ald. Grover’s inquiry, Ms. Hurley explained that by partnering with Chicago, Evanston would get Chicago’s rate, so it is probably best for Evanston than going with a smaller program. If NWU, Evanston and Chicago partner, it will be even better.

Chair Rainey moved to recommend approval of Resolution 50-R-13 on the condition that there is a station at Howard Street, seconded by Ald. Holmes

The Committee voted unanimously 5-0 to recommend approval of Resolution 50-R-13 on the condition that there is a station at Howard Street.
(A9) Ordinance 94-O-13 Decreasing the Number of Class O Liquor Licenses for Class N Issuance to Whole Foods, 1640 Chicago Ave.
Staff recommends adoption of Ordinance 94-O-13, which decreases the number of Class O liquor licenses from three to two.
For Introduction


The Committee voted unanimously 5-0 to introduce Ordinance 94-O-13.

(A10) Ordinance 95-O-13 Increasing the Number of Class N Liquor Licenses for Issuance to Whole Foods, 1640 Chicago Ave.
Staff recommends adoption of Ordinance 94-O-13, which increases the number of Class N liquor licenses from seven to eight to permit issuance to Whole Foods Market, 1640 Chicago Avenue.
For Introduction


The Committee voted unanimously 5-0 to recommend introduction of Ordinance 95-O-13.

(A11) Ordinance 96-O-13 Amendment to the Howard/Hartrey Tax Increment Financing District (TIF)
Staff recommends adoption of Ordinance 96-O-13, “Amending the Redevelopment Plan and Project and Redevelopment Project Area, Confirming Tax Increment Allocation Financing, Convening a Joint Review Board, and Calling a Public Hearing Regarding the Proposed First Amendment to the Howard/Hartrey Redevelopment Project Area”. Suspension of the Rules is requested for Introduction and Action at City Council meeting August 12, 2013.
For Introduction and Action

Ald. Holmes moved to recommend introduction of Ordinance 96-O-13, seconded by Chair Rainey.

Johanna Nyden, Manager of Economic Development, explained that the City would benefit from a redevelopment opportunity at 222 Hartrey, with the amendment of the Howard/Hartrey TIF to include 222 Hartrey before the TIF expires in 2015, adding that the space has been vacant for years. Including 222 Hartrey in the TIF would allow for the improvement of infrastructure and utilities. Ms. Nyden explained that introduction and approving the Ordinance would begin the process. There will be extensive noticing and public hearings and it will be reviewed by the Joint Review Board, for eventual inclusion in November 11th, 2013 City Council meeting agenda.

Chair Rainey noted that the development will generate property and sales tax.

Chair Rainey moved to suspend the rules, seconded by Ald. Holmes.
The Committee voted unanimously 5-0 to introduce Ordinance 96-O-13.

The Committee voted unanimously 5-0 to suspend the rules and recommend approval of Ordinance 96-O-13.

V. ITEMS FOR DISCUSSION

(APW1) Bus Service Transit Routes

Mr. Bobkiewicz explained that there had been a discussion between Ald. Fiske, Grover and Holmes regarding the complaints of noise caused by the Northwestern buses that stop at Sherman and Noyes from 6:00 p.m. to 3:05 a.m. The complaints were discussed with Northwestern University officials, who agreed to possibly make the last stop at 1:15 a.m., possibly use hybrid buses to alleviate the noise and fumes, and at Ald. Fiske’s request, possibly move the stop to the opposite corner of Sheridan and Noyes to cause less of a disturbance to residents by students sitting on their front porch, waiting for the bus. The discussion will continue on 9/9/13 and a Letter of agreement with NWW will be signed. The City suggested having a turn-around on campus and coming down Sherman and avoiding Noyes.

Chair Rainey moved to recommend approval of a Subcommittee for Bus Routes with Ald. Grover, Holmes and Fiske to resolve the problems, seconded by Ald. Grover.

The Committee voted unanimously 5-0 to recommend approval of the Subcommittee.

VI. COMMUNICATIONS

There were no communications.

VII. ADJOURNMENT

Ald. Rainey moved to adjourn, seconded by Ald. Tendam.

The Committee voted unanimously 5-0 to adjourn. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,
Bobbie Newman