AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE
Tuesday, September 29, 2009
5:30 p.m. – 6:50 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of September 14, 2009

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 9/13/09 $2,404,500.33

(A2)* City of Evanston Bills through 9/30/09 $3,734,800.38

(A3.1)*Actuarial Report for Fire and Police Pension Obligations
Recommend approval of the actuarial report by motion for usage in the 2009 tax levy process. The percentage increase in the Annual Required Contribution from 2008 to 2009 is 9.6% or $1,235,904. The unfunded liability for both funds increased from $145,792,613 to $158,899,155.

(A3.2)*Acceptance of 2008-09 Comprehensive Annual Financial Report
Recommend acceptance of the Comprehensive Annual Financial Report for FY2008-2009. Each Year the City completes an independent review of the City’s financial status. This Annual Audit must be completed within 180 days of the close of the fiscal year. Our Audit was completed this year in a timely manner in cooperation with our independent Auditor, Baker, Tilly, Virchow, Kraus. The City is again applying for the Certificate of Excellence in Financial Reporting from the Government Finance Officers Association.

(A3.3)*Approval of Armored Car Services Contract (10-46)
Recommend award of RFP 10-46 to Garda (2100 W. 21st Street, Broadview, IL) for a two year contract with the option to renew for three additional years. Garda has agreed to no increase in cost for the second year of the contract. Since charges are based on volume, it is recommended that Council approves a not to exceed amount of $75,000. This is $23,000 less than the current year budget. Funding for the contract will be provided by both the Revenue Division ($40,000) and the Parking Fund ($58,000).

(A3.4)*Approval of the Lowest Responsible and Responsive Bid (10-59) for the Fire Station #2 HVAC Upgrade Project
Recommend approval of the lowest responsible and responsive bid for the installation of replacement HVAC system and controls at the Evanston Fire Station 2 from R. J. Olmen Co. (3200 West Lake Ave. Glenview, IL) in the amount of $175,500.00. Funding provided by three accounts: $72,136.69
from Fire Station 2 Air Handler and Condenser Replacement Project CIP account; $25,000 from Fire Station #1 Window Replacement Project account; and $80,000 from Fire Station #5 CIP account. Use of these funds will not affect the scope of work for the Fire Station #1 Window Replacement project or the Fire Station #5 project.

(A3.5)*Approval of Lowest Responsible and Responsive Bid (10-55) for the Fire Station #1 Window Replacement Project
Recommend approval of the lowest responsible and responsive bid (10-55) for the removal and replacement of the failing exterior windows at Fire Station #1 to IFD, Inc. (405 Lively Blvd. Elk Grove Village, IL) in the amount of $53,601.00. Funding provided by the Fire Station #1 Window Replacement CIP project Funds.

(A3.6)*Approval of Contract for Professional Services for the Brummel-Richmond Tot Lot Renovation Project (RFP #10-60)
Recommend approval of a professional services contract for the Brummel-Richmond Tot Lot Renovation Project with JRJ (35 E. Wacker Drive, Suite 2200, Chicago, IL) in the amount of $25,700.00. Funding provided by the City’s FY 2010 CIP.

(A3.7)*Approval of Lowest Responsible and Responsive Bid (10-63) for the Emergency Library Streetscape Project
Recommend award of the lowest, responsive and responsible bid (10-63) for the emergency Library Streetscape Project to Schroeder & Schroeder Inc., (7307 Central Park Avenue, Skokie, IL) in the amount of $251,795; which includes the alternate bid amount of $9,950. The alternate bid includes poetry stamped concrete on the ramp. Funding provided by the Washington TIF Fund.

(A3.8)*Approval of Purchase of Trees for Fall Planting
Recommend approval of the purchase of 300 trees from the Suburban Tree Consortium (STC) in the amount of $60,140.00 and the contractual planting cost of $13,800.00. The total expenditure for the purchase of the trees and the contract for planting is $73,945.00. Funding provided by a General Fund line item in the Parks/Forestry Division budget (50%) and a transfer from the private elm insurance reserve fund (50%).

(A3.9)*Approval of Contract Extension for Work Clothing
Recommend approval of renewal of existing contract with Uniforms to You/Cintas for $40,000 and an additional year as provided in the contract, for the purchase of work uniforms for AFSCME field employees in various operating departments. Funding provided by the General Fund Municipal Service Center account.
(A4.1) **Approval of Change Order #1 for the Foster Field Renovations, Phase 1B Project (Bid 10-42)**
Recommend approval of change order #1 in the amount of $98,076 from G.A. Johnson & Son (828 Foster Street, Evanston, IL) for the Foster Field Renovations Project, Phase 1B. This change order will increase the contract amount from $2,075,820.40 to $2,408,715.40. Funding provided by CDBG funds.

(A4.2) **Approval of Change Order #2 for the 2009 Water Main and Street Resurfacing Contract**
Recommend approval of Change Order No. 2 to the agreement for the 2009 Water Main and Street Resurfacing contract with Bolder Contractors (ADDRESS) in the amount of $332,895 for the Sheridan Road water main reconstruction project (Central to Ingleside) This change order will increase the contract amount from $2,075,820.40 to $2,408,715.40. Funding provided by the Water Fund.

(A4.3) **Approval of Change Order #2 for the Construction Engineering Services - 2009 MFT and CIP Street Resurfacing Contract**
Recommend approval of Change Order No. 2 to the agreement for the Construction Engineering Services - 2009 MFT and CIP Street Resurfacing contract with Gewalt Hamilton Associates, Inc. (ADDRESS) in the amount of $27,100 for the Sheridan Road water main reconstruction (Central to Ingleside). This change order will increase the contract amount from $152,910 to $180,010. Funding provided by the Water Fund.

(A5) **Resolution 69-R-09 Authorizing the City Manager to Execute an Amendment to the North Standpipe Lease Agreement Between the City and Sprintcom, Inc.**
Consideration of proposed resolution 69-R-09 authorizing the City Manager to execute an amendment to the North Standpipe Lease Agreement between the City of Evanston and Sprintcom, Inc.

(A6) **Resolution 70-R-09 Authorizing the City Manager to Execute an Amendment to the South Standpipe Lease Agreement Between the City and Sprintcom, Inc.**
Consideration of proposed resolution 70-R-09 authorizing the City Manager to execute an amendment to the South Standpipe Lease Agreement between the City of Evanston and Sprintcom, Inc.

(A7) **Resolution 71-R-09 Authorizing the City Manager to Execute an Intergovernmental Agreement for the Purpose of Purchasing Health and Other Related Insurance Benefits Through the Intergovernmental Personnel Benefit Cooperative**
Consideration of proposed resolution 71-R-09 authorizing the City Manager to execute an intergovernmental agreement for the purpose of purchasing health and other related insurance benefits through the Intergovernmental Personnel Benefit Cooperative.
(A8)* Resolution 74-R-09 Authorizing the City Manager Expand the City of Evanston Benefits Program to Include Health Related Benefits, Including Insurance, to Same Sex Domestic Partners
Consideration of proposed resolution 74-R-09 authorizing the City Manager to expand the City of Evanston Benefits Program to include health related benefits, including insurance, to same sex domestic partners.

(A9)* Ordinance 65-O-09 Authorizing the Sale of Surplus Fleet Vehicles and Equipment Owned by the City of Evanston (Obenauf Auction Service Municipal Equipment Auction)
Consideration of proposed Ordinance 65-O-09 Authorizing the Sale of Surplus Fleet Vehicles and Equipment Owned by the City of Evanston.

(A10)* Ordinance 81-O-09 Authorizing the Payment of Redevelopment Project Costs and Distribution of Excess Monies for the Redevelopment Project Area of the City of Evanston, Illinois (“Downtown II TIF”)
Consideration of proposed ordinance 81-O-09 authorizing the payment of redevelopment project costs and distribution of excess monies for the redevelopment project area of the City of Evanston, Illinois (“Downtown II TIF”).

(A11)* Ordinance 82-O-09 Terminating the Redevelopment Project Area of the City of Evanston, Illinois, and Related Matters (“Downtown II TIF”)
Consideration of proposed ordinance 82-O-09 terminating the redevelopment project area of the City of Evanston, Illinois, and related matters (“Downtown II TIF”).

(A12)* Ordinance 85-O-09 Amending Title 3, Chapter 13 of the Evanston City Code, “Peddlers and Solicitors”
Consideration of proposed ordinance amending title 3, Chapter 13 of the Evanston City Code “Peddlers & Solicitors” at the Northwestern University athletic complex on Central Street. A similar ordinance applies to Evanston Township High School athletic events. SUSPENSION OF RULES REQUESTED

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT