AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday March 9, 2009
5:30 p.m. – 6:20 p.m.
Civic Center, 2100 Ridge Avenue - Room 2404

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of February 23, 2009

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 03/01/09 $2,301,336.19

(A2)* City of Evanston Bills through FY08/09 03/09/09 $1,486,158.25
FY09/10 03/10/09 $864,991.40

(A3.1)* Approval of City of Evanston Copier Machines Replacement and Maintenance Agreement RFP 09-17) with United Business Solutions
Recommend approval of reduction, replacement and upgrade of City copiers. The City currently spends approximately $182,834 annually on copier lease, copier maintenance services and coin-box maintenance. Staff recommends entering into a contract with United Business Solutions (UBS) to purchase copier equipment for $119,926, at an estimated four year service agreement cost of $69,744 ($17,436 in 2009-10). Staff also recommends entering into a contract with Accountor Systems for the replacement and four years maintenance of coin, bill and card vend equipment to be attached to copiers at the Library at a cost of $24,386 ($19,255 in 2009-10). These requests will result in a four year estimated savings in copier system costs of $316,792. Funds for copier system and maintenance costs are budgeted in the General Fund, Capital Improvement Fund, Parking Fund, Fleet Fund and Water Fund.

(A3.2)* Approval of Lowest Responsive and Responsible Bid (09-57) for the Ladd Arboretum Improvements – Phase I Project
Recommend approval of construction contract with Pinel Andrews Construction Corp. (1919 Greenwood Street, Evanston, IL) in the amount of $129,500 for the Ladd Arboretum Improvements – Phase I project. Funding provided by the Capital Improvement Fund.

(A3.3)* Approval for Reporting Structure Change – Parking and Garage Funds
Recommend approval of merging the three funds: Sherman Garage, Maple Garage and Parking Fund.

(A4)* Resolution 12-R-09 Authorizing the Interim City Manager to Execute the City of Evanston – Northwestern University Letter Agreement for Road Salt (Sodium Chloride) Procurement and Administration
Consideration of proposed resolution 12-R-09 authorizing the Interim City Manager to execute the City of Evanston – Northwestern University Letter Agreement for Road Salt (Sodium Chloride) Procurement and administrative costs.
(A5)* Resolution 14-R-09 Authorizing $140,371 to Fund the Evanston Police Department Summer Operational Plan - 2009
Consideration of proposed resolution 14-R-09 authorizing funding for the Evanston Police Department's 2009 Summer Plan in the amount of $140,371. Funding provided by JAG Grant ($18,209); TIF Funds ($30,206) and City Operating Funds ($91,956).

(A6)* Resolution 15-R-09 A Resolution Relating to Water and Sewer Rates, Capital and Revenue Opportunities for the Evanston Water Utility
Consideration of proposed resolution 15-R-09 authorizing the Interim City Manager and Division of Water and Sewer to 1) prepare a search for an attorney or firm to pursue the viability of developing additional wholesale water customers and 2) to proceed with developing a RFQ to hire an engineering firm to prepare a feasibility study and cost analysis to modify the water treatment plant to meet the increased water treatment capacity necessary to meet additional demands.

(A7)* Ordinance 15-O-09 Authorizing the Sale of Surplus Fleet Vehicles Owned by the City of Evanston (Obenauf Auction Service Municipal Equipment Auction)
Consideration of proposed ordinance 15-O-9 authorizing the sale of surplus Fleet vehicles owned by the City of Evanston.

(A8)* Ordinance 20-O-09 Decrease in the Number of Class R Liquor Licenses – Blind Faith Café
Consideration of proposed ordinance 20-O-09 amending Section 3-5-6 (R) of the City Code to decrease the number of Class R Liquor Licenses from 2 to 1 due to the liquor class change/upgrade of Lipshutz Family Investment dba Blind Faith Café (525 Dempster Street, Evanston, IL)

(A9)* Ordinance 21-O-09 Increase in the Number of Class C Liquor Licenses – Blind Faith Café
Consideration of proposed ordinance 21-O-09 amending Section 3-5-6 (C) of the City Code to increase the number of Class C Liquor Licenses from 24 to 25 due to the liquor class change/upgrade of Lipshutz Family Investment dba Blind Faith Café (525 Dempster, Evanston, IL).

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT