I. DECLARATION OF QUORUM
With a quorum present, Chairman Rainey called the meeting to order at 5:40 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of March 8, 2010
Minutes were unanimously approved 5 - 0

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 03/14/10 $2,184,546.92
A1 was unanimously approved 5 – 0

(A2)* City of Evanston Bills through 03/22/10 (FY09/10) $965,108.60
03/23/10 (FY10/11) $450,524.36
A2 was unanimously approved 5 – 0

Chair Alderman Rainey asked Mike Costanzo, of 2715 Payne Street, if he would like to speak before the meeting started. He appreciated being allowed the time to offer his opinion on the new street sweeping policy of every two weeks on his street. Ald. Tendam had suggested that he address the committee. He stated that less street sweeping would cause property values to lower. He and his neighbors keep up their properties. He moved to Evanston because of its cleanliness and maintenance in the neighborhoods. He especially recommended that the current schedule be maintained as in the Fall, the excessive falling leaves will only make the situation worse. Ald. Rainey suggested that he step out into the lobby and talk with Suzette Robinson, Interim Director of Public Works, to review the old and new schedule. She thanked him for coming in.
(A3.1)*Approval of Contract for 2010 MFT Street Resurfacing Program (Bid 10-85)

Staff recommends City Council approval of a contract in response to Bid 10-85 to award the 2010 MFT Street Resurfacing Program to A. Lamp Concrete Contractors (800 W. Irving Park Road, Schaumburg, IL) in the amount of $1,282,412.10. Funding for this work provided from Motor Fuel Tax Funds. The budgeted amount is $1,600,000.

Ald. Rainey opened the discussion by stating that she will be voting against this item. She related that in her Ward, she had a bad experience with A. Lamp Concrete Contractors. She also wondered why the fourth lowest bidder was selected, why she asked did the other bids so mess up in meeting COE specifications. Ald. Burrus agreed and asked what happened with the three other lower bidders. Paul Schneider (Director of Transportation and Engineering) related that after reviewing the bids, discrepancies and inconsistencies were found that disqualified the lowest three firms. Some left out required forms and others did not meet the City’s M/W/EBE criteria. Lloyd Shepard (Business Development Coordinator) stated that when he evaluates a bid, he looks for adherence with COE specifications for M/W/EBE and that they are strictly adhered to. Ald. Rainey said that her concern is that these people have had experiences in bidding and they missed out. She also found it interesting that A. Lamp could bid work at a much lower rate than others and the city engineers. An example she cited was the temporary fencing to protect trees. The city engineers projected a cost of $2.50 per tree. Other low bidders came in at $1.00 to $1.50. A. Lamp projected a cost of twenty cents. She reiterated that she felt their work methods were not good and she does not want them working in her Ward. She urges the Council to stay on top of them if they get the contract. Ald. Burrus asked if the list of complaints were reviewed when these bids were evaluated. If there are complaints, why does the City continue to employe them. Ald. Rainey mentioned that the staff says they met city standards. Ald. Jean-Baptiste said that Ald. Rainey is correct in her assessment of work performed five years ago. But, he noted, staff put in place several measures for observing the work in progress and A. Lamp complied with them. They have been responsive and he has been satisfied with their work. Ald. Rainey reminded him of the work on Dodge where there were no cones, no flags and they were working at night. S. Robinson (Interim Public Works Director) pointed out that since the incidence on Custer, the City has changed requirements/responsibilities of contractors and the two jobs since done by A. lamp have been good. We will have inspectors on site dedicated to this bid only. Ald. Jean-Baptiste wondered how experienced contractors failed to comply. He asked if the City had a follow-up plan in place to inform them of why they failed since it would be in the City’s best interest to be able to hire them. L. Shepard stated that a process is in place. The bid specifications are very specific. Steps are outlined on how to obtain waivers, etc. Ald. Jean-Baptiste asked him what went wrong. L. Shepard said that once bids are submitted they are told they will be considered non-responsive bidders if the package is insufficient. Marty Lyons (Assistant City Manager) told the Aldermen that the staff understands and they will communicate with bidders who did not meet the criteria. Ald. Rainey suggested that they do know the process, suggesting they may have been in a hurry. She then noted that our engineers suggested a total of $19,579 compared to A. Lamp’s total of $1,556 for temporary fencing. She asked where a temporary fence goes and P. Schneider stated that it goes around trees to
Ald. Rainey conveyed her hopes that there were not a lot of trees to be protected. P. Schneider said the count did not matter, A. Lamp is required to protect all of them no matter what they bid. Ald. Rainey wondered if a change order is anticipated. P. Schneider said no, the contractor is responsible to complete the work as bid within the prices quoted. Ald. Rainey asked if anyone knew why most bidders were close to the city’s estimates and A. Lamp was so low. P. Schneider said he did not know but repeated that A. Lamp would have to accomplish the work at the bid price. Ald. Burrus asked if they came on budget in past jobs or were change orders necessary. If so, red flags should have been raised. S. Robinson said that whatever they bid, they will be held to it, to accomplish the job within the amount bid and accepted. Ald. Rainey said she understood but she also said that that is how some contractors work. Ald. Holmes wondered if they might have leftover fencing they plan to use and that allowed them to keep the bid low. However, she agreed, they bid a certain price and they have to stick to it. Ald. Jean-Baptiste stated that the staff does have a process. A. Lamp has completed work on Dempster and other streets and developed a methodology. We do not have to probe into this just because they did not bid higher on certain line items such as has been talked about this evening. The City’s system will monitor their work. Ald. Rainey expressed her concern about this project. She believed the staff, she said, will be too thin to adequately cover the progress of the work. Ald. Jean-Baptiste said he agreed with her but noted that new members of the Council do not have the same experiences as her to draw upon. Ald. Rainey called for a vote. A3.1 was approved 3 – 2, Aldermen Burrus and Rainey voting nay.

(A3.2)*Approval of Contract for 2010 CIPP Spot Lining Contract A (Bid 10-96)  
Staff recommends City Council approval of a contract in response to Bid 10-96 for the 2010 CIPP Spot Lining Contract A to CTR Systems, Inc. (4350 DiPaolo Center #A, Glenview, IL) in the amount of $59,950.00. Funding provided from the Sewer Fund, Account 7400.62461. This sewer operations account has a budget of $215,000 specifically allocated for sewer maintenance and repair activities.  
Ald. Rainey asked why this job is different from other CIPP lining contracts, does the word “spot” give the clue. Dave Stoneback (Superintendent Water and Sewer Division) said it is the same process as a full rehabilitation but performed not from sewer to sewer.  
A3.2 was unanimously approved 5 – 0

(A3.3)*Approval of Purchase of Hot Asphalt for 2010  
Staff recommends City Council approval of the single source purchase of hot asphalt for street maintenance projects to Orange Crush, LLC (3219 Oakton Street, Skokie, IL) in the amount of $70,000.00. Funding for this purchase provided from the Street Maintenance General Fund, Account 2670. This maintenance account has a budget of $215,000 specifically allocated for street maintenance and repair activities.  
Ald. Rainey asked when the work would begin and Suzette Robinson (Interim Director Public Works) said it is scheduled for May 2, 2010.  
A3.3 was unanimously approved 5 – 0
(A3.4)* Approval of Contract Purchase of Janitorial Supplies from Laport, Inc.
Staff recommends City Council approval of the purchase of janitorial supplies from Laport, Inc. (2443 West 16th Street, Chicago, IL) in an amount not-to-exceed $90,000 annually. Laport, Inc. was awarded the Suburban Purchasing Cooperative (SPC) contract for janitorial supplies through a competitive bidding process by Northwest Municipal Conference (NWMC) of which the City of Evanston is a member. The contract period shall be until February 28, 2011. Funding provided by all funds. Expense for janitorial supplies has allocations in various Business Units in the 2010/11 budget. Each department is expected to stay within budget in regards to their respective janitorial supply budgets. Citywide Object account 65040 (Janitorial Supplies)

Ald. Rainey asked what buildings do not have contracts for janitorial services.
Robert Dorneker (Recreation Supervisor) stated mostly recreation centers, parks, the library and the Civic Center will use this contract. It is for janitorial supplies such as garbage bags, toilet paper, etc. Ald. Rainey asked if this will eliminate departments shopping at Sam’s Club and R. Dorneker replied that it would.
A3.4 was unanimously approved 5 – 0

(A3.5)* Approval of 2010 Special Events Calendar
Staff recommends City Council approval of the 2010 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines, with the exception of one new proposed event: Chicago Northshore Triathlon. Costs for city services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored Events. Currently the City co-sponsors the Fourth of July Parade/Fireworks and the Garden Fair.
Ald. Rainey complimented that staff on the exemplary way in which they organized and coordinated this calendar.
A3.5 was unanimously approved 5 – 0

(A3.6)* Revisions to the Street-Sweeping Program
Staff recommends revising the street sweeping frequency from biweekly to once every three weeks for all streets, maintaining the biweekly frequency for high traffic areas effective April 1, 2010. The daytime sweep hours will remain 9 am to 4 pm. In addition, staff is recommending implementing a vehicle-towing program for one-sided streets to ensure traffic flow and public safety and operations access to the streets at all times.
Ald. Rainey thanked Suzette Robinson on the amount of work done to get these revisions documented.
A3.6 was unanimously approved 5 – 0

(A4)* Resolution 21-R-10 Authorizing NIPSTA Membership and 2010 Membership Dues
Staff recommends approval of Resolution 21-R-10 authorizing membership in the Northeastern Illinois Public Safety Training Academy (NIPSTA) and
for payment of the 2010 Fire and Public Works membership fees in the amount of $28,253.00. Funding for this membership is budgeted under the Fire Department line-item account 2305.62360 for both the Fire and Public Works Departments.
A4 was unanimously approved 5 – 0

(A5)* Resolution 23-R-10 Authorizing the City Manager to Execute an Intergovernmental Agreement with Village of Wilmette for the Isabella Street Emergency Repair Program
Staff recommends approval of proposed Resolution 23-R-10 authorizing the City Manager to sign the intergovernmental agreement with the Village of Wilmette to resurface Isabella Street from Ewing Avenue to Green Bay Road. The City of Evanston and Village of Wilmette have been awarded $415,000 of Emergency Repair Program (ERP) Funds from the State of Illinois to resurface Isabella Street from Ewing Avenue (14th Street) to Green Bay Road. Isabella Street is under the jurisdiction of both the City of Evanston and the Village of Wilmette. Funding for this work will be from the State approved Emergency Resurfacing Program (ERP) Funds.
Ald. Rainey pointed out the size of the State award, $415,000 and that the City of Evanston will be the lead on this project.
A5 was unanimously approved 5 – 0

(A6)* Ordinance 19-O-10 Special Assessment for Alley Paving Project – North of Lincoln Street, East of Eastwood Avenue (North east-west leg)
Staff recommends approval of the proposed Ordinance 19-O-10 by which City Council would authorize paving of the alley north of Lincoln Street, east of Eastwood Avenue (North E-W Leg) through the Special Assessment Process. Funding for this work will be 50% special assessment funds and 50% by homeowners. The City’s share is to be paid by the special assessment fund 6365.65515.
A6 was unanimously approved 5 – 0

IV. DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT at 6:15 p.m.

Respectfully submitted:
Phillip G. Baugher