City of Evanston  
Emergency Telephone System Board  
Emergency 911 Committee Meeting  
Police Department  
1454 Elmwood Avenue, Evanston, Illinois  
Thursday, October 7, 2010  
5:30 p.m.

Board Members Present:  
David Blatt, M.D., Community Representative  
9th Ward Alderman Coleen Burrus  
Police Chief Richard Eddington  
7th Ward Alderman Jane Grover  
Fire Chief Greg Klaiber  
Perry Polinski, Communications Coordinator

Staff Present:  
Hitesh Desai, Account Manager  
Deputy Police Chief Barbara Wiedlin, Support Services Division

Presiding Officer:  
Alderman Coleen Burrus, Committee Chair

Board Members Absent:  
Division Fire Chief Thomas Janetske, Director of Operations, Office of Emergency Preparedness

Summary of Action. Alderman Burrus calls the meeting to order at 5:30 p.m.

1. Approval of minutes. Mr. Blatt moves that the September 23, 2010, Emergency 911 Board meeting minutes be approved without change, Chief Klaiber seconds, so moved.

2. Emergency Telephone System FY11 Proposed Budget Review (Verbal report, Mr. Polinski and Mr. Desai). Mr. Polinski points out that there were minor changes made by the Finance Department since the last meeting, provides budget entry system spreadsheets as well as an updated copy of “Actuals and Projections” and the fund summary, and yields to Mr. Desai. Mr. Desai explains that inter-fund transfers were
reduced by almost $24,000.00. This figure represents three amounts: Transer to General Fund ($7,521.00), Reimburse General Fund for Administrative Expense ($13,521.00) and Transfers to Other Funds ($2,915.00), which is comprised of Liability Insurance, Worker’s Compensation, and Administrative Expense related to the insurance fund. Mr. Desai then reviewed the summary sheet reminding the members that it is a 10 month budget.

Mr. Desai recaps the amounts allocated for Landline and Wireless Surcharge Revenue and Interest and overall expenditures again reminding that it is 10 months and noting the decrease in “Inter-fund Transfers Out.” Moving to the “Actuals and Projections,” Mr. Desai states that the FY11 Beginning Fund Balance is $1,167,191 less the Net Deficit of $178,855.00 which leaves an Ending Fund Balance of $988,336.00. Mr. Desai went on to explain starting FY12 (a 12 month budget) he decreased Landline and increased Wireless Surcharge Revenue by 2% in his projections and was conservative with his Interest estimate and $1,000.00 anticipating a higher rate as the economy improves. Alderman Burrus asks if 2% is what other communities are estimating as well. Mr. Desai indicated more or less. Mr. Desai concluded his review of “Actuals and Projections” explaining that he applied a 3.5% increase to expenditures in his future projections.

Chief Klaiber moves to approve the 2011 Budget, Alderman Grover seconds, so moved.


6. Adjournment. There being no further business Chief Klaiber moves to adjourn, Alderman Grover seconds, so moved. The meeting adjourns at 5:50 p.m.

PP:pjp