AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday March 8, 2010
5:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of February 22, 2010

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 02/28/10 $2,414,316.95

(A2)* City of Evanston Bills through 03/08/10 (FY09/10) $1,460,886.80

03/09/10 (FY10/11) $ 448,659.20

(A3.1)* Green Bay Road Landscape Maintenance (Bid 10-17)

Staff recommends City Council approval to award the 2010 Green Bay Road landscape maintenance contract to the low bidder KGI Landscaping Co. (PO Box 265, Skokie, IL) in the amount of $59,113.00, as they performed well during the 2009 season. Funding for this project is included in the Parks/Forestry proposed FY 2010-2011 General Fund budget, line item 3510.62195., which has a total allocation of $120,000.

(A3.2)* Approval of 1-year Contract Extension for Purchase of Granular Materials (Bid 10-20)

Staff recommends City Council approval of a 1-year extension to the contract for the purchase of Granular Materials (Bid 10-20) with G&L Contractors, Inc. (7401 N. St. Louis Avenue, Skokie, IL) in the amount of $51,370.00. The materials being purchased are used in conjunction with the maintenance and repair of the water distribution and sewer conveyance systems throughout the City of Evanston. Funding provided from the Water Fund and the Sewer Fund as follows: Water Fund (7115.65055) $18,000; Sewer Fund (7400.65055) $33,370. These two accounts have a total of $54,800 budgeted for FY10/11.

(A3.3)* Youth Golf Instruction Program (RFP 10-66)

Staff recommends City Council approval to award a contract to the low bidder, One on One Basketball Inc. (3034 West Gunnison, Chicago, IL), to provide instruction for the City’s youth golf program. The contract would be for a three-year period with an option to renew for two (2) additional one-year increments. Payment to the vendor is based on a percentage format. The agreement period would begin April 1, 2010. Projected revenue for 2010/11 is $25,000, of which approximately $16,000 would be paid to the vendor for providing the services. After other staffing and supply expenses are added to the overall cost of the golf program, the net revenue is approximately $6,500.
(A3.4)*Award of Agreement for Plant Valuation of the Evanston Water Works Property
Staff recommends City Council approval of an agreement in response to RFP 10-83 to provide engineering services for the valuation of the Evanston Water Works Property with Burns & McDonnell (9400 Ward Parkway, Kansas City, MO) in the not-to-exceed amount of $24,000.00. Funding will be provided from the Water Fund, Account 7100.62180. This account has an allocation of $75,000 for this study.

(A3.5)*2010 CIPP Sewer Rehabilitation Contract A (Bid 10-84)
Staff recommends City Council approval of a contract in response to Bid 10-84 for the 2010 CIPP Sewer Rehabilitation Contract A to Insituform Technologies, USA, Inc. (17988 Edison Avenue, Chesterfield, MO) in the amount of $129,574.00. Funding for this work will be from the Sewer Fund, Account 7420.62461. This sewer capital improvement account has a budget of $250,000 specifically allocated for this type of sewer rehabilitation work.

(A3.6)*Award of Contract for Tire Mounting Re-capping and Repair Service (RFP 10-86)
Staff recommends approval of the lowest responsive and responsible proposal (RFP10-86) for tire mounting, re-capping and tire repair service for large trucks and equipment in the amount of $30,000 to Pomp’s Tire Service, (1301 Busse Road, Elk Grove Village, IL). The contract will be for the period of March 15, 2010 through March 14, 2011. Funding of $30,000 is provided by the Fleet Services Fund for Major Maintenance 7710.65065.

(A3.7)*Revisions to the Street Sweeping Program
Staff recommends revising the street sweeping frequency from biweekly to once every three weeks for all streets and changing the time of the sweep from 9am to 4pm to 8am to 4pm effective April 1, 2010. In addition, staff is recommending implementing a vehicle towing program for one sided streets to ensure traffic flow and public safety and operations access to the streets at all times. The revision will allow for the reduction of one street sweeper which will result in $25,000 in savings from the Fleet Fund for the annual maintenance and repair of one street sweeper.

(A3.8)*Approval of the Revision to the Sherman Plaza Self Park Upper Deck Parking Pilot Program
Staff recommends the removal of the 9:30 am time constraint from the Sherman Plaza Self Park Upper Deck Pilot Program approved by the City Council at its February 22nd meeting. On February 24, 2010, the Parking Committee directed staff to move forward with the revision to the pilot program. This program is geared toward employees of Evanston based businesses.
(A4)* Resolution 8-R-10: Option to Purchase IMRF Service Credit for Out-of-State Local Government Service

Staff recommends approval of Resolution 8-R-10 allowing City employees the option to purchase Illinois Municipal Retirement Fund service credit for out-of-state local government service. The City’s contribution for out-of-state service is made through future contribution rates. Therefore, a separate payment is not required.

For Action

(A5)* Ordinance 15-O-10 Authorizing the City Manager to Execute an Amendment to the Easement Agreement with Mather Lifeways, Inc. for Certain Easements Necessary for the Construction of the Planned Development Approved by Ordinance 5-O-06

Staff recommends City Council approval of Ordinance 15-O-10 to amend the easement agreement with Mather Lifeways for encroachments in, over, and above the public right-of-way necessary for the construction of a planned development for the construction and operation of a continuing care retirement community at 450 Davis Street in Evanston. Staff recommends suspension of rules to introduce and adopt this ordinance at the March 8, 2010 City Council meeting.

For Introduction and Action

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT