ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES

MONDAY, November 13, 2006
5:11pm – 6:25pm
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent:

Staff Present:  Judy Aiello, Julia Carroll, Pat Casey, Deputy Chief Cook, Dolores Y. Cortez, Glen Crabtree, Paul D’Augustino, Suzette Eggleston, Matthew Grady III, David Jennings, Dennis Marino, Gavin Morgan, Interim Chief Dennis Nilsson, Elke Purze, Carlos Ruiz, Max Rubin, Rolanda Russell, Bruce Slown, Donna Spicuzza, David Stoneback, Judy Witt, Brad Yatabe,

Others Present:  Ald. Tisdahl, Ald. Moran

Presiding:  Alderman Holmes

I. DECLARATION OF QUORUM
With quorum present, Alderman Holmes called the meeting to order at 5:11 pm

II. APPROVAL OF MINUTES OF REGULAR MEETING of October 23, 2006
Minutes were unanimously approved with the correction by Ald. Wollin of a 5 – 0 vote, not 4 – 0.

III. STAFF PRESENTATION
Day Sweep Proposal/presented by Streets & Sanitation Division

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
Items were individually considered.

(A1) * City of Evanston Payroll through 11/02/06 $2,201,515.87
Item A1 was unanimously approved 5 – 0.

(A2) * City of Evanston Bills through 11/14/06 $3,417,700.16
(See attached, Council Agenda Inquiries) Judy Aiello (Assistant City Manager) offered to change the account distribution coding to be more explanatory. Ald. Rainey had questions about the board-up services. Gavin Morgan (Interim Purchasing Director) initiated response and Evanston’s Police Department will complete the response by the end of the week per Judy Aiello.
Item A2 was unanimously approved 5 – 0.
(A3.1) * Approval of authorization for the City Manager to execute a contract with CaremarkPCS Health, LP (2211 Sanders Road, NBT9, Northbrook, IL) and WellNet HealthCare (4733 Bethesda Ave, Bethesda, MD) to provide pharmacy benefit management services for PPO participants in the City's health insurance program for the period December 1, 2006 – November 30, 2007. The projected annual cost for the contract is $23,040, the projected annual costs of pharmacy claim usage is $815,106.

Item A3.1 was unanimously approved 5 – 0.

(A3.2) * Approval of a professional services contract with the Lakota Group (70 West Erie Street, Chicago, IL) for Urban Design and Planning Services for the Central Street streetscape in an amount not-to-exceed $128,498. Funding provided by the Capital Improvement Project fund ($28,498) and the Economic Development Fund ($100,000).

Item A3.2 was unanimously approved 5 – 0.

(A3.3)* Approval of purchase for 331 trees from the Suburban Tree Consortium (STC-West Central Municipal Conference 1127 S. Manheim Rd. STE 102 Westchester, IL) in the amount of $67,320. Approval of an additional purchase for the contractual planting of 100 of the trees through the STC, in the amount of $8,700. The total expenditure for the purchase of the trees and the contract for planting is $76,020. Funding provided by General Fund.

Item A3.3 was unanimously approved 5 – 0.

(A3.4)* Approval of purchase for three Digital Surveillance System Cameras from Public Safety Communications (450 West Taft Drive South Holland, IL) two for the Police Department, one for Evanston Township High School in the amount of $73,500 and an additional $18,000 for an three-year extended service warranty, for a total of $91,500. Funding provided by the Capital Improvement Program ($61,000) and Evanston Township High School ($30,500).

Ald. Rainey asked if Public Safety Communications is the same vendor that Chicago uses. Deputy Chief Demetrious Cook replied no, but they are the lowest and most responsive. Ald. Rainey referred to a spreadsheet titled Munis / Survey / Comments. Ald. Rainey looked for the comparative vendor and was wondering when the citizens will see one installed. Deputy Chief Demetrious Cook replied 6 – 8 weeks, the units are handmade. He explained in detail a little about the assembly. Ald. Rainey referred to a specific area in her ward (Brummel and Custer). Ald. Rainey feels that nothing has happened the way it was discussed when this was initially discussed before the committee. It took 6 months to bid. Ald. Jean-Baptiste commented that the city still has not addressed the root of criminal activity. More technology, more police, more arrested youth. Criminal statistics have not decreased. Ald. Jean-Baptiste is voting against the camera: Ald. Rainey said that crime is already happening, and she hopes the camera is a deterrent. It has diminished activity in the Brummel and Custer area, and later added it makes people feel safe. Ald. Wollin remarked portability is an advantage. Ald. Holmes feels that newcomers to the community will think twice about criminal activity with the presence of the cameras.

Item A3.4 was approved 4 – 1, with Alderman Jean-Baptiste voting Nay.

(A3.5)* Approval of the lowest responsive and responsible bidder for the purchase of up to 3,780 tons of salt for the FY 2006/2007 snow season from North American Salt Company (9200 South Ewing Street, Chicago, IL) in the amount of $149,990.40. Funding provided by the Snow and Ice Control Fund.

Item A3.5 was unanimously approved 5 – 0.
(A3.6)*Approval of the lowest responsive and responsible bidder for the purchase of Cisco products for the Information Technology Department from Netrix LLC. (2801 Lakeside Drive, Bannockburn, IL) in the amount of $80,197.65 Funding provided by Information Technology Replacement ($58,514.65), Water Fund Capital Outlay ($18,269.30), and the balance from Water Dept. Security Improvements ($3,413.50).

(Ald. Rainey) Does this purchase add to the fiber optic? Bruce Slown responded this purchase connects to and takes advantage of the fiber optic. Ald. Rainey wants the cameras to work with the Outpost.

Item A3.6 was unanimously approved 5 – 0.

(A3.7)*Approval of a proposal from the Public Works Department, Streets & Sanitation Division to eliminate night sweeping on most residential streets and cleaning during daytime hours only.

Ald. Rainey is not supportive of either one of the proposals and believes the frequency of street cleaning should be increased. There are some neighborhoods in her ward that need street cleaning every week. The dirtiest streets are the one-side-of-the-street parking. If the city is going to eliminate towing on those streets and increase the fine, that does not do the neighborhood any good at all, it makes the streets dirtier than they are now. Ald. Rainey is against towing but the streets must be cleaned. The problem is in the densely populated neighborhoods. Ald. Rainey used Custer as an example of how important street cleaning is. Ald. Rainey feels the citizens are paying more and more taxes and receiving less and less services.

Ald. Jean-Baptiste is in agreement with Ald. Rainey, the city has to look at where the needs are. He agrees with the thrust of trying to maximize productivity and save money. The hand street cleaners may also be able to accomplish the objective. For quarterly cleaning, you need to set an alarm to remind yourself that every three months - street cleaning. Staff may have it posted, but the notice is not effective. People are just not able to keep up with that kind of schedule. Why do you want to increase the fine in the one-sided sweep areas? Is that to make up revenue? David Jennings (Director of Public Works) and Suzette Eggleston (Superintendent of Streets & Sanitation) responded that the increase in fines would be to encourage people to move. Ald. Jean-Baptiste feels that people would like to move their car if they have effective notice. David Jennings explained prior methods of notification and explained that the city saves one full time employee by having changed to the signs. Ald. Jean-Baptiste wants to eliminate towing.

Ald. Tisdahl and Ald. Moran are in favor of the day time street sweeping and are against towing.

Ald. Holmes asked about the business districts specifically small businesses. Another way of advertising street cleaning dates would be to use the media, cable, Highlights. Ald. Holmes feels the p.a. system is wonderful and the city should keep it, and the city should keep the towing.

Ald. Hansen brought up an example of when her ward was having neighborhood meetings every Tuesday and Wednesday. Even though it’s printed, the citizens will forget or throw it out. What more can we do? Is the recommendation to eliminate towing because it creates such a complaint volume from people who get towed? Jennings explained both angles of the complaining. The city gained compliance by running the p.a. system to warn people to move their cars, but they got complaints by doing so. Jennings and Ald. Hansen both agreed and understood that the night workers are just going to sleep in the morning. The alderman still does not feel that citizen complaints are enough reason to eliminate towing.

Ald. Wollin mentioned that for older residents that don’t necessarily go out everyday, they may not see the signs. An elderly gentleman’s car was towed. Why can’t the city just tow cars to another location in the neighborhood instead of the pound? David Jennings explained that the
city does not have relocation towing except for snow. It’s an option that can be looked at. Ald. Wollin wanted to know if people that sweep their leaves into the street are being fined? Jennings responded only on a complaint base and added that no one is currently monitoring that activity specifically. David added “Highlights” is a publication that includes the street cleaning schedule.

**Ald. Jean-Baptiste** moved that the committee approves the proposal from the standpoint of increasing productivity and reducing costs but will revisit the services that are provided to the neighborhoods to ensure that the services are adequate and appropriate. Fellow councilmen reminded the alderman that the committee was presented two choices. Ald. Jean-Baptiste understood that and asked the committee if he could suggest his motion as a third option, come back with some specific modification of the neighborhood plan.

*Item 3.7 Held in Committee.*

**(A4.1)** *Approval of Change Order #1 with Gewalt Hamilton Associates (850 Forest Edge Drive, Vernon Hills, IL) for additional engineering observation services on the 2006 Water Main, Sewer, and Street Improvement project. The change order amount is $36,500, increasing the contract amount from $240,257.76 to $276,757.76. Funding is provided by the Water Depreciation, Improvement & Extension Account.*

*Item A4.1 was unanimously approved 5 – 0.*

**(A5)** *Resolution 64-R-06 Commercial Card Agreement*  
Consideration of proposed resolution 64-R-06 authorizing the City Manager to sign a continuing agreement with LaSalle Bank National Association for commercial card services.

*Item A5 was unanimously approved 5 – 0.*

**(A6)** *Ordinance 106-O-06 Sale of City Surplus Fleet Vehicles owned by the City of Evanston*  
Consideration of proposed ordinance 106-O-06 authorizing the sale of City surplus fleet vehicles owned by the City of Evanston at the Obenauf Auction Service Municipal Equipment Auction, on December 2, 2006 at the Lake County Fairgrounds in Grayslake, Illinois.

Ald. Holmes had questions that she had given to Gavin Morgan (Interim Purchasing Director). Her major concern was the purchase price of a car vs cost of maintenance, she gave several examples and asked for an explanation. Pat Casey (Director of General Services) says this issue has been reviewed since July. It was the department’s intent to show that the maintenance has increased. Some cars are lemons, sometimes the city is able to take advantage of the warranty. It is the city’s plan to be more aggressive in the city’s purchases. Ald. Rainey asked if we are examining who the city buys from? Pat responded that they are all state bids, but the city will look at different models. Casey added that staff is looking deeper into a software analysis package we have. We are looking to use the software to its fullest extent.

*Item A6 was unanimously approved 5 – 0.*

**(A7)** *Ordinance 109-O-06 Increase in Class C Liquor Licenses*  
Consideration of proposed ordinance 109-O-06 amending Section 3-5-6 (C) of the city code to increase the number of Class C Liquor Licenses from twenty-four to twenty-five due to the addition of Evanston Home, LLC doing business as Quince Restaurant, 1625 Hinman Avenue, Evanston, IL 60201.

Ald. Rainey wanted to hear from the Reynolds (owners) about the type of restaurant they were opening. Mr. Reynolds stated that Quince Restaurant would be a white tablecloth restaurant, he wanted to provide affordable, accessible dining for Evanston. He hopes to open the 29th of November or a week later. Ald. Wollin made note of the error in the address and asked about the BASSETT training. The owner assured council everyone had BASSETT training.
Rainey asked for confirmation, Pat Casey verified. Ald. Wollin moved to suspend the rules to introduce and act in the same meeting.

Council agreed to suspend the rules to Introduce and Act upon Item A7. Item A7 was unanimously approved 5 – 0.

(A8) *Ordinance 110-O-06  2006 City of Evanston Tax Levy
Consideration of proposed ordinance 110-O-06 which legally imposes the City of Evanston property tax levy for the General Fund, Police and Fire Pension Fund of $25,483,673 for FY 2006-07. A public hearing will be held on this levy at the Council meeting of 11/27/06.
Ald. Jean-Baptiste expressed an importance that the people understand what this levy is and shared an example of a phone call from an NU student.
Item A8 was unanimously approved 5 – 0.

(A9) *Ordinance 111-O-06  2006 City of Evanston Tax Levy
Consideration of proposed ordinance 111-O-06 which legally imposes the City of Evanston property tax levy for Evanston Township of $1,359,134 for FY 2006-07. A public hearing will be held on this levy at the Council meeting of 11/27/06.
Item A9 was unanimously approved 5 – 0.

(A10) *Ordinance 112-O-06  2006 SSA #4 City of Evanston Tax Levy
Consideration of proposed ordinance 112-O-06 which legally imposes the City of Evanston property tax levy for the Special Service Area #4 of $255,000 for FY 2006-07. A public hearing will be held on this levy at the Council meeting of 11/27/06.
Ald. Rainey offering clarity to the new aldermen explaining that only the people within the district are paying this tax. The taxes go toward upkeep.
Item A10 was unanimously approved 5 – 0.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT  6:25pm

Respectfully submitted,

Dolores Y. Cortez, Executive Assistant