ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
Monday, March 23, 2009
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent:

Staff Present: Chief Berkowsky, David Cook, Joellen Daley, Robert Dorneker, Chief Eddington, Suzette Eggleston, Doug Gaynor, Susan Guderley, Jewell Jackson, Shanee Jackson, Lonnie Jeschke, Pat Keegan, Martin Lyons, Joseph McRae, Jeff Murphy, Leslie Murphy, Sat Nagar, Elke Purze, Rolanda Russell, Paul Schneider, Dave Stoneback, Evonda Thomas, Lisa Woods

Others Present: Eric Huffman – Executive Director, Over the Rainbow

Presiding: Ald. Wollin

I. DECLARATION OF QUORUM
With a quorum present, Alderman Wollin called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of February 9, 2009
Minutes were unanimously approved 5 - 0.

(A1)* City of Evanston Payroll through 03/15/09 $2,258,029.69
Item A1 was unanimously approved 5 – 0

(A2)* City of Evanston Bills through FY 08/09 03/23/09 $1,870,035.94
FY 09/10 03/24/09 $512,060.57

*** Ald. Rainey thinks that the staff seems almost cavalier with their response to the question regarding boarding up and liens due to unpaid water bills. There is a pending law suit from a bank on property that had a foreclosure. The City, she stated, has to be very aggressive on all properties, those being sold and especially those potential foreclosures. Elke Purze (First Corporation Counsel) said there are liens due to water bills, demolition, weeds, etc. The City is normally very prompt. Ald. Holmes said the Collector will do the lien. Martin Lyons (Finance Director) said that he will work with Legal to get a system in place. Ald. Rainey asked why the Lawndale property was a board-up. Chief Eddington replied that there was a water leak and the Police had to force an entry. So, the City had to board-up the building. He offered to get a copy of the report for the Alderman. Ald. Jean-Baptiste asked what the situation is today concerning the law suit. E. Purze stated that Metropolitan Bank has sued the City. They say they lost a sale for the property due to the lien against it. The City is trying to negotiate with them.

*** Ald. Rainey, referring to the payments made to PEER Services, Inc., said that CDBG money does not go to PEER Services. She also wondered if Human Services looks at this organization, because a lot of money goes there. Ald. Holmes mentioned that if she was not mistaken, every agency has a liaison person to the City. We should ask for an update from all the programs.
*** Ald. Rainey questioned the charges for the Video and Sound Service at the Robert Crown Center. Robert Dorneker (Acting Director Parks, Forestry and Recreation) stated that this was for work that was not originally identified as needed. Some additional heat sensors were required and test switches had to be moved.

*** Ald. Rainey asked if the hotel rebate program expires when the TIF expires. M. Lyons said it does. Ald. Wollin asked if this is the last payment and M. Lyons said yes it is.

Item A2 was unanimously approved 5 – 0

(A3.1)* Approval of 2009 Proposed Calendar of Special Events
Recommend approval of 2009 Calendar of Special Events contingent upon the Event Coordinator meeting all of the requirements as set forth by the Special Events Policy and Guidelines.
Ald. Holmes suggested that the item should be amended since three of the events are still pending resolution.
Item 3.1 was unanimously approved, as amended, 5 - 0

(A3.2)* Approval of Contract for 2009 MFT Street Resurfacing Program (Bid 09-60)
Recommend approval of contract for 2009 Motor Fuel Tax (MFT) Street Resurfacing Program (Bid 09-60) to Chicagoland Paving Contractors (225 Tesler Road, Lake Zurich, IL) in the amount of $1,075,145. Funding provided by Motor Fuel Tax funds.
Ald. Wollin asked if projects from the last season that need to be redone are in this contract. Dave Stoneback (Interim Public Works Director) said that the project she was referring to was in the long term sewer project, they were not funded by the Motor Fuel Tax. He assured her that the areas of concern will be taken care of. Ald. Rainey asked if the increase in dollars to a sum over 500 thousand would trigger the LEP Program. D. Stoneback said that since the funding is through the Illinois Department of Transportation, the City cannot add their own specifications.
Item A3.2 was unanimously approved 5 – 0

(A3.3)* Approval of Contract for Construction Engineering Services for the 2009 MFT & CIP Street Improvement Project (RFP 09-61)
Recommend approval of contract for Construction Engineering Services for the 2009 Motor Fuel Tax (MFT) & Capital Improvement Program (CIP) Street Improvement Project with Gehalt Hamilton Associates, Inc. (850 Forest Edge Drive, Vernon Hills, IL) in the amount of $143,960. Funding provided by the Capital Improvement Program Street Resurfacing Fund.
Item A3.3 was unanimously approved 5 – 0

(A3.4)* Approval of Murphy and Associates Contract Renewal
Griffith, Murphy Consulting, LLC is a long term consulting partner to the City of Evanston, working on Tax Increment Finance related projects, Special Service Area administration, tax levy research, PILOT research, and many other property revenue related projects. Attached is an agreement to continue these services at a not-to-exceed amount of $30,000 for FY 23009-10. Funding for this contract provided by the General Fund in the amount of $10,000, by the Economic Development Fund in the amount of $10,000, and the Downtown II TIF in the amount of $10,000.
Ald. Rainey expressed delight in finding out that Ms. Murphy was an Evanston resident. She said that is good. Ald. Wollin asked about the SS #4 tax confusion. M. Lyons said that the error was at the County level. Thanks to Ms. Murphy, the City now has a clean list of PIN numbers. This information is now being entered into a program with information on 800 plus properties. When completed, checks will begin to be produced and mailed.
Item A3.4 was unanimously approved 5 – 0
(A3.5)* **Approval of Professional Services Contract for the Civic Center Roofing Project**
Recommend approval of a professional services contract with McGuire Igleski & Associates, Inc. (1234 Sherman Avenue, Evanston, IL) for architectural roof consulting services for the Civic Center Roof Replacement Project in the amount of $173,230. Funding provided by the Civic Center Renovation Account Capital Improvement Program.

Ald. Rainey noted that there had been two previous engineering reports. How do they fit in with this next report she asked, and will they be used. Dave Cook (Superintendent of Facilities) said they were used in the bidding process and as markers for places where problem areas exist.

Item A3.5 was unanimously approved 5 – 0

(A3.6)* **Approval of Purchase for Wheeled Recycling/Garbage Carts from a Single Source Supplier**
Recommend approval of purchase of 3,950 95-gallon wheeled carts, 6000 65-gallon wheeled recycling carts and 500 35-gallon wheeled recycling carts from Rehrig Pacific Company (7800 100th Street, Pleasant Prairie, WI) in the amount of $429,970. Funding provided by the General Fund – Street & Sanitation operating budget in the amount of $249,970 and from the Capital Improvement Fund in the amount of $180,000.

Ald. Holmes related that a resident had asked her when the new carts would be available. Suzette Eggleston (Superintendent Streets and Sanitation) said that they are being rolled out in two month cycles. Since they were purchased at lower prices, more were bought allowing the City to place more carts more quickly. Ald. Holmes, referring to the mailer to residents, said the size of the return address “City of Evanston” is too small and she fears that many will take it to be an advertisement and toss it rather than open it and read it. She knows that the news inside is important to the residents. The city’s name needs to be more prominent. Ald. Wollin asked how the size of a cart is decided upon for a location. S. Eggleston said recycling cart size is based on the current size of the garbage cart. Ald. Wollin asked about the purchase of more garbage carts and S. Eggleston said this purchase is for both recycling and garbage. Ald. Holmes asked if the current carts will be repaired. S. Eggleston said they are not planning to do repairs, they are only replacing carts. Ald. Hansen asked how many gallons for a house and S. Eggleston stated that the size is a 95 gallon cart. Ald. Rainey asked if a study was done on how many of the carts are broken. So many cans are chipped in the front corners and it is not caused by squirrels. Are the trucks damaging them? S. Eggleston said that the wearing of the corners is a result of the process of making the lids. As the lid is formed, when the machine gets towards the edge, the material becomes thinner. The new carts are manufactured differently and have a uniform thickness in the lids. Ald. Rainey thought the lids should be reinforced. S. Eggleston noted that the current type of carts is not manufactured anymore.

Item A3.6 was unanimously approved 5 – 0

(A3.7)* **Approval to Purchase of Asphalt Products from a Single Source Supplier**
Recommend approval of single source purchase of asphalt products from Orange Crush, LLC (321 Center Street, Hillside, IL) in the amount of $60,000. Funding provided by Streets General Fund, $40,000, Water Fund $10,000 and Sewer Fund $10,000.

Item A3.7 was unanimously approved 5 – 0

(A4)* **Approval of Change Order #2 for the Construction Contract for the Police/Fire Headquarters Interior Renovation Project**
Recommend approval of change order #2 to the construction contract (Bid 09-11) with Boiler Construction, Inc. (3045 West Washington Street, Waukegan, IL) for additional work performed at Police Headquarters located at 1454 Elmwood
Avenue. This change order will increase the contract by $19,042.80 from $1,279,360.40 to $1,298,403.20. Funding provide by CIP Police/Fire Headquarters Interior Renovation.

Ald. Rainey asked if this job qualifies for LEP consideration. D. Cook said that the project started before the program was adopted. Ald. Jean-Baptiste asked what was the linear footage of the floor to be replaced by the contractor. D. Cook said that the majority is concrete with some tile and some terrazzo. He noted that the figures are in square feet and he offered to get the figures to the Alderman. Ald. Jean-Baptiste also asked how much of the wall is being done over. D. Cook said it is only a couple hundred square feet. Ald. Jean-Baptiste asked if these were negotiated after the proposal. D. Cook said that after he got the bids, the architectural specs are reviewed and then the City looks to what they can do in house to reduce costs. Ald. Jean-Baptiste requested that a paragraph be added to this request to explain the process. D. Cook replied “Will do.”

Ald. Rainey asked what else remains to be accomplished. D. Cook knew that furniture was among the remaining items. He said he would compile and list to present to her. Ald. Rainey asked if the firing range is included. D. Cook said no it is not. Ald. Wollin asked if it is possible that there will be a surplus and D. Cook said he was trying.

Item A4 was unanimously approved 5 – 0

(A5)* Resolution 16-R-09 Authorizing the Interim City Manager to Sign a Local Agency Agreement for Federal Participation with the State of Illinois Department of Transportation regarding the Lake Street Resurfacing Project Between McDaniel Avenue and Elmwood Avenue

Consideration of proposed resolution 16-R-09 authorizing the Interim City Manager to sign a local agency funding participation agreement with the Illinois Department of Transportation (IDOT) for the Lake Street Resurfacing Project. The total project cost is estimated at $1,836,000. Funding provided by Federal Funds obtained through the North Shore Council of Mayors in the amount of $1,285,200 (70%) and a local match from the CIP Street Resurfacing Funds in the amount of $550,800 (30%).

Ald. Rainey asked if this project qualified for LEP. Ald. Hansen said it did not since it is an IDOT project. But, said Ald. Rainey, it is over 500 thousand dollars. D. Stoneback said that since the project is funded by IDOT, IDOT sets up the specifications which do not include the LEP requirement. Ald. Jean-Baptiste asked if there can be negotiation. D. Stoneback replied that the City cannot inject a local preference. Ald. Holmes recognized that the City has no control but wondered if the City cannot suggest the preference for the LEP specifications. D. Stoneback said that the City tried. Jewell Jackson (Purchasing Manager) related that Lloyd Shepard (M/W/EBE Coordinator) had spoken with the State and they reiterated that the City cannot impose the LEP requirements.

Item A5 was unanimously approved 5 – 0

(A6)* Ordinance 27-O-09 Decrease in Number of Class C Liquor Licenses –Cafe Luciano & Pizzeria

Consideration of proposed ordinance 27-O-09 amending Section 3-5-6 (C) of the City Code to decrease the number of Class C Liquor Licenses from 25 to 24 due to the liquor license expiration of Luciano Management, Inc., dba Café Luciano’s (2676 Green Bay Road, Evanston, IL).

Item A6 was unanimously approved 5 – 0

IV. ITEMS FOR DISCUSSION

(APW1) Ingress and Egress to the Alley between Grey and Brown Avenues, North of Foster Street

Ald. Holmes noted that the gate and post have been removed by the City. She said that she has met with the Over the Rainbow staff. The staff has recommendations for the
residents. They are 1) the alley should be made one-way, 2) more speed bumps should be added in the alley, 3) more signage in the alley about resident’s proper usage and 4) a towing agreement that is posted in the alley. These suggestions have been e-mailed to the residents but Ald. Holmes is doubtful that they have held a meeting yet. The neighbors are aware that this is not the end. When they have met, an agreeable date will be arranged for a meeting. Ald Rainey remembered that when the Jewell was built on Dodge, the City put up a sign that said “no outlet.” The residents knew they could actually go through but others did not. The sign definitely helped cut down on alley traffic. She stated that neighbors can be responsible. Ald. Holmes agreed and said that better communications are needed. Eric Huffman (Executive Director, Over the Rainbow) asked that Traffic prepare/describe what they are looking into. He would then take it to his Board for approval. Rolanda Russell (Interim City Manager) said that staff prefers a meeting of the two sides.

V. COMMUNICATIONS

VI. ADJOURNMENT: 6:30 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department