

TOWNSHIP OF EVANSTON

BUDGET SUMMARY

FISCAL YEAR ENDING MARCH 31, 2011

ORDINANCE NUMBER: 53-O-10

FINAL BUDGET:

PRELIMINARY BUDGET SUBMITTED: 04/02/10

REVISED: 7/12/2010

APPROVED:

AMENDED:

TOWN OF THE CITY OF EVANSTON
FOR THE YEAR ENDING MARCH 31, 2011

Section 2:

That there is hereby appropriated for the use of this Town for said fiscal year the following:

FROM THE TOWN FUND, A TOTAL OF \$275,753.00

FROM THE GENERAL ASSISTANCE FUND, A TOTAL OF \$986,553.00

TOTAL APPROPRIATIONS (1): **\$1,262,306.00.**

MAYOR

TOWNSHIP SUPERVISOR

ATTEST:

TOWN CLERK

ADOPTED:

04/02/10

AN ORDINANCE

Proposed Budget and Appropriation Ordinance
For Town Purposes, For Year Ending
March 31, 2011

WHEREAS, a tentative Budget and Appropriations Ordinance for the Town of the City of Evanston, Cook County, Illinois, has heretofore been prepared and filed in the Office of the Town Clerk; and

WHEREAS, a public hearing was held on said Budget and Appropriation Ordinance; and

WHEREAS, all person desiring to be heard on the matter of the budget were heard, and the Budget has been submitted to the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

NOW THEREFORE, be it ordained by the Board of Auditors of the Town of the City of Evanston, Cook County, Illinois:

SECTION 1: That the following Budget for the fiscal year commencing April 1, 2010 and ending March 31, 2011 be and is hereby approved and adopted.

SECTION 2: That there is hereby appropriated for use of this Town for said fiscal year, the following:

FROM THE TOWN FUND, A TOTAL OF \$275,753.00

FROM THE GENERAL ASSISTANCE FUND A
TOTAL OF \$986,553.00

TOTAL APPROPRIATIONS (1) **\$1,262,306.00**

From Town Fund:

SECTION 3: All ordinances or parts of ordinances in conflict herewith
are hereby repealed.

SECTION 4: This Ordinance shall be in full force and effect from and
after its passage, approval, and publication in the manner provided by law.

Introduced: _____

Adopted: _____

Approved: _____, 2010

Mayor

Attest: _____

City Clerk: _____

Approved as to from: _____

Corporation Counsel: _____

Evanston Township General Assistance Office

General Assistance Fund - Revenue & Expenditures

**Fiscal Year Ending
03/31/2011**

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Previous Tax Year Levy	\$ 986,553.00	\$ 986,553.00	\$ -	\$ 986,553.00
Interest	\$ 1,318.00	\$ 9,000.00	\$ (7,682.00)	\$ 1,500.00
SSI Reimbursement	\$ 20,197.00	\$ 15,000.00	\$ 5,197.00	\$ 15,000.00
Transfer from Fund Balance	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 250,000.00
Total Revenue	\$ 1,108,068.00	\$ 1,110,553.00	\$ (2,485.00)	\$ 1,253,053.00
Client Payments	\$ 310,338.00	\$ 366,500.00	\$ 56,162.00	\$ 484,086.00
Payroll	\$ 236,351.00	\$ 234,259.00	\$ (2,092.00)	\$ 291,068.00
GA Administrative Overhead	\$ 223,296.00	\$ 235,555.00	\$ 12,259.00	\$ 315,494.00
Work Opportunity Program (WOP)	\$ 86,700.00	\$ 89,468.00	\$ 2,768.00	\$ 8,000.00
Medical Payments Systems (MPS)	\$ 34,729.00	\$ 93,500.00	\$ 58,771.00	\$ 60,500.00
Emergency Assistance Services (EAS)	\$ 61,471.00	\$ 70,000.00	\$ 8,529.00	\$ 75,000.00
Total Expenditures	\$ 952,885.00	\$ 1,089,282.00	\$ 138,397.00	\$ 1,234,148.00
Net Income (Loss)	\$ 155,183.00	\$ 21,271.00	\$ 133,912.00	\$ 18,905.00

CLIENT EXPENSES

Evanston Township General Assistance Office

**Fiscal Year Ending
03/31/2011**

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Rent Expense	\$ 123,894.00	\$ 180,000.00	\$ 56,106.00	\$ 150,000.00
Personal Expense	\$ 185,900.00	\$ 180,000.00	\$ (5,900.00)	\$ 210,000.00
Other Needs	\$ 64.00	\$ 500.00	\$ 436.00	\$ 250.00
50/50 Program	\$ 480.00	\$ 6,000.00	\$ 5,520.00	\$ 3,000.00
Client Contractual Services	\$ -	\$ -	\$ -	\$ 120,836.00
Total Expenditures	\$ 310,338.00	\$ 366,500.00	\$ 56,162.00	\$ 484,086.00

Evanston Township General Assistance Office

**Fiscal Year Ending
03/31/2011**

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Executive Director	\$ 72,563.00	\$ 72,284.00	\$ (279.00)	\$ 72,284.00
Office Manager	\$ 43,768.00	\$ 43,600.00	\$ (168.00)	\$ 43,600.00
EAS Manager/Case Worker	\$ 33,500.00	\$ 33,500.00	\$ -	\$ 33,500.00
EAS Administrative Assistant	\$ 15,209.00	\$ 13,902.00	\$ (1,307.00)	\$ 13,902.00
Case Coordinator/WOP Counselor	\$ -	\$ -	\$ -	\$ 48,331.00
Confidential Accounts/Personnel Manager	\$ 59,267.00	\$ 59,040.00	\$ (227.00)	\$ 59,040.00
Maintenance Person	\$ 12,044.00	\$ 11,933.00	\$ (111.00)	\$ 11,933.00
Merit Increases	\$ -	\$ -	\$ -	\$ 8,478.00
Total Expenditures	\$ 236,351.00	\$ 234,259.00	\$ (2,092.00)	\$ 291,068.00

Evanston Township General Assistance Office

General Assistance Fund - Revenue & Expenditures

**Fiscal Year Ending
03/31/2011**

Description	3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Unemployment Tax State	\$ 3,196.00	\$ 5,009.00	\$ 1,813.00	\$ 6,000.00
FICA	\$ 18,081.00	\$ 17,921.00	\$ (160.00)	\$ 21,618.00
IMRF	\$ 18,897.00	\$ 11,994.00	\$ (6,903.00)	\$ 19,612.00
Medical & Life Insurance	\$ 62,084.00	\$ 55,000.00	\$ (7,084.00)	\$ 75,054.00
General Insurance	\$ 8,690.00	\$ 9,000.00	\$ 310.00	\$ 9,000.00
Supplies	\$ 13,116.00	\$ 12,000.00	\$ (1,116.00)	\$ 14,000.00
Postage	\$ 1,211.00	\$ 1,500.00	\$ 289.00	\$ 2,000.00
Printing & Duplicating	\$ 762.00	\$ 3,000.00	\$ 2,238.00	\$ 2,000.00
Contract Services	\$ 20,216.00	\$ 30,000.00	\$ 9,784.00	\$ 30,000.00
Payroll Processing	\$ 2,148.00	\$ 2,500.00	\$ 352.00	\$ 2,500.00
Membership/Dues/Subs.	\$ 390.00	\$ 1,000.00	\$ 610.00	\$ 800.00
Advertising	\$ 26.00	\$ 1,000.00	\$ 974.00	\$ 2,000.00
Data Processing	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 28,000.00
Training	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00
Seminars & Conferences	\$ 4,621.00	\$ 4,000.00	\$ (621.00)	\$ 4,500.00
Staff Travel & Mileage	\$ 1,115.00	\$ 1,500.00	\$ 385.00	\$ 1,500.00

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Phone	\$ 10,321.00	\$ 10,000.00	\$ (321.00)	\$ 10,500.00
Utilities	\$ 6,842.00	\$ 9,000.00	\$ 2,158.00	\$ 9,700.00
Equipment Purchase	\$ 160.00	\$ 3,000.00	\$ 2,840.00	\$ 2,000.00
Rent	\$ 48,131.00	\$ 48,131.00	\$ -	\$ 64,810.00
Storage Rental	\$ 2,387.00	\$ 2,500.00	\$ 113.00	\$ 2,500.00
Contingency	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Bank Fees	\$ 902.00	\$ 1,000.00	\$ 98.00	\$ 1,000.00
Total Expenditures	\$ 223,296.00	\$ 235,555.00	\$ 12,259.00	\$ 315,494.00

WOP PROGRAM

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Case Coordinator I.WOP Counselor	\$ 48,516.00	\$ 48,331.00	\$ (185.00)	\$ -
FICA	\$ 3,712.00	\$ 3,697.00	\$ (15.00)	\$ -
IMRF	\$ 2,407.00	\$ 2,475.00	\$ 68.00	\$ -
Medical & Life Insurance	\$ 6,175.00	\$ 5,786.00	\$ (389.00)	\$ -
Uniforms/Shoes	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Other Needs	\$ 581.00	\$ 500.00	\$ (81.00)	\$ 500.00
Travel & Education	\$ -	\$ 500.00	\$ 500.00	\$ -
Transportation	\$ 4,093.00	\$ 3,500.00	\$ (593.00)	\$ 5,000.00
Telephone	\$ 1,800.00	\$ 2,000.00	\$ 200.00	\$ -
Utilities	\$ 2,737.00	\$ 3,500.00	\$ 763.00	\$ -
Equipment Purchase	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Rent	\$ 16,679.00	\$ 16,679.00	\$ -	\$ -
Total Expenditures	\$ 86,700.00	\$ 89,468.00	\$ 2,768.00	\$ 8,000.00

CLIENT MEDICAL

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Hospital Inpatient	\$ 667.00	\$ 25,000.00	\$ 24,333.00	\$ 5,000.00
Hospital Outpatient	\$ 5,908.00	\$ 1,000.00	\$ (4,908.00)	\$ 8,000.00
All Other Physicians	\$ 1,351.00	\$ 5,000.00	\$ 3,649.00	\$ 3,000.00
Drugs	\$ 18,886.00	\$ 50,000.00	\$ 31,114.00	\$ 30,000.00
Other Medical	\$ 2,625.00	\$ 1,000.00	\$ (1,625.00)	\$ 4,000.00
Glasses	\$ 247.00	\$ 500.00	\$ 253.00	\$ 500.00
Emergency Room Physician	\$ 279.00	\$ 1,000.00	\$ 721.00	\$ 1,000.00
Psych Outpat/Mental Assessment	\$ 376.00	\$ 2,000.00	\$ 1,624.00	\$ 2,000.00
Transport/Ambulatory Services	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Catastrophic Insurance	\$ 3,175.00	\$ 3,500.00	\$ 325.00	\$ 3,500.00
X-Rays	\$ 1,215.00	\$ 4,000.00	\$ 2,785.00	\$ 3,000.00
Total Expenditures	\$ 34,729.00	\$ 93,500.00	\$ 58,771.00	\$ 60,500.00

EAS SERVICES

Evanston Township General Assistance Office

Fiscal Year Ending
03/31/2011

General Assistance Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Housing Assistance	\$ 48,932.00	\$ 50,000.00	\$ 1,068.00	\$ 60,000.00
Food Assistance	\$ 3,904.00	\$ 5,000.00	\$ 1,096.00	\$ 5,000.00
Utilities	\$ 8,635.00	\$ 15,000.00	\$ 6,365.00	\$ 10,000.00
Total Expenditures	\$ 61,471.00	\$ 70,000.00	\$ 8,529.00	\$ 75,000.00

Evanston Township

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Property Tax Levy	\$ 295,753.00	\$ 295,753.00	\$ -	\$ 275,753.00
Replacement Property Tax	\$ 55,548.00	\$ 40,000.00	\$ 15,548.00	\$ 50,000.00
Transfer from Fund Balance	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 350,000.00
Interest	\$ 603.00	\$ 6,000.00	\$ (5,397.00)	\$ -
Total Revenue	\$ 551,904.00	\$ 541,753.00	\$ 10,151.00	\$ 675,753.00
Assessor's Office	\$ 83,592.00	\$ 90,703.00	\$ 7,111.00	\$ 148,035.00
Legal Fees	\$ 61,043.00	\$ -	\$ (61,043.00)	\$ 50,000.00
Supervisor	\$ 66,543.00	\$ 82,998.00	\$ 12,455.00	\$ 81,030.00
Community Purchased Services	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 324,164.00
Community Action Programs	\$ 28,108.00	\$ 45,550.00	\$ 17,442.00	\$ 45,550.00
Total Expenditures	\$ 539,286.00	\$ 519,251.00	\$ (24,035.00)	\$ 648,779.00
Net Income (Loss)	\$ 12,618.00	\$ 22,502.00	\$ (13,884.00)	\$ 26,974.00

Evanston Township Assessor

**Fiscal Year Ending
03/31/2011**

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Assessor	\$ 6,501.00	\$ 6,501.00	\$ -	\$ 8,000.00
Deputy Assessor	\$ -	\$ -	\$ -	\$ 45,000.00
Deputy Assistant	\$ 32,342.00	\$ 31,000.00	\$ (1,342.00)	\$ 31,620.00
Part-time Contractual Assistant	\$ -	\$ -	\$ -	\$ 2,500.00
Unemployment Tax-State	\$ 1,205.00	\$ 1,910.00	\$ 705.00	\$ 1,000.00
FICA/Medicare Tax Expense	\$ 2,724.00	\$ 2,984.00	\$ 260.00	\$ 5,300.00
IMRF	\$ 402.00	\$ 1,997.00	\$ 1,595.00	\$ 4,700.00
Medical & Life Insurance	\$ 5,951.00	\$ 6,000.00	\$ 49.00	\$ 10,586.00
Supplies	\$ 2,773.00	\$ 2,000.00	\$ (773.00)	\$ 2,000.00
Postage	\$ 79.00	\$ 1,000.00	\$ 921.00	\$ 1,000.00
Printing and Duplicating	\$ 577.00	\$ 1,000.00	\$ 423.00	\$ 1,000.00
Sid Well Maps	\$ 191.00	\$ 400.00	\$ 209.00	\$ 400.00
Contract Service	\$ 1,966.00	\$ 1,300.00	\$ (666.00)	\$ 4,750.00
Payroll Processing	\$ 1,601.00	\$ 532.00	\$ (1,069.00)	\$ 1,300.00
Dues & Subscriptions	\$ 390.00	\$ 1,000.00	\$ 610.00	\$ 1,000.00

Evanston Township Assessor

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Travel/Education	\$ 3,719.00	\$ 4,000.00	\$ 281.00	\$ 1,500.00
Staff Travel/Mileage	\$ -	\$ -	\$ -	\$ -
Phone	\$ 2,420.00	\$ 4,000.00	\$ 1,580.00	\$ 2,500.00
Utilities	\$ 2,962.00	\$ 2,500.00	\$ (462.00)	\$ 2,450.00
Equipment Maintenance	\$ 935.00	\$ 3,500.00	\$ 2,565.00	\$ 2,500.00
Equipment Purchase	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Rent	\$ 16,679.00	\$ 16,679.00	\$ -	\$ 16,679.00
Contingency	\$ 175.00	\$ 400.00	\$ 225.00	\$ 250.00
Total Expenditures	\$ 83,592.00	\$ 90,703.00	\$ 7,111.00	\$ 148,035.00

Evanston Township Supervisor

Fiscal Year Ending
03/31/2011

Town Fund - Revenue & Expenditures

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Supervisor Salary	\$ 13,233.00	\$ 13,067.00	\$ (166.00)	\$ 13,400.00
FICA/Medicare	\$ 1,003.00	\$ 1,025.00	\$ 22.00	\$ 1,100.00
IMRF	\$ 143.00	\$ 686.00	\$ 543.00	\$ 930.00
Contract Services	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
Legal	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Auditing Services	\$ 20,840.00	\$ 28,000.00	\$ 7,160.00	\$ 28,000.00
Accounting Services	\$ 25,621.00	\$ 25,620.00	\$ (1.00)	\$ 30,000.00
Dues & Subscriptions	\$ 2,304.00	\$ 5,100.00	\$ 2,796.00	\$ 3,000.00
Travel/Conference	\$ 3,302.00	\$ 4,000.00	\$ 698.00	\$ 4,000.00
Contingency	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
BankingFees	\$ 97.00	\$ -	\$ (97.00)	\$ 100.00
Total Expenditures	\$ 66,543.00	\$ 82,998.00	\$ 16,455.00	\$ 81,030.00

Evanston Township

Town Fund - Revenue & Expenditures

Fiscal Year Ending
03/31/2011

Community Purchased Services

Description	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	Variance	Proposed 2010-2011
Collaborative Supportive Housing Program	\$ -	\$ -	\$ -	3,512.00
Childcare Network of Evanston	\$ 25,000.00	\$ 25,000.00	\$ -	50,000.00
Peer Services	\$ 69,400.00	\$ 69,400.00	\$ -	-
Family Focus	\$ -	\$ -	\$ -	19,800.00
Legal Assistance Foundation	\$ -	\$ -	\$ -	31,504.00
YOU	\$ -	\$ -	\$ -	25,000.00
Community Defender Office	\$ 32,400.00	\$ 32,400.00	\$ -	28,512.00
Housing Options	\$ 25,400.00	\$ 25,400.00	\$ -	22,000.00
Shore Community Services	\$ -	\$ -	\$ -	11,820.00
Trilogy Inc.	\$ 7,200.00	\$ 7,200.00	\$ -	-
Evanston Northshore YWCA	\$ 4,900.00	\$ 4,900.00	\$ -	6,600.00
Child Care Center of Evanston	\$ 18,200.00	\$ 18,200.00	\$ -	16,016.00
Connections For The Homeless	\$ 22,900.00	\$ 22,900.00	\$ -	24,200.00

Community Purchased Services

Description	4/1/2009		Budget	Variance	Proposed
	3/31/2010	Estimated Actual			
Infant Welfare Soceity	\$	25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
North Shore Senior Services	\$	25,000.00	\$ 25,000.00	\$ -	\$ 35,200.00
Metropolitan Family Services	\$	25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Thresholds	\$	9,800.00	\$ 9,800.00	\$ -	\$ -
Center For Independent Futures	\$	9,800.00	\$ 9,800.00	\$ -	\$ -
Total Expenditures	\$	300,000.00	\$ 300,000.00	\$ -	\$ 324,164.00

Community Action Initiatives

Community Action Programs	\$	12,550.00	\$ 30,000.00	\$ 17,450.00	\$ 24,900.00
Veteran Services	\$	558.00	\$ 550.00	\$ (8.00)	\$ 650.00
Summer Youth Program	\$	15,000.00	\$ 15,000.00	\$ -	\$ 20,000.00
Total Expenditures	\$	28,108.00	\$ 45,550.00	\$ 17,442.00	\$ 45,550.00

TRUSTEES

Town Fund - Revenue & Expenditures	Evanston Township		Fiscal Year Ending	
	4/1/2009 3/31/2010 Estimated Actual	Budget 2009-2010	03/31/2011 Variance	Proposed 2010-2011
Description				
Legal Services	\$ 61,043.00	\$ -	\$ (61,043.00)	\$ 50,000.00