ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
Monday, May 14, 2007
5:40pm – 6:35pm
CIVIC CENTER, 2100 RIDGE AVENUE, ROOM 2404


Members Absent: Ald. Rainey

Staff Present: Judith Aiello, Phillip Baugher, Lara Biggs, John Burke, Julia Carroll, Pat Casey, Carolyn Collopy, David Cook, Chief Eddington, Paul D’Agostino, Paul Gottschalk, Matthew A. Grady, III, David Jennings, Vincent Jones, Stefanie Levine, Gavin Morgan, Dennis Marino, Sat Nagar, Rolanda Russell, Brad Yatabe

Others Present:

Presiding: Ald. Wollin

I. DECLARATION OF QUORUM
With a quorum present, Alderman Wollin called the meeting to order at 5:40 pm.

II. APPROVAL OF MINUTES OF REGULAR MEETING of April 23, 2007
Minutes were unanimously approved 4 – 0.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
Items were individually considered.

(A1) * City of Evanston Payroll through 05/03/07 $2,266,998.11
Item A1 was approved unanimously, 4-0.

(A2) * City of Evanston Bills through 05/15/07 $2,670,542.65
Ald. Wollin pointed out that a Finance Department purchase was listed twice and for two different amounts. The Finance Department will look into it. Ald. Hansen asked about the vacation pay for the Maple Avenue Garage. John Burke (Transportation Director) said that it was an error and new contracts do not have that pay out clause. Brad Yatabe (Staff Attorney) that the payment was a compromise. Sixteen thousand dollars was paid on an invoice for thirty-two thousand dollars. Ald. Hansen noted that the new contract did not reflect this.
Item A2 was approved unanimously, 4-0.

(A3.1) *Approval of professional services contract with EDAW Inc. (303 East Wacker Drive, Suite 910, Chicago, Il.) for master planning services for the Evanston Lakefront and Corridor Reconstruction Project Master Plan in the amount of $206,487. Funding provided by CIP ($146,821) and CIP contingency fund ($59,666).
Item A3.1 was approved unanimously, 4-0.
(A3.2) * Approval of professional services contract with EDAW Inc. (303 East Wacker Drive, Suite 910, Chicago, Il.) for phase one engineering services for the Evanston Lakeshore Reconstruction Project in the amount of $111,001. Funding provided by CIP ($22,200) and the Illinois Transportation Enhancement Program ($88,801).

Item A3.2 was approved unanimously, 4-0.

(A3.3)*Approval of professional services contract for consulting services for downtown planning, including a revised downtown plan, zoning recommendations, a real estate market study, a parking utilization study, and a pilot study for form based coding on selected blocks with Duncan Associates (117 North Jefferson, Suite 201, Chicago, Il.) in the amount of $236,324. Funding provided by the Economic Development Fund, the Downtown II TIF and the Washington National TIF.

Ald. Jean-Baptiste noted that the contractors had taken into account all their concerns from the A & PW meeting at the Thursday P & D meeting. Dennis Marino (Assistant Director Community Development) mentioned that a two-page timeline was on the table. A copy will be sent to Ald. Rainey. Ald. Jean-Baptiste stated that his son was very interested in city planning and the City does not seem to include young adults in the stake holder categories. He suggested that such youth be invited to discussions. Ald. Holmes showed concern that builders are not informed about the process and direction that the City wants to take. Dennis Marino will investigate. Ald. Wollin spoke to two developers and suggested that they find out what is going on before they make a proposal.

Item A3.3 was approved unanimously, 4-0.

(A3.4)*Approval of proposal for Revcon Technology Group (1715 Cortland Court, Suite 4, Addison, Il.) for parking access and revenue control system improvements at the Church Street, Maple Avenue and Sherman Avenue parking facilities in the amount of $821,152. Funding provided by the Downtown TIF Capital Project Fund and Parking Bond Funds. Sole source purchase - requires approval of 2/3 of the City Council.

David Jennings (Director of Public Works) explained that the three garages operate on three separate platforms. The Church Street Garage system is 12 years old and the equipment requires constant maintenance. The time is right to consolidate all three into one system. The Sherman Plaza Garage is the newest with such systems as a pay on foot system that requires no booths. The Parking Committee has approved this proposal. John W. Hammerschlag was introduced. He helped make the Sherman Avenue Garage a totally automated system. If Church and Maple were to be included, all exits could be used, increasing flow and the garages would become 24/7 operations. Pay-on-foot kiosks would be at all entrances. Credit cards can be used at the Church Street garage. Manpower would be reduced at Church and Maple in payroll but not in security. Security would be added at Sherman. Each piece of equipment will have a camera and a help button from which the Sherman garage would respond. The payback to recoup costs is predicted at 2.4 years. Maple will be upgraded from video to digital. Church Street which needs the most work will be done first and be operational by fall. Ald. Wollin asked if all three garages will be compatible. David Jennings said that the citizen can get a transponder which will work at all three garages. Ald. Jean-Baptiste asked David Jennings how is the City charging the patron? The alderman further inquired if the City is breaking even. The response was that the strategy includes rate increases over time to support the parking system. David Jennings further stated that he would make the study available to the Aldermen. Ald. Wollin mentioned that she likes the idea of all exits being open. John Burke (Transportation Director) noted that if the patron missed the pay-on-foot station, the patron can use a credit...
card at the exit. This combination is twice as fast as a human in a booth. There is a seven to ten year life expectancy for the equipment and all of it will be on a maintenance program. *Item A3.4 was approved unanimously, 4-0.*

(A3.5)*Approval of the lowest responsible and responsive bid for the purchase of library furniture from Corporate Concepts, Inc. (500 Water Edge, Suite 200, Oak Creek Center, Lombard, IL) in the amount of $68,859.33. Funding provided by the Library’s “Room to Grow” fundraising campaign. *Item A3.5 was approved unanimously, 4-0.*

(A3.6)*Approval of the lowest responsible and responsive bid for the 2007 MFT Street Resurfacing Program to J.A. Johnson Company (1025 East Addison Court, Arlington Heights, IL) in the amount of $1,180,176. Funding provided by 2007 Motor Fuel Tax Funds. It was noted that this is not for all of the resurfacing projects this year. *Item A3.6 was approved unanimously, 4-0.*

(A3.7)*Approval of the lowest responsible and responsive bid for hauling and disposal of debris for the Water & Sewer Division and the Streets & Sanitation Division to G & L Contractors (7401 N. St. Louis Avenue, Skokie, IL) in the amount of $195,150. Funding provided by the Water Fund, the Sewer Fund, and the General Fund. *Item A3.7 was approved unanimously, 4-0.*

(A4.1)*Approval of Amendment No. 1 to the agreement with MWH Americas, Inc. (380 Interlocken Crescent, Suite 200, Broomfield, CO) to provide engineering services during construction of the Basin S82B Contract 1 Relief Sewer Project. This amendment will increase the not-to-exceed agreement amount by $16,488, from $1,071,277 to $1,087,765. Funding provided by the Sewer Reserve fund. Ald. Wollin wants to be sure that the City has oversight concerning the quality of work. The current work is not impressive. David Jennings mentioned that on three occasions three operators were hit on maintenance. They were only related by it being the same area at the same time. Ald. Holmes asked what is the City’s experience with out-of-state companies. Davie Jennings responded *Item 4.1 was approved unanimously, 4-0.*

(A5)* **Resolution 3-R-07 Authorizing the Donation of Certain Surplus City-Owned Personal Property**
Consideration of proposed resolution 3-R-07 granting Belize City parking meters that are no longer in use and would later be scrapped and eighteen box springs, mattresses and frames that have been in storage for three years.
Ald. Wollin asked where the mattresses are from. Pat Casey (Director of Management, Business & Information Systems) said that they came from fire houses. When asked about shipping costs he stated that the Belize Sister City Program has a budget for this. *Item A5 was approved unanimously, 4-0.*

(A6)* **Resolution 17-R-07 Authorizing the City Manager to execute a Subgrant Agreement with Cook County for the purchase of Emergency Traffic Control Equipment**
Consideration of proposed resolution 17-R-07 authorizing the City Manager to execute a grant agreement with Cook County for the purchase of an electronic portable message board, traffic trailer barricades and related equipment in an amount not-to-exceed $34,560. Funding provided by the U.S. Department of Homeland Security. 

*Item A6 was approved unanimously, 4-0.*

(A7)* Resolution 24-R-07 Authorizing the City Manager to Sign a Local Agency Agreement with the Illinois Department of Transportation

Consideration of proposed resolution 24-R-07 authorizing the City Manager to execute a local agency agreement for federal participation with the Illinois Department of Transportation to jointly initiate the Evanston Lakefront Corridor Reconstruction Project.

*Item A7 was approved unanimously, 4-0.*

(A8)* Ordinance 47-O-07 Increase in the Number of Class D Liquor Licenses

Consideration of proposed ordinance 47-O-07 amending Section 3-5-6 (D) of the City Code to increase the number of Class D liquor licenses from 23 to 24 due to the opening of Nine Fish Restaurant (2426 Main Street, Evanston, IL 60202).

Ald. Jean-Baptiste asked if the BASSET training had been completed by all three businesses being presented tonight. Pat Casey said that the managers and owners get training, not the wait staff. However, it is understood that a BASSET trained person must always be on site. All servers will be over 18. The owners were not present.

*Item A8 was held unanimously, 4-0.*

(A9)* Ordinance 48-O-07 Increase in the Number of Class B Liquor Licenses

Consideration of proposed ordinance 48-O-07 amending Section 3-5-6 (B) of the City Code to increase the number of Class B liquor licenses from 16 to 17 due to the opening of Blu (1710 Orrington Avenue, Evanston, IL 60201).

President Brian Whang was present. Ald. Wollin asked if there was going to be a waiting area? The President confirmed and described the location. Ald. Wollin then noted there was no menu attached. Mr. Whang said Blu is a Japanese sushi restaurant that he hopes to open June 1.

*Item A9 was approved unanimously, 4-0.*

(A10)* Ordinance 49-O-07 Increase in the Number of Class D Liquor Licenses

Consideration of proposed ordinance 49-O-07 amending Section 3-5-6 (D) of the City Code to increase the number of Class D liquor licenses from 24 to 25 due to the opening of Tacos del Lago (822 Clark Street, Evanston, IL 60201).

Owner Harvey Becker was in attendance. Ald. Hansen mentioned that the Mayor had questioned where the bottles of alcohol were placed. It is too readily available to the customers. Pat Casey has inspected the location and the items have been moved to a less accessible area. Ald. Wollin asked about the number seated (40). Ald. Jean-Baptiste had concerns about students and fake IDs and what is done to maintain vigilance? Pat Casey’s response was multiple:

- all new applicants must go through BASSET training so they know to check the ID checker book (all licenses are referred to in it)
- the Police do bar checks on a regular basis
• stings are performed by the State of Illinois.

Item A10 was approved unanimously, 4-0.

(A11)* Ordinance 55-O-07 Authorizing the Sale of City Surplus Personal Property owned by the City of Evanston
Consideration of proposed ordinance 55-O-07 authorizing the sale of city surplus personal property owned by the City of Evanston at the Lake County Division of Transportation Auction to be held at 600 West Winchester, Libertyville, IL on June 2, 2007.

Item A11 was approved unanimously, 4-0.

IV. ITEMS FOR DISCUSSION
(APW1) Evanston Police Department’s 2007 Summer Plan
Chief Eddington (Chief of Police) talked about the addition of two street Outreach workers bringing the total to four. They are still to be hired. All four will be charged with channeling at-risk youth into ongoing programs. This is done in cooperation with the Department of Corrections Patrol sweeps. Deployment meetings are held to identify hot spots and keep changing, as necessary, the sequence of those spots and how and when they will be addressed. Ald. Holmes asked about the number of vans. There is one van and one car that will be used on a rotating schedule once the two teams are in place. There are plans to have seven days of coverage and he talked about the areas to be covered. Ald. Wollin asked why the car/van has a shift of 6pm to 2:30am when the bars close at 3am. Chief Eddington said that money certainly is a part of the equation but notes that the car on duty cannot go off duty if the site patrol says there is a potential problem. Ald. Jean-Baptiste stated that he has not seen the results of the problem solving teams, and what is different for this summer? Chief Eddington stated that in the summer there is more interaction with neighborhood groups and block clubs. There is also a “bundling” of resources to maximize the presence in the areas of concern. Ald. Jean-Baptiste asked if the on-going work now will continue into long-term projects. There does not seem to be any manifestation of such projects. Chief Eddington stated that success has not been well documented and advertised. Some problem areas have been identified and with these increased concerns, have been divided and are being handled. Neighborhood groups frequently get information, the City Council not as often. Ald. Holmes says she is the task person in her ward and is in constant contact with the Police and residents about hot spots. Ald. Jean-Baptiste suggested that we need ongoing monitoring of where problems exist. Ald. Hansen believes Ninth Ward Officers check in with residents but she is only aware of it happening once. Chief Eddington understands the Council’s comments.

V. COMMUNICATIONS

VI. ADJOURNMENT: 6:35 pm

Respectfully submitted,
Phillip Baugher, Finance Administrative Assistant