I. DECLARATION OF QUORUM.
With no quorum present, Ald. Jean Baptiste called the meeting to order at 7:21 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of January 24, 2005
Ald. Rainey recommended a minor correction of the minutes of January 24, 2005. They could not be approved because there was no quorum present.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
(A1) City of Evanston Payroll through 03/10/05 $1,982,237.25
(A2) City of Evanston Bills through 03/15/05 $2,679,357.83
(A3.1) Approval of 2005 Special Events Calendar
Ald. Rainey asked if the art festival vendors were charging sales tax. William Stafford said he would check on that and report back. Doug Gaynor mentioned that the Custer and Fountain Square festivals were advised that they have to distribute the forms for tax. The festivals on the Lakeshore that the City holds, the City distributes the tax forms. Ald. Rainey asked for that information in writing. Judith Aiello added that the vendors at the arts fair were charging tax. Ms. Aiello reported that one of the requirements at the Farmers Market is if they want to come back next year, they have to show evidence that they have paid their Illinois Sales Tax. Ald. Jean Baptiste recommending setting up a
system such as Farmers Market has in place where the art vendors would have to show they have paid their taxes if they want to come back next year.

(A3.2) Approval of lowest responsive and responsible bid from Clauss Brothers, Inc. for Levinson Tot Lot renovations in the amount of $151,413.00. Funded by 1999 -2000 G.O. Bonds and 2004-05 G.O. Bonds.

(A3.3) Approval of lowest responsive and responsible bid from G. T. Mechanical for supply and installation of equipment for the Back up Data Center in the amount of $93,500.00. Funded by CIP funds and the Emergency Telephone Systems Fund.

(A3.4) Approval of the purchase of fourteen (14) police vehicles, using the Northwest Municipal Conference bid, from Currie Motors, in the amount of $319,421.00. Funded in the Fleet Services Fund, Capital Outlay Account. Ald. Jean Baptiste mentioned that of the vehicles being replaced, one has 90,000 miles, and a couple automobiles have 40,000 miles. Cathy Radek replied that the automobiles having 40,000 miles are around 10 years old. He asked if they were not working well or what is the justification of replacing cars having only 40,000 miles.

Ms. Radek replied that because of the age of the vehicles, parts are starting to wear out and have to be replaced, so the maintenance becomes costly. Also, several of these vehicles have been in accidents and are also very rusty. While there are not a lot of miles on these automobiles, they are always in service, plus they are kept outside. If the mechanics are working on these cars they cannot be working on other vehicles in the fleet. Have to balance what can be done in house and what will have to be farmed out. The police and fire vehicles must be kept in good service. Ms. Radek stated that to maintain a fleet as large as Evanston has, to attempt to get a reasonable life of service from all the vehicles, yet maintain a reasonably consistent cost to the City on an annual basis. The last ten years she has been employed by the City she has been trying to maintain that goal. About $2 million to $2.2 million a year total across the fleet. When the process was first started the debt of service was too high to be able to accommodate that kind of $2.2 million cost. So, some of those vehicles were reconditioned and that held them over for a couple years. Now, they are in a position to be on a three year cycle. Ald. Jean Baptiste asked for something in writing to explain the rationale behind this program. He asked Patrick Casey to explain in writing the condition of the vehicles having low mileage.

(A3.5) Approval of contract with Great Lakes Soil & Environmental Consultants, Inc. for materials testing services in the amount of $85,000.00. Funded by Motor Fuel Tax Funds and G. O.Bonds.

(A3.6) Approval of a sole source contract for audit services. Funded in the Fiscal Year 2005-06 operating budget of the Accounting Division. (Requires a vote of 6 alderman for passage).

(A3.7) Approval of contract with Sport Endeavors Inc. to manage the City of Evanston’s volleyball program. In reply to a question from Ald. Jean Baptiste, Doug Gaynor said that some instructors for various programs are City employees, but they do contract for tennis, volleyball, and umpires, but most of the instructors are City of Evanston Employees. If an individual comes to the City and wants to instruct a new
class, if the City feels that there is a market for that type of program, it would certainly entertain that as an option. Most of the City’s programs require a minimum enrollment and they must be self sustaining.

(A3.8) Approval of contract extension with Super Trucking, Inc. to provide sand and stone and for the hauling and disposal of debris for the period of March 1, 2005 through February 28, 2006 in an amount not to exceed $200,600.00. Funded in the Water, Sewer & Streets Division annual operating budgets. Ald. Rainey asked why this specifies not to exceed $200,600 since in the last four years they have never spent over $160,000. Regina Lookis replied that City Manager Carroll asked her to put together a not to exceed price. Since Water and Sewer has been running very close to their budget for the last several years, it was in the Streets Department that was under spent and she was uncomfortable estimating what the final cost for Streets would be so she included the increased budget with her Water and Sewer. There are also a couple water mains being installed in house. Ald. Rainey said she thought this was being over budgeted. Because A&PW does not have a quorum it could be discussed no further, but she said that they would be able to discuss this later in the Council meeting.

(A4.1) Approval of contract amendment with T.Y. Lin International for Crawford Avenue/Gross Point Road/Central Street engineering services in the amount of $17,100.00. Funded by G.O. Bonds and the CIP Fund.


(A5) Ordinance 7-O-05 – Easement Agreement – Consideration of proposed Ordinance 7-O-05 authorizing the City Manager to execute an agreement granting a subsurface easement for caisson bells and a canopy with Sherman Plaza Partners, L.L.C. for Sherman Plaza. For Introduction and Action

(A6) Ordinance 8-O-05 – Easement Agreement – Consideration of proposed Ordinance 8-O-05 authorizing the City Manager to execute an agreement for a temporary tower crane easement with Sherman Plaza Partners, L.L.C. for Sherman Plaza. For Introduction and Action

(A7) Ordinance 34-O-05 – Special Assessment #1458: Alley Paving – Consideration of proposed Ordinance 34-O-05 authorizing the paving of an alley located North of Noyes Street and East of Green Bay Road. For Introduction

(A8) Ordinance 35-O-05 – Special Assessment #1467: Alley Paving – Consideration of proposed Ordinance 35-O-05 authorizing the paving of an alley located North of Harrison Street and East of Prospect Avenue. For Introduction

(A9) Ordinance 37-O-05 – Special Assessment #1471: Alley Paving – Consideration of proposed Ordinance 37-O-05 authorizing the paving of an alley located North of Emerson Street and East of Wesley Avenue. For Introduction

(A10) Ordinance 38-O-05 – Special Assessment #1473: Alley Paving – Consideration of proposed Ordinance 38-O-05 authorizing the paving of an alley located North of Grant Street and East of Central Park Avenue. For Introduction
(A11) Ordinance 39-O-05 – Special Assessment #1478: Alley Paving –
Consideration of proposed Ordinance 39-O-05 authorizing the paving of an alley
located North of Harrison Street and East of Elm Avenue. For Introduction

The above items were discussed and included in the record. They could not be voted on
due to a lack of a quorum. They will be passed on to the City Council.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

(APW1) Sherman Plaza/ W.E. O’Neil Job Fair – Ald. Jean Baptiste inquired about the number
of jobs available at Sherman Plaza. William Stafford said that he has spoken with the two
contractors on the site and they have said they wouldn’t be participating in a job fair if there
weren’t jobs available. Max Rubin stated that there weren’t any jobs available right now, but as
the job continues he anticipated approximately 100 more jobs to open up. Mr. Stafford and Mr.
Rubin said that a job fair is a good idea so even if they are no jobs available today, when these
jobs become available there will be a list of people that can be called to work. Ald. Jean
Baptiste was concerned that this was being called a job fair because people will be coming to
go to work immediately. It should be a called job prequalification fair. He also thought that
asking blue collar workers for a resume was not a good idea. If a blue collar reads the
advertisement asking for a resume, they will defeated and not come to the fair. Mr. Stafford
said he would have forms they could fill out.

The communication also states the applicant will have to be in the union and Ald. Jean Baptiste
asked if the applicant could join the union after being hired. Mr. Rubin said that he thought that
was possible. He would verify that someone could become a union member after being hired.

Bobbi Tolston-Brown felt that the job fair should be held as soon as possible and then another
one could be held later on in the year.

(APW2) Police/Fire Hiring Report

(APW3) Fire Department Monthly Report

VI. ADJOURNMENT

There being no further business before the Committee, it adjourned at 8:18 p.m.

Respectfully submitted,

Mary Baaske
Planning Division