I. DECLARATION OF QUORUM
With a quorum present, Alderman Rainey called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of December 10, 2007
Minutes were unanimously approved, 4-0.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA
Items were individually considered.

(A1)* City of Evanston Payroll through 12/13/07 $2,559,301.40
12/27/07 $2,374,465.75
01/10/08 $2,328,963.42
Item A1 was unanimously approved, 4 - 0

(A2)* City of Evanston Bills through 01/15/08 $5,272,299.33
Ald. Wollin questioned the 93K purchasing card activity. Jewell Jackson (Purchasing Manager) stated that that was the total of many purchases for the month, all within City guidelines. The majority of the cardholders have a credit limit of $1,000 and there are about 150 cards in the program. Ald. Wollin asked about how the check to ADT was lost. J. Aiello (Assistant City Manager) will look into it. Ald. Wollin also asked how many rifles the Police Department has since the amount for ammo seemed high. No one from the Police Department was available to answer the question. The Alderman’s inquiry will be forwarded. The Alderman also questioned the monies spent on temporary staff at the library. Judy Aiello said the expense was the result of vacancies and illness but she will get a complete answer. The invoice for the planting of 325 trees on the parkway was questioned. Doug Gaynor (Director, Parks, Forestry & Recreation) said it was an invoice for planting done in the fall. Ald. Hansen questioned the payment for the Teen Pregnancy Prevention Grant, asking does the City subsidize a “group home”. J. Aiello responded no, the money went for the transportation expense of getting grant participants who live at the group home to and from various sites. The money is from a grant. Ald. Rainey asked for more information on this program and asked to have the
program explained and to be given a list of where the Fancy Cans are being placed. There are no cans in her area. J. Aiello said that she would get answers. Ald. Rainey stated that there seems to be a problem in resolving Bills List issues. J. Aiello apologized if the explanations were not as complete as she would like. Ald. Rainey asked that the check for the Fancy Cans be held. J. Aiello confirmed the Aldermanic request.

Item A2 was unanimously approved, 5 - 0

(A3.1)* Recommend approval of proposal from Gewalt Hamilton Associates, Inc. (850 Forest Edge Drive, Vernon Hills, IL) (RFP #06-44) to provide construction engineering services for the 2008 MFT Street Improvement Program for a not-to-exceed amount of $143,600. Funding provided by the Capital Improvement Plan MFT Fund.

Item A3.1 was unanimously approved, 5 - 0

(A3.2)* Recommend approval of Ridge Avenue roadway and sewer improvement project - Phase III construction engineering services contract with CivilTech Engineering, Inc. (450 East Devon Avenue, Suite 300, Itasca, IL) for the not-to-exceed amount of $637,967. Funding provided by the Capital Improvement Plan Street Resurfacing Program

Ald. Holmes asked if the City still asks for a 25% participation in M/WBE. J. Jackson said that participation in construction is usually 25% and engineering projects are usually at 15%. This is based on opportunities to meet the goal. Ald. Rainey mentioned that CivilTech needs to be informed that it is Howard Street not Howard Avenue.

Item A3.2 was unanimously approved, 5 – 0

(A3.3)* Recommend approval of the lowest responsive and responsible bid (Bid Spec #08-59) for two garbage trucks from Cumberland Service Center (2375 East Oakton, Arlington Heights, IL) at a total cost of $381,340. Funding provided by the 2007 – 08 Fleet Fund Capital Outlay, Automotive Equipment.

Ald. Holmes asked if this purchase and the future purchase of two more trucks means that there is an inventory of equipment that needs to be replaced. Lonnie Jeschke (Manager Fleet Operations) said yes there is and the price protection clause covers anticipated needs next year to replace two more trucks. An inventory is being completed on all equipment looking forward to all of its needs for replacement. Ald. Holmes asked if there would ever be a year with no replacement purchases. L. Jeschke said that will not happen. There are seventeen trucks that are planned for replacement over a ten year period. Ald. Jean-Baptiste asked how much life was gotten out of the trucks we auction off. L. Jeschke said he had no idea what life the purchaser gets. In addition he noted the City generally receives 10% of our original purchase price when vehicles go to auction. This is 3% higher than what we received from internet auction of vehicles. Ald. Jean-Baptiste asked L. Jeschke what is being done to make the equipment last its longest since resources are going down and needs are going up. L. Jeschke said that a plan is being prepared and will soon be submitted to the City Manager. Ald. Jean-Baptiste noted that extreme care must be used so as to have more to spend on other items than replacement. Ald. Holmes mentioned that keeping equipment too long can result in maintenance costs that soon total more than the purchase of a new item. Ald. Rainey said a multi-year plan would be good since it should be remembered that a few years ago several trucks broke down all at once causing a problem for meeting City needs. Ald. Rainey asked about the life span of a chassis versus the packer. L. Jeschke said that packer life is two years less than the truck chassis and the drive train. Ald. Rainey asked if we have bought packers and L. Jeschke said yes.

Item A3.3 was unanimously approved, 5 – 0

(A3.4)* Recommend approval of emergency purchase for supplemental security staffing by
Metro Security Forces, Inc. (6546 West Higgins, Chicago, IL) at the large hill in James Park on “snow days” in the amount not-to-exceed $15,000 for a total contract of $27,900. Funding provided by the Parks/Forestry and Recreation Department; $6,000 from Noyes Cultural Arts Center and $9,000 from Fleetwood-Jourdain Center.

Ald. Wollin stated that she was glad that the security forces were unarmed. She asked when the supplemental staff would be employed. D. Gaynor said that when three or more inches of snow is on the ground, additional staff would be requested. Ald. Holmes asked if taking monies from the two sources mentioned would not cause a hardship in those areas. D. Gaynor stated that the sum required has been realized due to vacancies. Ald. Rainey noted that this recommendation is only for $15,000 to be added to the $12,900 already approved. D. Gaynor mentioned that for liability, signs are posted in numerous places concerning the use of the hill in James Park and cameras are in place to supply photos if the City needs to go to court.

Item A3.4 was unanimously approved, 5 – 0

(A4)* Resolution 2-R-08 Subgrant Agreement between Cook County and Illinois Emergency Management Agency

Consideration of resolution 2-R-08 authorizing a subgrant agreement between the County of Cook and Illinois Emergency Management Agency to receive and administer funds from the Department of Homeland Security/Office of Domestic Preparedness for use by First Responders.

J. Aiello said the City will use the money to purchase equipment as listed in the resolution. Ald. Rainey asked what the size of the grant is and J. Aiello said it is the total of the three items on the resolution and the money must be spent on the items listed.

Item A4 was unanimously approved, 5 – 0

(A5)* Resolution 3-R-08 2008 Motor Fuel Tax Street Resurfacing Program

Consideration of resolution 3-R-08 by which the City Council would appropriate $1,600,000 of Motor Fuel Tax Funds for street resurfacing program. Funding provided by the Motor Fuel Tax (MFT) and the Capital Improvement Plan (CIP) street resurfacing program.

Ald. Moran mentioned that over the weekend he received a memo that showed four previously approved streets were being removed from the project. He stated that he did not think this should be done. The justification given was that their removal would give relief to other projects. He stated that the two of those removed from his ward were not near any other projects. He further stated that street repair is a basic service to be given to the citizens and the City is currently behind in street maintenance. Driving around Evanston will show the deplorable condition of the streets. He stated that this is the last place where cuts should be made. If this is a move to help in the budget process then discussions should be held. Ald. Moran requested that the original proposal be approved and the City to move ahead. Ald. Rainey said she agrees. She continued, once we change plans, put off infrastructure work, we cause problems. David Jennings (Director Public Works) said that this resolution does not refer to CIP items mentioned in the memo. This is a different program. Ald. Rainey asked where the money comes from. D. Jennings said that CIP is in the General Fund and this work is being funded by Motor Fuel Taxes. CIP programs have not come up for consideration yet. Friday’s memo, he continued, was referring to the CIP piece of the 2008 street improvement. Ald. Rainey asked when the bids would go out. D. Jennings said that they are out and back. Ald. Rainey noted that the CIP work is largely done and this resolution is not a case of replacing monies.

Item A5 was unanimously approved, 5 – 0
(A6)* **Ordinance 1-O-08 Increase in number of Class D Liquor Licenses**

Consideration of ordinance 1-O-08 whereby the City of Evanston would amend the City Code to increase the number of Class D liquor licenses from twenty-four to twenty-five due to the opening of S.F.W.H., Inc. doing business as Wingstop (2434 Main Street, Suite F, Evanston, IL)

Ald. Bernstein questioned the 60% takeout expectation. Would the beer be included? He also asked if a type 2 restaurant can serve alcohol. Ald. Rainey noted that no one was present to answer questions. Ald. Bernstein said that if the ordinance allows alcohol, then there is no problem. Ald. Wollin said that this whole issue is important. Steve Engleman, representing Wingstop said there are no plans for takeout of liquor. They will only be selling bottled beer and only for consumption inside the restaurant. He also introduced Julius Soro, the owner/manager of the restaurant and his associate Joan Herrera. They plan to open in February. Ald. Wollin asked who is in charge of licensing and enforcement. J. Aiello will get this clarified for the committee.

Item A6 was unanimously approved, 5 – 0

(A7)* **Ordinance 2-O-08 Amendment to the City Code Title 7, Chapter 12, “City Waterworks System”**

Consideration of ordinance 2-O-08 amending the City Code Title 7, Chapter 12, “City Waterworks System” establish consistent standards and set fair and equitable charges or services. This amendment includes a comprehensive rewrite of this section of the code including standardizing language, providing a separate section for fees, raising existing fees and including new fees for some services.

Ald. Rainey asked what kind of revenue is expected. Dave Stoneback (Water Superintendent) said that the figure on page 5 for the projected increase to the Water Department revenues of $82,480 is accurate. He went on to say that the anticipated revenue from the Cross Connection Control Fee would cover the salary of a plumbing inspector. The plumbing inspector will inspect sites to make sure that appropriate cross connection control devices are installed. Inspections will be conducted at locations such as hospitals, Northwestern University Lab facilities and restaurants. Ald. Jean-Baptiste asked who would be most impacted by these increases. D. Stoneback indicated the people that have backflow prevention devices or RPZs - mostly industrial users followed by buildings that have fire suppression systems and residents that have lawn irrigation systems. By state mandate, all backflow prevention devices need to be tested annually. Residents will still need to hire a properly trained and certified plumber to perform the inspection. The plumbing inspector will determine if a device is needed and work with property owners to get the proper type of device and to make sure it is tested annually.

Item A7 was unanimously approved, 5 – 0

(A8)* **Ordinance 10-O-08 for Four-Way Stop at Michigan Avenue and Kedzie Street**

Consideration of ordinance 10-O-08 by which the City Council would amend Section 10-11-5, Schedule V (D) of the City Code to establish a Four-Way Stop at Michigan Avenue and Kedzie Street.

Item A8 was unanimously approved, 5 – 0

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT: 6:35 pm
Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department