ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
MONDAY, JULY 10, 2006
5:46 PM –  6:18PM
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent: Chief A. Berkowsky, Pat Casey, David Cook, Dolores Y. Cortez, Rajeev Dahal, Paul D’Augustino, Doug Gaynor, David Jennings, Vincent Jones, Gavin Morgan, Elke Purze, Sat Nagar, Mary Rodino, Bobbie Tolston

Staff Present:

Others Present:

Presiding: Alderman Hansen

I. DECLARATION OF QUORUM
With quorum present, Alderman Hansen called the meeting to order at 5:46 pm

II. APPROVAL OF MINUTES OF REGULAR MEETING of June 26, 2006
Minutes were approved.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
Ald. Hansen asked for a Consent agenda. All items marked with an asterisk approved by Consent agenda.

(A1)  * City of Evanston Payroll through  07/06/06             $2,437,236.12

(A2)  * City of Evanston Bills through 07/11/06            $3,143,626.22

(A3.1)  * Approval of professional services contract in the amount of $116,595 from Bauer Latoza Studio (2241 S. Wabash Avenue, Chicago, Illinois) for the Ladd Arboretum Master Plan Project. Funding provided by the City’s Capital Improvement Plan.
Item A3.1 was approved 5-0.

(A3.2)  * Approval of professional services contract from Hi-Liter Graphics, (700 Blackhawk Drive, Burlington, WI) in an amount not-to-exceed $60,000 for the printing and mail preparation for four issues of the Arts + Recreation Magazine. Funding provided by Parks/Forestry and Recreation Department’s Communications and Marketing Services.
Ald. Wollin asked if the vendor is using recyclable paper. Doug Gaynor (Director of Parks/Forestry & Recreation) committed to responding tomorrow. Ald. Rainey requested staff respond to Ald. Wollin’s inquiry tonight. Gaynor’s response: It was not required in the contract and reminded Council if the item was not approved or held tonight, staff would have to re-bid.
Doug added the quality of the paper would not be sacrificed. Ald. Wollin wants a clause to include recycling from this point forward in printing contracts.
*After discussion, Item A3.2 was approved 5-0.*

**(A3.3)** * Approval of the lowest responsive and responsible bid from King’s Point General Cement Inc. (920 County Line Road, Bensenville, IL) in an amount not-to-exceed $1,177,656 for the 2006 Alley Paving Program. Funding provided by GO bond funds, CDBG funds and homeowners through the special assessment process.
*Item A3.3 was approved 5-0.*

**(A3.4)** *Approval of a contract amendment for Total Building Services (340 Bennet Road, Elk Grove Village, IL) in the amount of $1,650.00 monthly and $19,800 annually for janitorial services at the Municipal Service Center. Funding provided by the Service Center Budget.
Ald. Hansen requested this item be removed from the consent agenda. Ald. Hansen wanted to know what the previous costs were with the last contractor. Vincent Jones (Assistant to the City Manager) responded with last years’ cost amount. Ald. Rainey asked if there were any issues with the previous contractor. Tolston responded some were happy and some were not. David Cook listed the locations and that they were doing a good job.
*After discussion, Item A3.4 was approved 5-0.*

**(A4)** * Approval of IDOT Change Order #1 increasing the Hometown Electric, Inc., Ridge Avenue Traffic Signal Project by $877,958.88 from $1,860,671.30 to $2,738,630.18 to reactivate construction. Funding provided by CMAQ ($474,317.76) and CIP ($403,641.12).
Ald. Jean-Baptiste and Ald. Rainey requested this item be removed from the consent agenda. Ald. Rainey is confused on the language and dollar amounts as she shared what her understanding is. David Jennings (Director of Public Works) confirmed Ald. Rainey’s assumptions. Ald. Baptiste asked David if that satisfies the neighbors. David confirmed yes and explained the designs, mentioned what the state standard was, gave Ald. Baptiste history on the contract (106 process). He continued to explain the reason for the amounts of money, with whom, and what work would be done. David announced to the committee of upcoming change orders for engineering to build. Rajeev Dahal (Traffic Engineer) explained what may occur during construction. Ald. Rainey requested a map of endangered dutch elm trees before construction begins.
*After discussion, Item A4 was approved 5-0.*

**(A5)** * Resolution 49-R-06  Application for the SAFER Fire Grant
Consideration of resolution 49-R-06 acknowledging the application of the “Staffing for Adequate Fire and Emergency Responses (SAFER) Grant.” The application provides for five years of funding at different levels.
Ald. Wollin requested this item be removed from consent agenda. Ald. Wollin asked for an explanation of the salary. Chief Berkowsky (Fire Chief) gave salary numbers per fire fighter. Ald. Holmes asked what happens after the five years. Chief Berkowsky replied that retention must be for one year beyond the grant allocated five. After that there is no obligation. Ald. Holmes is asked about union obligation. The Chief explained the authority management has to manipulate staff. Pat Casey (Director of Finance) confirmed Council’s suspicions: the City is responsible for maintaining staff after the grant period. Chief Berkowsky explained that the only commitment tonight is to apply for the grant.
*After discussion, Item A5 was approved 5-0.*
(A6) * Ordinance 76-O-06 Increase in the number of Class D Liquor Licenses
Consideration of proposed ordinance amending Section 3-5-6 (D) of the City Code
to increase the number of Class D Liquor Licenses from 23 to 24 due to the
addition of New Sushi Arigato Japanese Restaurant, Inc. dba as New Sushi Arigato
Japanese Restaurant  822 Clark Street Evanston, IL 60201.
Ald. Rainey requested this item be removed from consent agenda. Ald. Rainey asked if the
City can make BASSETT training a requirement to attain a liquor license. Casey responded
affirmatively, and explained to the alderman how staff would have to bring it back as an
ordinance. Casey added that it has been done in other places. Ald. Rainey is asking for future
applicants to complete BASSETT before a license is obtained. Casey will approach council
with an amendment to the ordinance.
After discussion, Item A6 was approved 5-0.

(A7) * Ordinance 77-O-06 Increase in the number of Class C Liquor Licenses
Consideration of proposed ordinance amending Section 3-5-6 (C) of the City Code
to increase the number of Class D Liquor Licenses from 23 to 24 due to the
addition of Paya Pichai, Inc dba as S-Paragon 503 Main Street Evanston, IL
60202.
Ald. Rainey requested this item be removed from consent agenda. Ald. Wollin asked if they
had another restaurant was already established in Evanston and the location. One of the
owners responded with the address. Ald. Rainey asked about S-Paragon having completed
BASSETT training. Casey stated when staff comes back to council, it will be determined who
has completed BASSETT training.
After discussion, Item A7 was approved 5-0.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT  6: 18pm

Respectfully submitted,

Dolores Y. Cortez