ADMINISTRATION & PUBLIC WORKS COMMITTEE  
MINUTES  
MONDAY, JANUARY 9, 2006  
5:40PM – 6:30PM  
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404

Members Present: Alderman Hansen, Ald. Holmes, Ald. Jean-Baptiste, Ald. Rainey,  
Alderman Wollin

Members Absent: none

Staff Present: Judy Aiello, Kathy Brenniman, Bobbie Tolston-Brown, Pat Casey, Dolores  
Y. Cortez, Rajeev Dahl, Bob Dornecker, Doug Gaynor, David Jennings,  
Vincent Jones, Regina Lookis, Gavin Morgan, Sat Nagar, Elke Tober-Purze, Max Rubin, Bill Stafford, Dave Stoneback, Ellen Szymanski, Gwen Veasey, Judy Witt

Others Present: none

Presiding: Ald. Jean-Baptiste, Chair

I. DECLARATION OF QUORUM  
With quorum present, Alderman Jean-Baptiste called the meeting to order at 5:40pm

II. APPROVAL OF MINUTES OF REGULAR MEETING of  
December 12, 2005  
Unanimous approval of the minutes.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1) City of Evanston Payroll through 12/15/05 $2,610,176.82  
City of Evanston Payroll through 12/29/05 $2,143,772.60  
Item A1 was discussed and unanimously approved.

(A2) City of Evanston Bills through 1/10/06 $7,538,551.99  
Ald. Rainey raised a question beginning on page 2 of the Bills List regarding  
Eaton Power and what costs almost $4,000? Page 6, Cyrus Painting &  
Decorating; asked about the length of the project for the Police Department,  
Page 14, Northwestern University, $1,480; does Northwestern reimburse the  
City? Page 25, CEDA/ENAW, why is the City replacing two checks? Judy
Aiello, Assistant City Manager, explained project scopes, services provided, and agreements and processes as appropriate, she also committed to providing a response by memo to each of the Alderman’s concerns. Page 22, Brickman Group (Howard Streetscape & Callan Streetscape). Ald. Rainey wanted to ensure there is a contract in place for those two neighborhood streetscaping projects before August. Gaynor added when the budget is approved those neighborhoods will be added. Page 26, U.S. Equities, Ald. Rainey asked for clarity on an ambiguous line item description. Judy Aiello explained the billing cycle and services provided from U.S. Equities. Ald. Holmes had a question about the Fleetwood Jordain Theatre and why the theatre did not get charged as opposed to the program. Doug Gaynor, Director of Parks & Recreation, explained there was an error on account entry and the line item in question is not being sponsored by the theatre. Ald. Wollin and Ald. Rainey had inquisitions about tuition reimbursement: the number of classes, schedules. Judy Witt, Director of Human Resources, explained the understanding employees who take advantage of the tuition reimbursement program have regarding their obligation to the City of Evanston.

*Item A2 was discussed and unanimously approved.*

(A3.1) Approval of a professional services agreement from Doyle & Assoc. (800 South Wells, Suite 503 Chicago, IL) in the amount not-to-exceed $40,500 for engineering services for the Water Treatment Plant and Filter Area. Funding provided by the Depreciation, Extension & Improvement account in the Water Fund.

*Item A3.1 was discussed and unanimously approved.*

(A3.2) Approval of contract for Chicago Avenue Traffic Signal Design with Christopher Burke Engineering (9575 West Higgins Rd. Suite 600, Rosemont, Illinois) in the amount of $48,583.45 for Project #1 funded by CIP and $83,000 for Project #2 funded 80% by CMAQ and 20% CIP. Ald. Hansen asked about the phases and dates in particular of Phase III of the project. David Jennings explained project segments, their inner workings, and dates.

*Item A3.2 was discussed and unanimously approved.*

(A3.3) Approval of sole source purchase from Vermont Systems (12 Market Place, Essex Junction, VT ) in the amount of $36,445 for WebTrac Software program for online recreation registration. Funding provided by Recreation Department budget.

Ald. Rainey asked about a fair competitive application edge to citizens who don’t have access to a computer or are not computer savvy. Gaynor said yes, and explained. He mentioned the numbered amount of applications, equipment issues, and the lottery as a method of choosing. Ald. Rainey asked about program expansion. Ald. Jean-Baptiste confirmed with Gaynor the registration process.

*Item A3.3 was discussed and unanimously approved.*
(A3.4) Approval of Supplementary 2006 Street Improvement Projects. Funding provided by CIP.
Ald. Jean-Baptiste asked questions about various locations involving stretches of street and was asking for a report on the streets in question. Ald. Rainey was concerned about Dawes School and public safety during street improvement season. Jennings agreed to try to schedule around school hours. Ald. Rainey asked to be contacted during scheduling stages.
Item A3.4 was discussed and unanimously approved.

(A4.1) Approval of Change Order No. 7 for W.E. O’Neil (2751 N. Clybourn Ave. Chicago, IL) for the Sherman Plaza Project, increasing the contract amount by $95,078 from $40,439,255 to $40,534,333. Funding provided by the Washington National TIF.
Ald. Rainey asked for the status/progress of the project. Max Rubin, Director of Facilities Management, explained the project has been delayed due to cold weather conditions. O’Neil was unable to pour concrete. Ald. Rainey asked for a time frame. Rubin stated, “We’re behind three weeks.” He reminded Council that they were behind before and caught up, the April 2006 opening date still stands.
Item A4.1 was discussed and unanimously approved.

(A5) Resolution 1-R-06 Sheridan Road Agreement
Consideration of proposed Resolution 1-R-06 authorizing the City Manager to sign a joint agreement with IDOT for Sheridan Road Roadway Improvements.
Item A5 was discussed and unanimously approved.

(A6) Resolution 2-R-06 Ciorba Group Supplemental Agreement
Consideration of proposed Resolution 2-R-06 authorizing the City Manager to sign a supplemental agreement with Ciorba Group, Inc (5507 North Cumberland Avenue, Suite 402 Chicago, IL) for Change Order No. 1 for additional construction engineering services increasing the contract amount by $77,847 from $143,170 to $221,017 for the Asbury Avenue Bridge Project. 80% federal funding and 20% MFT funding.
Ald. Rainey stated there have been no more recorded complaints since the construction, but will the sidewalks be replaced in kind? David Jennings responded yes. Ald. Rainey resurrected verbal agreements with Com Ed promising to provide capital customer service and noted the utility company’s inability to hold their end of the deal. Judy Aiello explained and shared prior experiences with the utility companies and how the City acts proactively to get the utility companies involved but to no avail. Another problem is also staff turnover. Ald. Rainey suggested another meeting with ComEd.
Item A.6 was discussed and unanimously approved.
(A7) Resolution 4-R-06 Chicago Avenue Traffic Signal Design Joint Agreement
Consideration of proposed Resolution 4-R-06 authorizing City Manager to sign a joint agreement with IDOT for preliminary engineering for Chicago Avenue Traffic Signal Design.
Item A7 was discussed and unanimously approved.

(A8) Resolution 5-R-06 Chicago Avenue Traffic Signal Design Preliminary Engineering Services Agreement
Consideration of proposed Resolution 5-R-06 authorizing the City Manager to sign an agreement with Christopher B. Burke Engineering, Ltd. for preliminary engineering services for Chicago Avenue Traffic Signal Design.
Item A8 was discussed and unanimously approved.

(A9) Ordinance 1-O-06 – Decrease in Class C Liquor Licenses
Consideration of proposed Ordinance 1-O-06 amending section 3-5-6 (C) of the City Code, which decreases the number of Class C Liquor Licenses from 22 to 21 with the change in ownership for Va Pensiero (1566 Oak, Evanston, IL).
Item A9 was discussed and unanimously approved.

(A10) Ordinance 2-O-06 – Increase in Class C Liquor Licenses
Consideration of proposed Ordinance 2-O-06 amending 3-5-6 (C) of the City Code, which increases the number of Class C Liquor Licenses from 21 to 22 with the change in ownership for Va Pensiero (1566 Oak, Evanston, IL).
Item A10 was discussed and unanimously approved.

(A11) Ordinance 3-O-06 – Long Term Meter Rates
Consideration of proposed Ordinance 3-O-06 amending 10-11-12, Schedule XII, Parking Meter zones of the Evanston City Code.
Ald. Rainey mentioned a call from someone who notices that people park and leave their cars all day with no restrictions. Caller suggested installing meters. Jennings explained it is not an area the City would meter. There was some discussion amongst Council.
Item A11 was discussed and unanimously approved.

(A12) Ordinance 4-O-06 – Expansion of Residents Exempt Parking District "M"
David Jennings explained trial run and that it worked out well. Conducted test to ensure there was no disturbance.
Item A12 was discussed and unanimously approved.
IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS - TRANSCRIPTION

VI. ADJOURNMENT
Meeting adjourned at 6:30pm

Respectfully submitted,

Dolores Y. Cortez
City Manager's Office