ADMINISTRATION & PUBLIC WORKS COMMITTEE

MINUTES

Monday, August 15, 2005
5:30p.m. – 7:55p.m.

Evanston Civic Center
Room 2404


Members Absent:


Others Present:

Presiding: Alderman Rainey, Chair

I. DECLARATION OF QUORUM.
With quorum present, Alderman Rainey, called the meeting to order at 5:30p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of August 15, 2005
Unanimous vote of approval by Alderman Rainey.

III. Citizen Comment

IV. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1) City of Evanston Payroll through 08/11/05 $4,578,922.59
Item A1 was considered, moved, approved and seconded, and passed unanimously.

(A2) City of Evanston Bills through 08/16/05 $6,598,177.66
Ald. Jean-Baptiste reminded us of a previous discussion regarding vehicle body maintenance making note of having noticed many Evanston based businesses. Sunny Side Parts Warehouse was in question – is it located in Evanston. Cathy Radek explained what we might have purchased from Sunny Side Parts and why and no, Sunny Side Parts is not located in Evanston. Ald. Jean-Baptiste inquired if we extend the 5% credit to local vendors as well? Stafford responded not if it under 15k. We try to do it if it’s over 15k. Ald. Jean-Baptiste is asking for staff to give consideration to 10k and to re-consider our process, remembering that money comes back to us. Ald. Rainey is requesting a list of the name and location of the vendors we use. Cathy Radek elaborated on our process to choose an Evanston based business vs outside. Ald. Holmes in efforts to understand the formula, had a question about a line item (barrel pumps) and costs and numbers listed under a car line item. Cathy Radek explained what they are, their functions,
and what the numbers are and represent. Ald. Rainey is asking for a little more clarity in the
descriptions. She asked about the 24k in Legal (pg. 24). Herb Hill explained.

Item A2 was considered, moved, approved and seconded, and passed unanimously.

(A3.1) Approval of professional services contract with FedEx Kinko's of Evanston to
provide copying services to the City for three years for an estimated annual cost
not to exceed $50,000. Funded by the FY 2005-06 copying budget. Ald. Holmes
noted that we should see a difference in the purchasing of ink and paper within the City
considering the outsourcing for 50k. Ald. Rainey wondered if they would do our packet,
Julia explained that they would and they supply their own paper. Ald. Rainey wondered
Rainey: Why weren't they chosen? Julia: They didn't meet the bid requirements. Ald.
Rainey asked for a memo referring to such.

Item A3.1 was considered, moved, approved and seconded, and passed unanimously.

(A3.2) Approval of professional services contract with TranSystems Corporation in the
amount of $50,750, for topographic surveying services for the 2006 Street
Resurfacing Project. Funded by Street Resurfacing CIP funds. Ald. Jean-Baptiste
inquired frequency of survey, differences between the last survey and this one, and the
benefits of survey. Ald. Rainey responded this is surveying the individual streets as
opposed to observing to see what's needed, this is to see that we're not paving
someone's front yard. Ald. Rainey wanted to know how often we use pre-approved
contractors – how often do we do that. It was clarified that this is the first year.

Item A3.2 was considered, moved, approved and seconded, and passed unanimously.

(A3.3) Approval of the lowest responsive and responsible bid from Central Lakes
Construction Company in the amount of $795,878.00 for HVAC Systems for the
Service Center. Funded by CIP funds. Ald. Rainey wanted to know if it covers the whole
thing. Julia clarified and itemized what is covered for the Alderman.

Item A3.3 was considered, moved, approved and seconded, and passed unanimously.

(A3.4) Approval of the lowest responsive and responsible bid from Riddiford Roofing
Company in the total amount of $771,899 for roof repairs at the Chandler Center,
Fleetwood/Jordain, the Police Station, and the Service Center. Funded by CIP funds.
Ald. Rainey stated the disclaimer that the roof repairs are for the Police Station and the
Service Center. Ald. Rainey broke out the amounts per building. Ald. Holmes wanted
to know about the warranty of the roofs. Max stated 20 or 25 years. Compared that to the
age of these roofs. Max gave a little background information about the vendor assuring the
Committee that there would be a consultant on-site during installation and vouched for the
quality of work of the vendor. Rainey asked how the 9-1-1 Emergency station would be
affected. Rubin explained the impact.

Item A3.4 was considered, moved, approved and seconded, and passed unanimously.

(A3.5) Approval of the lowest responsive and responsible bid from TC Fire Apparatus in
the amount of $447,485 for a new Fire Rescue truck. Funded by the Fleet Services
Fund and Federal Assistance to Firefighters Grant. Ald. Rainey asked for further
details provided by Chief Berkowsky. He explained particular functions, multiple
purposes, and other details about the vehicle.

Item A3.5 was considered, moved, approved and seconded, and passed unanimously.
**Item A3.6** Approval of recommendation to suspend penalties for summer water usage. Ald. Rainey asked for staff comment. Stafford explained the details of when the bills would be due, mentioning that the July and August bills would be higher than normal due to the extremely hot weather. Bills would be due in October, a notice would be included explaining the penalty suspension. Ald. Rainey requested a comparison report based on the theory of pumping less water and paying more money. Ald. Wollin asked if customers could pay in two installments. Bill Stafford replied yes. Ald. Hansen had a question: for the senior, if they need to split the bill, she understood they could do so without being charged a one-time fee. If they needed to split it again, could we waive the fee? Stafford responded anything related to this summer, we'll waive the fee on. Julia explained the city is doing a blanket waiver because of the situation this time. It seems to be the best option for not losing the revenues we need to pay the cost to operate and it's a good option for the residents. Ald. Jean-Baptiste request that same information needs to be mentioned at the Council Meeting.

Item A3.6 was considered, moved, approved and seconded, and passed unanimously.

**Item A3.7** Approval of the jurisdictional transfer of the state owned portion of Ridge Avenue between Clark Street and Howard Street concurrent with a commitment by the Illinois Department of Transportation to transfer funds for roadway rehabilitation.

Ald. Wollin wanted to know what happened to Ridge north of Clark. Ald. Rainey and Ald. Jean-Baptiste expressed it’s beautiful, it’s paved. Ald. Hansen wanted to know if the transference was temporary or permanent. Ald. Rainey explained it is permanent. Julia explained that we’ve been doing the snow removal and some of the maintenance anyway even though it was theirs. There’s no additional costs, it does give a money to repair. Ald. Rainey asked that David Jennings explained the requirements and results of a jurisdictional transfer.

Item A3.7 was considered, moved, approved and seconded, and passed unanimously.

**Item A3.8** Approval of the changes to the Evanston Arts Council 2006 Cultural Fund Grant Program Guidelines and Application.

Lois Roewade of the EA Council asked for clarity between what the staff was recommending and what is in the council guidelines. Gaynor responded that the key difference is not having schools eligible to compete for grants that are offered through funding from the city and the arts council. We believe that the school districts should have the opportunity to compete. Ald. Rainey felt that if an artist was working with the school, they could apply. Gaynor clarified, if an artist applies for a grant and work with the school, but if the grant is going to the artist to do something, that’s not what we’re disagreeing with. What we’re disagreeing with is when a school applies for a grant to do an art project, they wouldn’t be eligible. Ald. Holmes has an issue with non-profit organizations not being able to apply for a grant and the effected populations. Julie Collins of EA Council reassured and clarified that those opportunities still exist but the path of distribution is just streamlined. Penelope Saks, Board President of Evanston’s Symphony Orchestra announced a grant awarded to the Symphony for an after school program and talked about the details. Further discussion was held using Family Focus as an example. Julie reassured the Council that any artists organization that is going to collaborate with a social service group. The social service group would also be participating in the development of that project. So it’s not going to be the artist leading the project. That’s not collaboration. That’s something totally different. Ald. Jean-Baptiste inquired that between not being able to award every applicant and children being denied because of limited funding and asked why then were they so adamant about limiting the applicant pool? Why can’t the schools apply, why can’t the kids apply and you make a decision?

Item A3.8 was considered, moved, approved and seconded, and passed unanimously.
(A3.9) Approval of 2006 Street Improvement Program considering a proposed list of streets to be reconstructed in 2006. Funding is from the Motor Fuel Tax and CIP funds.

Item A3.9 was considered, moved, approved and seconded, and passed unanimously.

(A4.1) Approval of Change Order #1 to the contract with Bolder Contractors, Inc. for the 2005 Water Main Improvements, Contract B at a cost of $19,750 increasing the contract amount from $1,190,749.05 to $1,210,499.05. Funded by the Water Depreciation, Improvement and Extension Fund.

Item A4.1 was considered, moved, approved and seconded, and passed unanimously.

(A4.2) Approval of Change Order #3 to the contract with Sherman Plaza Ventures for the Sherman Plaza Parking Garage at a cost of $366,269, increasing the contract amount from $39,760,775 to $40,127,044. Funded by the Washington National TIF.

Item A4.2 was considered, moved, approved and seconded, and passed unanimously.

(A4.3) Approval of amendment to the contract for owners representative services with Richard Devine increasing the monthly rate from $8,330 to $8,500. Funded by the Washington National TIF.

Item A4.3 was considered, moved, approved and seconded, and passed unanimously.

(A5) Resolution 46-R-05 – Lease Extension for 2022 Central
Consideration of proposed Resolution 46-R-05 authorizing the city manager to sign a 5-year lease extension for 2022 Central with Patricia O'Neil-Cynkar d/b/a Patio, Inc.

Item A5 was considered, moved, approved and seconded, and passed unanimously.

(A6) Ordinance 100-O-05 – 5% Preference for Evanston Business Owners
Consideration of proposed Ordinance 100-O-05 expanding the 5% cost preference for Evanston based businesses.
Item A6 was considered, moved, approved and seconded, and passed unanimously.

(A7) Ordinance 87-O-05 – Liquor Control Regulations
Consideration of proposed Ordinance 87-O-05 amending Section 3-5-11 (E & F) of the Evanston City Code regulating the presence of persons under the age of 21 at certain licensed liquor establishments.

Item A7 was considered, and held until hearing on 8/16 unanimously.

(A8) Ordinance 94-O-05 - Sewer Rate Increase Eliminated
Consideration of proposed Ordinance 94-O-05, by which the City Council would amend the City Code to eliminate a proposed 5% sewer rate increase.
For Introduction and Action (Staff requests Council suspend the rules and approve this ordinance on 8/15/05.)

Item A8 was considered, moved, approved and seconded, and passed unanimously.

(A9) Ordinance 95-O-05 - 3 Way Stop at Brown Avenue and Colfax Street
Consideration of proposed Ordinance 95-O-05 amending Section 10-11-5 Schedule V (C) of the City Code, to establish a Three -Way Stop at Brown Avenue and Colfax Street.

Item A9 was considered, moved, approved and seconded, and passed unanimously.

(A10) Ordinance 96-O-05 – Dedication of Right-of-Way
Consideration of proposed Ordinance 96-O-05 dedicating a portion of 1228 Emerson to the City of Evanston. (Staff requests Council suspend the rules and approve this ordinance on 8/15/05.)

Item A10 was considered, and held unanimously.

(A11) Ordinance 97-O-05 – Vacation of Portion of Green Bay Road
Consideration of proposed Ordinance 97-O-05 by which the City Council would vacate a portion of Green Bay road south of Emerson Street. (Staff requests Council suspend the rules and approve this ordinance on 8/15/05.)

Item A11 was considered, Council voted unanimously to suspend the rules.
Item A12 was considered, Council voted unanimously to suspend the rules.

IV. Items for Future Consideration

V. COMMUNICATIONS

VI. ADJOURNMENT
   Motioned to adjourn at 6:43pm.

Respectfully submitted,

Dolores Y. Cortez
City Manager’s Office