AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday April 28, 2008
5:30 p.m. – 6:45 p.m.

Civic Center, 2100 Ridge Avenue - Room 2404

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of April 8, 2008

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1)* City of Evanston Payroll through 04/17/08 $2,378,667.88

(A2)* City of Evanston Bills through 04/29/08 $6,864,532.48

(A3.1)* Approval of Lowest Responsible and Responsive Bid (09-02) for 2008 CIP Street Resurfacing Program
Recommends approval of construction contract for the 2008 CIP Street Resurfacing Program with Chicagoland Paving Contractors (225 Telser Road, Lake Zurich, IL) in the amount of $592,314.00. Funding provided by CIP Street Resurfacing.

(A3.2)* Approval of Lowest Responsible and Responsive Bid (09-01) for the Asbury Avenue Brick Street Project
Recommends approval of construction contract for the Asbury Avenue Brick Street Project with Chicagoland Paving Contractors (225 Telser Road, Lake Zurich, IL) in the amount of $150,627.50. Funding provided by the Motor Fuel Tax (MFT) fund.

(A3.3)* Approval of Lowest Responsible and Responsive Bid (08-90) for Crown Park Tennis Court Renovation Project
Recommends approval of construction contract for the Crown Park Tennis Court renovation with Chicagoland Paving Contractors Inc. (225 Telser Road, Lake Zurich, IL) in the amount of $267,900. Funding provided by CIP.

(A3.4)* Approval of Cooperative Downtown Maintenance Agreement
Recommends approval of a contract to provide enhanced maintenance for the expanded downtown area, power washing and landscaping services with The Brickman Group (3400 Avondale Avenue, Chicago, IL) in the amount of $160,779. Funding provided by Special Service Area #4, $81,755, Downtown and Washington National TIF $59,004 and the General Fund, $20,020 for the portion outside of the TIFs.

(A3.5)* Approval of Lowest Responsible and Responsive Bid (09-03) for Spring 2008 Fence Improvements
Recommends approval of construction contract for the spring 2008 fence improvements at Penny and Snyder Park with Custom Built Commercial Fence Corporation (721 North Seminary Avenue, Park Ridge, IL) in the amount of $34,737.06. Funding provided by CIP contingency account. Current account balance is $974,456. After contract approval balance will be $939,719.
(A3.6)*Approval of Lowest Responsible and Responsive Bid (09-04) and One Year Extension for Bid (08-05) for Water Distribution Materials
Recommend approval of contracts for the Water Distribution Materials to East Jordan Iron Works, Inc. (310 Garnet Drive, New Lenox, IL) in the amount of $25,000; HD Supply Waterworks (29950 Skokie Highway, Lake Bluff, IL) in the amount of $65,378; Mid American Water (1125 N. Old Rand Road, Wauconda, IL) in the amount $80,000; and Water Products Co. (P. O. Box 50, Aurora, IL) in the amount of $45,000. The total amount is $215,378. Funding provided by the operating funds in the Water Fund account ($190,378) and the Sewer Fund account ($25,000).

(A3.7)*Approval of Sole Source Contract for the Installation of Elevator Air Conditioning Systems in the Sherman Plaza Self Park
Recommend approval of sole source contract to purchase and install elevator air conditioning systems in the Sherman Plaza Self Park with ThyssenKrupp Elevator Corporation (2305 Enterprise Drive, Westchester, IL) in the amount of $33,246.00. Funding provided by CIP Sherman Garage Repairs account.

(A3.8)*Approval of One Year Contract Extension Bid (06-23) for the Purchase of Water Meters and Meter Reading Equipment
Recommend approval of the second one-year extension option for the purchase of water meters and meter reading equipment with BadgerMeter, Inc. (4545 West Brown Deer Road, Milwaukee, WI) in the amount of $55,680. Funding provided by the Water Fund.

(A3.9)*Approval of 3-Year Renewal of Elevator Service Agreement with Otis Elevator
Recommend approval of renewal of the Service Agreement with Otis Elevator Company (949 Oak Creek Drive, Lombard, IL) for service at the Civic Center, Municipal Service Center, Maple Avenue and Church Street Self Parks for a 3-year term with a first year cost not to exceed $59,882.68. Funding provided by the FY 08/09 operating budgets for Facilities Management and Parking Services.

(A3.10)*Approval of Contract (RFQ 08-73) for Phase I Engineering Services for Sheridan Road Corridor from South Boulevard to the City Limits with the Village of Wilmette
Recommend approval of a contract to provide Phase I engineering services for the Sheridan Road Corridor Improvement Project between South Boulevard and the city limits with the Village of Wilmette with Transystems Corporation (1051 Perimeter Drive, Schaumburg, IL) in the amount of $633,470.66. Funding provided by the Motor Fuel Tax (MFT) fund. Approval of this item is contingent on approval of Agenda Item A5 – MFT Resolution 26-R-08.

(A3.11)*Approval of Contract for a Water & Sewer Cost of Services and Fee Study (RFQ 08-77)
Recommend approval of a contract for a water & sewer cost of services and fee study with Malcom Pirnie, Inc. (1515 East Woodfield Road, Suite 360, Schaumburg, IL) in the amount of $39,950. Funding provided by the Water Fund, $19,975 and the Sewer Fund, $19,975.
(A3.12)* Approval of Purchase of 375 Trees and Contractual Planting of 100 Trees  
Recommend approval of the purchase of 375 trees from Suburban Tree Consortium (STC) (West Central Municipal Conference, 1127 South Manheim Road, Suite 102, Westchester, IL) in the amount of $78,254. Recommend approval of additional purchase of the contractual planting of 100 trees through STC in the amount of $9,000. The total expenditure for the purchase and planting is $87,254. Funding provided from the General Fund and $25,000 from CIP contingency funds. Current account balance is $939,719. After contract approval the balance will be $914,719.

(A4)* Resolution 1-R-08 Authorizing the City Manager to Sign an Agreement Between the City of Evanston and Robert Smart for Public Art at Fire Station #5  
Consideration of proposed resolution 1-R-08 authorizing the City Manager to execute an agreement with Robert Smart for Public Art at Fire Station #5 in the not to exceed amount of $40,000. Funding provided by the Percent for Art ordinance in connection with the construction of the new Fire Station #5.

(A5)* Resolution 26-R-08 Authorizing Motor Fuel Tax Funding for Sheridan Road Phase I Engineering  
Consideration of proposed resolution 26-R-08 authorizing $633,470.66 of Motor Fuel Tax (MFT) Funds for the Sheridan Road Phase I Engineering.

(A6)* Resolution 28-R-08 Authorizing the City Manager to Sign Local Document for an Application to Participate in an Interagency/Joint Funding Agreement through the Illinois Transportation Enhancement Program for the Evanston Lakefront Corridor Reconstruction Project  
Consideration of proposed resolution 28-R-08 authorizing the City Manager to sign FY 2008 Local Assurance Document for an Application to Participate in an Interagency/Joint Funding Agreement through the Illinois Transportation Enhancement Program for the Evanston Lakefront Corridor Reconstruction Project.

(A7)* Resolution 29-R-08 Authorizing the City Manager to Sign FY 2008 Local Assurance Document for an Application to Participate in an Interagency/Joint Funding Agreement through the Illinois Green Streets Initiative for the Evanston Tree Replacement Project  
Consideration of proposed resolution 29-R-08 authorizing the City Manager to sign FY 2008 Local Assurance document for an application to participate in an Interagency/Joint Funding Agreement through the Illinois Green Streets initiative for the Evanston Tree Replacement Project.

(A8)* Resolution 35-R-08 Authorizing the City Manager to Accept a Donation in the Amount of $256,000 Toward the Creation of Public Art at Raymond Park Entitled “Conversations: Here and Now”  
Consideration of proposed resolution 35-R-08 for City Manager to accept a $256,000 donation from an Evanston resident who wishes to remain anonymous, for the creation and installation of public art entitled “Conversation: Here and Now” by Evanston artist Indira Freitas Johnson at Raymond Park.
(A9)* Resolution 34-R-08 Authorizing the City Manager to Sign an Agreement Between the City of Evanston and Indira Freitas Johnson for Public Art at Raymond Park
Consideration of proposed resolution 34-R-08 authorizing the City Manager to execute and agreement with Indira Freitas Johnson for Public Art at Raymond Park in the not to exceed amount of $256,000. Funding derived from an anonymous donor living in Evanston.

(A10)* Resolution 36-R-08 Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County (SWANCC)
Consideration of proposed resolution 36-R-08 appointing a Director and Alternate Director to the Board of Directors of SWANCC pursuant to the SWANCC agency agreement. The City of Evanston is a member of SWANCC.

(A11)* Ordinance 19-O-08 Proposed Paving of Alley North of Thayer Street/East of Reese Avenue - Special Assessment 1496
Consideration of proposed ordinance 19-O-08 for the paving of the alley north of Thayer Street and east of Reese Avenue - Special Assessment Process.

IV. ITEMS FOR DISCUSSION

(APW1) Use of Recycling Center

(APW2) Business Inspection/Occupancy Certificate

V. COMMUNICATIONS

VI. ADJOURNMENT