I. DECLARATION OF QUORUM
With a quorum present, Alderman Jean-Baptiste called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of March 24, 2008
Minutes were unanimously approved, 5-0.

III. ITEMS FOR CONSIDERATION ON COUNCIL AGENDA

(A1)* City of Evanston Payroll through 04/03/08 $2,452,069.30
Item A1 was approved unanimously, 5-0

(A2)* City of Evanston Bills through 04/09/08 FY 07/08 $1,070,941.74
FY 08/08 $2,669,852.72
Ald. Rainey asked about the refund of transfer taxes. Kevin Lookis (Revenue Manager) stated that when a sale falls through, the transfer tax has to be refunded. However, other monies owed to the city are not refunded. Ald. Rainey asked if the payment to Weather Warning Services was an annual fee. Gavin Morgan (Assistant to City Manager) said it was. Ald. Rainey further wondered that with all the technology available today for the police scanners why spend these dollars. G. Morgan said it was used by Streets and Sanitation. Ald. Rainey asked about a company replacing the parking access and revenues control system that they installed. She asked when it was installed. John Burke (Transportation Director) said that installation by Hammerschlag & Co., Inc. was seven years ago and all the work has been completed. Ald. Rainey asked how long the Pistol Range had been out of commission. G. Morgan said that he would get the dates for her. She further asked for a breakdown of when the range was last used. She believes, it has been a long time that it is out of commission since dollars were awarded for the project. Demitrous Cook (Deputy Chief, Investigative Services) agreed that it has been a long process, since August 2006. Rolanda Russell (Assistant City Manager) said that time was lost because the City was looking for a new Chief of Police and input was desired from that position. That added six months to the process. Ald. Jean-Baptiste asked for a
completion date. Dave Cook said that first a contract has to be signed and then it will take three or four months for completion. This is a total rehabilitation project. Ald. Rainey asked who would be overseeing the work. Dave Cook said a professional engineer and employees from the City. With this unusable situation, Ald. Rainey asked where our officers go. Demitrous Cook said they have been using Glenview. Ald. Rainey asked if we pay them. G. Morgan said that he would find out. Ald. Jean-Baptiste asked how long range is this plan. Demitrous Cook said that it started in May of 2007. $130 thousand was awarded for the rehabilitation. It was not an adequate amount. When the research of the facility was completed, it was noted that the ventilation system was in need of total replacement. The City awarded more money to get the work started. The bid went to Hinkle Engineering, Inc. Currently an RFP is out for contractors. Ald. Jean-Baptiste asked about the officers going elsewhere. Demitrous Cook said that in addition to Glenview they use the range in Wilmette. Ald. Wollin asked if we pay. The answer was no, they have been very generous. Ald. Jean-Baptiste asked if new officers are trained. Demitrous Cook said that they are being trained according to State law. Ald. Jean-Baptiste asked if we had easy access to the range. Demitrous Cook said yes we have and the sites even keep one of their own officers present.

Item A2 was approved unanimously, 5-0

(A3.1)* Approval of Lowest Responsible and Responsive Bid (08-88) to Purchase a Transit Bus for Parks, Forestry and Recreation
Recommend approval of contract to purchase a transit bus for the Parks, Forestry and Recreation Department from Midwest Transit Equipment (146 West Issert Drive, P. O. Box 582, Kankakee, IL) in the amount of $114,643. Funding provided by FY08/09 Fleet Service Capital Outlay budget
Ald. Wollin said that the bus was due to arrive in October. Lonnie Jeschke (Manager Fleet Operations) said it should be here in 180 to 200 days after the receipt of a Purchase Order number. Ald. Wollin asked if it was not replacing a bus that will go to auction in May. L. Jeschke said that the engines on the current bus froze while on Eden’s Expressway. Ald. Wollin asked about capacity. L. Jeschke said it will seat 66 people with four wheel chair positions. Ald. Hansen asked why an M/W/EBE waiver was included. Jewell Jackson (Purchasing Manager) said that it is part of the specifications but vendors can request a waiver when M/W/EBE participation is not practical. However, it is good to have in the specifications as to the future purchasing of parts and service. Ald. Rainey thought it was good to have on all bids. J. Jackson said that the document is a standard on the specifications.
Item A3.1 was approved unanimously, 5-0

(A3.2)* Approval of Sole Source Contract for Engineering Services for Maple Avenue Sidewalk Widening – Design and Construction Engineering Services
Recommend approval of sole source contract for design and construction engineering services with Teska Associates, Inc. (627 Grove Street, Evanston, IL.) in the amount not-to-exceed $42,900 to widen Maple Avenue sidewalks between Church Street and Clark Street and improve pedestrian safety. Funding provided by Downtown II TIF.
Ald. Wollin wondered if there were restrictions such as having to move all the street lights. J. Burke replied that with the widening of the sidewalk, the existing location of the streetlights may end up in the middle of the walking path so consideration will be needed to move them. Ald. Rainey asked about the construction problems caused because this will be the high-activity time of summer. J. Burke said they are pushing for a late summer/early fall work date but yes it will cause some disruption. Ald. Rainey asked if the whole sidewalk would be dug up. J. Burke said that they are going to maintain pedestrian traffic and try and maintain a portion of the existing sidewalk for a clear path.
Item A3.2 was approved unanimously, 5-0
(A3.3)* Approval of the Third Year of a Three Year CPS Contract for the Management and Operation of Three Downtown Parking Facilities

Recommend approval of the not-to-exceed cost of $1,929,978 for the third year of a three year contract with CPS Parking (1 North LaSalle Street, Suite 1650, Chicago, IL.) for the management and operation of the Sherman Plaza, Maple Avenue and Church Street parking facilities. The third year of the contract begins on May 1, 2008 and ends on April 30, 2009. Funding provided by the Parking Fund.

Ald. Rainey wanted to reiterate that she finds the staff at Maple Avenue Garage to be the most helpful. Judy Aiello (Assistant City Manager) the staff from CPS, Dan Rachi and Dale Hathcock. Ald. Jean-Baptiste asked if Evanston residents are being hired. D. Hathcock stated that 21% are Evanston residents. Ald. Jean-Baptiste asked about the other 79%. D. Hathcock stated that there is zero turn over. Two years ago at a job fair, every resident who applied was hired. Ald. Jean-Baptiste asked how many are on the work force. D. Hathcock said there are twenty employees. Item A3.3 was approved unanimously, 5-0

(A4.1)* Amendment #2 to the Agreement with MWH Americas, Inc. for Engineering Services on the Basin S82B Contract 1 Relief Sewer Project

Recommend approval of amendment #2 to the Agreement with MWH Americas, Inc. (380 Interlocken Crescent, Bloomfield, CO.) for engineering services during construction of the Basin S28B Contract 1 Relief Sewer Project. This amendment will increase the not-to-exceed agreement amount by $13,380 from $1,087,765 to $1,101,145. Funding provided by the Sewer Reserve Fund.

Item A4.1 was approved unanimously, 5-0

(A6)* Ordinance 52-O-08 Approval of Ordinance of Surplus Property

Consideration of proposed ordinance 52-O-08 or a declaration of various equipment and vehicles as surplus property to be sold at public auction at the Grant Township municipal auction in Ingleside, Illinois.

Item A6 was approved unanimously, 5-0

(A7)* Ordinance 53-O-08 Pro Rata License Fee Credit for Change

Consideration of proposed ordinance 53-O-08 amending Section 3-5-8 of the Evanston City Code to allow original license fee to be applied toward liquor class upgrade fee.

Ald. Rainey asked what would be done at renewal time. G. Morgan said the full increased fee would be charged.

Item A7 was approved unanimously, 5-0

(A8)* Ordinance 54-O-08 Decrease Number of Class D Liquor Licenses

Consideration of proposed ordinance 54-O-08 amending Section 3-5-6 (D) of the City Code to decrease the number of Class D Liquor Licenses from 24 to 23 due to the closing of Viva La Crepe (1665 Sherman Avenue, Evanston, IL.).

Item A8 was approved unanimously, 5-0

(A9)* Ordinance 55-O-08 Decrease Number of Class C Liquor Licenses

Consideration of proposed ordinance 55-O-08 amending Section 3-5-6 (C) of the Evanston City Code to decrease the number of Class C Liquor Licenses from 24 to 23 due to the closing of Trullo Restaurant (1700 Central Street, Evanston, IL.).

Item A9 was approved unanimously, 5-0
Consideration of proposed ordinance 57-O-08 by which the City Council would amend Section 10-11-13, Schedule XIII of the Evanston City Code to establish a commercial vehicle limit of 8,000 pounds on Barton Avenue from Oakton Street to Howard Street, on Brummel Street from Ridge Avenue to Barton Avenue and on Austin Street from Ridge Avenue to Asbury Avenue.

Ald. Wollin asked if trucks of this size cannot use Ridge or Asbury, where will they be directed. Ald. Rainey said that it seems that 18 wheelers will be going through residential areas. Rajeev Dahal (Senior Traffic Engineer) said they will be directed to use Dodge Avenue or Chicago Avenue. Under the Multi-Modal Transportation Plan, signage is being developed for the truck routes.

Item A10 was approved unanimously, 5-0

IV. ITEMS FOR DISCUSSION

(APW1) Municipal Solid Waste Franchise Update

Suzette Eggleston (Superintendent Streets and Sanitation) gave an overview of the Municipal Solid Waste Franchise Ordinance that was introduced to Council in October 2006. This additional information from city business owners was gathered at a request of the Administration & Public Works Committee. The Public Works Department now believes that the City should move forward. Ald. Jean-Baptiste said he has received calls about this being a monopoly. Concern was shown that businesses could not bid for lower costs. S. Eggleston said that the majority of businesses will pay lower costs due to the pooling of the businesses. There is a process allowing current business with a lower charge to pay lower rates for the first year and to receive increases over three years. The big benefit is the vendor has offered pre-recycling. Currently businesses pay ten percent of their cost for this service. This is a major environmental benefit. School District 65 will save $4000 a month using the franchise. Ald. Rainey felt that this positive outlook was good. She asked if any businesses were excluded. S. Eggleston said the two hospitals and Northwestern University were. Northwestern wants to maintain control of their vendor. They did not supply information on what they pay. There is hope that they will find this a better way to go. Ald. Rainey asked why they are being given special treatment. Why can’t others opt out of the deal. She also asked if the Village of Skokie includes Old Orchard in the franchise. Jacquelyn Johnson (Public Works Management Analyst) said they cannot join as the management company has a national contract for all their properties but if allowed to join the Skokie franchise they could save approximately $150,000 per year. Ald. Rainey said there must be a public hearing since so few responded to the survey. If no one comes, then fine. J. Aiello asked if it was being suggested for an A & P W meeting or on an off-night. Ald. Jean Baptiste said on an off-night would be good. J. Aiello noted that the City, EVMARK and the Chamber of Commerce sent out mailings. J. Johnson said that 1700 surveys were mailed and 17% were returned. Another 20% were undeliverable. Phone calls and an email blast were done by EVMARK and the Chamber for a fact finding rate analysis study and there was less that a one percent response. were also made. There was very little response. S. Eggleston said that the Solid Waste Agency of Northern Cook County (SWANCC) offered to review businesses current bills and see what it was by comparison. Bob Pfister of Veolia Environmental Services had one question about the SWANCC survey. They said the community rate would be $60.21 at curbside with a free 95 gallon recycling cart. His company charges $42.44 for the same services. Where did the survey get its figures? S. Eggleston said that a table was created of uses and needs. The best of five companies were selected. Streets data show the majority of businesses would save money. Skokie is making a savings. Veolia has a franchise in Skokie. Ald. Rainey
wanted to know why Veolia’s price was so low and he did not get the job. Ald. Jean-Baptiste stated that he believed a hearing would be the best process. S. Eggleston said that a hearing would be premature to the RFP results being presented to A & PW. Ald. Jean-Baptiste recommended that a flyer be created and circulated to get all involved. Ald. Rainey asked why we don’t ask for customer lists from companies doing business in Evanston. Bob Pfister said that that probably would not happen. If he gave his list to the City than competitors can do a FOIA for the information. Ald. Rainey understood that and asked if he would be willing to mail a letter on behalf of the City. He said he would look into it. Ald. Wollin said we need a public date. She suggested to S. Eggleston that she needs to plan a special event and see if franchises will respond. She continued that she presumed medical waste was not in the contract. S. Eggleston said medical waste and cooking oil are not included. They are picked up by a special agency. Ald. Jean-Baptiste said for them to get back to the committee.

(APW2) Use of Recycling Center
Item APW2 was held until the next committee meeting.

V. COMMUNICATIONS

VI. ADJOURNMENT: 6:45 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department