AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Tuesday, May 27, 2008
5:30 p.m. – 6:20 p.m.

Civic Center, 2100 Ridge Avenue - Room 2404

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of May 12, 2008

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1)* City of Evanston Payroll through 5/15/08 $2,298,477.72

(A2)* City of Evanston Bills through 5/28/08 $3,375,463.83

(A3.1)* Approval of Sole Source Contract for the Purchase of Mobile Data Browser Software for the Fire Department
Recommend approval of a sole source software purchase from Sungard Public Safety that will enable Fire Department emergency vehicles to communicate with the 911 Center via the vehicle computers. The cost for this purchase is $83,046.94. Funding provided by the Emergency Telephone System Budget.

(A3.2)* Approval of Contract (RFQ #08-74) for the Evanston Water Utility Supervisory Control and Data Acquisition (SCADA) SCADA Study
Recommend approval of a contract for the Evanston Water Utility SCADA Study to CDM (125 South Wacker Drive, Suite 600, Chicago, IL 60606) in the amount of $136,790.00. Funding provided by the operating funds in the Water Depreciation, Improvement, and Extension (DIE) account.

(A3.3)* Approval of Contract (RFP 09-10) for Replacement of Fire/Polic e Radio Antenna Tower
Recommend approval of a contract with T. Steele Construction (8300 42nd Street West, Rock Island, IL) in the amount of $170,335 for the purchase and installation of a 140 foot radio antenna tower for Fire/Polic e radio. Funding provided by the Emergency Telephone System budget.

(A3.4)* Approval of Enactment of the 4th Optional Contract (Bid # 05-30) Year with Total Building Service Inc. for Janitorial Services at City-owned Buildings
Recommend approval for the City to enact the 4th optional year of the contract (Bid # 05-30) with Total Building Service, Inc. (340 Bennett Road Elk Grove Village, IL) for an additional year for the purchase of janitorial services at the Police and Fire Headquarters’, Police Outpost, Civic Center and Library in the annual amount of $228,027.48. Funding provided by budgeted operating budgets of each division as detailed in the attached memo.
(A3.5)*Approval of the Lowest Responsible and Responsive Bid (09-05) for Torgerson Park Renovations Project
Recommend approval of a construction contract from Pedersen Construction, Inc. (936 Holmes Avenue, Deerfield, Illinois) in the amount of $206,750 for the Torgerson Park Renovations project. Funding provided by Capital Improvement Program (CIP).

(A3.6)*Approval of the Lowest Responsible and Responsive Bid (09-12) for the 2008 Dutch Elm Disease Control Program
Recommend approval of contract in the amount of $476,307 from Landscape Concepts Management, Inc. (LCMI) (31745 Alleghany Road, Grayslake, IL) for the 2008 Dutch Elm Disease Control Program. Funding provided by the General Fund in ($248,300) and Reserve funds from previous years ($354,185).

(A3.7)*Approval of Lowest Responsible and Responsive Bid (09-13) to Purchase Multi-Purpose Tractors and Attachments
Recommend approval of contract to purchase two multi-purpose tractors and attachments for the Parks, Forestry and Recreation Department and Streets & Sanitation Division from Town and Country Power, Inc.(1080 E. Park Avenue, Libertyville, IL) in the amount of $49,162.00. Funding provided by the FY 08/09 Fleet Service Capital Outlay Budget.

(A3.8)*Approval of Lowest Responsible and Responsive Bid (09-14) for the Summer Food Service Program
Recommend approval of contract to Open Kitchen (1161 West 21st Street Chicago, IL) in an amount not-to-exceed $73,000 for the 2008 Summer Food Service Program. Funding provided by reimbursement revenue and program expenditures in Recreation Outreach Business.

(A4.1)*Approval of Change Order #1 (RFP 07-35) with RJN Group for the 2007 Water Main Engineering Services
Recommend approval of change order #1 to RJN, Group (200 West Front Street, Wheaton, IL) for the 2007 Water Main Engineering Services contract. This change order will increase the contract amount by $23,747.70 from $248,628.90 to $272,376.60. Funding provided by the Water Depreciation, Improvement, and Extension (DIE) account.

(A4.2)*Approval of Change Order #2 Construction Contract with Central Lakes Construction for Fire Station #5
Recommend approval of change order #2 to the construction contract with Central Lakes Construction (749 Pinecrest Drive in Prospect Heights, IL) for additional work preformed at Fire Station #5 located at 2830 Central Street. This change order will increase the contract by $52,845 from $4,647,153 to $4,699,998. Funding provided by Capital Improvement Program (CIP).

(A4.3)*Approval of Change Order #3 Construction Manager’s Contract for Fire Station #5
Recommend approval of change order #3 to CATH Associates (2401 Main Street, Evanston, IL) for additional services at Fire Station #5 (2830 Central Street). This will increase the contract amount by $19,360 from $216,714.93, totaling $236,074.93. Funding provided by Capital Improvement Program (CIP).
(A4.4)* Approval of Change Order #3 Fire / Police Radio System Upgrade
Recommend approval of change order #3 to Motorola (1309 East Algonquin Road, Schaumburg, IL) for the Fire/Police Radio System Upgrade that was implemented in February 2008. This also includes the re-installation of the base station radio and antenna for Fire Station #5. Total cost is $81,992. Funding provided by the Emergency Telephone System budget ($65,969) and Fire Station #5 Funding provided by Capital Improvement Program (CIP) Construction Account ($16,023).

(A5)* Approval of Contract Between the Evanston Police Sergeants Association and the City of Evanston

(A6)* Approval of Memo of Understanding Between the Evanston Firefighters Association and the City of Evanston
Recommend approval of a Memo of Understanding between the Evanston Firefighters Association and City of Evanston as presented in the Memo of Understanding dated May 12, 2008 addressing Article XI, Section 11.2 Group Hospital – Surgical - Major Medical Insurance, Subsection D.

(A7)* Resolution 39-R-08 Lease of Certain Room space on the 1st Floor of the Civic Center (room 1030) to the League of Women Voters of Evanston from 6/1/08 through 5/31/09
Consideration of proposed resolution 39-R-08, authorizing the City Manager to enter into a new lease extending from June 1, 2008 to May 31, 2009 with a rent increase from $193.00 per month to $197.00 with the League of Women Voters for Room 1030 at the Civic Center.

(A8)* Resolution 40-R-08 Authorizing the City Manager to Execute a Settlement Agreement with ADT Security Services, Inc.
Consideration of proposed resolution 40-R-08 to execute a settlement agreement between ADT and the City of Evanston for bid number 08-21 awarded to ADT Fire and Security Systems on September 10, 2007. The award was in the amount of $51,206 for the installation of a new fire alarm system for Robert Crown Center.

(A9)* Resolution 42-R-08 City Manager Authorization of Easement Agreement Between the City of Evanston and Northern Illinois Gas Company
Consideration of proposed resolution 42-R-08 authorizing the City Manager to execute an easement agreement with the Northern Illinois Gas Company (NICOR) allowing the installation of natural gas regulating and monitoring facilities within the City of Evanston’s property known as Fireman’s Park.

(A10)* Ordinance 70-O-08 Four-Way Stop at McDaniel Avenue and Simpson Street
Consideration of proposed ordinance 70-O-08 amending Section 10-11-5, Schedule V (D) of the City Code establishing four-way stop control of the McDaniel Avenue and Simpson Street intersection.
(A11)* Ordinance 71-O-08  Four-Way Stop at Wesley Avenue and Noyes Street
Consideration of proposed ordinance 71-O-08 amending Section 10-11-5, Schedule
V (D) of the City Code establishing four-way stop control of the Wesley Avenue and
Noyes Street intersection.

(A12)* Ordinance 72-O-08  Increase in the Number of Class D Liquor Licenses
Consideration of proposed ordinance 72-O-08 amending Section 3-5-6(D) of the
City Code to increase the number of Class D liquor licenses from 21 to 22 due to
new ownership of Ruby of Siam (1125 Emerson, Evanston, IL).

(A13)* Ordinance 73-O-08  Decrease in the Number of Class Y Liquor Licenses
Consideration of proposed ordinance 73-O-08 amending Section 3-5-6 (Y) of the
City Code to decrease the number of Class Y liquor licenses from 1 to 0 due to
change in ownership of Winestyles (1741 Sherman Avenue, Evanston, IL).

(A14)* Ordinance 74-O-08  Increase in the Number of Class R Liquor Licenses
Consideration of proposed ordinance 74-O-08 amending Section 3-5-6 (R) of the
City Code to increase the number of Class R liquor licenses from 1 to 2 due to
opening of Harlow, LLC dba Taylor Street, (2916 Central Street, Evanston, IL).

(A15)* Ordinance 75-O-08  Increase in the Number of Class Y Liquor Licenses
Consideration of proposed ordinance 75-O-08 amending Section 3-5-6 (Y) of the
City Code to increase the number of Class Y liquor licenses from 0 to 1 due to new
ownership of Winestyles(1741 Sherman Avenue, Evanston, IL).

V. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT