I. DECLARATION OF QUORUM
With a quorum present, Alderman Jean-Baptiste called the meeting to order at 5:40 p.m.
Ald. Jean-Baptiste asked for a Consent Agenda.

II. APPROVAL OF MINUTES OF REGULAR MEETING of March 10, 2008
Minutes were unanimously approved, 5-0.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1)* City of Evanston Payroll through 03/20/08 $2,382,617.97
Item A1 was unanimously approved by consent.

(A2)* City of Evanston Bills through 03/25/08 FY07/08 $1,044,620.03
FY08/09 $370,973.07
Ald. Rainey questioned the payment for Leadership Training of two employees. She continued by saying that she thought that when they were hired they were leaders and educated in their respective fields. On-going education is important but the timing of this seems poor, exhibiting no effort on the part of the City to cut back on expenses. Julia Carroll (City Manager) said that this particular program is for senior members of the staff and is more than just professional development. Other staff has attended this program in the past. Ald. Jean-Baptiste asked if she scheduled the attendance. J. Carroll said yes she does, two staff members a year. Ald. Rainey reiterated that we need to cut back. J. Carroll said that it is within the training budget. Ald. Rainey stated that it was not decent after raising taxes on the citizens, this shows no effort to tighten the budget. J. Carroll said that the new training budget is not increased over last year’s amount. She added that it is important for a Manager to continue to increase their management abilities. Ald. Jean-Baptiste requested that the total training dollars be supplied to the committee. J. Carroll said she would get the figures to them. She mentioned that last year, Doug Gaynor (Director, Parks, Forestry & Recreation) and Chief Berkowsky (Fire Chief) attended this program, and could speak to it. This program is part of getting all
the managers on the same page. When asked what the figure included, J. Carroll said everything but the airfare is included. Ald. Holmes asked if the current training budget includes tuition reimbursement. J. Carroll said it did not, those dollars are in another line item. Ald. Jean-Baptiste asked if D. Gaynor and Chief Berkowsky were in the room. Chief Berkowsky said that it was a unique experience. People came from all over the country from all different municipalities. Chief Berkowsky indicated they did a program to the Monthly Managers Group when they returned from Virginia. D. Gaynor stated that several new ideas are being reviewed for implementation in Evanston for the City and for individual departments. The focus was on new directions for leadership. It is an outstanding resource for ideas. Ald. Rainey asked why all the employees are going to the Hilton Hotel. J. Carroll said that that leadership program is for non-executive employees and she feels that it is more beneficial than attending national conferences. Plus, it results in employees becoming trainers for the next sessions. Ald. Jean-Baptiste reiterated that he wants J. Carroll to get back to them on this question. Ald. Wollin wanted to be clear on the payment to Gabriel Roeder Smith & Co. Steven Drazner (Acting Finance Director) stated that this check represents a missed payment for work that was done. The item concerning the multiple payments to AT&T was addressed by J. Carroll. She stated that Bruce Slown (Director Information Services) had paid the invoices which were for 911 services. The bills had been misdirected. Mike Madden (Division Manager BPAT) said that most bills go directly to IS and that these bills will come there in the future. Ald. Rainey wondered why the Finance Department did not pay the invoices. J. Carroll said that they do prepare the checks but only after the invoices have been approved by BPAT and other Departments. Ald. Rainey stated that the City must correct this situation so that we are not again three months in arrears.

Item A2 was passed 4-0. Ald. Rainey abstained in opposition to the item for Leadership Training.

(A3.1)* Approval of Lowest Responsive and Responsible Bid (08-59) to Purchase Two Solid Wastepacker Vehicles for Streets and Sanitation

Recommend approval of contract to purchase two replacement wastepackers from Cumberland Service Center (2735 East Oakton Street, Arlington Heights, Il.) in the amount of $381,340. Funding provided by the 2008/09 Capital Outlay Budget, Automotive Equipment.

Item A3.1 was unanimously approved by consent.

(A3.2)* Approval of Lowest Responsive and Responsible Bid (08-85) for Refurbishment of Engine # 320

Recommend approval of contract for refurbishment of Engine # 320 to Renewed Performance Incorporated (RPI) (1095 Development Drive, Tipton, IN.) in the amount of $22,199 which includes a base bid of $17,807 with proposed additional services totaling $4,392. Funding provided by the 2008/09 Major Maintenance Materials to Maintain Autos.

Item A3.2 was unanimously approved by consent.

(A3.3)* Approval of Proposed Calendar of 2008 Special Events

Recommend approval of 2008 Calendar of Special Events contingent upon the event coordinator meeting all of the requirements as set forth by the Special Events Policy and Guidelines.

Ald. Wollin questioned who the Adventure Guide Campout Group was and is this their first year. D. Gaynor said that in fact it has been a long time event that previously was known as the Indian Guides. He also mentioned that Turin Bicycle will be back for a second year. Ald. Wollin noted that the Kellogg event was not on a Sunday. She recommends that the addendum be included in the proposed calendar. Ald. Rainey noted that the memo does not include the location or a date. D. Gaynor said that the new memo
he passed out this evening did. Ald. Rainey asked if all the merchants had been contacted. Jonathan Perman (Chamber of Commerce) said that he had talked with nine of the twelve merchants. Eight are comfortable with the event and one will be closed for the weekend. The proposed area is Sherman Avenue from Grove Street to Davis Street. D. Gaynor mentioned that Kellogg wants to put a stage on Davis Street between Chicago Avenue and Sherman Avenue. This would restrict traffic on Davis Street west from Chicago Avenue. J. Carroll suggested that the stage be moved south of David Street. D. Gaynor saw no problem in asking them to eliminate one of the two planned stages. Ald. Holmes stated that we cannot close Davis Street. Ald. Hansen noted that there was talk of including the Fountain Square area. D. Gaynor said they thought of putting the stage over the fountain but that it was two big for the area. He said that he will work with them to move the stage onto Sherman Street. The question about having the event on Saturday over Sunday was raised. D. Gaynor said that Kellogg wants it on Saturday. Ald. Jean-Baptiste suggested that A & P W can decide to approve the request from Kellogg but it needs to have minimal impact on the area. Ald. Wollin asked what their gift would be. D. Gaynor said it is a piece of art. Ald. Jean-Baptiste asked for more details to be presented to the committee.

Item A3.3 was unanimously approved with addendum, 5-0

(A3.4)* Approval of 2008/09 Cultural Fund Program Awards
Recommend approval of the 2008/09 Cultural Fund Grant Program Awards for a total of $36,000. Funding provided by the 2008/09 division budget ($23,200) and the Illinois Arts Council ($12,800).
Item A3.4 was unanimously approved by consent.

(A3.5)* Approval of IRIS Maintenance and Support Agreement
Recommend approval by the City Manager to renew an annual sole source agreement for software maintenance and support for the City’s Integrated Resource Information System (IRIS) with the Oracle Corporation (1001 Sunset Blvd., Rocklin, CA.) in the amount of $170,854.06. Funding provided by Computer Licensing and Support operating account in Information Systems Division.
Item A3.5 was unanimously approved by consent.

(A3.6)* Approve Northeastern Illinois Public Safety Training Academy Annual Membership Dues
Recommend approval to renew membership with the Northeastern Illinois Public Safety Training Academy (NIPSTA) (2300 Patriot Boulevard, Glenview, IL.) for the Fire & Public Works Departments in the amount of $28,711. Funding provided by the Fire Department budget.
Item A3.6 was unanimously approved by consent.

(A4.1)* Change Order #1 Downtown Planning Consulting Services
Recommend approval of change order # 1 to the Downtown Plan and Zoning Recommendations contract with Duncan Associates (117 North Jefferson, Chicago, IL.) for services related to the process of consideration and review by the Plan Commission and Planning & Development Committee of the Public Review Draft submitted on October 19, 2007. This change order will increase the contract price from $236,324 to $272,324, an increase of $36,000. Funding provided by the Economic Development Fund, the Washington National TIF and the Downtown II TIF. This item was held in committee on March 10, 2008. Ald Hansen asked if the 36,000 thousand dollars was for work still to be done and Dennis Marino (Assistant Director Community Development) said it was. Work through March has nearly used the complete original sum. Ald. Hansen, referring to Section 4.4 of the
contract concerning Zoning Analysis, asked where the City is on deliverables. D. Marino stated that most of the work is completed in Downtown. There are still some renderings to be completed, staff training to conduct and brochures to be produced. Not included is work for the Zoning Committee. It is very involved work. Ald. Hansen also asked about the progress of Section 4.5, Special Studies. D. Marino said all of the studies are completed. Ald. Wollin asked it is necessary for the entire team to be in attendance at meetings. D. Marino said they were at the first public meetings. Usually there were fewer members as the meetings progressed. Recently there were only two from Duncan and one from Lakota. Ald. Holmes asked D. Marino if he was sure 36 thousand more will do it. D. Marino said it will last through the Zoning Committee. D. Marino referred to page 3 of his memo, item 5, that showed that of the contract amount $236,234, $214,109.79 has been paid and there is an outstanding unpaid balance of $20,159.16. Ald. Jean-Baptiste asked who reviews contracts. Elke Purze (Assistant Corporation Council) said she was sure the Legal Department did. Ald. Jean-Baptiste asked who in the Department was contract savvy. E. Purze said it would be Ken Cox and Brad Yatabe. Ald. Jean-Baptiste said that when the City negotiates a contract and purchases services, we know that there will be a lot of involvement from/with the constituents. We should anticipate a lot of work. When the contract was submitted I believed that it covered all of this. Where did we cross the line to spend more? Seems like we are paying funds rather then working within the contract. D. Marino said that the number of meetings, 13 budgeted are soon to be 19 in total. Six meetings of the Downtown Plan Commission were held to get maximum citizen involvement. Everybody from each perspective has been met with. Ald. Jean-Baptiste asked why the City cannot do a flat-rate contract. E. Purze said that some contracts can be such but this project is unique. Ald. Rainey said the contract was for specifications the City put out. Ald. Jean-Baptiste said if the City cannot be open ended in what it pays out, we need to negotiate a flat fee. Ald. Rainey said that must be in the RFQ. Jewell Jackson (Purchasing Manager) stated that she believes under those criteria, respondents would inflate their prices so as not to be caught on the short side. Ald. Jean-Baptiste suggested that maybe these discussions need to be cut off and the item sent to Planning and Development. The City needs to be more conscientious. Ald. Hansen noted that the extra money allows a finalization plan but a finalization plan was in the contract. Can the City resolve problems only with consultants present? Her constituents question why the City hires so many consultants. Ald. Wollin said that she thought further action for the Downtown Plan was on hold until the 708 Church Street situation was resolved. D. Marino said that no, both plans are continuing. The Downtown Plan meetings will go into April and May. Ald. Jean-Baptiste said that if this 36 thousand dollar request is approved, it must be guaranteed that it covers completion of the project even if it takes ten meetings. D. Marino said he will convey this information.

Item A4.1 was passed 4-0. Ald. Hansen voted nay.

(A4.2)* Change Order #1 Emergency Structural Repairs to Service Center Parking Deck

Recommend approval of change order #1 to the contract with J. Gill (236 East 161st Place, Suite A, South Holland, IL) for structural repair of the Service Center parking Deck in the amount of $5,300. This change order increases the contract from $19,306 to $24,606. Funding provided by the 2008/09 contingency account.

Item A4.2 was unanimously approved by consent.
Resolution 21-R-08 Pension Benefit Improvements and Pension Reform

Consideration of resolution 21-R-08 urging the General Assembly to 1.) stop making costly benefit improvements and 2.) adopt reforms that protect police and fire pensions. This item was held in committee on March 10, 2008.

Ald. Rainey said that she thought at the last meeting she asked that this resolution be sent to the Rules committee. Ald. Jean-Baptiste remembered the conversation. S. Drazner stated that this resolution now includes figures for unfunded liabilities and Ald. Rainey’s request for the verbiage to be changed in Section 3 to read “continued” disclosure. He continued that the resolution is merely making a statement to Springfield. Ald. Rainey said that it is negative and she cannot vote for it. Ald. Jean-Baptiste suggested that it be sent to the Rules Committee and then it can go directly to the City Council.

Item A5 was unanimously referred to the Rules Committee, 5-0.

Resolution 24-R-08 Authorizing the City Manager to Accept the Cook County Judicial Advisory Council – B. A. D. G. E. Program Grant

Consideration of resolution 24-R-08 authorizing the City Manager to accept the 2006-2007 Cook County Judicial Advisory Council B. A. D. G. E. Program funding of $11,658 to supplement the Youth Outreach Initiative sponsored by the Evanston Police Department.

Item A5.5 was unanimously approved by consent.

Ordinance 45-O-08 Amending Section 10-4-5-2 (B) 11 of the Evanston City Code, “Residential Permit Parking Areas.”

Consideration of proposed ordinance 45-O-08 by which the City Council would amend Section 10-4-5-2-(B) 11 of the Evanston City Code increasing the annual fee for the on-street Residential Parking Permits for vehicles not registered to Evanston residents from $90.00 to $150.00.

Ald. Rainey said that several of them had received e-mails from employers whose employees do not live in Evanston. The employers pay for the employee’s permits to park in restricted areas. This increase will be very hard on the employer. This is especially true for manufacturing businesses that employ many people. Ald. Wollin asked in the Parking Committee had dealt with this. She also asked about students. Ald. Rainey stated that her concerns were about manufactures and that is different that the impact on students. Ald. Jean-Baptiste asked for Ald. Rainey’s suggestion. She said to send it back to committee. John Burke (Transportation Director) said this ordinance would mainly impact students. Employees within these areas are few in number. Ald. Jean-Baptiste asked J. Burke and the Parking Committee to take a second look at the ordinance and then come back showing that the City will be addressing the population it wants to. He suggested that J. Perman be talked with.

Item A6 was held in committee.

Ordinance 46-O-08 Amending Section 7-8-6 of the Evanston City Code to “Dutch Elm Disease” – Emerald Ash Borer

Consideration of proposed ordinance 46-O-08 where by the Evanston City Council would amend the City Code “Dutch Elm Disease” – Emerald Ash Borer to declare the Emerald Ash Borer (EAB) an official nuisance.

Item A7 was unanimously approved by consent.

Ordinance 47-O-08 Amending Section 8-5-13 of the Evanston City Code Entitled “Garbage and Refuse”

Consideration of proposed ordinance 47-O-08 by which the City Council would amend Section 8-5-13 of the Evanston City Code to increase the service charge from $5.00 per household per month to $6.95 per household per month.

Item A8 was unanimously approved by consent.
V. ITEMS FOR DISCUSSION

(APW1) Municipal Solid Waste Franchise Update
Item was postponed until April 8th committee meeting.

(APW2) Use of Recycling Center
Item was postponed until April 8th committee meeting.

VI. COMMUNICATIONS

(APW3) Fire Department Recruitment/Hiring Report
Ald. Jean-Baptiste opened this communication session by reminding all present that there was a time when females and African Americans were not being hired. Chief Berkowsky referred to the demographics on page four of his memo. By revamping the advertising to locals and various sites as well as in print and electronically, more people applied for the open positions. These tools and their effectiveness are referred to on page two. There was an increase in the number of applicants and the written test determined their place on the eligibility list. Chief Berkowsky feels that the recruitment has been very successful but that it is an ongoing project. Ald. Jean-Baptiste asked about the program at the High School. Chief Berkowsky said the was to host the class three times a week for two hours a day. But due to time conflicts at the High School, the class is taught five times a week for forty-two minutes each morning. This program is a partnership between the City of Evanston, Evanston Township High School and Oakton Community College. Students can now get college credit. The City of Evanston’s Police Department is also committed to this program.

VII. ADJOURNMENT: 6:55 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department