AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, June 28, 2010
5:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of June 14, 2010

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 06/20/10 $2,884,639.42

(A2) City of Evanston Bills through 06/29/10 $2,119,990.70

(A3.1) Approval of Construction Contract Award to Flooring Resources Corp. for Installation of Carpet Tiles and Rubber Treads at Lorraine H. Morton Civic Center (Bid 10-94)

Staff recommends approval of carpet tile and rubber tread installation contract to Flooring Resources Corp., (600 Pratt Blvd., Elk Grove Village, IL) in the amount of $41,120.10. Funding provided by CIP Account 415169 totaling $2,000,000. This allocation includes $1,700,000 for the roof replacement and $300,000 for other renovations at the Lorraine H. Morton Civic Center including asbestos containing material (ACM) abatement, carpet tile installation and staff relocations.

For Action

(A3.2) Approval of Contract Award to Bay Remediation, LLC for Asbestos Containing Material (ACM) Abatement Project at Lorraine H. Morton Civic Center (Bid 11-14)

Staff recommends approval of ACM abatement contract to Bay Remediation, LLC (6124 N. Milwaukee Avenue, #5, Chicago, IL) in the amount of $63,685. Funding provided by CIP Account 415169 totaling $2,000,000. This allocation includes $1,700,000 for the roof replacement and $300,000 for other renovations at the Lorraine H. Morton Civic Center including asbestos containing material (ACM) abatement, carpet tile installation and staff relocations.

For Action
(A3.3) **Approval of Contract Award to MBB Enterprises of Chicago, Inc. for Evanston Police Headquarters Exterior Masonry Renovations (Bid 10-72)**
Staff recommends City Council approval of Evanston Police Headquarters Exterior Masonry Renovations contract to MBB Enterprises of Chicago, Inc. (3352 W. Grand Avenue, Chicago, IL) in the amount of $502,499. Funding provided by Capital Improvement Program (CIP) Account 415727 totaling $570,000.

**For Action**

(A3.4) **Approval of the HVAC Contract Award Recommendation to G.A. Johnson & Son for Evanston Police Department Firing Range Upgrade (Bid 11-13)**
Staff recommends approval of the Evanston Police Department Firing Range Upgrade contract to G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $180,580. Funding provided by CIP Account 415721 totaling $460,000. This account will also fund the replacement of the firing range’s bullet trap and associated items. The bid for the bullet trap is expected to be released in fall 2010.

**For Action**

(A3.5) **Approval of Contract Award to International Piping Systems for the Evanston Police 911 Center HVAC Upgrade (Bid 11-17)**
Staff recommends approval of the Evanston Police 911 Center HVAC Upgrade to International Piping Systems (444 E. State Parkway, Suite 123, Schaumburg, IL) in the amount of $93,800. Funding provided by E911 Account 415728 ($100,000) and E911 Account 415734 ($4,367) totaling $104,367.

**For Action**

(A3.6) **Approval of Contract for Security Fence Purchase and Installation at the Water Utility (Bid 11-19)**
Staff recommends City Council approval of a contract in response to Bid 11-19 for the purchase and installation of security fence at the Water Utility to Fence Master’s Inc. (20400 South Cottage Grove Ave, Chicago Heights, IL) in the amount of $72,000. Funding is provided from the Water Fund Account 733067, which has a budget of $80,000 in FY 2010/2011 allocated for the purchase of materials to maintain and upgrade security at the Water Treatment Plant.

**For Action**

(A3.7) **Approval of Sole Source Renewal for the Geographic Information System Maintenance and Support Agreement**
Staff recommends City Council approval of the sole source Geographic Information System (GIS) annual maintenance and support agreement with the Environmental Systems Research Institute, Inc. (ESRI, 380 New York Street, Redlands, CA) in the amount of $21,550. This agreement is $250 less than last year’s agreement of $21,800. Funding will be provided from the Computer Licensing and Support operating account in the IT Division of the Administrative Services Department, Account 1932.62340, which has an allocation of $22,000 for GIS software.

**For Action**
(A3.8) **Approval of Maintenance Plan Agreement for Sherman Plaza in the Amount of $115,000 beginning August 23, 2010 through August 22, 2011**
Staff recommends City Council approval to continue a maintenance agreement for Sherman Plaza that was established in 2006. The agreement covers the period of August 23, 2010 through August 22, 2011. Funding provided by the Parking Fund.

For Action

(A4) **Resolution 29-R-10 Authorizing the City Manager to Execute the Easement Agreement with AT&T for the Placement of Utility Cabinets on Lot 17 South of Grove Street and East of Elmwood Avenue along the Union Pacific Embankment Wall**
Staff recommends City Council approval of the Easement Agreement to provide desired landscaping and screening. Staff and the resident member of the Site Plan and Appearance Review Committee (SPAARC) reviewed the proposed location and recommended locating it on Lot 17 by the Union Pacific embankment wall for better landscaping and screening.

For Action

(A5) **Resolution 41-R-10 Requesting Assistance from IEPA for Environmental Technical Assistance at 1600 Foster, the proposed NSP2 Emerson Square Redevelopment Site**
Staff recommends adoption of Resolution 41-R-10, which requests participation in the Targeted Brownfield Assessment (TBA) program administered by the Illinois Environmental Protection Agency (IEPA). If accepted under the TBA program, there will be no charge for the site testing services and resulting environmental data provided by the IEPA. If the City or its consultant were to contract privately for these testing services, they typically range in value between $80,000 to $130,000.

For Action

(A6) **Resolution 43-R-10 Authorizing Service Center Short Term Lease Agreement**
Staff recommends City Council approval authorizing the lease of the one bedroom apartment on the second floor of the Service Center, 2020 Asbury Avenue, to Ms. Sabina Mora from June 21, 2010 through August 31, 2010.

For Action

(A7) **Resolution 45-R-10 Authorizing that Any Payments Relating to FY2010/11 Capital Improvement Projects Would Be Reimbursed by the Subsequent 2010 G.O. Bond Issuance.**
Staff recommends approval of Resolution 45-R-10 by which City Council would authorize that payments relating to FY 2010/11 CIP project expense prior to June 28, 2010 be reimbursed by the subsequent 2010 G.O. bond issuance.

For Action
(A8) **Ordinance 29-O-10 Authorizing the Sale of Surplus Fleet Vehicles Owned by the City of Evanston (Obenauf Auction Service Municipal Equipment Auction)**

Staff recommends City Council approval of Ordinance 29-O-10 authorizing that various vehicles and equipment owned by the City as listed in the ordinance can be publicly offered for sale through public auction by Obenauf Auctioneers Service (118 North Orchard, Round Lake, IL). The vehicles and equipment are presently assigned to various divisions/departments within the City of Evanston.

**For Introduction**

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT