MOBILE VENDOR LICENSE APPLICATION -2015

Health Department
2100 Ridge Avenue, Evanston, IL 60201
Phone: 847.866.2947 Fax: 847.448.8134

BUSINESS NAME AS DISPLAYED ON THE VEHICLE OR CART

Does the applicant own, rent or lease the food truck/cart? ___ OWN ___ RENT ___ LEASE

Write the name and address of the location where the food truck/cart is kept overnight.

Does the food come from a supplier or a business the applicant owns?
___ A SUPPLIER ___ MY BUSINESS

****WITH THIS APPLICATION SUBMITTAL PLEASE INCLUDE****
Letter of Agreement or Contract from Commissary/Food Supplier
Most Current Inspection Report from Commissary/Food Supplier

APPLICANT INFORMATION

Name ____________________________
Business Name (if applicable) ____________________________
Mailing Address ____________________________
City ____________________________ State_______ Zip _____________
Phone ____________________________ Email ____________________________

LICENSING INFORMATION

<table>
<thead>
<tr>
<th>Type of Food Operations</th>
<th>Number of Vehicles</th>
<th>2014 Fee Per Vehicle</th>
<th>Total Per Vehicle Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Risk 3 Category</td>
<td></td>
<td>$274</td>
<td></td>
</tr>
<tr>
<td>all foods pre-packaged; no assembly</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risk 2 Category</td>
<td></td>
<td>$479</td>
<td></td>
</tr>
<tr>
<td>hold/cold holding for less than 12 hours w/same day service; minimal assembly</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL DUE $ __________

HOW TO APPLY AND OWNERS' RESPONSIBILITIES AFTER LICENSING
1) Submit the application and call 847.866.2947 to schedule an appointment to have the vehicle(s) inspected.
2) Pay the licensing fee for each approved vehicle.
3) Display the license for each vehicle on the vehicle so it can be easily seen by customers.
4) Provide employees working in Evanston with an ID that includes the employee’s and company name.
5) Instruct employees about when and where they can and cannot conduct business.

I certify that I intend to conduct all mobile vending operations in compliance with all City ordinances.

_________ SIGNATURE ___________ PRINTED NAME ___________ DATE

REV 1-2015
FOOD ITEMS AND FOOD SOURCE – INCLUDE

ITEMS FOR SALE

______________________________

______________________________

______________________________

______________________________

COMMISSARY / FOOD SUPPLIER

______________________________

______________________________

______________________________

______________________________

GUIDELINES AND RESTRICTIONS FOR MOBILE VENDORS
Refer to the enclosed map of restricted areas for mobile vendors.
- Per Evanston City Code, Title 8, Chapter 8 Food Service and Retail Food Store Sanitation:
  o All food must be stored and served from pre-packaged containers.
  o All food must be protected from any type of contamination.
  o All food must be kept at the proper temperature:
    ▪ Frozen Food: 0° or below
    ▪ Cold Food: 41° or below
    ▪ Hot Food: 135° or above
- Per Evanston City Code, Title 3, Business Regulations, Chapter 13 Peddlers and Solicitors
  o No sales allowed before 8AM and not after 9PM
  o No stopping in any block for more than 30 minutes per day
  o No sales within 500 feet of any school (an even greater distance for the high school) when school is in session.
  o No sales on streets near the high school stadium when events are being conducted.
- Per Evanston City Code, Title 7 Public Ways Chapter 11-6 City Beaches and Boat Ramps
  o No sales within 100 feet of the public parks. This includes the beaches.
- Per Evanston City Code, Title 10 Motor Vehicles and Traffic
  o No parking of any vehicle upon the street in a business district in order to make sales.

REQUIRED ROSTER OF EMPLOYEES (attach additional sheets, if necessary)
Remember, each employee must have a company-issued ID on their person at all times.

<table>
<thead>
<tr>
<th>Name</th>
<th>Home Address</th>
<th>Phone</th>
<th>Driver’s License #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

REBV I-2015