1. **YWCA-Domestic Violence Services (Public Services)**
   2014 CDBG grant is $20,500, 2015 request is $40,000
   Long-time CDBG recipient. On target to meet 2015 goals, served over 400 unduplicated persons in Q1 & Q2 2014.

   Agency is stable and well managed with strong administrative and program staff, and board. Exceptionally thorough and timely program and financial reporting, and overall compliance with CDBG requirements. Only comprehensive domestic violence social services agency on the North Shore; provides crisis intervention and emergency shelter for up to 90 days; community-based services for non-residential clients; legal advocacy; building healthy relationships; and community outreach and education. Services include a 24-hour hotline. Legal advocacy program at Skokie Courthouse provides guidance through complex and intimidating processes and helps secure orders of protection. Effective program tracking and assessment/evaluation. Multiple collaborative relationships with agencies in Evanston and other North Shore communities. Bilingual staff (English/Spanish) and programming offered to clients.

   The YWCA continues to work to expand individual giving and foundation grants to broaden and diversify its sources of support and offset cuts in government funding. Projects serving 800 clients in 2015, very similar (slight increase) from 2014 numbers (785).

   No CDBG public facilities or Mental Health Board requests this year per 2015 budget provided.

2. **Family Focus – The Future Focus Program (Public Services)**
   2014 CDBG grant is $20,000, 2015 request is $30,000
   Long-time CDBG recipient for capital projects and has received multiple years of Future Focus allocation (2011, 2013 and 2014). Also a long-time recipient of Mental Health board funding. Family Focus provides complete and timely programmatic and financial reporting, in compliance with CDBG.

   Application includes a detailed description of program activities, outcomes and measures. Four program elements: leadership, family/community life, self-expression and community service. Program is culturally tailored for high risk African American and Hispanic male and female teens between 14 and 18 years in the west NRSA, including those in alternative high school program. The Future Focus provides positive activities and opportunity to build healthy relationships with caring adults to reduce drug use, gang activity and violence. Strong links with other agencies and City of Evanston. Agency is stable and well managed with capable program staff. Anticipate serving 30 youth again in 2015, on track to meet goals for 2014 having served 27 youth.

   Allocated $4,800 to indirect costs, which is almost five times as much as $1,000 charged to this in 2014 – why such an increase? Is there a formal, adopted indirect cost allocation plan for determining these costs? Allocation of 2015 CDBG is not accurate, as it includes the
$752 of non-federal sources; staff recommends this cover food and a portion of another line item. Program is completely dependent on CDBG funding. Requesting answers to the increase of indirect costs, methodology for determining indirect cost and reason for decrease in any other sources of funding for this program.

3. **Family Focus – Weissbourd-Holmes Family Focus Center Repairs (Public Improvements & Facilities)**

2013 CDBG grant of $50,000 to repair automatic water feeder for the boiler/heating system, replace air conditioner in the theater and install security cameras and energy efficient lighting. 2014 grant is to install ground floor fire doors, re-tile a hallway and install an intercom system.

2015 request is for $80,949 four items: 1. To install cross control connection system (mandated by City Fire Dept) 2. Replace air compressor unit 3 – Install new gym floor and 4 – Replace gym exhaust fan. All four items address requests of the City or items that were deemed necessary for safety or remaining life of system. The scope of work and costs seem necessary and reasonable to serve their clients effectively.

Request has costs broken out for each of the three projects. In past years, Family Focus has made effective use of awards that were less than total request. Timely and complete reports and payment requests, including certified timesheets for Davis-Bacon compliance. Family Focus is experienced with CDBG capital project compliance requirements.

4. **CJE Senior Life- Howard Street Adult Day Services Mural (Public Improvements & Facilities)**

2015 CDBG request is $7,644

CJE Senior Life’s facility on Howard Street provides adult day services for seniors with mild to mid stage loss of cognitive functioning to those with advanced Alzheimer’s disease/dementia. Seniors are bused to the facility and also receive transportation services to medical appointments, for grocery shopping, etc. About 85% of seniors have physical disabilities. CJE received money in 2014 for parking lot improvements – this grant will pay for a mural installation on the side of the building, which will be installed by their program participants. What is the estimated size of the mural? As it will be highly visible, what is the review process for it?

Application states that it meets Consolidated Plan requirement of suitable living environments, which staff does not disagree, but rather questions if that is the best use of funds to achieve this goal. Because the mural is being created by program participants, need to confirm if HUD will allow this under Public Facilities Improvements or if it has to be classified under Public Services.

The project would be 100% CDBG funded, with the exception of some in-kind materials donated by CJE. Majority of the mural costs are staff costs that are allocated to the program design and implementation and would require time and activity tracking to
substantiate allocation of costs. Mural opening / marketing could be ineligible use of CDBG funds, depending on what the cost is covering.

5. **McGaw YMCA – Mosaic Room Accessible Bathrooms (Public Improvements & Facilities)**  
Request is $91,300  
2013 CDBG grant of $30,000 to renovate the kitchen in the Mosaic Room so residents have the opportunity to prepare healthier meals and also to store more food, enabling more efficient grocery shopping. 2014 CDBG grant is for $23,804 to install security cameras in hallways of the residence facility for safety and security. 2015 request is to make bathrooms accessible in mosaic room. Request is $91,300, which is 100% of the cost of the project – how would they make up the difference if they are not funded for the entirety of their request and if not fully funded, is project is likely to be completed in 2015?

The project would be to convert the multi-stall restroom into a single-stall use restroom that is fully ADA accessible. This would be the 2nd accessible restroom for persons staying at the residents and their friends/family who visit. The project has been designed with an architect and costs are based on architect’s estimates, using his prior experience of similar projects.

McGaw YMCA is stable and well managed and has consistently complied with CDBG reporting and other requirements, including Davis-Bacon. 2013 and 2014 projects are still in progress, and it is anticipated these projects will be completed in Spring 2015.

6. **Youth Organizations Umbrella – YOU Headquarters (Public Improvements & Facilities)**  
Request is $90,000  
The request is for design, project management and construction costs of the new YOU headquarters and youth learning center that will be built at 1911 Church Street. The building is expected to open in 2016.

Staff is currently working with YOU on using their 2013 and 2014 grants totaling $52,000, that were intended for their current location, that YOU has requested to allocate to the new HQ. 2015 request of $90,000 is part of a $3,300,000 budget, which over $2,500,000 is secured already); prior year’s (2013 and 2014) funds are not shown in budget. Staff has asked YOU personnel to either specify intent with old money outside of the scope of this application or to reflect it in the budget.

Staff is confirming that YOU understands that Davis-Bacon prevailing wage will apply to the entire construction project. YOU has the capacity to carry out capital projects, and has an infrastructure in place to support the level of detail necessary to oversee a project of this size.

7. **Open Communities-Homesharing (Public Services)**  
2014 CDBG grant is $11,000. 2015 request is $12,000.
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Long-time CDBG recipient. Consistently good financial and programmatic reporting and compliance with CDBG requirements. Homesharing creates affordable housing by matching people looking for affordable housing with area homeowners, often seniors, who have an extra room they are willing to rent. One or both people involved in the match are low income. Homesharing allows seniors to age in place, protects low income homeowners from foreclosure and addresses barriers to affordable housing, ConPlan and City priorities.

Agency is stable and well managed with experienced program staff, Jackie Grossman; Alicia De La Cruz also working with Latino clients. 2015 goal is to make 12 matches involving an Evanston resident or worker. Homesharing includes 16 suburbs in its service area. CDBG request is approximately 14% of total program budget with a significantly higher percentage of City of Evanston persons served.

8. Rimland Services NFP-Increased Accessibility (Housing)
   Request is $30,606.28
   New applicant for CDBG, this application is for renovations at a supportive group home at 219 Hartrey (single family home), for improvements including kitchen and bathroom remodeling as well as lowering light switches for accessibility. One resident of the unit is wheelchair bound and the improvements are partially aimed to make the home more suitable to her needs.

   The costs are 100% funded by CDBG, with no outside funding to be used towards this project. Rimland has owned this home since 2004, and this site was selected for remodel using their site selection criteria.

   Need confirmation of the number of individuals living in the home and that the combined incomes of all residents will be at or below 80% of area median income, as required by CDBG.

   The project would not be subject to Davis-Bacon since it is one single housing unit, and it appears as though Rimland has done extensive work in preparing for the project (in terms of scope design, cost estimates, researching Section 3 and M/W/EBE contractors, etc.). Due to the fact that they are new to CDBG, it is unknown as to their capacity to carry out a project subject to federal criteria. Also, why no other sources of funds? Why is soap dispenser so expensive, shown as $1,182?

9. SHORE Community Services – Judson Condo Bathroom (Housing)
   Request is for $5,700
   Project is to remodel the sole bathroom in a 1 bedroom, 1 bathroom condo at 511 Judson. The condo houses two low income women, and is in need of a remodel to place the tub, flooring, single/faucets, etc. to increase safety and access as well as cleanliness and ease of upkeep.
Changes/reductions in funding for the SLA program have resulted in an operating deficit and reduced Shore’s capacity to build reserves for repairs & remodeling of residential properties, though they did remodel one kitchen recently. CDBG is being utilized to update and remodel the Patricia Lloyd Townhomes, and this project is expected to be completed by the end of 2014, with the assistance of the City of Evanston’s rehab specialist (due to the large nature of the scope of work).

The project would be qualified if the combined income of both residents is under 80% of area median income. Because the condo is in a building with over eight units, Davis-Bacon is required. Project would be fairly easy for applicant to oversee due to the limited scope of work. The request for CDBG is 100% of budget.