ADMINISTRATION & PUBLIC WORKS COMMITTEE

MINUTES

Monday, May 23, 2005
5:30 p.m. – 6:25 p.m.

Evanston Civic Center
Room 2404


Members Absent: none

Staff Present: Julia A. Carroll, Judy Aiello, Judy Witt, Max Rubin, Bill Stafford, Bobbie Tolston-Brown, Doug Gaynor, Zeltee Edwards, David Cook, David Jennings, Dave Stoneback, Vincent Jones, Bob Dornecker, Kathy Brenniman, Ellen Szymanski, Lloyd Shepard, Sat Nagar, Barbara Zdanowicz, Dolores Y. Cortez

Others Present: Ald. Bernstein, Ald. Rainey, Dick Peach of Evanston Chamber of Commerce

Diane Williams, Executive Director of EvMark

Presiding: Alderman Jean-Baptiste, Chair

I. DECLARATION OF QUORUM.

With quorum present, Alderman Jean-Baptiste, called the meeting to order at 5:30 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of May 9, 2005

Unanimous vote of approval by Alderman.

III. Citizen Comment

IV. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1) * City of Evanston Payroll through 05/19/05
       $2,068,924.25

(A2) * City of Evanston Bills through 05/24/05
       $1,919,626.49
(A3.1) Approval of the lowest responsive and responsible bid from Elmhurst Ford in the amount of $81,820 for purchasing five vehicles for the Police Departments, School Resource and Community Strategy Divisions. Funded by Fleet Services Capital Outlay.

(A3.2) Approval of the lowest responsive and responsible bid from Arrow Road Construction Company in the amount of $1,157,077.57 for 2005 MFT Resurfacing of Various Streets. Funded by the Motor Fuel Tax (MFT) Fund FY 2005-06 budget.

(A3.3) Approval of the lowest responsive and responsible bid from Arrow Road Construction Company in the amount of $897,175.03 for 2005 CIP Street Resurfacing Program. Funded by GO Bond Funds.

(A3.4) Approval of the lowest responsive and responsible bid from Morrow Brothers Ford, Inc. in the amount of $77,220 for the purchase of three (3) cargo vans, including 7 yr/60,000 mile warranty, storage racks, bins and delivery. Funded by Fleet Services ($25,345) and Capital Outlay ($51,875).

(A3.5) Approval of contract for the 2005 Summer Food Program in an amount not to exceed $102,410 from Open Kitchens. Funded by a grant from the Federal Government.

(A3.7) Approval of contract for 2005 Water Main Improvements, Contract B, in the amount of $1,190,749.05 from Bolder Contractors, Inc. Funded by the Water Depreciation, Improvement & Extension Fund.

(A4.1) Approval of Change Order #1 with Kovilic Construction Company, increasing the contracted cost of construction of the Chicago Avenue Streetscape Project by $37,104.50, from $205,096.50 to $242,201.00. Funded by Dubin Residential Development ($125,000) and the City’s CIP ($117,201.00).

(A4.2) Approval of Contract Amendment #1 with JJR, LLC for streetscape design services adjacent to the 900 Chicago project, increasing the cost by $22,933.00. The original contract amount was $97,015.00, making the total contract amount $119,948. Funded by City’s CIP. Ald. Wollin wanted to ensure that the viaduct work will take precedence over the streetscape project. David Jennings confirmed there will be no interference between the two projects. Ald. Rainey thought that that part of the project was going to be a small prototype. Jennings clarified the streetscape project in detail and answered Ald. Rainey’s question. Ald. Jean-Baptiste asked Jennings to report the time frames and ensure coordination with the vendors. Jennings promised to get the Council details on the viaduct project as they become available.

(A5) Resolution 32-R-05 – Relating to Prevailing Wages for Public Works Projects for 2005
Consideration of proposed Resolution 32-R-05, which relates to the prevailing wages for Public Works Projects required by State statute. For
A & PW Minutes 5/09/05

Action
Ald. Jean-Baptiste reviewed the supporting documentation and wanted to remind everyone of the effort to get jobs for people on the major projects and asked about a report that will be furnished by staff. Bill Stafford added that also part of the law is to publish a wage list in the Evanston Review in the next few weeks.

(A6) Resolution 33-R-05 – Funding Applications for Surface Transportation Program
Consideration of proposed Resolution 33-R-05 supporting the City’s application for federal Surface Transportation Program (STP) funding for four roadway resurfacing projects and to provide the required 30% local match through Motor Fuel Tax or CIP funding. For Action Ald. Wollin inquired about qualifications for the program. Jennings responded in detail.

(A7) Resolution 35-R-05 – The Sixth Annual Ricky Byrdsong Memorial 5k Race
Consideration of proposed Resolution 35-R-05 authorizing the Ricky Byrdsong Foundation to close a portion of Sheridan Road from Lincoln Street to Forest Avenue for their annual 5k race on Sunday, June 19, 2005. For Action Ald. Wollin inquired about the length of time the streets would be closed for the race from 8am to 8:45am. Doug Gaynor explained the details of the race.

(A8) Ordinance 52-O-05 Amending Title 10 of the City Code
Consideration of proposed Ordinance 52-O-05 amending Section 10-11-12: Schedule XII of the City Code, increasing Parking Meter Rates. This item was Held in committee on 4/12/05 and Introduced on 4/25/05 and Referred back to Committee on 5/9/05. For Action Ald. Wollin believes that the first free hour of parking in the downtown area is a proven incentive for business people - short and quick trips and she would support maintaining it. Diane Williams agreed with Wollin regarding the parking incentive and added that the one hour free parking would disprove the misconception that parking is problematic in downtown. One thing is to make sure that people actually used the garages themselves and the meters in anticipation of the Sherman Plaza Garage. There are economic benefits. Ald. Rainey wondered if the number provided to represent the number of people who used the garage for less than sixty minutes was an accurate number. Ald. Wollin explained a possible scenario where a consumer could get whatever they needed to get done done in an hour. The spots are available, there is a constant turnover. Ald. Jean-Baptiste posed the question to Bill Stafford, what kind of revenue gain would result if the hour was not free? Stafford approximated $200,000, reminding everyone that that number will change with the completion of the Sherman Avenue Garage. Once all the garages are completed they will have a much better feel for where they are statistically regarding traffic flow and revenue. Ald. Rainey feels the rates should be increased. David Jennings confirmed having raised the notion of an increased parking rate in the Committee. He agreed with Ald. Rainey.

Items A1, A2, A3.1, A3.2, A3.3, A3.4, A3.5, A3.7, A4.1, A4.2, A5, A6, A7, and A8 were considered on a consent agenda. Aforementioned items were moved for and approved and seconded, and passed unanimously.
(A3.6) Approval of contract for three years with two one-year renewals for towing services from Protective Parking Services (Lincoln Towing). Julia Carroll and Bill Stafford explained that Mayor Morton requested that this item be held until the next committee meeting. Ald. Jean-Baptiste requested a discussion so that more information will be included upon return. He inquired whether the 5% Evanston based business credit is identified and added in. Stafford confirmed the 5% but only on construction contracts. Bill mentioned that maybe we should expand beyond construction contracts. Dick Peach from Evanston Chamber of Commerce referred to the ordinance. Bill Stafford clarified the ordinance pertains to bids only. Ald. Jean-Baptiste mentioned an incident with Lincoln towing and CEDA. He mentioned extreme difficulty in contacting the registered agent and inability to identify the owner. He wants clarification on those issues. Ald. Rainey printed out a list from the Cook County Clerk of the Circuit Court’s site a list of twenty-five law suits against Lincoln Towing. She thought it was protocol to ask for any law suits during the bid process. She would vote to throw out both bids and start over. Staff informed her there would be an increase in towing costs for residents if we contract North Shore Towing, but adding the impound + towing fee = exact same thing as most towing companies. Ald. Hansen asked questions about the guarantee of a new facility given the promise date from Lincoln Towing. Bobbie Tolston-Brown and Bill Stafford explained the cosmetic improvements, these improvements are included in the contract, so they have to occur. Ald. Wollin inquired about safety at the new facility. Tolston-Brown explained the security cameras with Lincoln and compared North Shore’s response to the City’s request for security cameras. Ald. Jean-Baptiste promised James Murray an opportunity to express himself through his attorney next meeting. Ald. Rainey added that it seems as though the staff may have information that the council is not currently aware of. Ald. Jean-Baptiste’s expectation is to have that information before the next meeting to give time for review. James Murray wanted to know if the City could provide to him the same information requested by the council in order to see where his client stands versus the other. Council agreed that was inappropriate and request was denied.

Dick Peach addressed the Council: M/W/EBE Committee was formed in ’97. It’s major function is monitor the exercises/requirements of the M/W/EBE program. Council requested those present should stand and thanked them for attending the meeting. Mr. Peach spoke of how the guidelines have been strengthened by amending ordinances and referred to the new criterion. He discussed the audit document provided to Council particularly the monitoring of the Redevelopment Agreement. While some parts were successful, the final analysis fell short re: women minority businesses. He discussed the $300,000 fine for not meeting criterion. The Committee feels that the upcoming projects are critical and that the City needs to step up. Ald. Jean-Baptiste reminded Council and audience about a Special Council Meeting coming up and asked for a refresher on the current projects. Mr. Peach explained the break-down of each project and participating percentages. Ald. Rainey inquired about the amount of control the Committee has. Dick Peach shared relative statistics. Ald. Jean-Baptiste asked that this item be included in the CDBG Committee meeting to keep this issue alive due to lack of time right now. Ald. Jean-Baptiste thanked the M/W/EBE Committee for its efforts.

(A3.8) Approval of 2005 Sewer Maintenance Contract in the amount of $168,560 from Municipal Sewer Services, L.L.C. of Chicago. Funded by the Sewer Operating Fund. Julia explained to Ald. Jean-Baptiste that item A3.8 should be removed from the agenda.
IV. ITEMS FOR DISCUSSION
   Held in Committee

V. COMMUNICATIONS
   Held in Committee

VI. ADJOURNMENT
   Motioned to adjourn at 6:25pm.

Respectfully submitted,

Dolores Y. Cortez
City Manager’s Office