AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday October 13, 2008
5:30 p.m. – 6:20 p.m.

Civic Center, 2100 Ridge Avenue - Room 2404

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of September 22, 2008

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 09/28/08 $2,307,914.12

(A2)* City of Evanston Bills through 10/14/08 $5,885,168.68

(A3.1)* Approval of Contract for Architectural Services for Branch Library Renovation Project (RFQ 09-32)
Recommend approval of contract with Product Architecture + Design (1608 North Milwaukee Avenue, Suite 307, Chicago, IL) for the schematic design, design development, preparation of construction documents and constructions oversight of the remodeling of the North and South Branches of the Library (RFQ 09-32) in the amount of $52,500. Funding provided by the Capital Improvement Program.

(A3.2)* Approval of Acceptance of Illinois Department of Commerce and Economic Opportunity Grant
Recommend acceptance of a grant from the Illinois Department of Commerce and Economic Opportunity (IDCEO) in the amount of $60,000 to fund the conversion of one collection day from recycling bins to either 65 gallon or 96 gallon wheeled recycling carts. Acceptance of the grant requires a match of $186,384. Funding provided through the Streets and Sanitation Recycling Services General fund Account.

(A3.3)* Approval of Bike the Ridge Special Event
Recommend approval of a proposal for a special event, Bike the Ridge. Bike the Ridge would take place on October 26, 2008, from 8 a.m. – 10 a.m. Currently, there is no funding budgeted for this special event that would cost the City approximately $15,000.

(A3.4)* Approval of World AIDS Day Walk Special Event
Recommend approval of proposal from Willow Creek North Shore for a World AIDS Day Walk in downtown Evanston, 9:45 to 10:45 am on Saturday, December 6, 2008.

(A3.5)* Approval of Sole Source Purchase of Emergency Medical Service Equipment
Recommend approval of the sole source purchase of two monitor, defibrillator, pacer devices from Medtronic Physio-Control (11811 Willow Road NE, Redmond, WA) in the amount of $31,642.65. Funding provided by Fire Department Capital Outlay.
(A3.6)* Approval of Lowest Responsible and Responsive Bid (09-44) for a Two-Year Agreement for Printing the Quarterly Highlights Newsletter
Recommend approval of the lowest responsible and responsive bid (09-44) for a two-year agreement, with optional third year to renew, for printing of quarterly Highlights newsletter on recycled paper with Crescent Printing Company (1001 Commercial Court, Onalaska, WI) in the amount of $26,600 per year. Funding provided by the General Fund.

(A3.7)* Approval of Lowest Responsible and Responsive Bid (09-45) for the 2008 Structure Lining Contract
Recommend approval of the lowest responsible and responsive bid for the 2008 Structure Lining Contract (Bid No. 09-45) to National Power Rodding Corp. (2500 W. Arthington St., Chicago, IL) in the amount of $52,509.16. Funding provided by the Sewer Fund.

(A3.8)* Approval of Purchase of Trees for Fall Planting
Recommend approval of the purchase of 425 trees from Suburban Tree Consortium (STC) in the amount of $94,178. In addition, recommend approval of an additional purchase for the contractural planting of 150 of the trees through STC, in the amount of $13,650. The total expenditure for the purchase of the trees and the contract for planting is $107,828. Funding provided by Parks/Forestry Division budget and the Capital Improvement Program.

(A4.1)* Approval of Change Order #2 for the Basin S82B Contract 2 Relief Sewer Project (Bid 07-43)
Recommend approval of Change Order #2 for the Basin S82B Contract 2 Relief Sewer Project with DiPaolo Company (4350 DiPaolo Center, Glenview, IL). This change order will decrease the contract amount by $4,082.75 from $6,596,041 to $6,591,958.25 and grant a 45-day extension to the contract period. An IEPA loan funds approximately 93% of the project costs. The remaining portion funded by the Sewer Reserve fund.

(A5)* Resolution 53-R-08 Authorizing the City Manager to Execute a Lease Renewal Agreement with the U.S. Postal Service for Parking their Vehicles in City Parking Lot #25
Consideration of proposed resolution 53-R-08 authorizing the City Manager to execute a lease renewal agreement with the U.S. Postal Service (USPS) for parking USPS vehicles in City Parking Lot #25 located at 1612-1616 Maple Avenue.

(A6)* Resolution 55-R-08 Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County (SWANCC)
Consideration of proposed resolution 55-R-08 appointing a Director and Alternate Director to the Board of Directors of SWANCC pursuant to the SWANCC agency agreement.
IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

(APWI) GASB 45

VI. ADJOURNMENT