ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
MONDAY, January 8, 2007
5:39pm – 6:32pm
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent:

Staff Present: Judy Aiello, Allan Berkowsky, John Burke, Julia A. Carroll, David Cook, Dolores Y. Cortez, Rajeev Dahl, Douglas Gaynor, Paul Gottschalk, Matthew Grady III, David Jennings, Vincent Jones, Sat Nagar, Neal Ney, Elke Purze, Rolanda Russell, Brad Yatube

Others Present: Presiding: Alderman Wollin

I. DECLARATION OF QUORUM
With quorum present, Alderman Wollin called the meeting to order at 5:39 pm

II. APPROVAL OF MINUTES OF REGULAR MEETING of December 11, 2006
Minutes were unanimously approved, 5-0 vote.

III. Presentation: 2005/06 Comprehensive Annual Financial Report (CAFR)
Presented by Irwin A. Lyons, CPA of Miller Cooper & Co., Ltd.

IV. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
Items were individually considered.

(A1) * City of Evanston Payroll 12/15/06 through 12/28/06 $2,175,390.13
Item A1 was unanimously approved 5-0.

(A2) * City of Evanston Bills through 01/09/07 $3,361,422.18
Ald. Rainey had questions about the charges regarding the Executive Partners invoices. Vincent Jones (Asst. to the City Manager) and Judy Aiello (Asst. City Manager) explained the expenses for Council's knowledge. The next question was regarding Bemory Consulting Services (Youth Initiatives), Judy Aiello responded in detailed explaining the consulting process, the costs, and consulting objectives. Ald. Jean-Baptiste asked if Council would see the benefits. Judy explained further and promised to forward a copy of his report. Ald. Wollin asked about the Powerpoint presentation. Judy confirmed Council would receive a copy of that also. After Judy's explanation of the Youth Initiatives program and survey, Ald. Rainey asked to see the actual survey and results taken by Sheila McCorkle. Racial tensions seemed to be prevalent in different results of the survey and the aldermen wanted to verify those results. Ald. Rainey also had questions about Sayfar Shaw legal services, Judy Aiello responded.
Item A2 was unanimously approved 5-0.
(A3.1) * Approval of the lowest responsive and responsible bid from W.B. Olson Inc., (3235 Arnold Lane, Northbrook, IL) for the general contract to renovate the interior of the Main Library at a cost of $1,213,619.00. Funding provided by the Library Endowment Income ($6,369) and the City's Capital Improvement Program (CIP) Fund ($1,207,250).

Council wanted to review the drawings. The Library Director responded accordingly. Ald. Rainey mentioned needing extra computers. Ald. Jean-Baptiste in unison with Ald. Rainey are interested in tracking the impact of library improvement. Ald. Jean-Baptiste thinks youth are looking for more recreational activities. He feels the city still need to address the underserved population. Neal Ney intends to monitor the difference with the new improvements. Ald. Jean-Baptiste and Neal Ney talked more about the audio/video locations. Ald. Jean-Baptiste wanted to understand more about the recruitment of youth librarians. Neal Ney explained how staff is recruited.

Item A3.1 was unanimously approved 5-0.

(A3.2) * Approval of the lowest responsive and responsible bid from Hallett & Sons Expert Movers, Inc. (7535 W. 59th Street, Summit, IL), for moving Library collections, furniture and shelving at a cost of $33,700. Funding provided by the Library’s Book Sales.

Ald. Jean-Baptiste asked about the lowest bidder not being responsible. Neal Ney talked about the service and restitution regarding the bill. Ald. Jean-Baptiste asked what the criterion is for future selection. Both Ald. Holmes and Ald. Rainey were surprised that the lowest bidder even submitted a bid. Ald. Wollin recognized the book sales and its assistance in offsetting moving costs.

Item A3.2 was unanimously approved 5-0.

(A3.3) * Approval of proposal from Gewalt-Hamilton Associates (850 Forest Edge Drive, Vernon Hills, Illinois) in an amount not-to-exceed $199,949.77 for Construction Engineering Services for the 2007 Street Improvement Program. Funded by the CIP Street Resurfacing Fund.

Item A3.3 was unanimously approved 5-0.

(A4) * Resolution 79-R-06 Authorizing the Application of an Infrastructure Maintenance Grant

Consideration of proposed resolution 79-R-06 authorizing the city manager to apply for a grant under the Infrastructure Maintenance Fee Litigation Cy Pres Committee’s general authority.

Item A4 was unanimously approved 5-0.

(A5) * Resolution 80-R-06 Joint Agreement with Illinois Department of Transportation (IDOT) & TranSystems Corporation for an increase in Construction and Construction Engineering Funding

Consideration of proposed resolution 80-R-06 authorizing the City Manager to sign a Supplemental Funding Agreement/Joint Agreement with IDOT & TranSystems Corporation for an increase in construction and construction engineering funding for the McCormick Boulevard Project in the amount of $371,400. Funding provided by state and local funds ($156,700) and federal funds ($214,700).

Item A5 was unanimously approved 5-0.
(A6) * Resolution 83-R-06 Joint Agreement for Phase II Engineering Service for the Evanston Bike Plan
Consideration of proposed resolution 83-R-06 authorizing the City Manager to sign a Joint Agreement for Phase II Engineering Services with IDOT and TY LIN International for the Evanston Bike Plan in the amount of $36,118. Funding provided by Federal Funds ($28,894) and the CIP Fund ($7,224).
Ald. Rainey felt many of the symbols/signals/bike paths are missing from the Project Location Map. Rajeev Dahl (Senior Traffic Engineer) and John Burke (Director of Transportation) addressed the Alderman's question. Ald. Rainey is asking for a consistent, accurate, and more detailed report from the consultant the city is paying. Ald. Wollin asked for larger print. Ald. Jean-Baptiste asked for clarity about what the city is doing? Rajeev Dahl reviewed the project in detail and indicated that staff would meet with the Council to review the final plan before implementation. Ald. Jean-Baptiste wants to make sure council stays informed. John Burke explained the upcoming schedule of work. Ald. Rainey would like to see staff consider how parking on Oakton to Dodge would be incorporated or affected by this project.
Item A6 was unanimously approved 5-0.

(A7) * Ordinance 119-O-06 Authorizing the City Manager to Execute an Easement Agreement for property at Evanston Prairie I, LLC
Consideration of proposed ordinance 119-O-06 executing an agreement with Evanston Prairie I, LLC, for a subsurface easement for wall and column footings adjacent to 2607-2617 Prairie Avenue. This item was Introduced on 12/11/06. This item appears in error. Should be on the Council Agenda only.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT 6:32pm

Respectfully submitted,

Dolores Y. Cortez, Executive Assistant