ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
Monday, June 8, 2009
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404


Members Absent: 

Staff Present: Chief Berkowsky, Carolyn Collopy, David Cook, Joellen Daley, Robert Dorneker, Steven Drazner, Suzette Eggleston, Doug Gaynor, Beth Howlett, Jewell Jackson, Shanee Jackson, Lonnie Jeschke, Pat Keegan, Martin Lyons, Joseph McRae, Jeff Murphy, Rolanda Russell, Dave Stoneback, Evonda Thomas, Lisa Woods

Others Present: Ald. Grover

Presiding: Ald. Rainey

I. DECLARATION OF QUORUM
With a quorum present, Alderman Wollin called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of May 26, 2009
Minutes were unanimously approved 5 - 0.

(A1)* City of Evanston Payroll through 05/24/09 $2,355,132.98
Item A.1 was passed unanimously 5-0.

(A2)* City of Evanston Bills through 06/09/09 $772,715.60
Item A.2 was passed unanimously 5-0.

(A3.1)* Approval of Lowest Responsible and Responsive Bid (09-72) for the Renovation of the Sprinkler System and North Façade at the Maple Avenue Parking Garage
Recommend approval of lowest responsible and responsive bid for renovation of the sprinkler system and north façade at the Maple Avenue Parking Garage from Continental Construction Co. Inc. (1919 Greenwood St. Evanston, IL) in the amount of $101,900.00. Funding provided by the Downtown II TIF.

Ald. Rainey noted that this says it is a renovation of a sprinkler system not the fire sprinkler system. Dave Cook (Superintendent of Facilities) said it is a renovation because though the major portion of the system will be removed, some of it will remain. Ald. Rainey asked why a garage is not required to have a sprinkler system. D. Cook replied that under the new code, it is no longer required for a garage of this size and of this type of construction to have a sprinkler system. The City follows the International Building Code. Ald. Rainey asked what “this type” was and D. Cook replied, open walls and non-combustible materials. Sprinkler systems are very expensive to maintain so it was felt that it was better to remove it. Chief Berkowsky (Fire Chief) confirmed that the change in code referred to open construction. Ald. Fiske asked why they are not keeping the two first floor openings. D. Cook answered that they are near the hotel, are just concrete blocks and not appealing. Ald. Jean-Baptiste wondered why the status-quo could not be maintained. D. Cook noted that it would cost twenty thousand to replace pipes that are not functional and it costs ten thousand a year in maintenance. There is also the perception that pipes mean a safe environment and that is not what the City wants users to see and think. Plus, much of the removed pipes and parts will be used to upgrade other areas. Ald. Jean-Baptiste wondered about a 101K price tag to avoid
implying a safe area. Chief Berkowsky stated that the code requires the removal of un-operable equipment. Ald. Jean-Baptiste asked that a copy of the code be made available. He would like the committee to read it. Ald. Rainey asked if Chief Berkowsky quoting the code was not sufficient. Ald. Jean-Baptiste replied that it was but he wanted to review the code because 101K was a lot of money to be code compliant. Ald. Rainey asked if there was a time frame to be compliant. D. Cook said he would get that information to her. He added, that of the 101K price tag, sixty thousand was for masonry work and fifty thousand was for the removal of the sprinkler system and other small tasks. Ald. Rainey asked how long the bid was good for and Ald. Jean-Baptist asked if this item could be held for further reading and discussion at the next committee meeting. The answer was yes. M. Lyons (Assistant City Manager) mentioned that that the expense would be coming out of the Downtown II TIF funds.

Item A3.1 was held in committee for further discussion on 6-22-09.

(A3.2)*Approval of Lowest Responsible and Responsive Bid (10-14) for the Replacement of three refrigeration compressors in the HVAC system at the City of Evanston Main Library

Recommend approval of the lowest responsible and responsive bid for the replacement of three refrigeration compressors in the HVAC system at the Evanston Main Library from International Piping Systems, Inc., (444 E. State Parkway, Suite 123, Schaumburg, IL) in the amount $28,500.00. Funding provided by the Compressor Replacement Capital Improvement Project account ($22,000 from GO bonds) and the Branch Library Renovation Capital Improvement Project account ($6,500 from GO bonds). Use of these funds will not affect the renovation project budget.

Item A.3.2 was passed unanimously 5-0.

(A3.3)*Approval of Lowest Responsible and Responsive Bid (10-22) for the Clark Street Beach Restroom Building

Recommend approval of construction contract in the amount of $1,174,060.00 from G.A. Johnson & Son (828 Foster Street, Evanston, IL) for the Clark Street Beach Restroom Building. Funding provided by the Capital Improvement Project Account.

Item A.3.3 was held in committee until 6-22-09

(A3.4)*Approval of Sole Source Purchase of Software License and Service Agreement with SunGard Public Sector

Recommend approval of the renewal of the annual sole source license and service agreement for the Police Department’s Computer Aided Dispatch System (CADS) with SunGard Public Sector (1000 Business Center Drive, Lake Mary, FL) in the amount of $58,505. Funding provided by the Emergency Telephone System Board.

Item A.3.4 was passed unanimously 5-0.

(A3.5)*Approval of the Application for Assistance to Firefighters Grant Program 2009

Recommend approval of the application for assistance to Firefighters Grant Program to apply for funding for an Aerial Ladder Truck & Breathing Apparatus. There is a 20% matching requirement if awarded.

Ald. Burrus asked if other funds could be used for the matching portion. Chief Berkowsky said it is the City’s obligation to match the money. He said he did not believe that other funds could be used. Ald. Burrus asked if a donor could give the money specifically for this project. Chief Berkowsky said that such a donation could be used. Ald. Holmes asked if it was true that the City can either accept or decline the grant if a match cannot be found. Chief Berkowsky said the that is true but declining a Federal
grant marks a City for future considerations. Ald. Rainey asked if there were any funds for vehicle replacement in house and Chief Berkowsky said he was working with Finance on that. M. Lyons said that presently there are no preplanned equipment replacements. There is not enough in the reserves for a ladder truck. Ald Rainey said that she was concerned about projected needs to expense for these kind of items. M. Lyons said that in Fleet, there is a ten year plan. Ald. Rainey asked if the upgrade for the breathing apparatus was necessary. Chief Berkowsky related that they want to upgrade to the 2007 criteria which protects against many more types of hazardous items. Ald. Fiske noted that some years ago, Northwestern participated with a donation of a fire truck to the City., She felt that this would be a good time to broach the subject again. Chief Berkowsky said that that was in the 70s. He indicated that goal was to separate the purchase of the two aerial trucks so they will not need to be replaced at the same time in the future. Ald. Rainey asked how much for a ladder truck and the Chief replied, one point two million.

Item A.3.5 was passed unanimously 5-0.

(A4)* Resolution 42-R-09 Authorizing the City of Evanston to Sign an Agreement with the Cook County Assessor’s Geographic Information System (GIS)

Consideration of proposed resolution 42-R-09 authorizing the City of Evanston to sign an agreement with the Cook County Assessor’s Office for access to the Assessor’s Geographic Information System (GIS).

Item A4 was passed unanimously 5-0.

(A5)* Ordinance 36-O-09 Special One Day Liquor Licenses

Consideration of proposed ordinance 36-O-09 to amend the City Code by modifying 3-5-6 (F) to increase the number of special one day liquor licenses issued to a sales address and applicant; extend the hours of sale; remove the requirement of food and require BASSET training. This item was held in Committee 5/26/09.

Ald. Rainey felt that the definition of sales location and applicant was not well defined. She thought that there should be a separate license for those locations that do not sell liquor by themselves (churches, etc.) and it would be a permanent annual license for one day events. It seems as if more than four people want to have events but organizations maybe want even more. Ald. Jean-Baptiste noted that the current ordinance allows four licenses to a premise and they do not sell it. If we can, we should allow a special license to institutions. Ald. Rainey stated that if a premise applies for a group event, the City has no input. Ald. Jean-Baptiste thought the limit of the number of events will be the control. Ald. Rainey wondered who would object to a place having a license every week. Ald. Jean-Baptiste mentioned that the host would have to have BASSET training. Ald. Rainey thought that a church would not have anyone on duty. Ald. Jean-Baptiste asked that when an institution applies for one of their four events, is there a training session; an orientation. Joe McRae (Assistant to the City Manager) replied that there is not for one day licenses. Ald. Holmes asked what kind of responsibilities would be placed on a venue. Shanee Jackson (Liquor & Special Projects Coordinator) said the venue would be responsible for all aspects of the event. Ald. Holmes asked if it is correct to say, a single source can get a one day license and use it at a location. Ald. Rainey thought a premise was a legitimate location for catering and renting to someone with a one day license. She then asked how much a one day license cost. S. Jackson said it was one hundred dollars. Ald. Fiske felt this was a confusing ordinance. Is it true the City is thinking of licensing locations and they can only have twelve events? J. McRae said that is not the case. Ald. Rainey asked, if I want a party and I get the one day license does the premise need a license? S. Jackson said no, the one day license issued to her would be a license to sell at the location. She continued also mentioning that responsible parties had to be on site. The Bride and Groom would have the responsibility if they were giving the party. Ald. Jean-Baptiste asked that when the responsible party applies for a license
what does the committee look for. S. Jackson said the number of events at the locations is reviewed. A list is sent to Chief Eddington before events to see if they have any questions. Ald. Jean-Baptiste reiterated that the Chief checks it out before the event and alerts security. Ald. Fiske asked if the group that applies is non-profit, who supervises. S. Jackson said that BASSET training could be part of the ordinance. Ald. Burrus asked what the waiting period was. S. Jackson replied that it was two weeks. Ald. Burrus thought that was time enough to do a background check. Ald. Holmes noted that there are places not on the list supplied that have never applied and have events with liquor. Ald. Rainey thought it bad that one location could have twelve events and cut out others. Ald. Jean-Baptiste liked the idea of the responsible person having BASSET training and thought the food requirement could be eliminated. Both Alderman Burrus and Alderman Fiske said no, the food requirement has to remain. Ald. Rainey thought that the license for a cash bar should cost more. J. McRae said there is the question of sales tax, the City never catches that. The City does not know if it is paid. His department asks for the information but does not always get it. Ald. Holmes said you do not know about all those who do not apply. Ald. Jean-Baptiste proposed an amendment that if a cash bar, the license would be at least double the original amount charged. Ald. Rainey was of the opinion that there are more issues to resolve. Ald. Jean-Baptiste noted, one item is to charge more if the liquor is to be sold and another item is Aldermen Fiske and Burrus want the food requirement left in. Ald. Holmes asked who will watch at these events. Ald. Rainey said the City cannot watch all events but a strong ordinance will get many to comply. Ald. Jean-Baptiste recognized that the food requirement meant that the host starts out with food but what happens if they run out. A restaurant serves food up to a certain point but an event? Ald. Fiske said that she had a problem with extending the sale of beer and wine from 10 a.m. to 2 a.m. Saturday and Sunday. She suggested restricting events to five hours. Ald. Holmes thought that currently the closing hour for serving was 1 a.m. Ald. Fiske voiced concern with sixteen hours of activity with drinks available. Ald. Rainey said that is correct, you can have a one day license for a sixteen hour party. Ald. Holmes said that the hours suggested are the same as the current code. Ald. Jean-Baptiste thought the Legal Department should look into this. The intent is that food must be available for the event applying for the license. Though the two a.m. closing time seems late he thought, most activities start late in the evening. What is the real difference between one a.m. and two a.m.? Ald. Rainey asked Doug Gaynor is the Levy Center is open until two a.m. Doug Gaynor (Director, parks, Forestry & Recreation) replied that public properties are only open until eleven (11) p.m. Ald. Rainey pointed out that the Levy Center has the most events and has had no problem closing at eleven. She suggested passing the ordinance as amended and watching for a few months, in six (6) months to report back on how it worked out. She would like to see an amended ordinance at the Council meeting when it comes up for action in two weeks. The amended version should be revised to read; hours ten a.m. to one a.m., BASSET training mandatory and food must be available. Item A5 was passed as amended, 3-2, Ald. Burrus and Ald. Fiske voting nay.

(A6)* **Ordinance 37-O-09 Authorizing the Sale of Surplus Fleet Vehicles Owned by the City of Evanston**

Consideration of proposed ordinance 37-O-09 authorizing the sale of surplus fleet vehicles owned by the City of Evanston at Obenauf Auction Service Municipal Equipment auction.

Item A6 was passed unanimously 5-0.

IV. ITEMS FOR DISCUSSION

(APW 1) **Evanston Police Department Presentation**
Using a handout and slides, Police Chief Richard Eddington showed how the Evanston Police Department works closely with the City Council and the community. He stressed the work of the Investigative Services Division especially the Victim Services Unit. With 693 reports of domestic violence responded to, they are committed to follow-up on each incident and assist the victims in the complex court system. The Youth Services are a special branch that includes getting involved with the parents. The City of Evanston is divided into six problem solving beats. Each beat has assigned a PST officer who works with the community and they help each other develop long term plans to address significant neighborhood issues. The deployment map is a weekly document. The deployment of police personnel for the next week is determined from the previous week’s crime data. Deployment is a key part of the summer plan. There are parole sweeps. Illinois Department of Corrections and the Evanston Police Department conduct several joint operations annually. These operations focus on parolees and insure they are in compliance with the terms and conditions of their parole. The Evanston Police Department and Northwestern University Police Department combined resources to sponsor bike training. Twenty-five officers in total attended the 32 hour police mountain bike course. Officers on bikes are more approachable by the public and it is a “green” option for police patrol. Chief Bruce Lewis of NUPD donated substantial bikes and bike equipment to insure the success of this endeavor. NUPD and the EPD have a unique relationship which is based on a comprehensive mutual aid agreement. There is an ongoing and positive daily working relationship between the two law enforcement agencies. The T-3 is a new electric vehicle donated to the Evanston Police Department by the Cherry Foundation. The Cherry Foundation is to be commended for the donation of the machine. The Police Department interacts at all city events, they are always available. They also participate with citizen advisory committees. Ald. Burris believes the City of Evanston Police Department is outstanding. She urges everybody to attend the Police Academy. Ald. Fiske asked where the T-3 will be deployed. Chief Eddington said that it is sent all over the City. It has a twenty-four hour battery and the officers like it. The only problem is sometimes they forget to recharge it. Ald. Fiske asked how it is used downtown. Chief Eddington said that since it puts the officer twelve inches higher than street level, he has better line of vision but noted that it is only used in the streets not on the sidewalks. Ald. Jean-Baptiste asked how many the City owns to which Chief Eddington replied, only one. Ald. Jean-Baptiste wanted it noted that thanks go to the Cherry Foundation for their continuing support. He continued that the community has been listened to by the Police Department as well as listening to the department. It is a good relationship. He also noted that maintaining files is very helpful. Ald. Holmes felt that it is a benefit to the community groups to see these outreach police groups.

(APW 2) Downtown II TIF Presentation was held until a later date.

V. COMMUNICATIONS

VI. ADJOURNMENT: 7:00 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department