I. DECLARATION OF QUORUM
With a quorum present, Chairman Rainey called the meeting to order at 5:48pm.

II. APPROVAL OF MINUTES OF REGULAR MEETING of October 26, 2009
Minutes were unanimously approved, 5-0.

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 10/25/09 $2,424,504.63
A1 was unanimously approved, 5-0.

(A2)* City of Evanston Bills through 11/10/09 $4,089,534.37
A2 was unanimously approved, 5-0.

Chairman Rainey introduced Gerry Shumaker – Resident/Preservation Committee member.
Mr. Shumaker said that after reviewing all documents pertaining to the restoration of the Civic
Center he appreciates the proposal that includes the restoration and maintenance of the balustrade on the roof line. It is a major design element to the building that has become a majorstructural problem. It is a decorative structure that is important to the overall look. Some of thepieces will need to be replaced and then continual maintenance needs to be provided. Chairman
Rainey thanked Mr. Shumaker for his work and support.

(A3.1)*Approval of a Contract for Hydraulic Modeling Services for the Evanston Water
Distribution System Model (RFP 10-65)
Recommend approval of a three-year contract for Hydraulic Modeling Services for the Evanston water distribution system model to MWH Americas, Inc. (175 West Jackson Blvd., Suite 1900, Chicago, IL) not-to-exceed $32,000.00/year for a totalnot-to-exceed price of $96,000. Funding provided from the Water Fund.
Ald. Rainey asked how one agreement in modeling allows Public Works to see changes in the system. The City needs to do this so changes that are more recent can beincorporated. She asked why they could not be done, as improvements are needed. Lara
Biggs Assistant Superintendent, Water and Sewer) noted that the 2004 model was for five
years but with no regular contract. Only minimal updates were done. Now it is more thorough and every year it will be updated. Ald. Jean-Baptiste asked how much it would cost per year and L. Biggs said that the cost would be ten thousand dollars, which is already included in the contract.

A3.1 was unanimously approved, 5-0

(A3.2)*Approval of Contract with Total Building Services for Janitorial Services at the Lorraine H. Morton Civic Center, Main Library and Service Center

Recommend approval of a three year contract in response to RFP 10-51 for janitorial services at the Lorraine H. Morton Civic Center, Main Library, and Service Center with Total Building Services (340 Bennett Road, Elk Grove Village, IL) in the amount of $152,040.00 per year. Funding provided by the approved operating budgets of the Civic Center, Main Library, and Service Center. The 2009-10 approved budget for the Civic Center, Main Library and Service Center was $162,707.00.

A3.2 was tabled for further information.

(A3.3)*Approval of Contract with Nationwide Cleaning Co. for Janitorial Services at the Police Headquarters, Police Outpost, and Fire Headquarters

Recommend approval of a three year contract in response to RFP 10-51 for janitorial services at the Police Headquarters, Police Outpost, and Fire Headquarters with Nationwide Cleaning Co (615 Wheat Lane, Wood Dale, IL) in the amount of $45,342.24 per year. Funding provided by the approved operating budgets of the Police Headquarters, Police Outpost, and Fire Headquarters. The 2009 approved combined budget for these three buildings was $48,996.00.

A3.3 was tabled for further information.

(A3.4)*Approval of the Civic Center Committee’s Recommendation Regarding the Lorraine H. Morton Civic Center Project

Recommend approval of the recommendations of the Civic Center Committee as presented at their September 2009 meeting regarding the repairs of the Lorraine H. Morton Civic Center, and direct staff to move forward with the recommendations, which include: removal and replacement of the existing slate roof with asphalt shingles; removal of the ACM pipe insulation in the ceiling of the ground floor; and encapsulation of the ACM floor tile with carpet tiles. Funding provided by the Capital Improvement Program.

Ald. Fiske conveyed her delight that Ann McGuire was hired to oversee the repairs of the Lorraine H. Morton Civic Center. It was her recommendation for an asphalt roof that the Alderman supported because of the ornamental restoration aspect. Ms. McGuire showed a lot of knowledge at the presentation. Ald. Rainey asked who would conduct the bidding. Douglas Gaynor (Director, Parks, Forestry and Recreation and Facilities Management) said that Ms. McGuire will prepare that plans and specs for the roof, carpeting plans and specs will be done in house and the asbestos abatement plans and specs will be done by an outside consultant. He noted that the specs are currently being worked on.

A3.4 was unanimously approved, 5-0

(A3.5)*Approval of Lowest Responsive and Responsible Proposal for Purchase of Auto Body and Collision Repair Service (10-70)

Recommend approval of the lowest responsive and responsible proposal (10-70) for Auto Body and Collision Repair Service for car and light, medium, and heavy trucks in the amount of $68,175 to Sigler’s Autobody, Inc. (7445 Channel Road, Skokie, IL) for the period of November 15, 2009 through November 14, 2010. Recommend approval of the lowest responsive and responsible proposal (10-70) for
Auto Body and Collision Repair Service for heavy fire apparatus in the amount of $22,725 to Renewed Performance, Inc. (1095 Development Drive, Tipton, IN) for the period of November 15, 2009 through November 14, 2010. Fiscal Year budget for 2009-2010 for Auto Body and Collision Repair Service is $89,900. Funding provided by the Fleet Services Fund for Major Maintenance.

Ald. Jean-Baptiste pointed out that in the past, a number of local auto body repair shops got work from the City. This approach forecloses their participation. Lonnie Jeschke (Manager Fleet Operations) communicated that this bid went out to all Evanston businesses that provide this type of services and a few chose not to respond. There are some local businesses involved in small jobs. Most do not do the kind of work mentioned in this document. Ald. Jean-Baptiste asked if this was a new direction Fleet Services was taking. L. Jeschke said that Fleet Services is reviewing various products, services and commodities and going out for bid. Ald. Jean-Baptiste asked if local businesses were informed and Ald. Rainey noted that some came to the bid session. Ald. Jean-Baptiste wondered why more did not attend. Did the City not give them business before? L. Jeschke said that fifty-six thousand dollars has been spent this year in Evanston on light work. He does not know why these businesses did not submit a bid. Ald. Jean-Baptiste asked if light work will be available and L. Jeschke said there would be some. Martin Lyons (Assistant City Manager) noted that emergency work normally goes to local businesses. Ald. Jean-Baptiste asked what volume of work in not done in Evanston. L. Jeschke stated that the most recent 13 repairs, 12 were small and all done in town. Local shops give a fast turn around. Ald. Jean-Baptiste asked if this procedure would continue. Suzette Eggleston (Interim Public Works Manager) said that this contract was to consolidate work and lower costs. The Department did this to operate in a more cost effective manner so even small non-emergency jobs will go to these vendors. Ald. Rainey asked if there was any consultation with the small local vendors. She feels that this is needed. She felt the local employment program should have been interacted with. S. Eggleston noted that some vendors came in and talked with the City. However, she maintains, grouping work (jobs) together is a good thing. Ald. Holmes affirmed that Evanston vendors can perform light jobs and they cannot handle the medium and heavy tasks. Ald. Jean-Baptiste thought that there should be a policy for when systems are changed that may save money but does not move it through Evanston vendors and residents. There should be follow-up discussions with those vendors before final changes are made. Ald. Burrus thought the spreadsheet was good. However, she continued, to Ald. Jean-Baptiste point when rankings are given can’t an Evanston company get extra points for being in Evanston. S. Eggleston said that a policy does exist that if the difference between the lowest bid and an Evanston company is within five percent, the offer goes to the Evanston vendor. Ald. Rainey asked if Fleet could choose a vendor for light work only and S. Eggleston said they could. L. Jeschke noted that as they do this process, they go to the sites and check them out. Local vendors cannot handle larger size vehicles. He thought that he could work with Purchasing and try to find out why local firms did not respond. This contract is only for one year so now with this information they can prepare for next years bidding process. Ald. Rainey asked if when site visits were made did they ascertain what the site could handle. L. Jeschke said that he did make notes and talked with other users of their work. Ald. Rainey suggested that businesses should get information before applying. L. Jeschke asked if the Aldermen would accept a memo report in a Friday Packet after he conducts a follow-up survey of Evanston Body Shops that did not bid. Ald. Jean-Baptiste and other Aldermen accepted this recommendation.

A3.5 was unanimously approved, 5-0
Award of Contracts for 2009-2010 Winter Snow Towing

Recommend approval of award of contract(s) for Snow Towing Services. Various companies will be approved in an amount not to exceed $75,000.00. Funding provided by the Snow and Ice Control General Fund.

Ald. Holmes wondered why with the number of companies offering these services, the City needs to put some on retainer. S. Eggleston agreed with the Alderman concerning the number available but said that when it snows, they all disappear. The City needs to guarantee that equipment is available. Even then, sometimes they are insufficient for the task. Ald. Rainey also agreed that there are plenty of companies around but when it snows, they have jobs. Other communities she knows use the retainer method. M. Lyons added that the equipment not on retainer disappears to those who pay the highest. Ald. Rainey asked if there is a problem with them showing up. S. Eggleston said no but noted that it is harder to get additional people and trucks. In addition, they too can experience mechanical problems. Ald. Holmes asked what other equipment is being referred to besides trucks. S. Eggleston said that line did in fact refer to the truck. She also mentioned that the City does hire additional equipment besides those on retainer. Ald. Rainey asked if Evanston companies are used. It is so frustrating that these vendors do not apply. She asked, how could we get Evanston vendors to apply. Ald. Jean-Baptiste asked how this contract was advertised. Jewell Jackson (Purchasing Manager) stated that the departments outreach is to send the request to contractors used in the past. Each year firms call to be added to the list. The first twenty-five contractors responding are put on the list. Ald. Jean-Baptiste replied that the list shows only three Evanston vendors served in the past. M. Lyons stated that during snow emergencies the City does not always get local firms to respond. He thought more outreach could be accomplished. Perhaps look at Evanston based firms first before others are put on the list. Ald. Jean-Baptiste thought that was a good suggestion. Building capacity means people have access. In the past this had been the approach. J. Jackson noted that this aggregate item exceeded twenty thousand dollars so this year they came to Council. Ald. Rainey noted that if you have a snow truck or plow in Illinois you would have capacity jobs. If a truck or plow is on retainer, you could lose business. Ald. Holmes confirmed that contractors have agreed to the fixed rate of $80.00 per hour for the equipment and driver. Ald. Jean-Baptiste pointed out that there is a difference between five trucks and one, your earning capacity is greater.

A3.6 was unanimously approved, 5-0

Approval of Change Orders #6 and #7 for the Evanston Water Utility Expansion and Renovations (Bid 07-46)

Recommend approval of Change Orders #6 & #7 for the Evanston Water Utility Expansion and Renovations contract (Bid No. 07-46) with Scale Construction (2101 S. Carpenter Street, Chicago, IL) for providing additional work related to the east office expansion and resolve the Contractor’s request for a time extension and additional compensation. Change order #6 will increase the contract amount by $12,378.00, from $2,537,960.00 to $2,550,338.00. Change order #7 will increase the contract amount by $75,000.00 from $2,550,338.00 to $2,625,338.00 and establish the final contract completion date as November 9, 2009. Funding is provided by the Water Depreciation, Improvement, & Extension Account.

Ald. Rainey asked if the two 75K amounts were not the same. M. Lyons said that the total A4 is 75K plus 12,378K.

A4 was unanimously approved, 5-0

Resolution 87-R-09 Authorizing the City Manager to Execute a Settlement Agreement with Scale Construction Inc.

Consideration of proposed resolution 87-R-09 authorizing the City Manager to
execute a Settlement Agreement with Scale Construction Inc. related to the Evanston Water Utility and Renovations project. A5 was unanimously approved, 5-0

(A6)* Resolution 73-R-09 Authorizing the City Manager to Execute a Local Agency Agreement and Construction Engineering Services Agreement for the Evanston Lakefront Corridor Reconstruction Project

Consideration of proposed resolution 73-R-09 authorizing the City Manager to sign a Local Agency Agreement with IDOT and Construction Engineering Services Agreement with AECOM for federal participation of the construction cost for the Evanston Lakefront Corridor Reconstruction Project. AECOM is located at 303 E. Wacker Dr., Suite 600, Chicago, IL 60601. The total project cost is estimated to be $1,786,880.45 of which approximately $1,061,904 will be federally funded and $724,976.45 will be CIP funded. AECOM’s phase 3 engineering services will be $96,880.45 ($77,504 federal, $19,376.45 CIP).

Ald. Jean-Baptiste asked Doug Gaynor to put into context the other contracts the City has approved for this project. D. Gaynor stated that they are the Clark Street entry and facilities and the Dempster boat ramp and storage facilities. This has been going on for two years. IDOT is very slow but they run the project. Ald. Jean-Baptiste asked if the CIP portion was already approved. M. Lyons said that it was, it would be funded from CIP reserves. This matter will be back in budget talks on capital improvement programs. Ald. Rainey said that though Federal funds are so small, the City is too far along to not go on. Ald. Jean-Baptiste stated that the City needs to sit back and review these grants. The City’s share is a lot of money. We need to find more funding and it cannot all be allocated to one place. Ald. Rainey asked Doug Gaynor how IDOT bids out the jobs. D. Gaynor replied that they run the project with little input from the City. It is their rules. Ald. Rainey asked if the City was being allowed any oversight and D. Gaynor replied, none. The bid in March was a projection, the final plans will go to the State in January.

A6 was unanimously approved, 5-0


Ordinance 101-O-09 modifies the composition of the Foreign Fire Tax Board to reflect the changes to Public Act 95-0505 signed into law on August 14, 2009. All the Board expressed their gratitude for the contribution provided by the Foreign Fire Insurance.

A7 was unanimously approved, 5-0

(A8)* Ordinance 107-O-09: 2009 City of Evanston Tax Levy

Consideration of proposed ordinance 107-O-09 annual City of Evanston property tax levy for General Fund, Police Pension Fund, and Fire Pension Fund. A8 was unanimously approved, 5-0

(A9)* Ordinance 108-O-09: 2009 Special Service Area #4 Tax Levy

Consideration of proposed ordinance 108-O-09 annual City of Evanston property tax levy for Special Service Area #4 (SSA#4) taxing district in the central business district. A9 was unanimously approved, 5-0

(A10)* Ordinance 109-O-09: 2009 Evanston Township Tax Levy

Consideration of proposed ordinance 109-O-09 annual property tax levy for Evanston Township. A10 was unanimously approved, 4-0, Ald. Rainey voting no.
IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT  5:40 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department