ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
Monday, January 12, 2009

CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent:

Staff Present: John Burke, David Cook, Paul D’Agostino, Joellen Daley, Robert Dorneker, Chief Eddington, Suzette Eggleston, Sarah Flax, Doug Gaynor, Beth Howlett, Lonnie Jeschke, Pat Keegan, Martin Lyons, Joseph McRae, Jeff Murphy, Rolanda Russell, Paul Schneider, Dave Stoneback, Evonda Thomas, Lisa Woods

Others Present:

Presiding: Ald. Holmes

I. DECLARATION OF QUORUM
With a quorum present, Alderman Holmes called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of December 8, 2008
Minutes were unanimously approved 5-0.

(A1)* City of Evanston Payroll through 12/07/08 $2,253,735.57
12/21/08 $2,385,491.98
01/04/09 $2,383,864.30

Item A.1 was unanimously approved, 5-0

(A2)* City of Evanston Bills through 01/13/09 $5,832,197.89

Ald. Rainey questioned the 128K payment made to Citation Management for a collected amount of 90K. Martin Lyons (Finance Director) said the amount collected was 360K. Ald. Rainey then asked what the 90K was for. M. Lyons stated that that was 25% of the amount collected. He continued to say that the grammar will be reworked. He also mentioned that a quarterly meeting is coming up soon where this new collection source will be evaluated. *** Ald. Rainey felt that the response to her question concerning the Youth Service employees and what they do during the winter months, that had been previously asked by Ald. Jean-Baptiste, was not answered. Chief Eddington (Chief of Police) said that the initial report had to be redone and is due this week. Ald. Jean-Baptiste asked where the report the Chief said he would provide on the outreach work. Chief Eddington said the coming report highlights what the outreach associates perform. Among other things, they orchestrate events at city facilities. *** Ald. Rainey, referring to the January payment for June services from the North Shore Senior Center and others with similar date spans, asked if the invoices were received late or the processing of them is late. She asked for her question to be re-answered or if necessary she will call them for their input. *** Ald. Rainey also asked that the duties of the HR summer program employee be itemized. From her review it seems to be a part-time job. *** Ald. Rainey asked why two desks with panels were purchased during this hard economic time. Evonda Thomas (Director Health and Human Services) said the cost included the furniture, panels, delivery and installations. Ald. Rainey declared “Shame on us when the City is trying to serve the poor.” Ald. Jean-Baptiste asked if this was the usual cost for such items. Dave Cook (Superintendent of Facilities) said that the purchase was
made thru the City’s furniture supplier who was the lowest bid at the time. Ald. Jean-Baptiste asked how many similar purchases are there a year. D. Cook said maybe ten. Ald. Jean-Baptiste asked if they are the same as used inside the Civic Center and D. Cook responded that they were the same. Ald. Jean-Baptiste asked if this is a negotiated item. D. Cook said it was negotiated at the time of hiring a furniture supplier. This firm had the best price. Ald. Jean-Baptiste suggested that going forward the City should find alternatives. This seems he continued, to be a high price. D. Cook mentioned that this new furniture has a long warranty and it replaces very old pieces. He reiterated that the Council had wanted all purchases to be standardized to give the Civic Center a professional look and the price is lower than the price negotiated by the US Communities Purchasing Alliance. Ald. Rainey suggested that the atmosphere is not as professional as the furniture’s look. *** Ald. Rainey asked for a breakdown of what the money spent in the Teen Parent Service covered. She asked how many residents got what? *** Ald. Rainey asked if the grant position consultant was continuing. Robert Dorneker (Acting Director Parks, Forestry and Recreation) said the position expired November 2008 but the person who filled it is still helping the City in this program. Ald. Rainey mentioned that she had hoped the City would have hired someone by now. Referring to the item of the dollars spent on board ups, Ald. Rainey wondered why the developer the City paid is allowed to have an empty building.

Item A.2 was approved, 4-1

(A3.1)* Approval of Professional Services Contract for Phase 2 Engineering Services for the Evanston Lakefront Corridor Reconstruction Project (RFQ 07-51)

Recommend approval of professional services contract with EDAW Inc./CTE Joint Venture (303 East Wacker Drive, Suite 600, Chicago, IL) for Phase 2 Engineering Services for the Evanston Lakefront Corridor Reconstruction Project in the amount of $143,706. Funding provided by the Capital Improvement Program in the amount of $55,706 and the Illinois Transportation Enhancement Program (ITEP) in the amount of $88,000.

Ald. Rainey said she was curious with how this project would work with the LEP ordinance. Paul D’Agostino (Superintendent of Parks/Forestry) said that this is just for the consultant on the project. Ald. Rainey said the question is how many component parts are going to be above 500K. P. D’Agostino said that he doesn’t know at this time what the project cost will be. Ald. Rainey noted that the memorandum said the cost would be $1,789,666. Again she asked if any of the component parts over 500K. Ald. Jean-Baptiste said he thought that was a good question and asked Paul D’Agostino to get back to the committee with the information. Ald. Rainey said that he figures shown in the submitted documents do not support LEP. She asked if the answers could be submitted within a couple of weeks. Doug Gaynor (Director of City Operations) said yes to the request. Ald. Jean-Baptiste agreed that this is a good time to investigate this. Ald. Hansen asked if the amount was for the bike path or the whole project. R. Dorneker said that yes it is for the 1.7 miles of bike paths. D. Gaynor said there will be two paths and lighting. Ald. Hansen asked if the rest of the project will be in 2010. D. Gaynor said that due to a lag in IDOT funding, it probably will be.

Item A.3.1 was unanimously approved, 5-0

(A5)* Resolution 4-R-09 Authorizing the Interim City Manager to Sign a Local Agreement for Federal Participation with the Illinois Department of Transportation (IDOT) for the Evanston Lakefront Corridor Reconstruction Project

Consideration of proposed resolution 4-R-09 authorizing the Interim City Manager to sign a Local Agency Agreement for Federal participation with the Illinois Department of Transportation (IDOT) for the Evanston Lakefront Corridor Reconstruction Project.

Item A.1 was unanimously approved, 5-0
Approval of Change Order #2 for the 2008 Water Main, Sewer and Street Improvements Project (Bid 08-83)

Recommend approval of change order #2 for the 2008 Water Main, Sewer and Street Improvement project with Joel Kennedy Construction Corporation (P. O. Box 509, Gurnee, IL). This change order will decrease the contract amount by $171,084.01 from $2,554,044.10 to $2,382,960.09. The Water Fund will realize a savings of $136,263.72, the Sewer Fund will realize a savings of $34,820.29 and the General Fund allocation will remain the same. No time extension is granted as part of this change order.

Ald. Wollin said that the best is last. All the work has been completed.

Item A.1 was unanimously approved, 5-0

Resolution 1-R-09 Relating to Prevailing Wages for Public Works Projects

Consideration of proposed resolution 1-R-09 is a prevailing wage requirement of the State of Illinois.

Ald. Wollin asked if she were an employer, would she add all the items to the base pay for a position to come up with the salary. M. Lyons said yes. Ald. Rainey asked how we know these figures and M. Lyons said that this listing is printed each month. Ald. Rainey asked if this is the latest and M. Lyons responded that it is. This shows that the City of Evanston adheres to the latest compensation figures.

Item A.1 was unanimously approved, 5-0

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT: 6:15 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department