ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
Monday, January 11, 2010

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Council Chambers


Members Absent:

Staff Present: David Cook, Dolores Cortez, Joellen Daley, Chief Eddington, Suzette Eggleston, Grant Farrar, Doug Gaynor, Lonnie Jeselke, Jacqueline Johnson, Marty Lyons, Joseph McRae, Jeff Murphy, Eric Palmer, Bruce Slown, Evonda Thomas, Mike Whalen

Others Present:

Presiding: Ald. Rainey

I. DECLARATION OF QUORUM
With a quorum present, Chairman Rainey called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF SPECIAL MEETING of December 7, 2009
Minutes were unanimously approved, 4-0

APPROVAL OF MINUTES OF REGULAR MEETING of December 14, 2009
Minutes were unanimously approved, 4-0

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 12/20/09 $2,353,028.19
City of Evanston Payroll through 01/03/09 $2,413,062.27
A1 was unanimously approved, 5-0

(A2)* City of Evanston Bills through 01/12/10 $8,317,888.25
Ald. Rainey, referring to the payments made to Interfaith Action of Evanston, asked if they pay the individual soup kitchens. She requested more information such as is the City paying for an administrative fee. She requested a memo of explanation.
A2 was unanimously approved, 5-0

(A3.1)*Single Source Street Sweeper Repair
Staff recommends pre-approval of repair expenses associated with a bi-annual inspection, overhaul, and required repairs of Street Sweeper #661 in an amount not-to-exceed $24,000.00 from Standard Equipment Company (2033 W. Walnut Street, Chicago, IL). Standard is the authorized single source service provider for our geographic location for Elgin Pelican products. Funding for this service will be provided from the Fleet Services Major Maintenance 7710.65060, “Material-to-Maintain Autos,” which amounts to 2.4% of the budgeted dollars of $989,000 for this type of service within this budget account.

Ald. Rainey pointed out that under this request; only one sweeper will be overhauled and repaired this year saving fifty percent of the cost incurred last year.
A3.1 was unanimously approved, 5-0
(A3.2)*Approval of Award for the Testing, Repair, and Certification of Fire Apparatus and Aerial Devices (RFP 10-78)

Staff recommends approval of the lowest responsive and responsible proposal (RFP 10-78) for the testing, repair, and certification of Fire apparatus and aerial devices in the amount of $160,000 to Wirfs Industries, Inc. (4021 West Main Street, McHenry, IL). The contract will be for the period of January 15, 2010 through January 14, 2011. The 2009-2010 budget for the testing, repair, and certification of Fire apparatus and aerial devices is $160,000. Funding provided by the Fleet Services Fund for Major Maintenance 7710.65550.

A3.2 was unanimously approved, 5-0

(A3.3)*School Safety Public Service Announcement Contest

Recommend City Council approval for a City of Evanston School Safety Public Service Announcement Contest for the Evanston grade school and middle students which focuses on school safety. This agenda item comes at the request of 4th Ward Alderman Donald Wilson.

Ald. Wilson pointed out that this was an idea that came up in the neighborhood to promote safety. It would be a contest to generate safety ideas from the student’s point of view. Other ideas are being looked into such as having a TV station cover the story. Ald. Rainey asked if the school administrations have joined in and Ald. Wilson said they had not been asked. If the contest were approved by the Council, they would then be asked to participate. Ald. Holmes asked if the City’s School Liaison Committee had been involved, as they would be good at getting the schools involved at the ground level. Ald. Wilson said that was a great idea. He also would change the February deadline that had been proposed as a deadline for entries to the end of March. Ald. Rainey asked who would organize and administer the contest to which Ald. Wilson said he believed that Paul Schneider of the Traffic Department would be the point person. Ald. Rainey asked if the City’s School Liaison Committee had been involved, as they would be good at getting the schools involved at the ground level. Ald. Wilson said he believed that Paul Schneider of the Traffic Department would be the point person. Ald. Rainey asked if the City could not wait until the budget process is over and she asked why the schools are not involved. Ald. Wilson said they would be asked. Ald. Holmes asked why February had been selected and was told that the date was merely put in for this discussion. She agreed that the Council needs to wait until the budget process is over. At that time, Ald. Jean-Baptiste and Ald. Tendam and the School Liaison Committee would have more time to be involved. Ald. Burrus thought it was a fabulous idea. Like the snowplows she said, why not create another art program such as fixing up the black trashcans. They could be done with school messages about safety, etc. Ald. Fiske stated that some teachers would probably like to build this into their teaching plans but they need lead-time; they need to be invited to participate. She wondered if the next School Liaison Committee meeting in January was a time to present this idea or should they wait until the March meeting as a more reasonable time to prepare to present it. Ald. Burrus suggested further discussion at the March meeting. Ald. Rainey thought of Oakton’s major art project and wondered if this could be used as such. She also asked if the students or the school would be the contestant and Ald. Wilson said it would be the school. She suggested that this item be revisited when all the planning is completed.

A3.3 was unanimously put on hold until further information is presented, 5-0

(A3.4)*Approval of RFP for Bus Shelter Sponsorship

It is recommended that the City Council consider directing staff to develop a Request for Proposal (RFP) to pursue private sponsorships and donations to fund the equipment and installation costs of Citywide bus shelters for Evanston. The Bus Shelter installation project would be funded by private sector sponsorships and donations. This agenda item comes at the request of 8th Ward Alderman Ann Rainey.
Ald. Rainey opened the discussion saying that she had suggested an RFP be sent to those companies who install shelters and handle advertising. The City of Chicago gets a commission on ads. These companies also maintain the shelters. Some are solar powered she said, providing heat in the winter and cool air in the summer. This would overcome standing in the snow and rain with no protection. However, she said she is definitely not asking for donations. She amended the request to read, “develop a proposal to companies that provide outdoor shelters and advertising.” Ald. Jean-Baptiste seconded the motion for the amended wording. Ald. Fiske said that she supports this RFP however; she feels that there is a need to have controls on the look and the choice of ads and options such as being lit at night. She also wondered if all the areas needing a shelter would get one or would it be every-other stop. Ald. Rainey said there is no way the City could get too many shelters. These companies can be stingy. However, let’s get more information. Ald. Fiske noted that there is a shelter at 1900 Sherman and it is covered with graffiti. It is Plexiglas and the graffiti is etched into the surface. This is a need for wanting control, to choose the materials used and the ads posted. Ald. Fiske asked Ald. Rainey if she had any idea what the commission was that Chicago received and Ald. Rainey said she had no idea. Ald. Rainey agreed that appearance is of primary importance especially to advertisers. She noted that shelters in Chicago “sparkle”. Where as a shelter on Howard is constantly in need of repair/maintenance. Ald. Holmes said this question on commissions and more should come from further staff research.

A3.4 was unanimously approved as amended, 5-0

(A4)* Resolution 5-R-10 Authorizing the City Manager to Execute a Lease Agreement between the City and Clear Wireless LLC for Antenna Facilities at Fire Station #5
Staff recommends authorization for the City Manager to execute a lease agreement between the City and Clearwire LLC for the replacement of the existing antenna pole at Fire Station #5 with a new tower. The funding for this project is built into the Vendor/Tenant Lease Agreement. Upon termination of lease agreement, the City of Evanston will own the tower. There is no cost to the City of Evanston.
A4 was unanimously approved, 5-0

(A5)* Ordinance 2-O-10 Regarding School Safety: Fines for School Zone Speeding
Consideration of Ordinance 2-O-10 adding a new section 12, “School Safety Zones” to Title 10, Chapter 3, “Miscellaneous Driving Rules,” to increase the current City fines for school zone speeding. This agenda item comes at the request of 4th Ward Alderman Donald Wilson.
Ald. Rainey opened by stating that she does not support this change in the ordinance, she believes it will not help the situation. The City will miss opportunities explained in this memo. She continued that she believed that speeders should have their names published in the newspapers. Most speeders probably live in the neighborhood. She thought it was a bad idea to upset the applecart. Ald. Wilson conveyed that this is a reaction to community concern of parents and students about the lack of concern on the streets by drivers. They believe that a stronger deterrent (fine) would help. Ald. Rainey asked if the City could do this without being in violation concerning the State code and adjudication in Skokie. Grant Farrar (Corporation Counsel/City Attorney) stated a resident with ten unpaid tickets is reported to the State. Reporting a school zone problem to the State or not needs to be looked into. Under the Illinois Vehicle Code, school violations are reported but often reduced to speeding violations only. This ordinance does not permit the latitude to reduce speeding in a school district with a higher fine to a speeding violation with a lower fine. Legal would have to look further into this. Ald. Rainey asked if the City could change the ordinance stating that part of the fine will go to
the school. G. Farrar said yes, the City could. He said he would look into the Administrative Adjudication ordinance to double check about the allocation of fines. Ald. Rainey asked if it was correct that for the period studied only $100.00 went to the schools and was told yes, that is correct. Ald. Holmes asked who would enforce this ordinance. She noted that from McDaniel to Darrow on Church no ones drives at twenty miles an hour. Is the City equipped she asked to catch speeders. Ald. Jean-Baptiste said the City is equipped. He stated that from time-to-time, people are caught. This initiative is to heighten the effort, increase the fine and to have more police presence. There will still be some who get away. Ald. Rainey mentioned that she is concerned that the hearing officers are very sensitive to the residents. A $500.00 fine will not be imposed on a regular basis. Ald. Wilson thought that for the few tickets given now, a few at the new rate is better. Through coverage, print and TV, the risk of a $500.00 fine will stop some from speeding and that will improve the problem. Ald. Rainey asked that this item be held pending further research from Legal. A5 was unanimously put on hold until more information is obtained, 5-0

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT

Meeting adjourned at 6:45 p.m.

Respectfully submitted:
Phillip G. Baugher