AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday February 22, 2010
5:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of February 8, 2010

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 02/14/10 $2,398,422.97

(A2)* City of Evanston Bills through 02/23/10 $1,477,427.65

(A3.1)* Purchase of Insurance – Property, Excess Liability & Excess Worker’s Compensation
Staff recommends City Council approval of the purchase of property insurance for the City of Evanston valued at $506,570,326, at a cost of $261,036 (including terrorism); excess general liability insurance coverage ($10,000,000 coverage in excess of $1,500,000) at a cost of $148,767; excess general liability insurance, $5,000,000 coverage in excess of $10,000,000, at a cost of $27,948; excess worker’s compensation at a cost of $88,489. Total cost is $526,240, which is under the FY 10-11 proposed budget of $560,000. Property insurance is provided through brokers Lambent Risk Management Services and Marsh USA, Inc. Funding is provided in the Insurance Fund.

(A3.2) *Renewal of Annual Oracle (IRIS) Maintenance and Support Agreement
Staff recommends City Council approval to renew the annual sole source maintenance and support agreement for the term March 1, 2010 through February 28, 2011 with the Oracle Corporation (20 Davis Drive, Belmont, CA) for the City's Integrated Resource Information System (IRIS) software, in the amount of $140,800. Payments to Oracle Corporation are made quarterly, in four equal payments of $35,200. This agreement reflects an annual decrease of $30,054.06 over the prior year. Funding is provided in the Computer Licensing and Support operating account in the Information Technology Division, Account 1555.62340.

(A3.3) *Contract Extension for Groot, Inc for Recycling Collection
Staff recommends City Council approval of a month to month contract extension for residential and condominium recycling collection with Groot, Inc (2500 Landmeier Road Elk Grove Village, IL) at the rate of $4.36 per residential unit per month, which is an increase from $4.14. The estimated cost for the four month extension is $253,650, or $760,950 annualized. Funding for the residential program is provided by the FY2010/2011 General Fund for Sanitation, Account 2690.62415, which has an allocation of $966,000.
(A3.4)* Purchase of Office Supplies from Office Depot
Staff recommends City Council approval of the purchase of office supplies from Office Depot in an amount not-to-exceed $100,000 annually. Office Depot was awarded the contract for office supplies through a competitive bidding process by U.S. Communities joint purchasing program. Funding for office supplies will be provided by all funds citywide according to their budgets in Object Account 65095.

(A3.5)* Approval of the Sherman Plaza Self Park Upper Deck Parking Pilot Program
Staff recommends City Council approval to provide a six (6) month pilot program to be implemented on April 1, 2010 through September 30, 2010 that is designed to reduce the monthly parking pass rate for the outside upper deck of the City owned Sherman Plaza Self Park located at 821 Davis Street. This program is geared toward employees of Evanston based businesses.

(A4)* Resolution 13-R-10 Approving the 2010/2011 Fiscal Year Budget of the City of Evanston
RESOLUTION WILL BE PRESENTED AT THE CITY COUNCIL MEETING ON MONDAY, FEBRUARY 22, 2010.

(A5)* Resolution 15-R-10 Authorizing the City Manager to Sign a Certification Statement for an Illinois Bicycle Grant Application for the Ladd Arboretum Bike Path
Staff recommends City Council consideration of Resolution 15-R-10, which authorizes the City Manager to sign a Certification Statement for the 2010 Illinois Bicycle grant application process through the Illinois Department of Natural Resources (IDNR). Funding for the Ladd Arboretum's pathway system is $700,000, split between the Capital Improvement Plan (CIP) (Account 416019: $500,000) and an IDNR Bicycle Path Grant ($200,000). Funding for this item is included in the projected FY2011/12 CIP budget discussed in item SPC1 above.

(A6)* Resolution 16-R-10 Authorizing the City Manager to Execute a Declaration of Easements Agreement with the Chiaravalle Montessori School
Staff recommends City Council approval of Resolution 16-R-10 authorizing the City Manager to execute a Declaration of Easements agreement with the Chiaravalle Montessori School

(A7)* Resolution 18-R-10 Supporting the City of Evanston Becoming a Member of the Pension Fairness for Illinois Communities Coalition
Recommendation that the City Council adopt Resolution 18-R-10 authorizing the City of Evanston to join the Pension Fairness for Illinois Communities Coalition.
(A8)* Ordinance 13-O-10 Decrease in the Number of Class S Liquor Licenses, Stained Glass, Ltd.
Consideration of proposed ordinance 13-O-10 amending Section 3-5-6(S) of the City Code to decrease the number of Class S liquor licenses from 1 to 0 due to the change in business operations of Stained Glass, Ltd. dba The Stained Glass Wine Bar Bistro (1735 Benson, 60201).

(A9)* Ordinance 14-O-10 Increase in the Number of Class B Liquor Licenses, Stained Glass, Ltd.
Consideration of proposed ordinance 14-O-10 amending Section 3-5-6(B) of the City Code to increase the number of Class B liquor licenses from 15 to 16 due to the change in business operations of Stained Glass, Ltd. dba The Stained Glass Wine Bar Bistro (1735 Benson, 60201).

(A10)* Ordinance 15-O-10 Authorizing the City Manager to Execute an Amendment to the Easement Agreement With Mather Lifeways, Inc. for Certain Easements Necessary for the Construction of the Planned Development Approved by Ordinance 5-O-06
Staff recommends City Council approval of Ordinance 15-O-10 to amend the easement agreement with Mather Lifeways for encroachments in, over, and above the public right-of-way necessary for the construction of a planned development for the construction and operation of a continuing care retirement community at 450 Davis Street in Evanston. Staff recommends suspension of rules to introduce and adopt at the February 22, 2010 Council meeting.

(A11)* Ordinance 16-O-10 Amending Title 8, Chapter 5½ of the City Code, “Municipal Solid Waste Hauling Licenses” Revising the Municipal Solid Waste Franchise (MSWF) with Addition of Recycling Requirements
Staff recommends City Council Adoption of Ordinance 16-O-10 to amend Title 8, Chapter 5 ½ , of the City code to include a new Section 6 entitled Residential Recycling Requirements that will require multi-family dwellings five (5) residential units or more serviced by the MSWF to provide at a minimum the free 95 gallon recycling cart for use by its occupants.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT