ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
MONDAY, February 12, 2007
5:30pm – 6:54pm
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent: Ald. Jean-Baptiste,

Staff Present: Judy Aiello, Alan Berkowsky, Carol Bryzenski, Julia Carroll, Patrick Casey, Jan Chambers, David Cook, Dolores Y. Cortez, Matthew Grady III, Herb Hill, David Jennings, Vincent Jones, Mike Madden, Dennis Marino, Gavin Morgan, Sat Nagar, Elke Purze, Rolanda Russell, Max Rubin, Debbie Sleet, Bruce Slown, Jennifer Spaulding, David Stoneback, Judy Witt, Jim Wolinski, Brad Yatube

Others Present: Mayor Morton, Ald. Bernstein

Presiding: Alderman Wollin

I. DECLARATION OF QUORUM
With quorum present, Alderman Wollin called the meeting to order at 5:45pm

II. APPROVAL OF MINUTES OF REGULAR MEETING of January 22, 2007
Minutes were unanimously approved with a correction the discussion section of the minutes, correcting “Comcast” with AT&T. Correction was duly noted by secretary. 4-0

III. Presentation: Accela

IV. Presentation: AT&T Video Services

IV. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
Items were individually considered.

(A1) * City of Evanston Payroll through 01/25/07 $2,294,199.19
     02/08/07 $2,154,647.22
Item A1 unanimously approved. 4-0

(A2) * City of Evanston Bills through 02/13/07 $2,130,324.24
Item A2 unanimously approved. 4-0

(A3.1) * Approval of purchase, implementation, and maintenance of the upgraded version of the Accela permit tracking software at a cost of $1,535,052 over the next five years. Funding provided by the General Fund and Capital Improvement Plan Fund.
Ald. Rainey used real estate transfer tax as an example, “If we’re going to start using all of this information and blending it, it has be good information. It is real important to have correct information in our databases.” Ald. Bernstein noted this is a sole source bid and asked if there were any other company, or better companies providing the same service.
Ald. Bernstein understood the history involved with Accela. Pat Casey (Director of General Business) and James Wolinski (Director of Community Development) both referenced discounts and savings in the update.

Item A3.1 unanimously approved. 4-0

(A3.2) * Approval of the lowest responsive and responsible bid for 2007/2008 water treatment chemicals from LCI Ltd. in the amount of $90,000 and Usalco in the amount of $80,801.30 for a total amount of $170,801.30. Funding provided by the Water Filtration account.

Item A3.2 unanimously approved. 4-0

(A3.3) * Approval of contract amendment with Farr Associates in the amount of $25,000, including reimbursable costs, to complete zoning code revisions and regulating plan to implement the Master Plans for Sub Areas 1, 2 and 3 of the West Evanston TIF study area. Funding provided by the Economic Development Fund to be refunded by the West Evanston TIF when increment is available.

Item A3.3 unanimously approved. 4-0

(A3.4) * Approval of the lowest responsive and responsible bid from DiPaolo Company (4350 DiPaolo Center, Glenview, IL) in the amount of $6,596,041 for the Basin S82B Contract 2 Relief Sewer Project contingent upon funding from the IEPA. Funding provided by a low interest loan from the IEPA and the Sewer Reserve Fund.

Ald. Rainey quoted a section of the documentation associated with the agenda item summary sheet “open cut construction.” She asked if the solid line on the map was open cut. David Stoneback (Water & Sewer Superintendent) responded yes and gave a detailed explanation to create a more accurate picture of future construction. Ald. Rainey also asked what the bond rate would be. Grady Matthew III (Director of Finance) responded, 5%. Ald. Wollin asked if the streets would be repaved. David explained what streets would be repaved. Ald. Wollin is interested in the future public meetings regarding this item.

Item A3.4 unanimously approved. 4-0

(A3.5) * Approval of the proposed agreement with MWH Americas, Inc. (380 Interlocken Crescent, Suite 200, Broomfield, CO) in the not-to-exceed amount of $916,122 to provide engineering services during construction of the Basin S82B Contract 2 Relief Sewer Project. Funding provided by a low interest loan from the IEPA and the Sewer Reserve Fund.

Ald. Rainey recommends that Ald. Wollin develops a relationship with the MWH America staff person assigned to this project.

Item A3.5 unanimously approved. 4-0

(A3.6) * Approval of the purchase of property insurance for the City of Evanston valued at $475,008,665 at a cost of $351,938 (including terrorism), excess general liability insurance coverage ($10,000,000 coverage in excess of $2,000,000) at a cost of $161,454 (including terrorism), excess general liability insurance ($5,000,000 coverage in excess of $10,000,000) at a cost of $64,800 (changed at the committee meeting to $60,000) (including terrorism), medical professional liability insurance at a cost of $13,581 (including terrorism), inland marine (fine arts) coverage at a cost $10,901 (including terrorism), crime and fidelity coverage at a cost of $9,980 (terrorism coverage n/a), excess workers compensation at a cost of $79,881 (including terrorism). Total cost is $692,535 (changed at the committee meeting to $687,735). Funding provided by the Insurance Fund.

Item A3.6 unanimously approved. 4-0
(A4.1)* Approval of Change Order No. 12 (final) for the Sherman Plaza Garage construction contract with W.E. O’Neil (2751 Clybourn, Chicago, IL). The change order decreases the contract amount by $402,068, from $41,144,107 to $40,742,039.

Item A4.1 unanimously approved. 4-0.

(A5) * Ordinance 13-O-07  Easement Agreement for 1570 Elmwood Avenue (formerly Winthrop Properties development at 1567 Maple Avenue)
Consideration of proposed ordinance 13-O-07 authorizing the City Manager to execute an agreement for balcony & subsurface easement for the 1570 Elmwood Avenue Development.

Item A5 unanimously approved. 4-0.

(A6) * Ordinance 16-O-07  Authorizing the City to Borrow Funds from the Water Pollution Revolving Loan Fund for Loan L172736
Consideration of proposed ordinance 16-O-07 authorizing the City Manager to execute a Loan Agreement with the IEPA in the not-to-exceed amount of $7,925,000 for costs associated with the Basin S82B Contract 2 Relief Sewer Project.

Ald. Rainey asked if we knew the likelihood of getting this money right away. David Stoneback responded. Ald. Wolllin mentioned a suspension of the rules to introduce and take action at Council is requested for this item.

Item A6 unanimously approved. 4-0.

(A7) *Ordinance 17-O-07  Decrease in the Number of Class D Liquor Licenses
Consideration of proposed ordinance 17-O-07 amending Section 3-5-6 (D) of the City Code decreasing the number of Class D Liquor Licenses from twenty-five to twenty-four due to the sale of Mandarin House, Inc. doing business as Mandarin House at 819 Noyes Street, Evanston, IL  60201.

Ald. Wollin is requesting listing the names of the owners with restaurant information.

Item A7 unanimously held. 4-0.

(A8) * Ordinance 18-O-07  Decrease in the Number of Class D Liquor Licenses
Consideration of proposed ordinance 18-O-07 amending Section 3-5-6 (D) of the City Code decreasing the number of Class D Liquor Licenses from twenty-four to twenty-three due to New Day Café discontinuing their liquor license doing business as New Day Café at 2916 Central Street, Evanston, 60201.

Ald. Rainey asked if they’re going to stay in business. Casey responded yes, but they’re just rescinding their liquor license.

Item A8 unanimously held. 4-0.

(A9) * Ordinance 19-O-07  Increase in the Number of Class D Liquor Licenses
Consideration of proposed ordinance 19-O-07 amending Section 3-5-6 (D) of the City Code to increase the number of Class D Liquor Licenses from twenty-three to twenty-four due to the application of New Mandarin House, Inc. doing business as Mandarin House at 819 Noyes Street, Evanston, IL 60201.

Ald. Rainey feels that we should not get into introducing these. We are so relaxed in everything we do without. Ald. Rainey does not want to do these without the minutes. The minutes were not included. Pat confirmed with council that the minutes from the liquor meetings will be forwarded.

Item A9 unanimously held. 4-0.
(A10) *Ordinance 22-O-07 Decrease in the Number of Class D Liquor Licenses
Consideration of proposed ordinance 22-O-07 amending Section 3-5-6 (D) of the City Code decreasing the number of Class D Liquor Licenses from twenty-four to twenty-three due to the close of New Sushi Arigato Inc., doing business as New Sushi Arigato Restaurant at 822 Clark Street, Evanston, 60201.
Item A10 unanimously approved. 4-0.

(A11) *Ordinance 26-O-07 Amending Fee Ordinance regarding Fire Suppression and Fire Alarm Permit Fees
Consideration of proposed ordinance 26-O-07 amending Ordinance 46-O-99 to establish a charge for Fire Suppression and Fire Alarm Plan Review fees and to increase Fire Suppression and Fire Alarm permit fees.
Item A11 unanimously held. 4-0.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT: 6:54pm

Respectfully submitted,

Dolores Y. Cortez, Executive Assistant