AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday December 8, 2008
5:30 p.m. – 6:20 p.m.

Civic Center, 2100 Ridge Avenue - Room 2404

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of November 24, 2008

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 11/22/08 $2,295,818.37

(A2)* City of Evanston Bills through 12/09/08 $20,973,654.65

(A3.1)* Approval of Sole Source Purchase of Mobil Data Browser Software
Recommend approval of sole source purchase of licensing for Mobile Data Browser software from SunGard Public Sector, Inc. (1000 Business Center Drive, Lake Mary, FL) in the amount of $68,373.06. Funding provided by the Emergency Telephone System Board.

(A3.2)* Approval of Sole Source Purchase of CAD 400 Upgrade
Recommend approval of sole source purchase of licensing, training and installation of CAD 400 software from SunGard Public Sector, Inc. (1000 Business Center Drive, Lake Mary, FL.) in the amount of $112,485.80. Funding provided by the Emergency Telephone System Board.

(A3.3)* Approval of Purchase of 53 Panasonic Toughbook’s Model CF30 (BID 09-55)
Recommend approval of purchase of 53 Panasonic Toughbook’s model CF30 laptops with additional memory installed and two CD/DVD readers from CDS Office Technologies (333 Main Street, Boston, MA) in the amount of $216,017. Funding provided by the Emergency Telephone System Board.

(A3.4)* Approval of Request for Holiday Parking – Downtown Garages
Recommend approval of a request from the Parking Committee to approve free holiday parking in the City’s three Downtown Self-Park Garages on weekdays between 5p.m. and 12 midnight and all day Saturdays beginning Saturday, December 13, 2008 through Wednesday, December 31, 2008.

(A3.5)* Approval of the Contract with United Business Solutions (UBS) to Purchase 40 New Copy Machines to Replace City of Evanston’s Copy Machines
Recommend approval of the contract with United Business Solutions (UBS) to purchase 40 new copy machines in the amount of $281,440 (RFP 09-17). Staff is also recommending the purchase of 8 coin-op boxes in the amount of $22,910. Staff is recommending the purchase of a service agreement with UBS for the estimated cost of $30,720 annually and $122,880 over the next four years. Total costs for this equipment and service is $438,897. Funding provided by the Capital Improvement Fund for capital and from each City fund where the copiers are located for service costs.
Consideration of proposed resolution 70-R-08 approving the proposed FY 2010-2014 Capital Improvement Program of the City of Evanston. Funding provided by the Capital Improvements (GO Bonds and Grants), CDBG, Parking, Water and Sewer Funds. This item was held in Committee on 11/10/08.

Consideration of proposed resolution 71-R-08 authorizing the City Manager to execute an agreement with Open Studio Project for a bricolage mural on the CTA retaining wall just south of Main Street. The agreement is an amount not-to-exceed $22,500. Funding provided by the Community Public Art Program, an allocation of the 2007/08 CIP budget.

Consideration of proposed ordinance 113-O-08 amending Title 8, Chapter 18, Section 3 of the Evanston City Code, “Child Day Care Homes” that requires any individual coming into contact with children at the daycare over the age of 13 years to have a background check, health check and a statement of no drug use to be submitted to the City prior to the license issuance and $250 fee for the permit (two year permit).

Consideration of proposed ordinance 129-O-08 authorizing the sale by sealed bid of City Owned Real property located at 2022 Central Street in Evanston, Illinois to Arthur R. Braun in the amount of $415,000.

This ordinance 135-O-08 repeals and replaces the original SSA #4 ordinance 124-O-08. This ordinance change is in format only and there has been no change to the substance or amounts levied per original ordinance.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT