ADMINISTRATION & PUBLIC WORKS COMMITTEE

MINUTES

Monday, November 14, 2005
5:37p.m. – 6:58p.m.

Evanston Civic Center
Room 2404


Members Absent:

Staff Present: Judy Aiello, Chief Berkowsky, Kathy Brenniman, Bobbie Tolston-Brown, John Burke, Julia A. Carroll, Dolores Y. Cortez, Pat Casey, Bob Dornecker, Zeltee Edwards, David Jennings, Vincent Jones, Elke Purze, Cathy Radek, Mary Rodino, Max Rubin, William Stafford, David Stoneback


Presiding:  Alderman Jean-Baptiste, Chair

I. DECLARATION OF QUORUM.
With quorum present, Alderman Jean-Baptiste called the meeting to order at 5:37p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of October 24, 2005
Ald. Rainey moved approval, Ald. Wollin seconded motion. Minutes were unanimously approved.

III. Citizen Comment

V. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1)  * City of Evanston Payroll through 11/10/05  $2,144,990.02
Item A1 was considered and unanimously approved.

(A2)  * City of Evanston Bills through 11/15/05  $6,544,565.25
Ald. Rainey expressed her unfamiliarity with “Exquisite Landscape” (pg. 16). She is interested in the bidding process. The dollar amount qualifies the job for bidding. Ald. Rainey further had a policy question: “Is it everybody’s understanding that things that are on the bills list haven’t been paid? Ald. Jean-Baptiste thought it was a mix. Ald. Jean-Baptiste referred to Vince as being in the process of developing an orientation for the aldermen on the bills list. Stafford would be more than happy to explain bills list. Ald. Wollin, (pg. 19) – the voicemail upgrade for $12,900 and the software consulting - are those upgrades all in this building? David Cook explained the voicemail is for the library. William Stafford explained the software consulting is part of the financial software that the committee approved.
Item A2 was considered and unanimously approved.
(A3.1) * Approval of contract with National Power Rodding Corporation (2500 West Arthington Street Chicago, Illinois 60612) in the amount of $33,222 for the Heavy Cleaning of Emerson Street Sewer between Asbury Avenue and Ridge Avenue. Funded by the Sewer Fund Account.  
* Item A3.1 was considered and unanimously approved.

Ald. Jean-Baptiste requested comment from the Finance Department. William Stafford, Director of Finance. The bids came in lower than anticipated, because of a tight and competitive market. Projected savings is 79k. Ald. Rainey asked for help in understanding the 5-yr cost analysis and the important points in the chart. Stafford explained it was a good price. Chart points: part of it is garage money (Maple Avenue and Sherman Avenue Garage) and taxable money (2002 Bonds, CIP Program). We're paying for the remarketing of the bonds. The costs are the amounts multiplied by .01%. Bill went on to explain specific examples to further clarify to Council. Ald. Jean-Baptiste suggested when we find ways to save money, let the public know.  
* Item A3.2 was considered and unanimously approved.

(A3.3) * Acceptance of FY 2005 annual audit and management letters.  
Verbal orientation/presentation supported by hard copy documentation from Mary Rodino, Accounting Manager, to orientate the new council members to annual audit and management letters. Ald. Rainey had a couple of questions. They were addressed by Mary Rodino. Ald. Jean-Baptiste reiterated the importance of public perception of the city’s financial health.  
* Item A3.3 was considered and unanimously approved.

(A4.1) * Approval of Change Order No. 1 for R. Rudnick & Co (1040 S. Milwaukee Ave Wheeling, IL 60090) for tuckpointing at the Service Center with an increased cost of $39,509 to the original contract amount of $165,712 for a revised contract total of $205,221. Funded by the Capital Improvement Project fund.  
Ald. Rainey expressed concern about the contract numbers and why can’t we foresee certain situations and quote accordingly. David Jennings explained that the original contract was based on visual inspections. Max Rubin gave an example of the roof job at the Service Center and the skylights. Ald. Holmes asked about warranty or guarantee of work completed. She also wondered how we can deter shoddy work from being done. Max Rubin explained different warranties on different types of projects. David Jennings returned to the Change Order and explained the details in what was involved in the change order job. Ald. Wollin asked when it will be completed. Staff responded this fall if the weather permits, otherwise in the spring.  
* Item A4.1 was considered and unanimously approved.

(A4.2) * Approval of Change Order No. 6 for W.E. O’Neil Construction (2751 North Clybourn Avenue, Chicago, IL) for the Sherman Plaza Garage with an increased cost of $299,469 to the original contract amount of $40,139,786 for a total amount of $40,439,255. Funded by the Washington TIF.  
Ald. Rainey asked Max Rubin what was the total budget for the garage. Rubin pointed out to the Alderman where it was noted on the Agenda Item Summary form. Ald. Wollin asked about the garage drawing. Max Rubin explained the drawing to the Committee. Ald. Rainey wanted to ensure that the artwork would be tasteful, would it change, how is it being selected, and will Council get to see it? Max confirmed it would be full color or a photograph sliced in many pieces, it will not change over time. The signage people just passed one piece on to us and will come to Committee for review. It hasn’t been decided yet. Rubin confirmed having a sample soon and bringing it to Committee before anything is decided. He went on to explain how the art is being installed.  
* Item A4.2 was considered and unanimously approved.
(A4.3) * Approval of Change Order No. 1 for Municipal Sewer Services, L.L.C. (1400 W. Carroll Street Chicago, IL 60607) for the Sewer Maintenance Contract with an increased cost of $45,900 to the original contract amount of $168,560 for a revised contract total of $214,460. Funded by the Sewer Operating Fund.
Ald. Jean-Baptiste wanted to know why wasn’t this anticipated. Ald. Rainey felt we aren’t giving a fair bid process. Jennings explained in an effort to be proactive and it being part of the Strategic Planning Process streets improvements is a primary interest. Julia Carroll explained the original bid was awarded last spring. At the time that bid was prepared, there was no anticipation of advancing the amount of recommended street work to the Council. This is based upon my direction of trying to allocate more dollars to street work based upon the discussions that we’ve had over the past few months regarding infrastructure. Ald. Rainey expressed concern about the way this change order was processed. Julia Carroll explained the goals of the project and how we’re slowly changing our process to attract better bids. Ald. Jean-Baptiste feels that if the process is changing, let Council know.
* Item A4.3 was considered and approved.*

(A4.4) * Approval of Change Order No. 3 for the Phase X – Contract A with DiPaolo Company (4350 DiPaolo Center Glenview, IL 60025) for the Relief Sewer Project decreasing the contract amount by $767,188.94 and extending the contract time for completion of the project by seventy calendar days or until November 18, 2005. Funded by I.E.P.A. loans. David Jennings, Director of Public Works, requested that this Item be removed. Council considered and approved staff’s request.
* Item A4.4 was removed from the agenda.*

(A5) * Resolution 73-R-05 - Intergovernmental Agreement with Skokie
Consideration of proposed Resolution 73-R-05 authorizing the City Manager to sign an intergovernmental agreement with the Village of Skokie for the Skokie Swift Study. Ald. Rainey requested that our Communications Director make a special effort to issue a press release for items like this.
* Item A5 was considered and unanimously approved.*

(A6) * Ordinance 122-O-05 Amending Section 3-5-6(C) of the City Code
Consideration of proposed Ordinance 122-O-05 increasing the number of Class C Liquor Licenses from twenty-one to twenty-two due to the opening of Panino’s Inc. dba Panino’s Cafe and Bar located at 1968 Dempster Street.
* Item A6 was considered and unanimously approved.*

(A7) * Ordinance 123-O-05 – Declaration of Surplus Property
Consideration of proposed Ordinance 123-O-05 recommending approval of services from B & P Apparatus Inc. (1552 Bryan Court, Aurora, IL 60504), a brokerage firm, authorizing the sale of personal property owned by the City of Evanston. The items are two used ambulances (#316 & #317).
* Item A7 was considered and unanimously approved.*

(A8) * Ordinance 128-O-05 – Exceptions to the limitations of the Presence of Minors at Certain Licensed Establishments
Consideration of proposed Ordinance 128-O-05 restricting individuals under the age 21 from being in a Class B1 licensed premises after 12:00 midnight.
Ald. Wollin stated the ordinance that is reflected in our packet does not reflect the quotas that we did when we met. She understood the intention to limit the number of exceptional uses during the year and that wasn’t listed in the ordinance. Ald. Rainey is objecting to the ordinance. Ald. Wollin proposes holding the item. Ald. Rainey feels that this is a total repeal of the original ordinance passed by the Council. Pat Casey explained the ordinance along with equal protection issues regarding the restriction of a variety of entities and fundraising criteria. He explained and gave examples of identifying underage drinkers, and concern about not causing business owners to lose money. Ald. Rainey wants more involvement with City staff before acting on this ordinance.
(A8) cont.
  Ald. Wollin wants to hold the item until November 28th committee meeting.
  Ald. Jean-Baptiste declared this item as being held in committee.
  *Item A8 was considered and Held in Committee.*

V. COMMUNICATIONS

(APW1) Snow Report
  There was no time to discuss Item on 11/14/05. Item will be re-scheduled for 11/28/05.

VI. ADJOURNMENT
  Motioned to adjourn at 6:58pm.

Respectfully submitted,

Dolores Y. Cortez
City Manager's Office